



Agenda

COMMITTEE OF THE WHOLE OPEN MEETING

JUNE 2, 2025

Large Boardroom at 6:30 p.m.

IF YOU ARE UNABLE TO ATTEND IN PERSON, [CLICK HERE TO JOIN VIA VIDEO CONFERENCE](#)

Chairperson: John Connolly

Trustees/Members who are unable to attend the meeting
are asked to please notify Sarah Barker,
Administrative Assistant at sbarker@pvnccdsb.on.ca.

A. Call to Order

- | | |
|-------------------------------------------------------------------|-------------------------|
| 1. Opening Prayer | Superintendent Kahler |
| 2. Land Acknowledgement | Superintendent Heuchert |
| 3. Approval of Agenda | |
| 4. Declarations of Conflict of Interest | |
| 5. Approval of the Minutes of the Meeting of Monday, May 12, 2025 | |
| 6. Business Arising from the Minutes | |

Page 3

B. Recommended Actions/Presentations

- | | |
|-------------------------------------------|----------------------|
| 1. Staffing Update | B.1.a) Report Page 7 |
| Darren Kahler, Superintendent | |
| 2. Sick Leave Data Report | |
| Darren Kahler, Superintendent | |
| 3. Bylaw Review | |
| Stephen O'Sullivan, Director of Education | |

C. Information Items

- | |
|-------------------------------|
| 1. Northglen Update |
| Sean Heuchert, Superintendent |



Agenda

2. Core Education Funding (CEF) Update

Sean Heuchert, Superintendent

D. Old Business

E. New Business

F. Next Meeting

1. September 8th, 2025, Boardroom, 6:30 p.m.

G. Conclusion

1. Adjournment.
2. Closing Prayer

Superintendent Khaler

The Minutes of the Committee of the Whole Open Meeting held on Monday, May 12th, 2025 at 6:45 p.m. in the Boardroom and by Google meet. (*)

PRESENT

Trustees: Chair Connolly (Committee Chairperson), Trustee MacKenzie (Board Chairperson), Trustee Leahy, Trustee Durst, Trustee Tanguay, Trustee Martin, Trustee Heitzner (Senior Student Trustee)(*), Trustee Peios (Junior Student Trustee)(*).

Absent/Regrets:

Administration: Director O'Sullivan, Superintendent Di Ianni, Superintendent Heuchert, Superintendent Selby, Superintendent Kahler, Superintendent Piggott.

Guests:

Recorder: Mrs. Sarah Barker.

A. Call to Order

Trustee Connolly called the meeting to order at 6:46 pm.

1. Opening Prayer

Superintendent Selby led the Committee of the Whole in Opening Prayer.

2. Land Acknowledgment

Superintendent Heuchert provided a land acknowledgement that respectfully acknowledges that the land on which we gather and learn daily is the traditional and treaty territory of the Mississauga Anishinaabe and that we make this acknowledgement to honor our relationship with the Williams Treaty First Nations of Alderville, Curve Lake, Hiawatha and Scugog Island.

3. Approval of Agenda

Motion: Moved by Trustee Tanguay, seconded by Trustee Durst, that the Committee of the Whole Open Agenda for Monday, May 12th, 2025 be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

5. Approval of the Minutes of the Committee of the Whole Open Meeting on Monday, April 7th, 2025.

Motion: Moved by Trustee Martin, seconded by Trustee Leahy, that the Committee of the Whole Open Meeting Minutes from Monday, April 7th, 2025 be accepted.

Carried.

6. Business Arising from the Minutes

There was no business arising from the minutes.

B. Recommended Actions/Presentations:

1. Core Education Funding Update

Sean Heuchert, Superintendent, advised the committee that the provincial budget is expected to be announced on Thursday, May 15th, 2025. Typically the Education Budget announcement follows.

This will result in a very compressed timeline for securing Board of Trustees approval by the end of June. PVNC Catholic is currently developing a contingency plan to address budget timelines for seeking approval from the Board of Trustees to ensure alignment with the Ministry's deadlines.

There were discussions regarding how this timeline will impact staffing.

Motion: Moved by Trustee Martin, seconded by Board Chairperson MacKenzie, that the Committee of the Whole receive the Core Education Funding Update.

Carried.

2. School/Facilities Air Conditioning Report

Sean Heuchert, Superintendent, presented a report on air conditioning in PVNC Catholic schools, in response to a previous committee request. This follows ongoing discussions about potentially extending the school year into the summer months.

