



Agenda

Committee-of-the-Whole Open Meeting

Monday, May 8, 2023

6:45 – 8:30 p.m.

Catholic Education Centre – Large Boardroom

IF YOU ARE UNABLE TO ATTEND IN PERSON, [CLICK HERE TO JOIN VIA VIDEO CONFERENCE](#)

Chairperson: Mary Ann Martin

Members of the committee that are unable to attend are asked to please notify Amy McLeod, Administrative Assistant amcleod@pvnccdsb.on.ca

A. Call to Order:

1. Opening Prayer.
2. Land Acknowledgement.
3. Approval of the Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the draft Minutes of the Open Meeting of the Committee-of-the-Whole held on Tuesday, April 11, 2023. Page 3
6. Business Arising from the Minutes.

B. Presentations / Recommended Actions:

1. None

C. Presentations/Information Items:

- | | | |
|---|---------|-------------------------|
| 1. TLDSB Transportation Update | | Superintendent Ellis |
| 2. Clarington new school project update | | Superintendent Heuchert |
| 3. Renewal Projects | Page 7 | Superintendent Heuchert |
| 4. GSN Update | Page 10 | Superintendent Heuchert |

D. Old Business:

There is no old business.

E. New Business:

There is no new business.

F. Next Meeting:

1. June 12, 2023
6:30 p.m.

G. Conclusion:

1. Adjournment.
2. Closing Prayer



Minutes

The Minutes of the Open Meeting of the Committee-of-the-Whole held on Tuesday, April 11, 2023, at 6:35 p.m.

Present

* = (via video conference)

- Trustees: Chair Martin, Trustee MacKenzie (Board Chairperson), Trustee Durst, Trustee Ayotte, Trustee Glover, Trustee Tanguay, Trustee Leahy.
- Administration: Director Carragher, Superintendent Armstrong, Superintendent Heuchert, Superintendent O'Sullivan, Superintendent Di Ianni, Superintendent Piggott, Superintendent Selby.
- Guests: Ms. Irwin*, Ms. Sawula*, Ms. Moncana*, Ms. O'Connor*, Ms. Tremain*, Ms. Senior*, Mr. Barry*.
- Regrets: Student Trustee Marie (Senior Student Trustee), Student Trustee Gaskell (Junior Student Trustee).
- Recorder: Mrs. McLeod.

A. **Call to Order:**

Chair Martin called the Open session to order at 6:45 pm. She welcomed online guests and apologized for the slight delay.

1. **Opening Prayer**

Superintendent Di Ianni led the committee in opening prayer.

2. Superintendent Heuchert provided a territorial recognition, acknowledging that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishnaabeg.

3. **Approval of Open Meeting Agenda.**

Motion: Moved by Trustee Glover, seconded by Trustee MacKenzie that the Open Meeting Agenda be accepted.

Carried.

4. **Declarations of Conflicts of Interest.**

There were no conflicts of interest.

5. Approval of the Draft Minutes of the Committee-of-the-Whole – Open Meeting held on Monday, March 20, 2023.

Trustee Glover shared his thoughts on the recording of minutes, specifically the discussion that transpired around the Notice of Motion. Trustee Glover felt more comprehensive minutes should be recorded to capture specifics and the participation of Committee members. There was a brief discussion and input from committee members on the idea. Chair Martin advised a motion would need to be brought forward to change the type of minutes that were recorded at Committee of the Whole meetings.

Motion: Moved by Trustee Durst, seconded by Trustee Glover, that the Draft Minutes of the Committee-of-the-Whole – Open Meeting, held on Monday, March 20, 2023, be approved.
Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

B. Recommended Actions / Presentations:

1. St. Elizabeth Boundary and Program Review

Superintendent Heuchert provided the committee with an overview of findings from the St. Elizabeth Boundary and Program review. He discussed the two options being considered, reviewed the pros and cons, highlighted financial and logistical impact and reminded the committee of the community feedback that was received. Superintendent Heuchert provided the committee with the final recommendation of Option A; transferring the St. Elizabeth CES Grade 8 program to St. Stephen CSS beginning in the 2023-2024 school year. A few trustees posed questions around future growth of the St. Elizabeth school population and if various plans have been considered to address the likelihood of ongoing capacity issues. Superintendent Heuchert addressed the questions and assured the committee that further program changes could be considered if it was necessary in the future.

Motion: Moved by Trustee Glover, seconded by Trustee MacKenzie, that the Committee of the Whole recommend that the Board approve proceeding with transferring the St. Elizabeth CES Grade 8 program to St. Stephen CSS beginning in the 2023-2024 school year.
Carried

Superintendent Heuchert clarified to the online attendees that the motion will now be brought forward to the April 25, 2023 Board meeting for an official vote.

