

**MINUTES**  
EDUCATION DEVELOPMENT CHARGES POLICY REVIEW  
and  
PASSAGE OF SUCCESSOR EDUCATION DEVELOPMENT CHARGES BY-LAWS

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD  
PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC  
DISTRICT SCHOOL BOARD

TO BE HELD THURSDAY, SEPTEMBER 18, 2025 - 7:15 PM  
AT HOLY TRINITY CSS, 2260 COURTICE ROAD, COURTICE ON, L1E 2M8  
By Google Meet. (\*)

**PRESENT**

Trustees: PVNCCDSB: Trustee Kevin MacKenzie (Board Chairperson), Trustee Jenny Leahy, Trustee Loretta Durst, Trustee Mary Ann Martin.  
KPRDSB: Trustee Paul Brown, Trustee Cathy Abraham, Trustee Terry Brown, Trustee Steve Russell, Trustee Angela Lloyd, Trustee Cyndi Dickson (\*), Trustee Diane Lloyd(\*).

Administration: PVNCCDSB: Director Stephen O’Sullivan, Superintendent Sean Heuchert, Manager of Purchasing, Plant & Facility Kevin Hickey.  
KPRDSB: Director Rita Russo, Superintendent April Foster, Manager of Planning Services Jeanette Thompson.

Guests: Jack Ammendolia, Watson & Associate Economists Ltd, Buck Sully Keel Cottrelle LLP.

Recorder: Mrs. Ashley Faulkner (\*)

PVNCCDSB Chair: Stephen O’Sullivan, Director of Education  
KPRDSB Chair: N/A

**SUCCESSOR BY-LAWS PUBLIC MEETING**

**A. Call to Order**

**1. Director O’Sullivan called the meeting to order at 7:32 p.m.**

**2. PVNCCDSB Prayer**

This was already offered in the first meeting, the Chair chose to forego.

### **3. Land Acknowledgement**

This was already offered in the first meeting, the Chair chose to forego.

### **4. Approval of the Agenda**

**Motion: Moved by Cathy Abraham Seconded By Jenny Leahy,**  
that the agenda for the Educational Development Policy Review Meeting be approved.

Carried.

### **5. Declarations of Conflicts of Interest**

There were none.

### **6. Delegations**

There were none.

## **B. NewBusiness**

### **1. Presentation Jack Ammendolia, Watson & Associate Economists Ltd. (proposed Education development charges by-law)**

Jack Ammendolia presented on the proposed education development charges by-laws. Attendees were given the opportunity to ask questions.

### **2. Buck Sully, Keel Cottrelle LLP (explain the text of the draft by-laws)**

Presented on the text of the draft by-laws. Mr. Sully reviewed the exemptions within the by-law and the timeline for implementation of the new by-law depending on the date in which it is approved. Attendees were given the opportunity to ask questions.

### **3. Reports from Official Staff**

There were none.

### **4. Questions from Trustees**

There were no additional questions.

### **5. Delegations**

There were none.

### **6. Further Business**

There were none.

### **7. Termination of Successor By-Laws Meeting**

**Chair PVNCCDSB - Director O'Sullivan**

**Motion: Moved by Kevin MacKenzie, Seconded by Loretta Durst,**  
to receive the report from Watson & Associates Economists Ltd. as information  
on the Education Development Charges Background Study.

Carried.

**Motion: Moved by Mary Ann Martin, Seconded By Terry Brown,**

to:

- (i) receive as information the Draft By-laws verbal report from Keel Cottrelle  
LLP; and,
- (ii) receive as information any verbal and written presentations from the  
public regarding the proposed education development charges by-law (if  
any).

Carried.

### **C. Conclusion**

#### **1. Adjourn the Successor By-Laws Meeting**

**Moved by Jenny Leahy, Seconded by Angela Lloyd,**  
that the Successor By-laws public meeting be adjourned.

Carried.

**Time Adjourned: 8:18 pm**