

Italian Highlights

explorica.ca/Clarke-2648

March 09 - March 17, 2023

Day 1 Start tour

Day 2 Ciao Milan

Meet your tour director, travel to Venice & check into hotel

Day 3 Venice landmarks

Venice guided walking sightseeing tour with Whisper headsets: St. Mark's Square, St. Mark's Basilica, Doge's Palace visit, glass-blowing demonstration

Day 4 Venice--Florence

Travel to Florence

Verona tour **director-led sightseeing**: Romeo and Juliet balcony, Verona Arena

Traditional Italian pizza dinner

Day 5 Florence landmarks

Florence guided walking sightseeing tour with Whisper headsets: Palazzo Vecchio, Piazza della Signoria, Chiesa di Santa Croce, Ponte Vecchio, Duomo visit, Leather Workshop, Gates of Paradise, Giotto's Bell Tower, Dante's House

Optional Pisa guided excursion: Baptistry visit, Leaning Tower

Day 6 Florence--Rome

Travel to Rome

St. Francis of Assisi Basilica visit

Rome city walk: Spanish Steps, Trevi Fountain, Pantheon, Piazza Navona

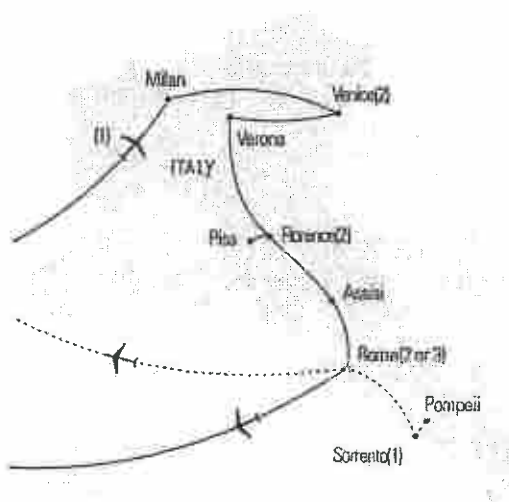
Day 7 Rome landmarks

Rome guided walking sightseeing tour with Whisper headsets: Vatican Museums & Sistine Chapel visit, St. Peter's Basilica visit, Colosseum visit, Piazza Venezia, Forum Romanum visit
Authentic trattoria dinner

Day 8 Rome

Pompeii guided excursion

Day 9 End tour



Reserve your Spot!



Tour Center ID: Clarke-2648
Initial registration deadline: June 15, 2022

What's included

We provide everything you need for a remarkable trip:

- 6 overnight stays (8 with extension) in hotels with private bathrooms
- Round-trip airfare
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Guided sightseeing tours with high-tech headset as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travellers under the age of 23): \$3,764
Adults (age 23 and over): \$4,249

Price reflects savings of a \$318 travel grant. Sign up by 6/15/2022 and enter code Clarke318 in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay \$50 upon enrolment and the balance will be divided into equal monthly payments, charged automatically to your chequing account. As of March 25, 2022, your monthly payment would be just \$392.67.

Manual plan also available; learn more on explorica.ca/paymentplans

Travel protection

Most Explorica travellers protect their investment with our Travel Protection Plan Plus, which includes a Cancel For Any Reason waiver for only \$20 per day. To learn more, visit explorica.ca/cfar.

Enrol online,
by phone, or by mail

explorica.ca/Clarke-2648

1.888.378.3645

Download and complete
a paper application on
explorica.ca/resources



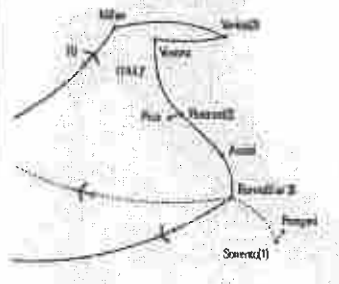
by WorldStrides

3280 Bloor Street West
Suite 901,
Toronto, ON M8X 2X3



Italian Highlights

GROUP INFORMATION




TourCenter ID:
Clarke-2648

Departing From:
Toronto

Departing:
March 9, 2023

Returning:
March 17, 2023

Sign Up Deadline
June 15, 2022

 **YOU CAN SIGN UP AT:**
<http://www.explorica.ca/Clarke-2648> (/Clarke-2648)

TOUR ITINERARY

Day 1 Start tour

Day 2 Ciao Milan

Meet your tour director, travel to Venice & check into hotel
Welcome dinner en route to Venice

Day 3 Venice landmarks

Venice guided walking sightseeing tour with Whisper headsets

St. Mark's Square, St. Mark's Basilica, Doge's Palace visit, glass-blowing **demonstration**

Day 4 Venice--Florence

Travel to Florence

Verona tour director-led sightseeing

Romeo and Juliet balcony, Verona Arena

Traditional Italian pizza dinner

Day 5 Florence landmarks

Florence guided walking sightseeing tour with Whisper headsets

Palazzo Vecchio, Piazza della Signoria, Chiesa di Santa Croce, Ponte Vecchio, Duomo visit, Leather

Workshop, Gates of Paradise, Giotto's Bell Tower, Dante's House

Optional Pisa guided excursion \$75

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Optional Pisa guided excursion \$75

Total Fee: * \$3,764.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$3,764.00
Travel Protection Plan Plus	\$180.00
On-Tour Tipping	\$88.00
School Costs	\$50.00
** Spring Discount	\$ -318.00

Total Fee* \$3,764.00

OR 9 monthly payments of \$392.67

After initial payment of \$230.00

* Last day for this Tour Fee is June 15, 2022.

** Only valid with voucher code Clarke318

Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$125.00
Twin Room Upgrade	\$360.00
Additional Adult Fee	\$485.00

TOUR FEE INCLUDES:

- 6 overnight stays (8 with extension) in hotels with private bathrooms
- Round-trip airfare
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Guided sightseeing tours with high-tech headset as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other

Day 6 Florence--Rome

Travel to Rome

St. Francis of Assisi Basilica visit

Rome city walk

Spanish Steps, Trevi Fountain, Pantheon, Piazza Navona

Day 7 Rome landmarks

Rome guided walking sightseeing tour with Whisper
headsets

Vatican Museums & Sistine Chapel visit, St. Peter's Basilica
visit, Colosseum visit, **Piazza Venezia**, Forum Romanum visit

Authentic trattoria dinner

Day 8 Rome

Pompeii guided excursion

Day 9 End tour

important tips

- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

Cost & Sharing

- Consolidated Tour Fee: **\$3764.00** per student
 - Includes Gratuities of \$88 per student
 - Travel Protection Plan Plus cost of \$180 per student
 - Supply teacher cost of \$50.00 per student
- Additional Costs:
 - Passport Application
 - Bus to and from airport (approx. \$40)
 - To be paid by the student and/or their parent(s)
- Any personal bonuses will be used to offset the cost of the trip and/or to enhance the trip.

Tab 5

Chaperone Information

- Chaperone to student ratio will be approximately 1:8; this allows for close supervision at all times.
- Chaperones will be current staff members at Holy Cross Schools & St. Peter, with a mixture of male and female teachers. All chaperones will have police checks (teachers have already had police records checks completed).
- Proposed Chaperones:
 - Christine Clarke – Group Leader & female Teacher
 - Christopher Clarke- Male Teacher
 - Robin Clement _ Group Leader & male Teacher
 - Erin Wilson – Female Teacher
 - Krista McEwan – Female Administrator

Liability Forms & Student Information

- See attached forms:
 - Informed Consent (Category 5) for Students under 18 Years
 - Informed Consent (Category 5) for Students over 18 Years
 - Code of Behaviour Contract
 - Student Information & Parental Consent, Custom's Letter
- These are collected at the pre-departure meeting (along with copies of passports and birth certificates). Copies are made for each chaperone to carry with them. Rooming lists are created and used for nightly room checks.