C. Information Items:

1. School Renewal Process and Timeline

Superintendent Heuchert presented to the committee an overview of the school renewal process and yearly timeline of activities which was a direct follow up to the Capital Project report deferred from the last meeting. Superintendent Heuchert highlighted the responsibilities of various departments of the Board including Facilities, Purchasing and Finance. The committee was also briefed on Ministry funding and the envelopes those funds must be spent on. It was explained that a detailed audit by the ministry is conducted at every school throughout Ontario on a cyclical basis, with the findings detailed in a prioritized Capital Projects list. Superintendent Heuchert discussed how the Board goes to tender on these projects to ensure the best value. Trustees asked detailed questions regarding the process speaking to specific PVNC schools as well as referencing items listed in the Capital Projects report, which Superintendent Heuchert responded to. Trustee Ayotte expressed his interest in being a representative on the Admin council to assist in the review and approval process of the capital projects. Chair Martin acknowledged that some Boards do have trustees involved on a committee to review renewal requests.

Motion: Moved by Trustee MacKenzie, seconded by Trustee Glover, that the Committee-of-the-Whole Meeting accept the report.
Carried

2. Interim Financial Report

Superintendent Heuchert reviewed the second quarter financial report which detailed revenues and expenditures with comparatives from the previous year. There was not a significant change in the Board's revenue which was reported last quarter. Superintendent Heuchert highlighted some of the revised budget estimates speaking to various GSN grants, some of which were deferred from the previous year. Although final expense and revenue figures will vary from the revised estimates, the Board is still projecting an operating deficit. There were several questions from the trustees around the variances of several revenue and expenditure line items of the report which Superintendent Heuchert answered.

Motion: Moved by Trustee Tanguay, seconded by Trustee Ayotte, that the Committee-of-the-Whole Meeting accept the report.
Carried

D. Old Business:

There was no old business.

E. New Business:

There was no new business.

F. Next Meeting:

Monday, May 8, 2023
6:30 p.m.

G. Conclusion:

1. Adjournment

Motion: Moved by Trustee Tanguay, seconded by Trustee Ayotte, that the Committee-of-the-Whole Meeting adjourn at 8:23 p.m.
Carried

2. Closing Prayer

Superintendent Di Ianni led the committee in closing prayer.

Mary Ann Martin
Committee Chairperson
/am

Sean Heuchert
Superintendent of Business and Finance

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: May 8, 2023

Presented by: Sean Heuchert, Superintendent of Business and Finance

Submitted by: Staff

Subject: Renewal Projects

Recommended Action(s): None

Background:

Presented for your information is a construction update report for completed/ on-going/ future activities within our various Schools/ Facilities.

Funding for our school condition improvement is \$5,414,912 and school renewal \$2,267,769 for a total of \$7,682,681.

The following are the 2022/2023 School Condition Improvement (SCI) and School Renewal Allocation (SRA) projects:

Elementary Schools	Project	Type	Amount	Status
St. Joseph C.E.S. (Douro)	No Projects Planned for this Period	NA	\$ -	NA
St. Catherine C.E.S.	Stairwell Replacement	SRA	\$ 50,000	PO
St. Martin C.E.S.	Boiler Replacement	SCI	\$ 250,000	PO
St. Paul C.E.S. (Lakefield)	Roof Replacement	SCI	\$ 900,000	Carry Over
Immaculate Conception C.E.S.	Boiler Replacement	SCI	\$ 175,000	PO
St. Alphonsus C.E.S.	No Projects Planned for this Period	NA	\$ -	NA

