

October, 2019

Dear Catholic School Council Chair:

The Peterborough Victoria Northumberland and Clarington Catholic District School Board is committed to involving and supporting the school community in the educational process and recognizes the importance of parent voice. The Catholic Parent Engagement Committee (CPEC) is the parent voice at the board level and the Education Act Regulation 330/10, S.27 states that its purpose is to support, encourage and enhance parent engagement at the Board level in order to improve student achievement and well-being.

We are inviting Catholic School Council Members to nominate a parent to represent their Family of Schools and serve on the Catholic Parent Engagement Committee for a two-year term. Membership is comprised of two parent representatives from each of the six Families of Schools that feed into the Secondary Schools of our Board.

The Catholic Parent Engagement Committee meets at least four times during the school year, in different locations within the Board's jurisdiction. Mileage expense for members is reimbursed in accordance with Board policy.

Please send completed forms to Michelle Kennedy, Executive Assistant, at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough. Schools are able to send forms via inter-school courier. Scanned copies are welcome by email to [mkennedy@pvncdsb.on.ca](mailto:mkennedy@pvncdsb.on.ca) by October 17, 2019. If more than one nomination is received for a Family of Schools, the Catholic School Council Chairs will be notified and arrangements for an election will be made.

Involvement with the Catholic Parent Engagement Committee ensures that vital communication among schools and the Board continues. Your assistance in filling the important roles on this committee is appreciated.

Sincerely,



Michael Nasello  
Director of Education

MN/mk  
Attach.

c.c. School Principals



Peterborough Victoria  
Northumberland and Clarington  
Catholic District School Board

## CATHOLIC PARENT ENGAGEMENT COMMITTEE CANDIDATE NOMINATION FORM – PARENT REPRESENTATIVE

I wish to nominate \_\_\_\_\_ for an elected position as a parent/guardian representing the \_\_\_\_\_ Family of Schools on the PVNC Catholic Parent Engagement Committee for a two-year term.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Business Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Nominee is Roman Catholic:**  YES  NO

(To be consistent with Board Policy, the Catholic Parent Engagement Committee will ensure that two-thirds of its members are Roman Catholic.)

**Nominee is an employee of Peterborough Victoria Northumberland and Clarington Catholic District School Board:**  YES  NO

**Nominator 1:** \_\_\_\_\_ is the parent/guardian of child(ren) currently registered at \_\_\_\_\_ **School.**

\_\_\_\_\_  
NOMINATOR SIGNATURE

\_\_\_\_\_  
DATE

**Nominator 2:** \_\_\_\_\_ is the parent/guardian of child(ren) currently registered at \_\_\_\_\_ **School.**

\_\_\_\_\_  
NOMINATOR SIGNATURE

\_\_\_\_\_  
DATE

**Please include a brief biography of the candidate below, or attach additional pages as necessary.**  
The biographic information may be shared with parents as part of the election process.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INFORMATION COLLECTION AUTHORIZATION:** The personal information contained on this form has been collected under the authority of the Municipal Freedom of Information/Protection of Privacy Act, 1989. The information will be used to determine eligibility for the Peterborough Victoria Northumberland and Clarington Catholic District School Board's Catholic Parent Engagement Committee. Personal information will be retained for two years and stored in a confidential file in the Office of the Director. Any questions with respect to this information should be directed to the Director of Education. Users: Director of Education

Copies to:            1) Supervisory Officer, CPEC Resource            2) Parent (upon request)

**PLEASE FORWARD COMPLETED FORM to MICHELLE KENNEDY, EXECUTIVE ASSISTANT,  
CATHOLIC EDUCATION CENTRE - 1355 Lansdowne Street West, Peterborough, ON K9J 7M3**