We proudly offer you and your students the following, included on all tours:

TAB 6

Comprehensive liability coverage

When you travel with WorldStrides Canada, your tour is backed by our industry-leading policy, protecting third parties such as your school and school board.

24/7 emergency support

For any problems that may arise, our dedicated WorldAssist Team is always ready to provide assistance.

Global presence

With more than 70 offices around the world, you can rest assured that we're always nearby and ready to help if the need arises.

Doctors on Call Program

Exclusive partnership with the George Washington University Department of Emergency Medicine.

Crisis24 partnership

A world-leading organization in risk management providing detailed global risk information.

In addition, students have the option to include a travel protection plan because, as we know, unexpected things may cause you to cancel your travel plans or cut them short. Without adequate protection, you could lose your travel investment. With insurance, your child can travel while you remain stress-free knowing they're protected.

Travel Protection Plan Plus - WorldStrides Canada

Our Travel Protection Plan Plus covers school board cancellations and common mishaps like misplaced tickets or passports, lost luggage, sickness or injury during the tour, and more. Along with providing a range of insured benefits from TuGo, the Travel Protection Plan Plus also includes the WorldStrides exclusive Cancel For Any Reason (CFAR) Waiver benefit. This CFAR Waiver allows you to cancel your trip for any reason not otherwise covered by your insurance policy.

Travel Guard - Brightspark

Brightspark offers the opportunity to protect both your child and your financial investment in their trip. This plan includes full reimbursement in the case of a cancellation due to a school board ruling or covered cancellation prior to departure; partial reimbursement for trip interruption; complete medical coverage while away; and lost, stolen, or damaged baggage.*

**The policy does have terms and conditions. It is the passenger's or passenger guardian's responsibility to contact Travel Guard for clarification of coverage. For a detailed copy of the policy, please speak with your Program Consultant.*

Please take some time to read through this plan and familiarize yourself with our company policies regarding safety and security. If you have any further questions or concerns, please call us at 1-888-378-8845 or 1-800-267-6425.



Travel Protection

Protect yourself, your belongings, and your tour investment with the best insurance in educational travel. We offer your choice of protection plans in partnership with two industry-leading travel insurance companies.

Although not required, we highly suggest all travellers purchase travel protection, so they are covered for lost bags, misplaced tickets or passports, or illness during the tour.

Travel Protection Plan Plus - WorldStrides Canada

The Travel Protection Plan Plus, which includes the "Explorer" insurance package from TuGo, covers you for a range of events, including:

- * A traveller's injury, sickness, or death of a family member;
- * Theft of passport or visas;
- * Flight cancellations and delays;
- * Loss of luggage and personal effects;
- * Trip cancellation or trip interruption due to covered reasons such as illness, injury, death, acts of terror;
- * Trip cancellation due to Government of Canada travel advisory for "avoid all travel" or "avoid non-essential travel";
- * School Board or governing organization-enforced trip cancellations

Cancel For Any Reason Waiver

Along with providing you with the above insured benefits from TuGo, the Travel Protection Plan Plus also includes the WorldStrides exclusive Cancel For Any Reason (CFAR) Waiver Benefit. This CFAR waiver allows you to cancel your trip for any reason not otherwise covered by your insurance policy. WorldStrides will reimburse you for 75% of the applicable non-refundable cancellation fees, provided you cancel your trip 31 days or more before your scheduled trip departure date.

The Cancel For Any Reason Waiver Benefit does not cover:

- * Penalties associated with any air or other travel arrangements not provided by WorldStrides; or
- * The failure of WorldStrides to provide the bargained-for travel arrangements due to cessation of operations for any reason

The Cancel For Any Reason Waiver Benefit is provided by WorldStrides and is not a TuGo insurance policy benefit. If you have questions about your coverage, please call TuGo at 1-855-929-8846 and refer to the "Explorer" insurance package. TuGo International policy number: PL-SPCK-20

Travel Protection continues on the next page.



Travel Guard - Brightspark

As a **TICO-registered** agency, Brightspark offers the opportunity to protect both your child and your financial investment in their trip. Coverage includes:

- ✱ **Changed school board rulings:** full reimbursement if the school board cancels the trip due to a travel advisory to the destination, mandated labour strike, or any other reason
- ✱ **Cancellation prior to departure for covered situations:** illness, family death, etc.
- ✱ **Complete medical coverage while away:** includes expenses OHIP may not cover, like bedside companion should the child be hospitalized and the parent needs to travel to be with them
- ✱ **Trip interruption:** reimbursement for the unused portion of a tour in the event the child's trip is shortened for a covered reason
- ✱ **Baggage and personal effects:** reimbursement for lost, stolen, or damaged baggage

School Board Ruling Waiver

If you must cancel your trip due to a school board ruling as a result of a union mandated teachers' labour strike or a school board or principal of the school determines that there is a risk of harm to students travelling to a specific region of a country included in your trip, you will be reimbursed for the non-refundable prepaid travel arrangement cost up to the limits selected on your application for insurance.

In addition, should the school board cancel the trip for any other reason, or the principal of the school advises of cancellation, you will be reimbursed for the non-refundable prepaid travel arrangement cost up to the limits selected on your application for insurance.

The policy does have restricted benefits. It is the passenger's or passenger's guardian's responsibility to contact Travel Guard for clarification of coverage. For a detailed copy of the policy, please talk to your Program Consultant.

WorldStrides Canada tours are underwritten by TaGa/Industrial Alliance Insurance. Brightspark tours are underwritten by Travel Guard/IAG.



Liability

We understand that many school officials are concerned about allowing their students to travel, but we assure you that safety is WorldStrides Canada's number-one priority. We have taken all precautions to protect students and other tour participants, and we have policies in place to protect the school, school board, teachers, and participants involved with our tours.

WorldStrides Canada has an exceptional safety record, but in the unlikely event of injuries or damages resulting from our negligence, we have industry-leading liability insurance that protects third parties such as the school and school board. For additional information on our liability insurance, or to receive proof of coverage, please contact your WorldStrides Canada program consultant or call 1-888-378-8845.



RELEASE AND INDEMNIFICATION FORM FOR EDUCATION TRIPS

Category 4 or 5 – Students over 18 Years

The Peterborough Victoria Northumberland and Clarington Catholic District School Board will make available the opportunity of participating in Trip to Italy to its students on or about March 9th-17th, 2023

THIS FORM MUST BE READ AND SIGNED BY ALL STUDENTS WHO WISH TO GO.

ELEMENT OF RISK

Educational activity programs, such as, flying and walking present various elements of risk. Accidents **resulting from such** activities may occur and cause injury. The risk associated with the activity **MUST** be assumed by the participants.

TAB

ACKNOWLEDGEMENT

I, _____ understand and accept the above and provide the Peterborough Victoria Northumberland and Clarington Catholic District School Board with the following waiver of liability and indemnification agreement:

RELEASE AND INDEMNIFICATION AGREEMENT

I, _____ hereby release the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all liability for any injury sustained by me, regardless of how caused, resulting from my participation in the Trip to Italy arranged through the Peterborough Victoria Northumberland and Clarington Catholic District School Board on or about

March 9th-17th, 2023

I further agree to indemnify and save harmless the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all suits, demands, torts, and actions of any kind which may be brought against its staff or agents for which it/they may become liable by reason of any injury, loss, damage or death resulting from, or occasioned to, or suffered by any person or any property, by reason of any act, neglect or default of mine.

