

**821 Accessibility and Barrier Free Learning and Work Environment: Design of Public Spaces**

Completion of this form will assist with future planning for facility renewal or retrofits.

You will require a measuring tape to assist you in completing some of the questions.

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

1. Building: Entry Access (check all that apply)	
<input type="checkbox"/>	Entrance is accessible (i.e. without threshold or step)
<input type="checkbox"/>	Curb cuts or ramps are wide enough to accommodate mobility devices (1500 mm minimum)
<input type="checkbox"/>	Curb cuts or ramps have a non-slip finish
<input type="checkbox"/>	Curb cuts or ramps are kept clear of snow and ice in winter weather
<input type="checkbox"/>	The entrance is clearly marked with the international symbol of access (pictured below)
<input type="checkbox"/>	There is an accessible door that opens automatically
<input type="checkbox"/>	There is an accessible door that has power assisted operators or can be easily opened with one hand
<input type="checkbox"/>	On ramps or exterior stairs continuous handrails are available



International Symbol of Access

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>2. Building: Interior Access (check all that apply)</b>	
	Door width 810 mm minimum
	Hardware is mounted 800 mm - 1200 mm from the floor
	Corridors or hallways open to the public are sufficiently wide to accommodate a range of mobility aid devices
	Mats are level with the floor and do not create a tripping hazard
	Colours of doors and/or door frames in hallways contrast with the colour(s) of the surrounding walls

Comments: \_\_\_\_\_

---



---



---

<b>3. Washroom Access (check all that apply)</b>	
	An accessible stall is provided for each gender when integrated into regular washrooms, or an accessible stand alone washroom is located nearby
	Accessible washroom or stall is wide enough to provide maneuverability (minimum 1600mm wide and 1500 mm deep)
	In the accessible washroom a coat hook is accessible
	The toilet seat is 400 mm - 460 mm from the floor
	There are grab bars installed at an appropriate, accessible height (750 mm - 850 mm from the floor and 600 mm long)
	In the accessible washroom the flush controls are accessible
	In the accessible washroom the toilet paper dispenser is accessible (600 mm - 700 mm from the floor)
	In the accessible washroom lever-handed or automatic facets are provided
	In the accessible washroom soap dispenser is accessible (maximum 1200 mm from the floor)
	In the accessible washroom mounted automatic hand-dryers or paper towel holders are accessible (maximum 1200 mm from the floor)

Comments: \_\_\_\_\_

---



---



---

<b>4. Accessible Parking (check all that apply)</b>	
	Number of accessible parking space 12 or less parking spaces: 1 space must be accessible
	Number of accessible parking spaces 13 - 100 spaces: 4% of spaces must be accessible
	Accessible parking spaces are clearly marked by a vertical mounted sign with the International Symbol of Access
	Accessible parking spaces are sufficiently wide to accommodate mobility aid devices(minimum of 2400 mm with an access aisle of 1500 mm)
	There is a safe, clearly marked, accessible route from the designated parking area to an accessible building entrance
	Accessible pedestrian route is made of firm, level material
	Adequate lighting is provided around the accessible parking and accessible route to the accessible building entrance

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>5. Gym/Stage (check all that apply)</b>	
	Entrance to the gym is a minimum of 810 mm wide
	Accessible seating is available in the gym
	Entrance to the stage is accessible (NOTE: this is not legally required)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>6. Visual Accessibility Items</b>	
	Building and route signage includes large contrast text
	Documents are available in alternate format upon request (large print, or digitally)
	Exit instructions are printed in large text and mounted in accessible visible location
	Fire alarms include a visual component (i.e. flashing light)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>7. Signage Items (check all that apply)</b>	
<input type="checkbox"/>	Signs are mounted at a convenient height (810 mm - 1500 mm from the floor)
<input type="checkbox"/>	The International Symbol of Access is used where appropriate

Comments: \_\_\_\_\_

---



---

<b>8. Elevator Systems Items (check all that apply)</b>	
<input type="checkbox"/>	Elevators doorways are minimum of 810 mm wide
<input type="checkbox"/>	Elevator controls can be easily accessed or reached (maximum height 1200 mm)
<input type="checkbox"/>	An emergency call system or telephone is provided
<input type="checkbox"/>	Elevator systems are tested annually

Comments: \_\_\_\_\_

---



---

<b>9. Accessible Safety Systems (check all that apply)</b>	
<input type="checkbox"/>	An alternative accessible exit is available in case of fire or other emergencies
<input type="checkbox"/>	Exit locations are clearly identified (signs)
<input type="checkbox"/>	A public accessible telephone is available for use

Comments: \_\_\_\_\_

---



---

<b>10. Additional Accessible Items (check all that apply)</b>	
<input type="checkbox"/>	The reception desk/office is in clear view of the entrance door
<input type="checkbox"/>	Signs indicate the location of the front office if it is not in clear view of the entrance door
<input type="checkbox"/>	Reception desk has an accessible space to greet people in a wheelchair or other mobility device
<input type="checkbox"/>	An accessible meeting room is available upon request

Comments: \_\_\_\_\_

---



---

**11. School Accessibility Priorities – identify top two recommendations:**

---

---

---

---

Thank you for completing the checklist.