

The Minutes of the Committee of the Whole Open Meeting held on Monday, October 21, 2024 at 6:30 p.m. in the Large Boardroom and by Google meet. (*)

PRESENT

Trustees: Chair Connolly (Committee Chairperson), Trustee MacKenzie (Board Chairperson), Trustee Martin(*), Trustee Leahy, Trustee Durst, Trustee Tanguay, Trustee Heitzner (Senior Student Trustee)(*), Trustee Peios (Junior Student Trustee)(*).

Absent/Regrets: Superintendent Piggott

Administration: Director O'Sullivan, Superintendent Di Ianni, Superintendent Heuchert, Superintendent Selby, Superintendent Kahler, Superintendent Armstrong.

Guests:

Recorder: Mrs. Sarah Barker.

A. Call to Order

Trustee Connolly called the meeting to order at 7:12 pm.

1. Opening Prayer

Superintendent Armstrong led the Committee of the Whole in Opening Prayer.

2. Land Acknowledgment

Superintendent Heuchert respectfully acknowledged that the Committee of the Whole meeting is taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Approval of Agenda

Motion: Moved by Trustee Durst, seconded by Trustee Leahy, that the Committee of the Whole Open Agenda for Monday, October 15, 2024 be accepted.

Carried.

4. Declarations of Conflicts of Interest.

Trustee John Connolly declared his son is a teacher with the PVNC Catholic School Board, but believes the reports on this Agenda would not be a conflict.

5. Approval of the Minutes of the Committee of the Whole Open Meeting on Monday, September 16, 2024.

Motion: Moved by Trustee Leahy, seconded by Trustee Durst, that the Committee of the Whole Open Meeting Minutes from Monday, September 16, 2024 be accepted.

Carried.

6. Business Arising from the Minutes

Trustee Jenny Leahy inquired if there was any new information or follow up with the boundary review for the Northglen School, being conducted by Jack Ammendolia. It was discussed that the team at Watson & Associates are also conducting the Long Term Accommodation Plan for the Board, and have not provided an update on the boundaries for the Northglen School.

B. Recommended Actions/Presentations:

1. 2024-2025 Trustee Honoraria

Superintendent Sean Heuchert presented his report on the 2024-2025 Trustee Honoraria. This report reflects the period of November 14, 2024 to November 15, 2025. He advised the ADE (average daily enrollment) is used to calculate the amounts per Trustee. There are still two motions that outline that attendance and traveling distance will not be included in the calculations.

Motion: Moved by Trustee Tanguay, seconded by Trustee Leahy, that the Committee of the Whole recommend to the Board that the Honoraria for Board members as outlined in the report for the period November 15, 2024 to November 14, 2025 be accepted.

Carried.

2. Trustee Expenses for the Fiscal Period 2023-2024

Superintendent Sean Heuchert reported Administrative Procedure # 617, Trustee Expenses, outlines the guidelines for reimbursing the PVNC Catholic Trustees. This report was summarized into 4 categories: Mileage, Meeting Expenses, Events & Professional Development, and Supplies & Equipment. This summary is for the period September 1, 2023 to August 31, 2024, and will be posted on the Board's website.

Motion: Moved by Trustee Martin, seconded by Trustee Durst, that the Committee of the Whole recommend to the Board that the Trustee Expenses for the Fiscal Period 2023-2024 be accepted and posted to the Board website.

Carried.

3. Enrollment Update - October 8, 2024

Superintendent Sean Heuchert advised that enrollment is what generates most of the Board's revenue. He presented a chart that shows the enrollment forecast conducted in the spring, and the actual enrollment as of October 8, 2024, along with the difference in this projection. Enrollment is higher than expected.

Some Elementary areas of the Board have a higher growth rate. Clarington is showing a positive rate. Northumberland is reporting a flat growth rate, and there were discussions how this might not have a positive impact on the capital priorities submission for that area. There were discussions regarding having older schools making an impact on registrations and growth in the area.

Secondary schools growth rate surpassed what was estimated, due to students attending specialized programs being offered.

Elementary is up 84 registrations than what was forecasted, and Secondary is up 133. The committee would like to see action plans to continue to increase enrollments.

Motion: Moved by Board Chairperson MacKenzie, seconded by Trustee Leahy, that the Committee of the Whole recommend to the Board that the Enrollment Update - October 8, 2024 be accepted.

Carried.

4. 2024-2025 Staffing Report

Superintendent Darren Kahler reported that as of September 16, 2024, the Board has met the Ministry requirements and is compliant with the Elementary Class Size Report for 2024-25.

A brief description of each requirement listed was discussed, along with the retirees, occasional Teachers and the Principal/Vice Principal pools.

There were discussions regarding the calculations for the report, class sizes, and staff absenteeism rates.

Motion: Moved by Trustee Leahy, seconded by Trustee Durst, that the Committee of the Whole recommend to the Board that the 2024-2025 Staffing Report be accepted.

Carried.

C. Information Items:

There were no information items.

D. Old Business:

There were no old business items.

E. New Business

There were no new business items.

F. Next Meeting:

1. November 11, 2024, Large Boardroom, 6:30 p.m.
2. December 9, 2024, Large Boardroom, 6:30 p.m.
3. January 13, 2025, Large Boardroom, 6:30 p.m.
4. February 10, 2025, Large Boardroom, 6:30 p.m.
5. March 17, 2025, Large Boardroom, 6:30 p.m.
6. April 7, 2025, Large Boardroom, 6:30 p.m.

7. May 12, 2025, Large Boardroom, 6:30 p.m.
8. June 2, 2025, Large Boardroom, 6:30 p.m.

G. Conclusion

1. Closing Prayer

Superintendent Armstrong led the committee in closing prayer.

2. Adjournment

Motion: Moved by Board Chairperson MacKenzie, seconded by Trustee Martin, that the Committee of the Whole meeting be adjourned at 7:58 pm.

Carried.

John Connolly
Committee Chairperson
/sb

Sean Heuchert
Superintendent of Business
and Finance