Signature of Student: _____ Date: _____

INFORMED CONSENT/PERMISSION FORM FOR EDUCATION TRIPS

Category 4 or 5 - Students Under 18 Years

The Holy Cross and St. Peter Catholic Secondary Schools are arranging a trip to Italy on March 9th to March 17th, 2023.

THIS FORM MUST BE READ AND SIGNED BY EVERY STUDENT WHO WISHES TO PARTICIPATE AND BY A PARENT OR GUARDIAN OF A PARTICIPATING STUDENT.

ELEMENTS OF RISK:

Educational activity programs, such as flying and walking involve certain elements of risk. Injuries may occur while participating in these activities. The following list includes, but is not limited to, examples of the types of injury which may result from participating in flying and walking:

1. Motion Sickness
2. Strains / Sprains of muscles, tendons, and ligaments
3. Exhaustion

The risk of sustaining these types of injuries result from the nature of the activity and can occur without any fault of either the student, or the school board, its' employees/agents or the facility where the activity is taking place. By choosing to take part in this activity, you are accepting the risk that you/your child may be injured.

The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity.

If you choose to participate in the Italy trip on March 9th- March 17th, 2023, you must understand that you bear the responsibility for any injury that might occur. In case of serious student misconduct during this trip, the staff in charge will have the authority to dismiss the student and contact you to pick him/her up at the location of the activity. Parents will be responsible for any applicable costs.

The Peterborough Victoria Northumberland and Clarington Catholic District School Board does not provide accidental death, disability, dismemberment or medical expense insurance on behalf of the students participating in this activity.

ACKNOWLEDGEMENT

WE HAVE READ THE ABOVE. WE UNDERSTAND THAT IN PARTICIPATING IN THE ACTIVITY DESCRIBED ABOVE, WE ARE ASSUMING THE RISKS ASSOCIATED WITH DOING SO.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

PERMISSION

I give _____ permission to participate in the _____
(name of student) (description of activity)
to be held on or about _____
(date)

Signature of Parent/ Guardian: _____ Date: _____

I/We, _____ am/are the parent(s), legal guardian (s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child:

Name: _____

Date of Birth: _____

My child is travelling on a March Break Trip, planned by Explorica, and offered through Holy Cross & St. Peter Catholic Secondary Schools, in Peterborough, ON. The group of students are travelling with two lead teacher/chaperones, Christine Clarke & Robin Clement.

By signing this letter, I am giving my permission for my child to be travelling on March 9th, 2023 from Toronto Pearson International Airport, and arriving in Milan, Italy on March 10th, 2023. They will be returning from Rome, Italy to Toronto Pearson International Airport on March 17th, 2023. The group will be travelling throughout Italy.

Should you need to contact me/us:

Name: _____

Signature: _____

Relationship to Child: _____

Address: _____

Phone Number: _____

Name: _____

Signature: _____

Relationship to Child: _____

Address: _____

Phone Number: _____

Signed before me on this _____ day of _____ (month), _____ (year)

By _____ (name/s of person/s giving consent)

Signature of Official

Name/Title of Official



Code of Behaviour
Venice, Florence, Ortona & Rome
March 9-17, 2023



This trip is a **school-sanctioned** excursion and accordingly the rules and regulations of the Peterborough, Victoria, **Northumberland** and Clarington Catholic District School Board and those of St. Peter Catholic Secondary School will be adhered to by all students at all times.

Each student is an ambassador for our school and country and appropriate language, manners and deportment are expected during the trip.

To ensure that everyone will be able to enjoy this excursion, the following Code of Behaviour has been put in place.

1. Drugs and alcohol (wine, beer or liquor) are **strictly forbidden**.
2. Curfew times will be strictly followed by all students. "Curfew" means that you will be in your assigned room at a specific time, based on the day's activities. No guests are allowed in your rooms and the door must be locked for your safety. Lights are to be turned out within 30 minutes. There will be room checks every night. Group members of the opposite sex are not to be invited into your hotel room. You will sleep only in the room that is assigned to you.
3. No guests or visitors will be permitted in the rooms or be allowed to participate in any activity.
4. You are not allowed to accept beverages from strangers nor carry packages for them.
5. Activities will not begin until **all participants** are present. It is therefore important that each individual be on time for every function. A scheduled activity, which all participants have paid for, could be forfeited, with no **reimbursement**, due to one's tardiness. Lateness is not only **inconsiderate**, but can cause serious problems when travelling.
6. You are to go **nowhere alone** at any time, including washroom visits. Prior to using the washroom facilities you must inform your designated chaperone. During your free time and when travelling as a group you must inform your designated chaperone where you are going, with whom and when you will return. When you are out exploring the cities during free time, you will travel in groups of no less than three people. When using Public **Transportation** as a group you will travel with your designated chaperone.
7. You are not allowed outside the hotel at night unless accompanied by a chaperone.
8. Smoking is not condoned by the board or by the school. **If you are not of legal age to smoke in Canada, you may not smoke on the trip.**
9. Dress appropriately. Clothing which is unacceptable on dress down days at school is unacceptable on the trip. In order to enter churches you must be wearing a

shirt with sleeves, your shirt must meet your pants, and you must not be wearing short shorts/skirts. You are not permitted to wander the halls of the hotel or lobby areas wearing pyjamas.

10. All participants are subject to the laws of the countries they are visiting. Shoplifting, illegal drug possession and other offences carry severe consequences.
11. A student, who chooses not to follow the outlined expectations, is subject to the appropriate **consequences** during the trip and upon his/her return, which may include the loss of future school excursion privileges.
12. If, in the judgement of the chaperones, the action of a student seriously breaches the Code of Behaviour, that **student will be sent home** on the first available commercial flight at the expense of the **parent/guardian**.
13. You are to listen to the chaperones from our group. Regardless of what the group we are paired with is doing you are to follow the rules laid out in this document and the directions of Mr. Hartwick or any of the chaperones.

.....

I/We understand the guidelines set out by the above Code of Behaviour and have discussed with the participant the need to follow them or face the appropriate consequence which can include being sent home at our/my expense:

Parent/guardian Signature: _____

Date: _____

I have read the guidelines set out in the Code of Behaviour and agree to follow them or face the appropriate consequence which can include being sent home at my **parent/guardian's** expense:

Student Signature: _____

Date: _____

Submit 1 copy & Keep one copy at home

COMMUNICATION PLAN

Board Office: 705-748-4861

1. In case of emergency or delay, **Christine Clarke, Chris Clarke, Robin Clement** will contact **Shannon Brady, Krista McEwan** or **Paul Hough** at SPCSS and **Sherry Davis, Tobi Ryan** or **Nanzala Hopson** at Holy Cross. The St. Peter CSS contacts are:

Shannon Brady: during school days: SPSS: 705-745-1358 ext 170
Email: sbrady@pvncdsb.on.ca

Krista McEwen: during school days: SPSS: 705-745-1358 ext 172
Email: kmcewen@pvncdsb.on.ca

Paul Hough: during school days: SPSS: 705-745-1358 ext. 171
Email: phough@pvncdsb.on.ca

Sherry Davis: during school days: HC: 705-748-6664 ext 2106
Email: sdavis@pvncdsb.on.ca

Tobi Ryan: during school days: HC: 705-748-6664 ext 2108
Email: tryan@pvncdsb.on.ca

Nanzala Hopson: during school days: HC: 705-748-6664 ext 2107
Email: nhopson@pvncdsb.on.ca

2. While on excursion in Italy, the Holy Cross teacher supervisors will carry a cell phone so that students may contact them. **Christine Clarke** and **Robin Clement** will be the primary contacts in Italy and can be reached by PVNC email- chclarke@pvncdsb.on.ca and rclement@pvncdsb.on.ca

