



# Agenda

## Committee-of-the-Whole Open Meeting

Monday, February 13, 2023

6:45 – 8:30 p.m.

Catholic Education Centre – Large Boardroom

IF YOU ARE UNABLE TO ATTEND IN PERSON, [CLICK HERE TO JOIN VIA VIDEO CONFERENCE](#)

**Chairperson: Mary Ann Martin**

Members of the committee that are unable to attend are asked to please notify Amy McLeod, Administrative Assistant [amcleod@pvnccdsb.on.ca](mailto:amcleod@pvnccdsb.on.ca)

### A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of the Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the draft Minutes of the Open Meeting of the Committee-of-the-Whole held on Monday, January 16, 2023. Page 3
6. Business Arising from the Minutes.

### B. Presentations / Recommended Actions:

1. Review of Budget Timelines - Key Milestones and Activities      Superintendent Heuchert

2. STSCO - Parent Concerns, Processes, Startup

Mr. Sloggett

**C. Information Items:**

1. Annual FOI reporting

Mr. Eagle

**D. Old Business:**

There is no old business.

**E. New Business:**

There is no new business.

**F. Next Meeting:**

1. March 20, 2023  
6:30 p.m.

**G. Conclusion:**

1. Adjournment.  
2. Closing Prayer.

# Minutes

**The Minutes of the Open Meeting of the Committee-of-the-Whole held on Monday, January 16, 2023, at 7:00 p.m.**

## **Present**

\* = (via video conference)

Trustees: Chair Martin, Trustee MacKenzie (Board Chairperson), Trustee Durst, Trustee Leahy, Trustee Ayotte, Trustee Glover, Trustee Tanguay, Student Trustee Marie, Student Trustee Gaskell.

Administration: Director Carragher, Superintendent Armstrong, Superintendent Grace, Superintendent Heuchert, Superintendent O'Sullivan, Superintendent Piggott, Superintendent Selby.

Guests:

Regrets: Superintendent Di Ianni,

Recorder: Mrs. Faulkner.

## **A. Call to Order:**

1. Trustee Leahy led the Committee-of-the-Whole open session with an opening prayer.
2. Chair Martin, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of Open Meeting Agenda.

**Motion:** Moved by Trustee Leahy, seconded by Trustee Ayotte, that the Open Meeting Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Draft Minutes of the Committee-of-the-Whole – Open Meeting held on Monday, December 5, 2022.

**Motion:** Moved by Trustee Durst, seconded by Trustee MacKenzie, that the Draft Minutes of the Committee-of-the-Whole – Open Meeting, held on Monday, December 5, 2022, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

**B. Recommended Actions / Presentations:**

1. Facilities: Operating and Capital Expenditures.

Superintendent Grace presented the Facilities: Operating and Capital Expenditures. She reviewed school operation allocations and the four factors that are used to calculate them. Superintendent reviewed the Facility Services staffing complement and what each department is responsible for. Superintendent Grace then answered questions from the committee.

**Motion:** Moved by Trustee Glover, seconded by Trustee Ayotte, that the Committee-of-the-Whole accept the presentation.

Carried.

**C. Information Items:**

1. Interim Financial Information at November 30, 2022

Superintendent Grace presented the Interim Financial Report for the three-month period ending November 30, 2022 with comparatives for the three-month period ending November 30, 2021 to the Committee-of-the-Whole and answered questions from the committee.

2. 2022-2023 Revised Estimates Update.

Superintendent Grace presented the 2022-2023 Revised Estimate Update to the Committee-of-the-Whole. School boards must submit revised estimates on an annual basis as part of the requirements for financial reporting to the Ministry. She highlighted changes to revenues and expenditures for the 2022-23 school year. Superintendent Grace then answered questions from the committee.

**Motion:** Moved by Trustee Glover, seconded by Trustee Ayotte, that the Committee-of-the-Whole accept the report.

Carried.

**Motion:** Moved by Trustee MacKenzie, seconded by Trustee Ayotte, that the Committee-of-the-Whole be extended until 9:00 p.m.

Carried

3. Process for Purchasing School Site.

Superintendent Grace presented the process for purchasing school sites. In 2018, the Board signed an option agreement with Akero Developments Inc. to purchase a serviced piece of property for a school site in Bowmanville. The process for exercising the Option is set out on the report. A site map was provided to the Committee. Superintendent Grace answered questions from the Committee.

**Motion:** Moved by Trustee Leahy, seconded by Trustee Ayotte, that the Committee-of-the-Whole accept the report.

Carried

**D. Old Business:**

There was no old business.

**E. New Business:**

There was no new business.

**F. Next Meeting:**

Monday February 13, 2023

6:30 p.m.

**G. Conclusion:**

1. Closing Prayer

Superintendent Heuchert led the Committee-of-the-Whole in Closing Prayer

2. Adjournment:

**Motion:** Moved by Trustee Ayotte, seconded by Trustee Tanguay, that the Committee-of-the-Whole Meeting adjourn at 8:49 p.m.

Carried

Mary Ann Martin  
Committee Chairperson  
/af

Isabel Grace  
Superintendent of Business and Finance