

The Minutes of the Policy Development Committee meeting held on Tuesday, April 30, 2024 at 6:30 p.m. in the Large Boardroom and by Google meet (*)

PRESENT

Trustees: Trustee Durst (Committee Chairperson), Board Chairperson MacKenzie(*), Trustee Martin (*), Trustee Tanguay, Trustee Connolly, Trustee Gaskell (Senior Student Trustee)(*).

Absent/Regrets: Trustee Leahy, Trustee Heitzner (Junior Student Trustee), Superintendent Kahler.

Administration: Director O'Sullivan, Superintendent Armstrong, Superintendent Di Ianni , Superintendent Heuchert, Superintendent Selby(*), Superintendent Piggott.

Guests:

Recorder: Mrs. Sarah Barker.

A. Call to Order

Trustee Durst called the meeting to order at 6:30 pm.

1. Opening Prayer

Trustee Tanguay led the Policy Development Committee in Opening Prayer.

2. Land Acknowledgment

Trustee Connolly provided a land acknowledgement that respectfully acknowledges that the land on which we gather and learn daily is the traditional and treaty territory of the Mississauga Anishinaabe and that we make this acknowledgement to honor our relationship with the Williams Treaty First Nations of Alderville, Curve Lake, Hiawatha and Scugog Island.

3. Approval of Agenda

Motion: Moved by Trustee Tanguay, seconded by Trustee Connolly, that the Policy Development Committee excuse Trustee Jenny Leahy from the April 30, 2024, Policy Development Committee meeting.

Carried.

Motion: Moved by Trustee Connolly, seconded by Trustee Tanguay, that the Policy Development Committee remove item C.1.d), Administrative Procedure #313, Student Acceptable Use of Technology, from the Agenda.

Carried.

Motion: Moved by Board Chairperson MacKenzie, seconded by Trustee Tanguay, that the Policy Development Committee postpone item C.1.d), Administrative Procedure #313, Student Acceptable Use of Technology, to the June 4th, 2024 meeting.

Carried.

Motion: Moved by Trustee Tanguay, seconded by Trustee Martin, that the Policy Development Committee accept the Agenda with the amendment of removing item C.1.d), Administrative Procedure #313, Student Acceptable Use of Technology.

Carried.

4. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

5. Approval of the Minutes of the Policy Development Committee on Tuesday, February 6, 2024.

Motion: Moved by Trustee Connolly, seconded by Trustee Martin, that the Policy Development Committee minutes from Tuesday, February 6, 2024 be accepted.

Carried.

6. Business Arising from the Minutes

There was no business arising from the minutes.

B. Recommended Actions/Presentations:

1. R.A.: Revised Directional Policy - DP # 900 - Safe and Accepting Schools.

Superintendent Jonathan Di Ianni presented his Directional Policy Report to the committee by presenting a slide deck. The presentation included an overview of all the Administrative Procedures that fall under Directional Policy #900. This was to give the committee context of how broad this Policy is, to accommodate the many elements of school life it represents. The report was updated to align with the Multi Year Strategic Plan (2021-2025) language. Some of the responsibilities language was refined, the links and resources sections were updated, while ensuring equity to create shared understanding and systematic approach to safe and accepting schools procedures and protocols. Adding the word family to the title of Parent and Guardian was discussed. All titles need to be represented in order to meet all the demographics and dynamics of the PVNC Catholic students.

There were discussions regarding all PVNC Catholic Directional Policies and Administrative Procedures language promoting positive student behaviour when outside of school, specifically when using online or social media.

Motion: Moved by Trustee Connolly, seconded by Trustee Tanguay, that the Policy Development Committee recommend to the Board that the revised draft Directional Policy #900, Safe and Accepting Schools, be received and sent to the Engage PVNC Catholic platform for further consultation.

Carried.

2. R.A. Revised Directional Policy - DP # 100 - Governance, Vision and Strategic Priorities.

Director Stephen O'Sullivan advised the committee that Directional Policy #100 was previously presented to the Policy Development Committee on February 6, 2024. It has since been posted on the Engage PVNC Platform between February 28, 2024 to March 17, 2024 for public consultation. This Directional Policy was also shared with other media platforms, and sent directly to staff, students, parent council chairs and families.

The Engage PVNC Platform received positive comments and suggestions regarding the policy, and suggestions to board operations unrelated to this policy. Some of the suggestions were implemented. This included grammatical and language updates. Some links were updated, information about the student census was added, and there were some updates to the responsibility sections for greater clarity.

Motion: Moved by Board Chairperson MacKenzie, seconded by Trustee Martin, that the Policy Development Committee recommend to the Board that the revised Directional Policy #100, Governance, Vision and Strategic Priorities, be received and posted under the Policy and Procedures for PVNCCDSB.