3. EMERGENCY CONTACTS IN ITALY:

EXPLORICA: 1-617-210-6194 (ask for Clarke or Clement)

TRIPMATE: 1-800-555-9095

Christine Clarke- Teacher in Charge (Holy Cross)
Email: chclarke@pvncdsb.on.ca
Cell: 705-930-3701

Chris Clarke- Teacher
Email: cclarke@pvncdsb.on.ca
Cell: 705-930-3701

««« TAB »»»

Robin Clement – Teacher in Charge (St. Peter)

Email: rclement@pvnccdsb.on.ca

Cell: 705-772-9112

Erin Wilson – Teacher (St. Peter)

Email: ewilson@pvnccdsb.on.ca

Krista McEwen – Vice Principal (St. Peter)

Email: kmcewen@pvnccdsb.on.ca

Cell: 705-927-8616



WorldStrides™
Educational Travel & Experiences

Safety and Security Plan

2022-2023

TAB

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About WorldStrides Canada

Education and personal growth are at the heart of WorldStrides Canada's mission. We aim to be the leader in experiential learning for students of all ages throughout their lifetime learning journey, allowing them to develop independence, leadership, problem-solving skills, compassion, and worldliness. In short, we encourage students and teachers to see the world—and themselves—in new ways.

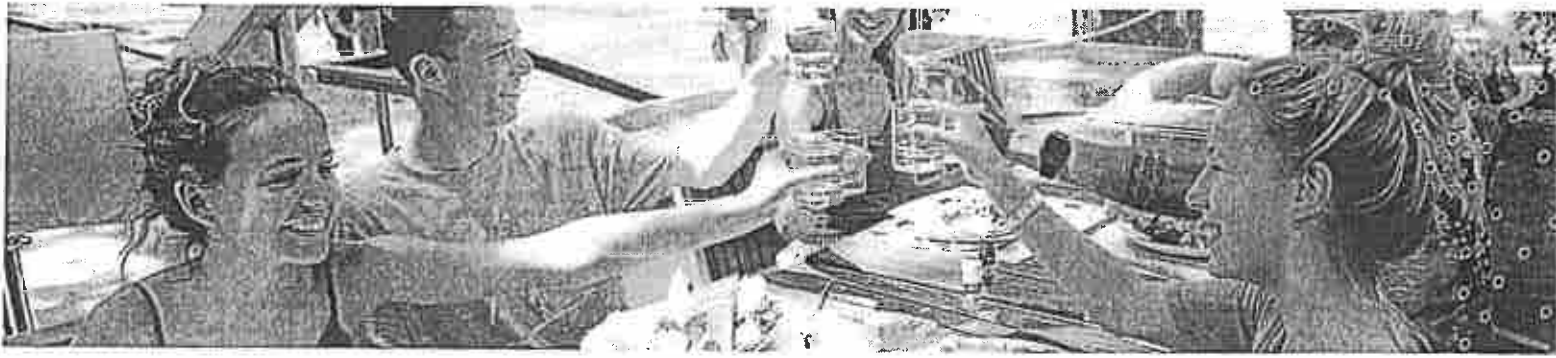
We see every day as an opportunity to learn, grow, and inspire. Led by our expert Tour Directors, your students will discover new destinations, broaden their horizons, and participate in hands-on educational activities that stimulate critical thinking and personal growth. We're steadfast in our goal of making educational travel easy, fun, and safe for both students and teachers.

When it comes to safety, our record is exceptional

Our Health and Safety team continues to work behind the scenes to make sure your students are able to squeeze every ounce of learning and excitement out of your trip—after all, what's travel without fun? From safety briefings and adjusted itineraries to cleaning protocols and more, you can rest assured that we've thought of it all—and we continue to review, revise, and implement updated procedures to keep our travellers safe, no matter where in the world their learning takes them.

We've spent the last couple of years working hard to get travellers back on the road, and we're more excited than ever to continue bringing immersive educational adventures to you and your students. You'll travel with confidence knowing that you're backed by a global network of support, industry-leading innovation, and more than half a century of experience keeping travellers safe.

About WorldStrides Canada continues on the next page.



Associations and Partners

Associations

We're proud to be members in good standing with some of the top travel organizations in the industry.

- * Ontario Motor Coach Association (OMCA)
- * Travel Industry Council of Ontario (TICO)
- * Office de la Protection du Consommateur (OPC)
- * Student Youth Travel Association (SYTA)
- * National Tour Association (NTA)
- * European Tour Operators Association (ETOA)
- * The Better Business Bureau (BBB)
- * International Air Transportation Association (IATA)
- * World Youth Student & Educational Travel Confederation (WYSETC)
- * United States Tour Operators Association (USTOA)

Partners

As part of our partnership with **Crisis24**, WorldStrides offers a global network of support, including industry-leading risk management services. Crisis24 is the premier integrated risk management company focused on empowering customers with the best intelligence and insights available to operate globally with confidence. Their innovative solutions enable multinational organizations like ours to prepare for, monitor, and respond to potential threats to our travellers, **staff**, suppliers, offices, and information.

Our **Doctors on Call** program is an exclusive partnership with George Washington University Hospital physicians to provide 24/7 access to medical support for travellers in the Washington, D.C. metro area and around the world. Dr. Neal Sikka, Chief of Innovative Practice at the George Washington University Department of Emergency Medicine, serves as WorldStrides' Medical Director and heads the Doctors on Call program. He and his team oversee medical response planning and case management for the organization.

We work directly with the best suppliers in the business, communicating with them constantly to ensure that the accommodations, activities, transportation, and meals for our student groups are second to none. United Airlines, Coach Canada, Marriott, and Hard Rock Cafe are just a few of our premium partners.



Your WorldStrides Canada Tour

We work with you every step of the way to ensure that every aspect of your tour goes your way, from the preliminary planning process to your students' safe arrival home. That's why our dedicated staff works around the clock, so that you can get back to doing what you do best: changing lives one student at a time.

Tour Directors

With WorldStrides Canada, you never work alone. Our professional Tour Directors provide 24/7 support for our travellers, accompanying them every step of the way from arrival to departure. They know the cities our tours visit by heart, are fluent in the local languages and customs, and will advise travellers to support their personal safety and the safety of their belongings. Every WorldStrides Canada Tour Director is thoroughly trained in safety procedures and how to handle any situation that may arise. We maintain regular contact with all WorldStrides Canada field staff to provide up-to-date information on local conditions.

Requirements for all WorldStrides Canada Tour Directors:

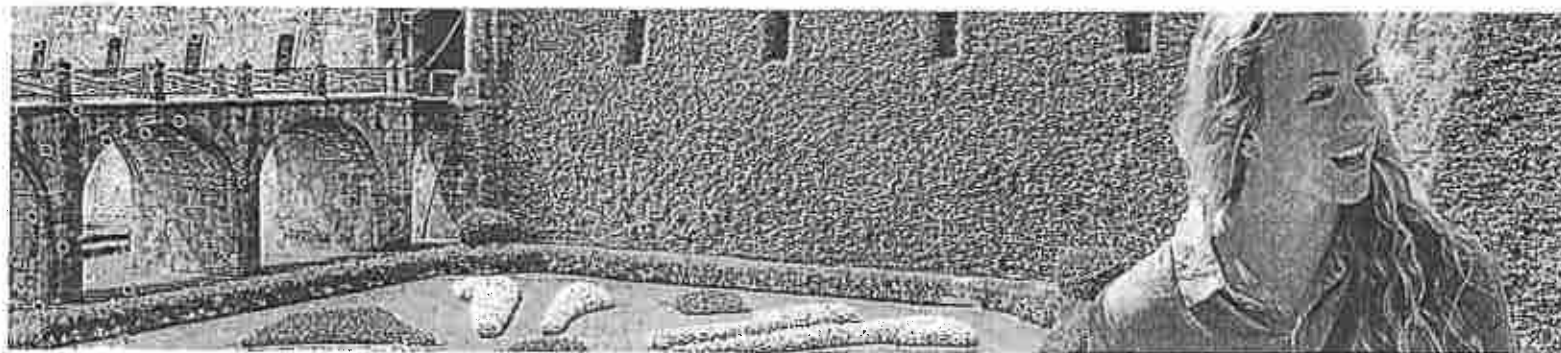
- * Regular criminal background checks
- * Introductory first-aid certification
- * Intensive annual trainings in safety and security
- * References before hire

