



# Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, November 22, 2022, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Mike Ayotte, Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

## **A. Call to Order of the Open Meeting:**

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:31p.m. and welcomed guests and media who had joined online. Matthew Bowen, Principal at St. Luke Catholic Elementary School, was acknowledged as the principal representative in attendance.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

**MOTION:** Moved by Loretta Durst, seconded by Jenny Leahy

that the Agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes

a. Approval of the Minutes of the October 25, 2022 Regular Board Meeting.

**MOTION:** Moved by Loretta Durst, seconded by Kathleen Tanguay  
that the minutes of the October 25, 2022 Regular Board  
Meeting be approved.

Carried.

b. Approval of the Minutes of the November 15, 2022 Inaugural Board Meeting.

**MOTION:** Moved by Mary Ann Martin, seconded by Kathleen Tanguay  
that the minutes of the November 15, 2022 Inaugural Board  
Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

**B. Reports from the Office of the Director and Student Trustees:**

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- Welcome to all the trustees to the first Board Meeting of the 2022-2026 term. PVNC has a proud tradition of positive and collaborative working relationships.
- Thanks were extended to everyone who worked on behalf the board to reach the tentative agreement with CUPE, the Ontario Government, and the Trustees' Associations.
- Thanks to senior administration and managers who worked in the background to

ensure that staff and students would be ready for whatever scenario was presented during the period of labour disruption. A special thanks was extended to Sheila Piggott, Superintendent responsible for Information Technology and Sean Heuchert, Manager of Information Technology and his staff for making sure that students were ready for synchronous learning if needed.

- Gratitude was expressed for the Principals and Vice-principals for their leadership and service to school communities through the uncertainty leading up to the agreement being tentatively reached.
- When Faith Meets Pedagogy conference was held on October 27-29, in person for the first time since 2019. Board Chairperson, Kevin MacKenzie attended the Director's dinner and evening speaker. Superintendent Jeannie Armstrong and staff represented the board with presentations at the conference.
- On October 29<sup>th</sup> the Catholic Education Foundation of Ontario hosted the Patrick Fogarty Awards Dinner and Ceremony where one student from each of our secondary schools were honoured with an award.
- November 2, 2022 was "Take Your Kids to Work Day" for Grade 9 students across the province which had many students across the system provided with the chance to experience a workplace for the day.
- The Board Retirement Dinner was celebrated on November 4<sup>th</sup> to celebrate all the retirees from the previous year, including Trustee Kathleen Tanguay. Thank you was extended to Trustees Leahy and Durst for attending.
- Remembrance day activities were held throughout the system on November 11. Thanks to educators who organized events to ensure the legacy of those who sacrificed for our country.
- Celebrated Treaty Recognition which honours and provides an opportunity to teach and learn about Treaties, which is recognized as an imperative step toward Truth and Reconciliation. Thank you to Superintendent Julie Selby and her staff for their work in the provision of resources and events for students and staff.
- The Diocesan Pastoral Planning Day was held at St. Thomas Aquinas Catholic Secondary School on November 19<sup>th</sup> with almost 200 parish representatives, priests, and Bishop Daniel Miehm in attendance. Superintendent Jeannie Armstrong was present representing the board and Trustee Mary Ann Martin, who attended on behalf her parish.
- This week is Safe and Caring Schools Week with the theme, "I Belong." Thank you to Superintendent Jonathan Di Ianni and his staff for their work to plan a week filled with activities that focus on inclusive environments where students feel they belong.
- Advent begins this weekend and we look forward to the preparation of the birth of Jesus Christ and may we say yes to the gift that God wants you to receive this season.

Joan Carragher invited questions and comments from the trustees at the conclusion of her report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell, gave the Student Trustee report which included the following highlights:

- Excited to work with the new board of trustees.
- Students participated in “Safe and Caring Schools Week” with many activities such as “Pink Shirt Day” for anti-bullying, reading prayers written by students, and focusing on intentional courtesy to others.
- Visits from post-secondary institutions continue at the secondary schools for students who are preparing to submit applications in the coming weeks.
- The Student Council Liaison Committee is planning its annual day-long retreat for student council members from each secondary school from across the board. The day will provide professional development tailored to their personal interests. This year’s theme is “Voices that Empower” and it is hoped that students take away one actionable item from the day to empower themselves or others to action in their communities. The students look forward to guest speakers Benjamin, Equity Advisor, Asante Haughton, Equity Educator, and Crystal Jones from the United Way.