Elementary Schools (Continued)	Project	Type	Amount	Status
St. Anne C.E.S.	Catch Basins	SRA	\$ 25,000	Tender
St. John C.E.S. (Peterborough)	No Projects Planned for this Period	NA	\$ -	NA
St. Patrick C.E.S.	Brick Repointing	SRA	\$ 10,000	Tender
St. Paul C.E.S. (Peterborough)	Stairwell Replacement	SRA	\$ 50,000	PO
St. Francis of Assisi C.E.S.	Yard restoration, flag pole, curtain replacement	SRA	\$ 30,000	PO
St. John Paul II C.E.S. (Lindsay)	No Projects Planned for this Period	NA	\$ -	NA
St. Mother Teresa C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
St. Teresa C.E.S.	Classroom Floor Replacement	SRA	\$ 11,978	Complete
St. Paul C.E.S. (Norwood)	No Projects Planned for this Period	NA	\$ -	NA
St. Joseph C.E.S. (Bowmanville)	No Projects Planned for this Period	NA	\$ -	NA
St. Mary C.E.S. (Campbellford)	Calming Room Renovations	SRA	\$ 350,000	PO
St. Mary C.E.S. (Campbellford)	Roof Repair	SRA	\$ 50,000	Tender
St. Joseph C.E.S. (Cobourg)	No Projects Planned for this Period	NA	\$ -	NA
St. Dominic C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
St. Michael C.E.S.	Play Yard Restoration	SRA	\$ 10,000	Eng. Study
St. Mary C.E.S. (Grafton)	Universal Washroom/Classrooms	SRA	\$ 500,000	Postponed
St. Mary C.E.S. (Grafton)	Roof Replacement	SCI	\$ 900,000	PO
St. Mary C.E.S. (Grafton)	Paving and Flag Poles	SRA	\$ 50,000	Carry Over
St. Anthony C.E.S.	Stairwell Replacement	SRA	\$ 50,000	Re-tender
St. Anthony C.E.S.	Elevator	SRA	\$ 300,000	Tender
Monsignor Leo Cleary C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
St. Luke C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
St. Mary C.E.S. (Lindsay)	No Projects Planned for this Period	NA	\$ -	NA
St. Elizabeth C.E.S.	Siding on 8-Pack	SRA	\$ 75,000	PO
St. Elizabeth C.E.S.	Paving and Flag Poles	SRA	\$ 20,000	Postponed
St. Elizabeth C.E.S.	Boiler Replacement	SCI	\$ 200,000	PO
Notre Dame C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
Monsignor O'Donoghue C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
Good Shepherd C.E.S.	No Projects Planned for this Period	NA	\$ -	NA
Holy Family C.E.S.	No Projects Planned for this Period	NA	\$ -	NA

Secondary Schools	Project	Type	Amount	Status
Holy Cross C.S.S.	Track and Sports Storage Building	SRA	\$ 200,000	Postponed Indefinitely
Holy Cross C.S.S.	Calming Room	OP	\$ 10,000	Complete
Holy Cross C.S.S.	Exterior Door Auto Shop	SRA	\$ 25,000	Postponed
St. Peter C.S.S.	Curbing, Sidewalks and Other Paving	SRA	\$ 50,000	Carry Over
St. Peter C.S.S.	Theater Seating	RES	\$ 200,000	PO
St. Thomas Aquinas C.S.S.	Curbing, Sidewalks and Other Paving	SRA	\$ 50,000	Carry Over
Holy Trinity C.S.S.	Chiller Replacement	SCI	\$ 500,000	Postponed
Holy Trinity C.S.S.	Curbing, Sidewalks, Other Paving and Flag Poles	SRA	\$ 50,000	Carry Over
St. Mary C.S.S.	Roof Replacement	SCI	\$ 4,000,000	PO
St. Mary C.S.S.	Paving and Flag Poles	SRA	\$ 75,000	Carry Over
St. Mary C.S.S.	Chiller Replacement	SCI	\$ 400,000	Carry Over
St. Stephen C.S.S.	Roof Replacement (Cafeteria)	SCI	\$ 750,000	PO
St. Stephen C.S.S.	Washroom in Portapak	SRA	\$ 250,000	Tender
St. Stephen C.S.S.	Paving and Flag Poles	SRA	\$ 75,000	Carry Over
St. Stephen C.S.S.	Boiler Replacement	SCI	\$ 300,000	PO

As per the Renewal Planning Cycle shared at the last Committee of the Whole meeting, renewal requests for the 2023-2024 School Year will be received and reviewed by Facilities staff in the fall and presented to Admin Council in January.

Administration will develop a Five Year Strategic Renewal Plan and will seek input from Trustees at the January 2024 Committee of the Whole meeting.



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Grants for Student Needs Update

May 8, 2023

PRESENTED BY: Sean Heuchert
Superintendent of Business and Finance



*Peterborough Victoria
Northumberland and Clarington
Catholic District School Board*

Funding from Ministry of Education

- The Grants for Students Needs (GSN) and the Priorities and Partnerships Funding (PPF) were released by the Ministry of Education on April 17,2023.



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Student Transportation

- Following extensive consultation with the sector during the last two years, the government introduced a new, modern needs and benchmark-based funding formula for student transportation. The new formula:
 - Establishes a needs-based common reference standards (i.e. home-to-school distance criteria) for funding to encourage consistency and improve equitable access to student transportation services across Ontario.
 - Establishes evidence-based funding benchmarks that reflect the cost of providing services
 - Provides transition support so that no school board receives less funding as a result of the new model which allows school boards and their transportation consortia and service providers to align policies and costs with the funding framework.
 - For PVNC Catholic this increase will not be sufficient to offset the existing funding shortfall for transportation and this shortfall will continue to be a cost pressure for 2023-2024.