Tour Director responsibilities:

- * Lead and coordinate tours, ensuring the itinerary runs smoothly and on time
- * Advise students on safety practices, such as keeping hotel doors locked, securing valuables, locating emergency exits, and implementing the "buddy" system
- * Liaise effectively with WorldStrides Canada's operations and emergency departments

Tour Director department support from WorldStrides Canada:

- * Organize annual Tour Director conferences to communicate safety and security updates
- * Organize on-tour support visits, sending senior Tour Directors to assist for quality control and emergency assistance purposes



Ground Transportation

WorldStrides Canada's emergency and land departments are available 24/7 and routinely deal with transportation issues. Itineraries can be rescheduled accordingly to make up for any missed activities where possible.

Public transportation

When travelling via public transit, students are organized into sub-groups with chaperones. Our **student-to-chaperone** ratio—6:1 internationally and 10:1 domestically—supports safety when travelling in this fashion. Every group travels with a Tour Director familiar with cities visited and corresponding public transit systems.

Rail transportation

We work with railway companies with the highest safety ratings, including Eurostar, AVE, TGV, and a number of other international rail transit lines.

Coach safety features and equipment

- * All of our motor coaches are equipped with standard safety features to protect passengers.
- * Seatbelts may be present for the comfort and safety of passengers—in fact, wearing them is compulsory in most European countries. In Canada, seatbelts are less common in spaces where transportation has been deemed safe without.
- * Fire extinguishers are usually located at the front of the vehicle.
- * Emergency exits include instructions for use in an emergency. Most coaches also have roof hatches that can be used as emergency exits.
- * First aid kits are often located in the overhead **compartment above** the first row of seats. They should be in a container clearly marked with the Red Cross symbol.
- * Strict adherence to current driving hours legislation.

Flights

Airline partners

We only work with the most reliable airlines. Our airline partners include most major airlines, such as KLM, Air France, Air Canada, British Airways, Lufthansa, Iberia, and Delta Airlines.

Flight delays and cancellations

Our WorldAssist team is available 24/7/365 for any problems that may arise. We also recommend purchasing an insurance plan that includes trip cancellation or interruption, as well as coverage for any additional costs incurred due to delays and cancellations. Itineraries will be rescheduled where possible to make up for any missed activities.



Activities

Water safety (swimming, kayaking, boating, canoeing, etc.)

Life jackets are provided for all water-based activities by the activity provider.

Adventure activities

For adventure activities such as zip-lining, snorkelling, hiking, circus school, or others, proper safety equipment (helmets, belays, snorkels, etc.) is required for all participants. The activity provider may require participants, or chaperones in the case of minors, to sign a waiver or release agreement. Participants are not required by WorldStrides Canada to participate in this or in any activity, and may choose not to do so. Program Leaders should advise their Tour Directors of any students who are afraid of heights or water, or are uncomfortable participating in any activity, in which case non-participation may be the best option.

NOTE: If required, all selected on-tour activities must first be approved by your school board.

Meals and Accommodations

Food safety

All restaurants must pass a safety inspection. We partner with restaurants with a variety of food options in order to accommodate food allergies, as well as cultural and religious needs. We collect and send allergy lists to restaurants in advance.

On Brightspark tours, Tour Directors will inform restaurant staff of allergies so students are served appropriate meals. At buffets, the Tour Director will explain the options for students who have allergies or restrictions.

Hotel safety

All hotels must pass a safety inspection. In most cases, specific floor supervision and nighttime security can be provided upon request. Teachers, chaperones, and students will be placed on the same floors to provide additional supervision when possible.



Code of Conduct

Learning about the local culture. Before jetting off across the world, students should do a little research. How do the locals dress? What do they eat? How do they say “hello”? This will help them adjust to the new environment and keep them from looking like tourists.

X marks the spot. Students should be where they need to be when they need to be there. Being prepared with local maps, essential phone numbers, and a watch can help them get to designated meeting spots on time. Scheduled activities are mandatory. If a student needs to be excused from an activity for any reason, they should ask their Program Leader for permission in advance.

Paying attention to surroundings. In a new environment, there’s a lot to take in, but it’s crucial to stay alert. Students are advised to remain mindful of their safety and belongings at all times to avoid any mishaps while travelling.

Listening to the Program Leader and Tour Director. The group’s Program Leader is responsible for students’ safety, and the Tour Director is an expert in every aspect of their destination. Arriving on time, respecting curfew, and following all rules help ensure everyone can have a fun and safe experience. Quiet hours should be observed at the hotel from 10 p.m. until 6 a.m. Students are expected to follow all COVID-19 specific rules established by WorldStrides Canada, as well as any rules established by attractions, sites, and service providers.

Organizing free time responsibly. Throughout the trip, students will have periods of free time. During this time, they should always be with a small group and never stray too far from the meeting place. They should be encouraged to wear a watch, carry a map, and allot plenty of time to get to the meeting place early so the group doesn’t have to wait.

Respecting the people and the culture. When travelling, students should think of themselves as guests in someone else’s home. Even if **foods**, clothes, or behaviours seem strange, it’s important to be understanding and accepting of the culture. Physical, verbal, or virtual violence, bullying, cyberbullying, inappropriate language, or inappropriate interactions with others will not be tolerated.

Illegal activities will not be tolerated. The laws abroad may be very different from the laws back home, but no matter how strange they may seem, students must follow them! If not, they are subject to the legal consequences and immediate dismissal from the tour.

Consumption of hard alcohol will not be tolerated. We do not permit excessive drinking on our tours. The allowance of a glass of wine or beer at meals is up to the discretion of Program Leaders for students over 18 and of legal drinking age in the country they are visiting.

Offering help and support to peers, Program Leader, and Tour Director. We’re all in this together! Whether a friend needs a hand lifting a suitcase, a Program Leader needs to get everyone quiet, or a Tour Director needs help learning someone’s name, students should lend a helping hand to whoever needs it.

Damages are students’ personal responsibility. If you break it, you buy it. Damages to anything in the hotel or bus or any additional fees incurred by students (e.g. phone calls, room service, etc.) will be their financial responsibility. If students notice any damage upon arrival, they should notify their Tour Director immediately.

Experience the world and have fun! These rules are in place to keep the entire group safe, healthy, and happy on tour. Following them allows everyone to get out there and enjoy the experience of a lifetime.



Communication on Tour

We promise to keep our student travellers as safe as possible, but we understand that most parents want to check in for themselves. To ensure that student travellers can contact their families as much as possible, we make sure that there are a number of communication options available. This way students can share their adventures with those at home, and parents can personally verify that their children are safe and secure while on your program.

WorldAssist

We believe it's important to be prepared for any emergencies that might arise while travelling on your program. With WorldStrides Canada's worldwide network, internationally located offices, and 24/7/365 on-program support, our 20 full-time professionals are ready to assist with any problem, at any time, in any country. If a problem or emergency occurs on your tour, we will respond swiftly and appropriately to minimize any disruption to your program. Our support team can be reached at 1-800-999-4542 or +1-416-545-5845.