Siobhan Marie and Madelyn Gaskell invited questions and comments at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- The newly elected trustees began their four-year term on November 15<sup>th</sup> with their swearing in ceremony at the Inaugural Board Meeting.
- Students throughout the board participated in the “No Stone Left Alone” program which allows students to learn about and honour local veterans that lived in their own communities.
- Holy Cross Catholic Secondary School technology department students partnered to design and create 50 advent wreaths which will be placed in each classroom in the school.
- “I Belong” was the theme for this year’s Safe and Caring Schools Week at PVNCCDSB. Daily activities and resources under five sub-themes for each day

of the week were provided to the schools. The week was scheduled to coincide with the Ministry's Bullying Prevention week.

- The 2022 Director's Christmas Art contest has been announced. The contest will showcase student artwork from across the system, in all grades and the overall top submission be celebrated in December with their work as part of the official Director's Christmas card.
- November 6-12 marked Treaties Recognition Week in our classrooms and was a time to learn about and honour the importance of treaties.
- The Board's Annual Retirement Dinner was celebrated in person this year on November 4, 2022, at the Holiday Inn in Peterborough.
- The PVNC United Way campaign has reached 60% of its goal to raise \$70,000 in support of the many services and agencies in all of the areas of our board.
- Everyday Hero Award will resume in the coming weeks. Last year there were approximately 60 staff who were recognized by their colleagues for exemplifying kindness and making the workplace a better place to be.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

### **C. Presentations:**

1. Proposed St. Mary Catholic Secondary School Excursion to New York City, New York, USA, April 12-16, 2023.

Sheila Piggott, Superintendent of Learning, introduced Tom Fletcher, Vice-principal at St. Mary Catholic Secondary and Greg Conway and Drew Quemby, Teachers from St. Mary Catholic Secondary who gave a presentation regarding the proposed excursion. Following the presentation, the presenters answered questions from the trustees.

**MOTION:** Moved by Kathleen Tanguay, seconded by Mike Ayotte

that the proposed St. Mary Catholic Secondary School student excursion to New York City, New York, April 12-16, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. Ensuring Equity: Updates on Equity and Inclusion at PVNCCDSB.

Jeannie Armstrong, Superintendent of Special Education, Faith and Equity introduced

Board Equity Advisor, Benjamin, and Chidima Igboanugo, Learning Consultant who gave a presentation regarding the work that is currently being undertaken in the area of Equity and Inclusive Education at PVNCCDSB.

The presentation included a summary of what has already occurred and how it relates to the plan to build on what has been done so far. The main focus is to create a culture of inclusion and to ensure that a culture of belonging exists in learning environments and workplaces throughout the board. The student and staff census data will be used to inform decision making to ensure the needs of students and staff are being met.

Representation is an important aspect of inclusion and three groups have been created to address representation. The Black student association (overseen by Asante Haughton), the Black Parents Network (overseen by Benjamin), and the Black Employee Network (overseen by Chidima) will work to increase understanding of equity and belonging in PVNC, and develop strategies for empowerment to create spaces of cultural safety for Black students, teachers and parents.

At the conclusion of the presentation Jeannie Armstrong, Benjamin and Chidima Igboanugo answered questions from the trustees.

#### **D. Programs and Services:**

#### **E. Business, Finance and Governance:**

1. Recommended Action from the Audit Committee, November 10, 2022: 2021-2022 Audited Financial Statements.

**MOTION:** Moved by Loretta Durst, seconded by Mary Ann Martin

that the Board approve the 2021/2022 audited financial statements as presented.

Carried.

2. Ontario Student Trustee Association Annual Membership Fees.

**MOTION:** Moved by Jenny Leahy, seconded by Mary Ann Martin

that the payment of the 2022-2023 Ontario Student Trustees Association membership fees in the amount of \$1,839.64 be approved.

Carried.

3. Trustee Professional Development, Ontario Catholic School Trustees' Association

(OCSTA) Catholic Trustees Seminar, January 20-21, 2023.

**MOTION:** Moved by Mary Ann Martin, seconded by Loretta Durst

that trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees' Association (OCSTA) Catholic Trustees Seminar, January 20-21, 2023, in Toronto, Ontario.

Carried.

4. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Kevin MacKenzie reported that all memoranda from the OCSTA has been shared with the Trustees to date. The virtual professional development sessions being offered by the OCSTA were highlighted and trustees were encouraged to participate.

5. Student Transportation Services of Central Ontario (STSCO) Governance Committee, Open Session Report, October 26, 2022.