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Indigenous Education Funding Realignment

- The ministry has reviewed the Indigenous Education Grant and is realigning funding to better support Indigenous Education priorities.
- The realignment is reflected through changes to the First Nations, Metis and Inuit Studies and Board Action Plan allocations and a one-time mitigation fund.
- The projected Indigenous Education Grant for 2023-2024 is significantly lower than 2022-2023 and will create a budget pressure for 2023-2024 and in 2024-2025 when the mitigation funding expires.



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Covid 19 - Learning Recovery Funding

- This funding expires August 31, 2023 and has not been renewed by the Province.
- Last years allocation was used to support;
 - 1 FTE - Principal for the Remote School
 - 4.83 FTE - Elementary Teaching Staff - Remote School
 - 9.31 FTE - Custodians
 - 18.63 FTE - Educational Assistants
 - 1 FTE - Special Education Consultant
 - 1 FTE - Itinerant ESL Teacher



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Labour Related Funding

- The Ministry has updated the salary benchmarks to reflect:
 - \$1 per hour increase for CUPE staff in the 2022-2023 school year over 2020-2021 and a further \$1 per hour increase in 2023-2024. This funding supports our recently ratified CUPE central and local collective agreement.
 - 1.25% increase for teacher salary benchmarks in the 2022-2023 school year (2021-2022 provided for 1% of the 1.25%) with a further 1.25% increase in 2023-2024. This is accounted for as a labour provision as the teacher collective agreement is not yet settled.



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Labour Related Funding

- As the Principals and Vice-principals terms and conditions expire August 31, 2023, salary benchmarks for these staff remain unchanged.
- The ministry is continuing to provide the Supports for Students Fund (SSF).
 - CUPE portion of this funding is part of the collective bargaining agreement.
 - OECTA portion should continue to be used for its intended purpose subject to ongoing labour discussions.
- The SSF is being increased by 3.24% for 2022-2023 and a further 3.17% for 2023-2024.
 - This supports the CUPE collective agreement.
 - For OECTA, the increased portion over the amounts specified in the 2021-2022 school year in the collective agreement is included as a labour provision.



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Keeping Up with Costs and Other Adjustments

- The ministry provided a 2% cost update to the non-staff portion of the School Operations Allocation to assist in managing increases in commodity prices.
- No other benchmark funding for school board supplies were increased (i.e. classroom supplies, textbooks and learning materials, software licensing, computers, students technological devices, broadband improvement).
- The School Operations Allocation is in the final year of the five-year phase-in of reductions to the Supplementary Area Factor for base school facility operations to reflect a secondary class size of 23.



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Keeping Up with Costs and Other Adjustments

- For 2023-2024, funding has been provided through a new External Audit Allocation to enhance school board's external auditor's capacity to support enhancing the ministry's enrolment audit accountability function and performing staffing FTE compliance audits to enhance accountability of the Benefits Trusts allocation.
- This is the final year of a 12-year phase-out of the retirement gratuities resulting in a .167% reduction in the benefits funding benchmark.



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Safe and Clean School Supplement

- This new funding element of the Learning Opportunities Grant is providing funding to support Professional/Paraprofessional, Educational Assistants and Custodian/Maintenance salaries and benefit costs. The allocation for PVNC Catholic amounts to \$212,000.



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Online Learning

- The benchmarks have been updated for the third year reflecting the required online credits announced in PPM 167.
- The online learning credit load benchmark assumes approximately 22.5% of secondary students will take one course online in 2023-2024.



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Interim Special Incidence Portion (SIP)

- The SIP is intended to support students with extraordinarily high needs who require more than two full-time staff to address their health and/or safety needs, and those of others in the school.
- In 2023-2024, the ministry is undertaking a review to modernize the SIP allocation and SIP funding for each board will be allocated based on the school board's historical SIP funding amounts plus a growth rate applies.
- Boards will not be required to follow the administrative intensive claims process in 2023-2024.



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Priorities and Partnership Funding (PPF)

- PPF funding is annual targeted initiative funding.
- The 2023-2024 PPF funding included several new allocations which support teacher staffing for the 2023-2024 year only.
 - Board Math Leads - dedicated Superintendent Level position - \$166,600
 - School Math Facilitators - \$378,000
 - Education Staff to Support Reading Interventions - \$491,500
 - Staffing to support De-Streaming and Transitions to High School - \$744,700
- 2022-2023 allocations for Tutoring Supports and the Renewed Mathematics Strategy have not been renewed for 2023-2024.
- 2022-2023 allocations transferred to the GSN include Demographic Data Gathering, Early Math Intervention for Students with Special Education Needs and Specialist High Skills Major (SHSM) expansion.



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Questions?



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