Brightspark's customer care

Our 24-hour on-tour customer service line is always staffed and ready to provide rapid response. If you have an emergency anywhere or at any time, please call 1-800-267-6425 ext 5.

Worldwide network

Our Vice President of Health and Safety, supported by our team of risk management professionals, continually assesses all travel destinations and situations. We partner with Crisis24, a leading worldwide security and risk management organization, for additional assistance monitoring and evaluating global conditions.

We operate more than 70 offices on six continents. While on tour, our international network of offices enables us to react swiftly to any situation requiring immediate on-site assistance.

Calling home

While travellers should be careful about flaunting expensive smartphones, it can be a great safety asset to have a working phone while travelling. On international tours, consider purchasing a local SIM card or an appropriate roaming package from your cell phone provider to keep in touch with your group and your family at home.



Travel With Confidence

WorldStrides Canada has built a decades-long reputation for industry-leading commitment to health and safety. Our experienced team is leading the way in innovating and evolving to make sure your next travel experience is safe and fun-filled. We're committed to your health, safety, and WorldClass Flexibility—for you, for your group, and for these unprecedented times.

The following COVID-19 safety protocols are **reviewed regularly** in conjunction with our Medical Director and are adjusted as needed. We are committed to keeping current measures in place for as long as they are helpful in mitigating the risk of contracting COVID-19 while participating on a WorldStrides Canada program. As we journey forward, we look forward to having you join us soon on your next educational travel adventure!

WorldStrides Canada's Back to Travel Task Force leverages decades of experience across our company to assess the safety of the destinations we travel, stay abreast of **openings/closings**, understand new protocols and regulations from our partners, and create trainings and detailed safety plans to manage the risk associated with COVID-19. The Back to Travel group, led by Chief Health and Safety and Academics Officer Terri Morgoglione, is also informed by the CDC, the Government of Canada, and our Doctors on Call staff at The University of George Washington Department of Emergency Medicine. We are closely monitoring the **evolving standards** of the education community and the travel industry and will continue to update our plans as new information on COVID-19 comes to light.

The values that underpin our commitment to health and safety are unchanged: a dedication to scenario and **contingency planning** that relies on a rich network of partners, plus a do-what-it-takes commitment to respond to whatever the world hands out.

Adaptations for safety

WorldStrides Canada will continue to rely on our deep network of safety resources, including our exclusive Doctors on Call program, 24/7/365 WorldAssist Team, and age-appropriate adult supervision to adapt in this changing environment. Our staff is fully vaccinated, and all our protocols detailed below will be continuously evaluated. They may differ slightly from group to group and city to city, because we are committed to getting it right.

- ✳ An in-depth safety briefing upon arrival
- ✳ Deep cleaning and modified check-in at hotels
- ✳ Adjusted itineraries to account for capacity management
- ✳ Advanced cleaning protocols on motorcoaches
- ✳ Carefully vetted restaurants that adhere to local guidelines and hygiene practices



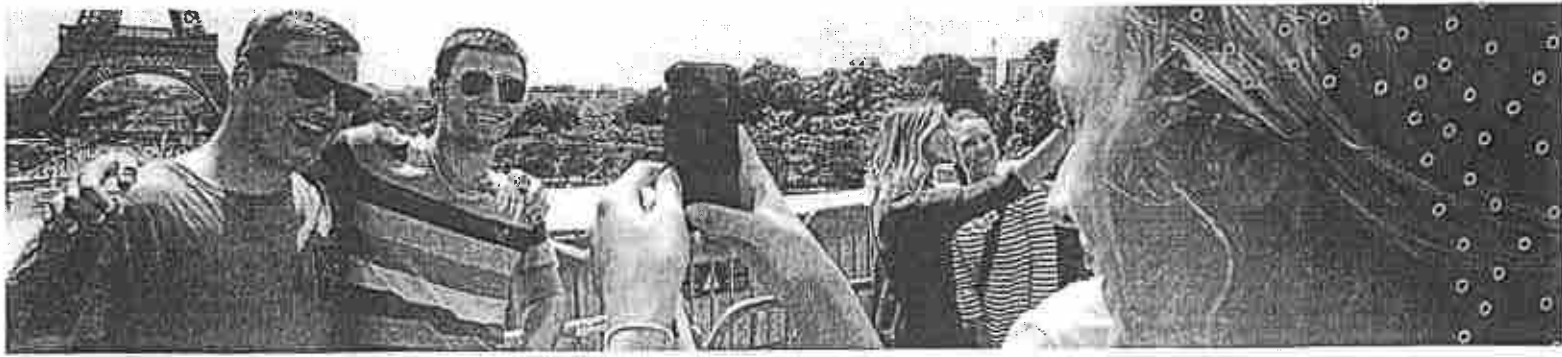
Safety Committee

WorldStrides employs a Vice President of Health and Safety, who leads a department of employees fully focused on health and safety support. This executive also chairs a committee that meets biweekly to review current issues and incidents and to prioritize initiatives for incremental improvement. The committee includes seven executives with over 100 years of collective experience in educational travel.

The purpose of the Global Health and Safety Department is to look after every aspect of safety and security related to WorldStrides Canada's tours. This includes, but is not limited to, the following:

- * Advising on tour itinerary development;
- * Eliminating or issuing warnings on risks related to activities;
- * Creating standards and compliance for selecting Tour Directors, partners, and suppliers;
- * Providing safety training for Tour Directors;
- * Visiting suppliers to review safety checklists and liability insurance;
- * Drafting and reviewing contracts;
- * Overseeing processes and policies for Customer Service and Emergency Service;
- * Reviewing and updating communication tools during an emergency;
- * Updating WorldStrides Canada's safety and security manual; and
- * Ensuring training and compliance with WorldStrides Canada's major and minor incidents management plan.

Our foremost priority as a company is to invest in resources to provide for the safety of all our travellers while on an WorldStrides Canada tour. All appropriate measures are taken to maintain our current high standard of safety.



Proactive Security Steps

To ensure the highest level of safety for our travellers in every scenario:

- › We have a global presence with more than 70 offices around the world to monitor situations and assist in the event that safety issues arise.
- › Our VP of Health and Safety, supported by our 24/7 team of dedicated risk management professionals, continually assesses all travel destinations and situations.
- › We partner with Crisis24, a leading worldwide security and risk management organization, for additional assistance in evaluating global conditions, and we actively monitor any security issues with them.
- › Our Tour Directors are extremely familiar with the cities our students visit and are available at all times to support their groups. We are in regular contact with all of our staff on the ground to provide up-to-date information on local conditions.

Some important guidance for major incident management:

If a terror event or natural disaster occurs in your city during travel (if group is together with the Tour Director):

- › The Tour Director and Program Leader should determine whether to shelter in place, to return to the hotel, or to move to a safer location.

If a terror event or natural disaster occurs in your city during travel (if group is together without the Tour Director):

- › If you are at a location/activity, follow the instructions of local officials if possible, and determine whether it is best to shelter in place, return to the hotel, or move to a safer location.
- › If you are at a restaurant/other public location, you can consult with locals for their **recommendations**.
- › Contact WorldStrides Canada as soon as practical (as well as your school). Use the 24/7 number listed below.