Board Chairperson Kevin MacKenzie deferred to Isabel Grace, Superintendent of Business, Finance and Facilities Services who gave a report on the meeting held on October 26, which included a general overview of the financial statements. In addition, Isabel Grace gave an explanation of the provision of transportation services for PVNCCDSB and noted that STSCO provides transportation services for three out of four of the board's jurisdictions (Peterborough, Northumberland and Clarington). Transportation services for the City of Kawartha Lakes are purchased from Trillium Lakelands District School Board.

**F. Human Resources:****G. Policy Development:**1. Recommended Action from the Policy Development Committee Meeting, November 1, 2022.

**MOTION:** Moved by Loretta Durst, seconded by Jenny Leahy

that the Board receive the report and recommendations from the Policy Development Committee dated November 1, 2022, for publication and implementation.

Carried.

**H. Old Business:****I. New Business:****J. Bring Forward:****K. Information Items:**1. Chairperson's Report

Board Chairperson, Kevin MacKenzie welcomed the trustees to their first meeting of the 2022-2026 term and expressed his hope for many productive conversations. He spoke about the tradition of PVNC trustees and how well respected the group has been throughout the province for their relationship with each other. Kevin MacKenzie thanked Bishop Daniel Miehm for celebrating Mass at the Inaugural Meeting on November 15 and thanked Director Joan Carragher for her organization of the meeting and reception.

Chairperson MacKenzie also expressed his gratitude that a provincial agreement was reached with CUPE workers in time to avert further labour disruption.

2. Committee Chairperson's Report:

- a. French as a Second Language Advisory Committee, November 9, 2022.
- b. Special Education Advisory Committee, November 17, 2022, 6:30 p.m.

Trustee Kathleen Tanguay reported that there were two presentations heard at the Special Education Advisory Committee meeting on the topics "The Right to Read" and the PVNC Staff Census. It was noted that there are only two community organizations represented at this time on the committee.

**L. Future Meetings and Events:**1. Board Meetings:

- a. Regular Board Meeting Open Session, December 20, 2022, 6:30 p.m.  
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, December 5, 2022, 5:00 p.m.
- b. Committee-of-the-Whole, December 5, 2022, 6:30 p.m.
- c. Policy Development Committee, February 7, 2023, 6:30 p.m.



3. Other Committee Meetings: (Listed in chronological order.):
  - a. First Nation Métis Inuit Advisory Committee, December 6, 2022, 6:30 p.m.
  - b. Student Council Liaison Committee, December 20, 2022, 4:15 p.m.
  - c. STSCO Governance, January 11, 2023, 3:00 p.m.
  - d. Special Education Advisory Committee, January 19, 2023, 6:30 p.m.
  - e. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
  - f. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
  - g. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.
  - h. French as a Second Language Advisory Committee, April 26, 2023, 4:30 p.m.
  - i. Audit Committee, TBA.
  - j. Supervised Alternative Learning Committee (SAL), TBA.
  
4. Board Events:
  - a. Mass for Deceased PVNCCDSB Community Members, November 23, 2022, 4:30 p.m., St. Peter-in-chains Cathedral, Peterborough.
  - b. Catholic Leadership Development Series, Session #2, December 1, 2022, 4:00 p.m.
  - c. 2023 OCSTA Trustees Seminar, January 20-21, 2023, Marriott Toronto Airport & Conference Centre.

#### **M. Conclusion:**

1. Report from the In-camera Meeting, November 22, 2022.

**MOTION:** Moved by Mary Ann Martin, seconded by Mike Ayotte

that the Board approve the actions and the discussions arising from the November 22, 2022, in-camera session, as follows:

- A. Call to Order:
  1. Opening Prayer
  2. Motion for the Approval of agenda.
  4. There were no conflicts of interest declared.
  4. Approval of the October 25, 2022 Regular In-camera minutes and the November 2, 2022 Special Double In-camera minutes.
  
- D. Business, Finance and Governance:
  1. OCSTA In-Camera Report.
  2. STSCO Governance Committee, In-camera Report.

3. Approval of the Annual Report from the Audit Committee.
- H. New Business
  1. Approval of recommended action from the Expulsion Committee meeting of November 1, 2022.
  2. Approval of recommended actions from the Expulsion Committee meeting of November 14, 2022.
- I. Convening in Open Session:
  1. Closing Prayer.
  2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Trustee Mary Ann Martin led the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Mary Ann Martin, seconded by Mike Ayotte  
that the open session meeting be adjourned at 8:34 p.m.

Carried.

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Braden Leal  
Board Chairperson

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Joan Carragher  
Director of Education, Secretary-Treasurer  
per M.K.