Carried.

3. R.A. Revised Directional Policy - DP # 1000 - Parent and Community Relations.

Director Stephen O'Sullivan advised the committee that Directional Policy #1000 was previously presented to the Policy Development Committee on February 6, 2024. It has since been posted on the Engage PVNC Platform between February 28, 2024 to March 17, 2024 for public consultation. This Directional Policy was also shared with other media platforms, and sent directly to staff, students, parent council chairs and families.

This policy received 106 visitors to the Engage PVNC Platform, and 7 responses. There were questions regarding who responded to the platform, and the effectiveness of how it reaches the PVNC Catholic community. It was noted this is a positive step in asking for the community's feedback with creating policies and procedures.

The Director advised there were updates to some of the language, the student census was added to the progress indicators, and some of the resources were updated.

Motion: Moved by Trustee Connolly, seconded by Trustee Tanguay, that the Policy Development Committee recommend to the Board that the revised Directional Policy #1000, Parent and Community Relations, be received and posted under the Policy and Procedures for PVNCCDSB.

Carried.

C. Information Items

C. 1 a) Administrative Procedure #105, Student Trustees

That Administrative Procedure #105, Student Trustees, be received and posted as revised under Directional Policy #100, Governance, Vision, and Strategic Priorities.

C. 1 b) Administrative Procedure #106, Delegations to Board and/or Committee Meetings

That Administrative Procedure #106, Delegations to Board and/or Committee Meetings, be received and posted as revised under Directional Policy #100, Governance, Vision, and Strategic Priorities.

C. 1 c) Administrative Procedure #304, Supervised Alternative Learning and Other Excusals from Attendance at School

That Administrative Procedure #304, Supervised Alternative Learning and Other Excusals from Attendance at School, be received and posted as revised under Directional Policy #300, Student Achievement and Well-Being.

C. 1 e) Administrative Procedure #703, First Nation, Métis, and Inuit Voluntary Self-Identification

That Administrative Procedure #703, First Nation, Métis, and Inuit Voluntary Self-Identification, be received and posted as revised under Directional Policy #700, Equity and Inclusive Education.

C. 1 f) Administrative Procedure #705, Indigenous Education

That Administrative Procedure #705, Indigenous Education, be received and posted as revised under Directional Policy #700, Equity and Inclusive Education.

Trustee Loretta Durst read all of the Administrative Procedures, excluding Administrative Procedure #313, Student Acceptable Use of Technology.

It was discussed that Administrative Procedure #705 was a new procedure, and not revised. Superintendent Julie Selby gave a brief presentation regarding the process and conversations in creating this new procedure.

Motion: Moved by Trustee Tanguay, seconded by Trustee Connolly, that the Policy Development Committee recommend that the following Administrative Procedures be received and posted as presented.

Carried.

C. 1 a) Administrative Procedure #105, Student Trustees

That Administrative Procedure #105, Student Trustees, be received and posted as revised under Directional Policy #100, Governance, Vision, and Strategic Priorities.

C. 1 b) Administrative Procedure #106, Delegations to Board and/or Committee Meetings

That Administrative Procedure #106, Delegations to Board and/or Committee Meetings, be received and posted as revised under Directional Policy #100, Governance, Vision, and Strategic Priorities.

C. 1 c) Administrative Procedure #304, Supervised Alternative Learning and Other Excusals from Attendance at School

That Administrative Procedure #304, Supervised Alternative Learning and Other Excusals from Attendance at School, be received and posted as revised under Directional Policy #300, Student Achievement and Well-Being.

C. 1 e) Administrative Procedure #703, First Nation, Métis, and Inuit Voluntary Self-Identification

That Administrative Procedure #703, First Nation, Métis, and Inuit Voluntary Self-Identification, be received and posted as revised under Directional Policy #700, Equity and Inclusive Education.

C. 1 f) Administrative Procedure #705, Indigenous Education

That Administrative Procedure #705, Indigenous Education, be received and posted as revised under Directional Policy #700, Equity and Inclusive Education.

D. Next Meeting:

1. Policy Development Committee meetings for 2023-2024:

- Tuesday, June 4, 2024, 6:30 p.m.

E. Conclusion

1. Closing Prayer

Trustee Durst led the committee in prayer on behalf of Board Chairperson MacKenzie.

2. Adjournment

Motion: Moved by Board Chairperson MacKenzie, seconded by Trustee Martin, that the Policy Development Committee meeting be adjourned at 7:23 p.m.

Carried.

Loretta Durst
Committee Chairperson
/sb

Sean Heuchert
Superintendent of Business
and Finance