If a terror event or natural disaster event occurs in your city during travel (if during free time):

- › During free time, it is likely your group will be fragmented and in multiple locations. Your top priority as Program Leader is to determine the safety of your students.
- › All group participants (students, chaperones) must understand that if there is an incident in the city at time of travel, they must either immediately return to the hotel for headcount, or contact you indicating they are safe but unable to safely return to the hotel at the time.
- › You may choose to share a secondary meeting location if your hotel is unsafe for return.
- › If participants assess that it is not safe for them to return to the hotel, they can shelter in place. They should then reach out to you via phone/text, email, or through social media posts. Students without phones may need to borrow one from local residents.
- › Contact WorldStrides Canada as soon as practical (as well as your school). Use the 24/7 number listed below.

How to reach us in an emergency:

- * WorldAssist (On-Program Incidents): Within Canada: 1-800-999-4542 or outside of Canada: +1-416-545-5845
- * Brightspark Emergency Contact Line: 1-800-267-6425 ext 5
- * Please program the above numbers and your school's number into your phone prior to travel.



Emergency Management

Tour Directors are trained on how to address emergency situations at the onset of every travel season. WorldStrides Canada provides an emergency phone number to all participants, parents, chaperones, Tour Directors, and anyone else associated with the trip. WorldStrides Canada's emergency and operations staff conduct drills and trainings on an annual basis to test all processes and procedures.

Minor incidents

Tour Directors report any minor accident to our WorldAssist Team at the onset of the incident. Depending on the situation, appropriate personnel are informed via our Tour Centre Incident Management System, which alerts multiple departments, allowing them to work quickly and efficiently to resolve the issue. Incidents are not resolved until labelled as closed in the system.

Major incidents

All information regarding a major accident is reported via our Tour Centre Incident Management System, following established protocols for escalation of information to appropriate senior leaders of the organization. In a major accident situation, our safety and security officer is contacted immediately to ensure the situation is communicated accordingly to all parties. Tour Directors and staff work with the Program Leader to accommodate the groups' needs for the remainder of the tour. We will contact the insurance provider when necessary.

Extreme weather or natural disasters

In the case of extreme weather or natural disasters, the Tour Director will report the situation via our Tour Centre Incident Management System and notify our Safety and Security Officer. Arrangements will be made to accommodate the needs of the students on tour.

Allergies

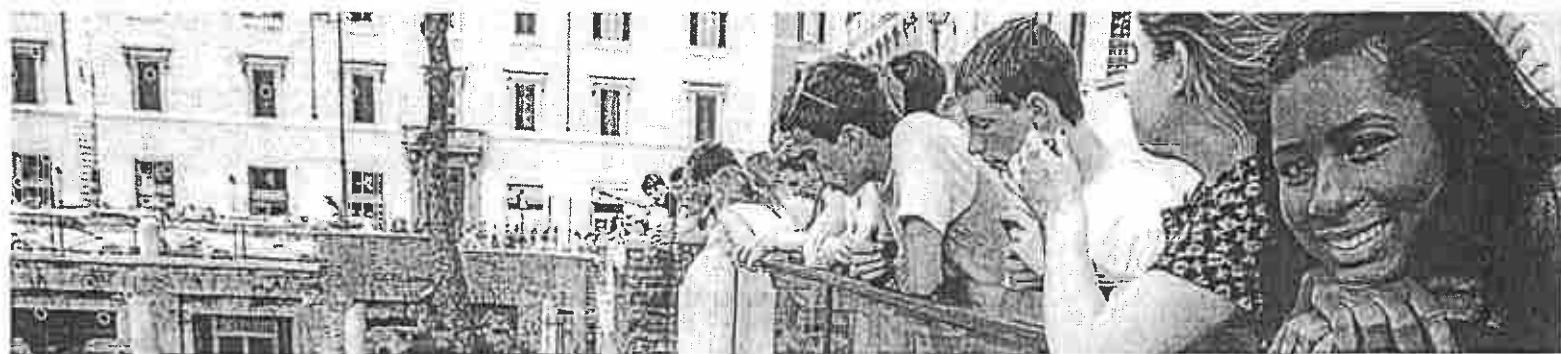
WorldStrides Canada advises the Tour Director and all relevant suppliers of any traveller allergies provided by the traveller online or by the Program Leader through completed allergy forms. The Tour Director will work with chaperones to accommodate the students' needs.

Prevention and action plan for missing students

Head counts are performed at each meeting point on tour, and each time the group boards a bus or other form of transportation. All students receive the hotel's name, address, and phone numbers. In the event of a missing student, our emergency procedures would be activated, and all parties on location would support efforts in finding the student. Teachers are also accountable for assisting in these efforts.

Lost or stolen passport

In the event of a lost or stolen passport, your group's Tour Director and the WorldAssist Team will assist you in the **proper procedures** for obtaining a new one. WorldStrides Canada is not liable for lost or stolen passports. For coverage in such an event, please purchase a travel protection plan.



Emergency Response Plan

WorldStrides Canada's approach to safety and security is to be prepared. We always plan not to have a crisis, but we prepare for everything just in case. WorldStrides Canada has a very comprehensive internal response plan (including a major and minor incident response plan) regarding the many emergency situations that may occur while on tour.

We conduct emergency drills with our WorldAssist Team, Tour Directors, and select staff yearly in order to practice handling emergencies. The teacher and chaperones, along with the WorldStrides Canada Tour Director, are responsible for the safety of the students while on tour.

In the event of a crisis, our emergency plans are immediately activated. Every emergency situation is tracked in our Tour Centre Incident Management System, and no issue is closed until the emergency is completely resolved. All levels of the company are involved in order to resolve any situation. This includes the direct involvement of the Tour Director, their communications to the Health and Safety Department, Tour Director supervisors, the Emergency Support Department, the Operations Department, and our Customer Care Department. There is a corresponding priority and escalation process, with senior executive involvement only a mobile phone call away, 24 hours per day.

At WorldStrides Canada, we consider an emergency as follows:

- ✧ A serious, unexpected, and often dangerous situation requiring immediate action.
- ✧ A situation that poses an immediate risk to health, life, property, or environment.
- ✧ A situation or event that has caused unexpected consequences, changes, or has affected the tour, the participants, or the Program Leaders and the ability of the tour to continue to run as planned. For us, these can also be quality concerns or tour flow concerns in addition to traditional "emergency" situations.

We believe that each incident requires a customized approach, which is why we dedicate substantial resources to incident and emergency management. The examples provided in the subsequent pages detail our **individual approach** to situations we have managed in the past. While these examples provide an outline, we recognize that every situation is unique and will be approached as such.

Some examples of crises we have handled where there were tour **participants impacted** include grounded flights due to Icelandic volcano eruption (2010); Arab Spring (2011); Japanese Tsunami (2011); Paris bombing (2015); Brussels and Nice bombing (2016).

WorldStrides Canada partners with Crisis24 who is the premier integrated risk management firm focused on empowering our travellers with the best intelligence and insights should a crisis occur nationally or overseas.