There were discussions regarding daycares, and types of cooling offered at the various schools. Installing air conditioning in a school could range from \$1 million to \$3 million, depending on the building's design and condition. All new schools being constructed will include air conditioning in their initial building plans.

Motion: Moved by Trustee Martin, seconded by Trustee Tanguay , that the Committee of the Whole receive the School/Facilities Air Conditioning Report.

Carried.

C. Information Items:

1. Northglen Update

Sean Heuchert, Superintendent, informed the committee that PVNC Catholic has received a commitment letter from the Ministry of Education for the Northglen school project. The project has not yet proceeded to tender, as the site plan approval is still pending from the Municipality. To help expedite the process, Board Chairperson MacKenzie has contacted the Mayor of Clarington, requesting assistance in prioritizing the site plan approval.

While the targeted opening date of September 2026 remains achievable, PVNC Catholic is actively exploring contingency plans in the event of potential delays.

Motion: Moved by Trustee Leahy, seconded by Trustee Tanguay , that the Committee of the Whole receive the Northglen Update.

Carried.

D. Old Business:

There were no old business items.

E. New Business

There were no new business items.

F. Next Meeting:

1. June 2, 2025, Large Boardroom, 6:30 p.m.

G. Conclusion

1. Closing Prayer

Superintendent Selby led the Committee of the Whole in closing prayer.

2. Adjournment

Motion: Moved by Trustee Tanguay, seconded by Trustee Martin,
that the Committee of the Whole meeting be adjourned at 7:09 pm.

Carried.

John Connolly
Committee Chairperson
/sb

Sean Heuchert
Superintendent of Business
and Finance

Human Resource Services

Report to the Committee of the Whole

Meeting: ☒ Open
☐ In-Camera

Presented for: ☒ Information
☐ Approval

Meeting Date: June 2, 2025

Presented by: Darren Kahler

Submitted by: Darren Kahler

Subject: 2025-2026 Staffing Report

Recommended Action(s): N/A

Teacher Staffing

	Current FTE 2024-2025	Projected FTE 2025-2026	Difference In FTE
Elementary Teachers	579.50	573.13	-6.33
Secondary Teachers	312.33	326.83	14.5
Centrally Assigned Teachers	30.00	30.00	0

Anticipated Staffing Needs

- Elementary enrolment continues to be consistent. We should see continued growth over the next several months and into September. Very likely teachers will be added in August/September to ensure class size requirements are met;
- Secondary enrolment growth is strong. Resulting enrolment growth is reflected in the increased number of secondary teachers;

- Do not anticipate any teachers will start the school year without an assignment.

Other notes:

- addition of a School Based Autism Program (SBAP) at Good Shepherd CES;
- increase of FTE to SBAP at St. Mary CES (Campbellford);
- elimination of CASA at St. Joseph CES (Cobourg), addition of SBAP at the same school.

Retirements Confirmed to Date

Teachers: 19 retiring by the end of the 24/25 school year

2 resignations during the 24/25 school year

Surplus

Surplus notices are generally issued for two reasons:

- New hires - those recently hired into jobs which weren't posted in the job posting rounds
- Enrolment - where a school's enrolment has decreased and doesn't require as many teachers

Elementary - 43 Surplus notices, 26 of which were automatic first year surplus

Secondary - 13 surplus notices, 10 of which were automatic first year surplus

Self-Contained classroom - 1 surplus notice was issued

Principals and Vice-Principals

- 1 Principal/Vice-Principal Retirements at end of this school year
- Recruitment for the Principal / Vice Principal pool will occur in the fall and spring of next school year
- Currently, there are three candidates in the Principal pool and six candidates in the Vice Principal pool

CUPE

- There are not likely to be large changes across CUPE classifications pending receipt of Core Education Funding
- We remain bound to the Protected Complement requirements of the central terms
- Summary of current vs. projected staffing numbers in the larger employee groups:

Group	24/25 FTE	Projected 25/26 FTE	Net Change
Central Administration	10.29	10.29	0
Custodian	94.88	95.03	0.15
Registered Early Childhood Educator	62	63	1
Educational Assistant	271	262	-9*
Information Technology	14	14	0
Learning Commons Specialist	21.71	21.71	0
Maintenance/Trades	10	10	0
Professionals	52	52	0
Secretaries	55.57	55.57	0

* Note budgeted number of EAs is greater than what is deployed in September.

* Note that staffing is subject to change based on Core Education Funding which has not been received at the date this report was published.