Emergency Example 1

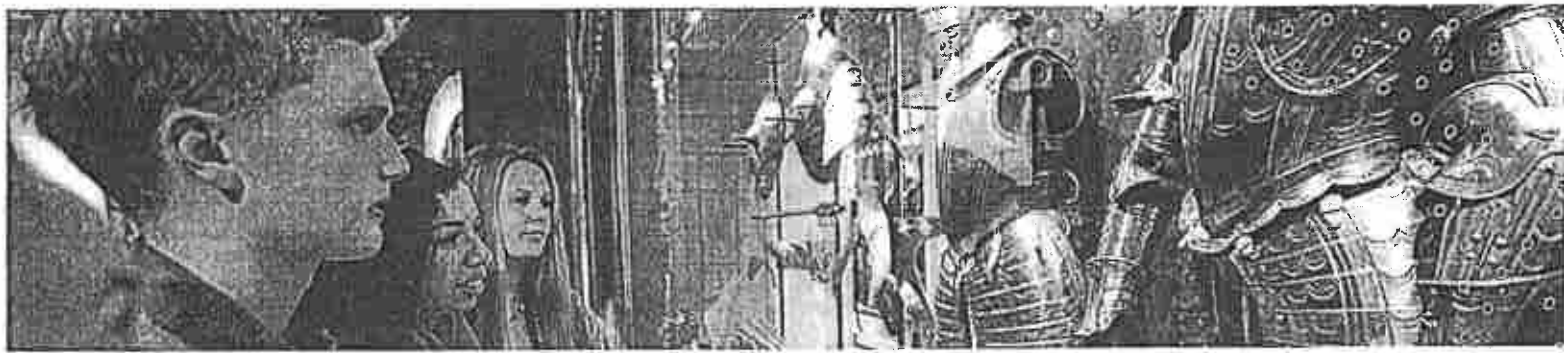
Missing participant

In a situation where a participant has been separated from the group, our team has taken the following action steps:*

- › Speak to the rest of the group and ask when they last saw the missing tour member.
- › Institute the buddy system and have the group check likely locations (room, bathroom, meal room, lobby, bus). Ensure buddy teams contact the Tour Director and return to the group immediately if the participant is located.
- › Contact hotel staff if there is a possibility the missing person is in their hotel room.
- › Contact event or venue staff to arrange for the tour member to be contacted.
- › Contact the local police. Once police are involved, do not leave them without first advising them, and make sure they have an itinerary and number where they can reach you.
- › If police contact is made, contact WorldAssist immediately. The Program Leader or WorldAssist personnel can contact the nearest relative if the missing tour member is travelling alone.
- › Explain to the Program Leader that the Tour Director's responsibility is to the group and that once the student is located (e.g., back at hotel) the tour should go on as scheduled for the other tour members—this could mean a missed site for the student and Program Leader.
- › Have the Program Leader assume responsibility for working with the local police and determine who will remain behind or who will come to the police station to assist them with searching for the missing person.
- › Prepare the major incident report on what has happened, outlining contacts made with hotel, event/attraction staff, police and relatives.

Each student will be informed of detailed safety guidelines for each location by their Program Leader and Tour Director.

**Please note, we recognize there is no one-size-fits-all response to an emergency. This event occurred in the past and serves as an example, not a guideline, of how the situation may be handled.*



Emergency Example 2

Hospitalization

In a situation where a participant requires significant medical intervention, our team has taken the following action steps:*

- › Contact the WorldAssist Team immediately. The Program Leader can contact the nearest relative if the passenger is travelling alone.
- › Explain to the Program Leader your responsibilities to the group, and that the tour must go on as scheduled (e.g. while student is at hospital, tour to museum continues).
- › The Program Leader must assume responsibility for the care and attention appropriate for the ill passenger and determine who will remain behind with the ill passenger or who will come to join the person at the hospital.
- › Do not depart the hospital and resume the tour until all appropriate papers are signed.
- › Make sure the ill person is under proper medical care and that there is a clear understanding with the Program Leader as to who will be looking after the passenger.
- › Do not give out any medication.
- › If you are at a hotel, advise hotel staff of the situation immediately and ask them to call an ambulance.
- › If the passenger becomes ill whilst on the coach, depending on the degree of illness, try to reach the next designated lunch or rest stop.
- › If the illness appears serious, consider proceeding directly to the nearest hospital or medical centre immediately.
- › The passengers could be let off the coach at a nearby restaurant or shopping centre, rather than having to wait at the hospital.
- › The primary priority is the ill passenger; we make sure he or she is getting the necessary medical care. After that, the tour can be resumed as normal.
- › Make sure you fill in the 'Major Incident Form' about what transpired giving informed details of what happened, and make sure you give your home/office contact details.
- › Please inform the local Canadian Embassy when any Canadian Citizen is hospitalized.

Additional Information—We have services available to our participants:

- › **TuGo insurance:** included in your insurance package is an International Assistance Service. To learn more about this service please refer to the "Explorer" insurance package or call TuGo at 1-855-929-8846.
- › **Travel Guard Insurance:** included in your insurance package is 24-hour Emergency Medical Assistance. To learn more about this service please refer to the Travel Guard brochure or call at 1-866-648-8425.
- › **Doctors on Call Program:** an exclusive partnership with the George Washington University Medical Centre. In the event of a surgery, we could arrange for a conference call with parents, teachers, and the student with our on-call medical doctors. This call could be arranged in as short as 30 minutes, and can involve translation services from over 100 countries. Therefore, if a local doctor in Italy was recommending a specific surgery, we could clarify in English for the parents, and the George Washington University medical doctor on call could provide their feedback for the parents. After the call, we would work on transportation for a/both parent(s) if they desired. This program is included in tour costs.

* Please note, we recognize there is no one-size-fits-all response to an emergency. This event occurred in the past and serves as an example, not a guideline, of how the situation may be handled.



Contact Information

General information

1-888-378-8845 or 1-800-267-6425

WorldAssist (on-program incidents)

Within Canada: 1-800-999-4542

Outside of Canada: +1-416-545-5845

Brightspark emergency information

Emergency Line: 1-800-267-6425 ext 5

TuGo insurance

1-855-929-8846

Policy number: PL-SPCK-20

Travel Guard insurance

1-866-648-8425

Product code: 800209

This is confidential information and is not to be distributed to parents or students.

PARENT MEETINGS

1. Parent information meeting on March Break Trip to Italy - May, 2022 at St. Peter.
2. First meeting with confirmed trip participants - October, 2022 at Holy Cross.
3. Final meeting with confirmed trip participants - February, 2023 at Holy Cross.



This is a **SAMPLE** Parent Information Package that is sent home a week prior to departure. Copies are also given to the administration team. This contains all the phone numbers that parent(s)/guardian(s) would require to contact the group while on tour should they need to. This is the one used for the March 2010 trip with the same itinerary.

Parent Information Package

Explorica Contact:

Emergency Phone Number (24/7): 1.617.210.6194

International Tours: 1.888.378.8845 (Toll-free within Canada)
1.416.485.1200 (Outside Canada)

Customer Service: 1.888.378.8845, select option #3 (Toll-free within Canada)

Departing Flight: Alitalia 651 depart 5:15pm arrive Rome 7:45 am

Rome Hotel:

Hotel Cascina Palace
Via Attilio Benigni 7 Roma, 00153
Phone Number: 011 39 0682002283

Florence Hotel:

Club Hotel de la Gare
Via Santa Caterina da Siena 11
Firenze, 50123
Phone Number: 011 39 055217707

Venice Hotel:

Hotel Sant'ambrogio (Lido di Jesolo)
Via Bafile 393 Lido di Jesolo, 30017
Phone Number: 011 39 0421370370

Milan Hotel:

Express Holiday Inn Milan Bicocca
Via Della Giustizia 10/D Milan, Italy 20125
Phone Number: 011 39 0266715000

Returning Flight: Air One 2701 Depart Milan 6:45 am arrive Rome 7:55am
Alitalia Flight 650 Depart Rome 10:20 am arrive Toronto 3:20

Itinerary for Venice, Verona, Florence, Assisi, Rome and Pompeii trip on March 9th- 17th, 2023

March 9– Fly Toronto to Milan and then onto Venice

March 10– Ciao Venice

- Meet our Tour Director, travel to Venice and check into our hotel
- Dinner enroute to Venice

March 11 – Venice Landmarks

- Venice guided walking sightseeing tour with Whisper headsets
- Visit St. Mark's Square, St. Mark's Basilica, Doge's Palace and glass-blowing demonstration

March 12 – Venice – Florence (via Verona)

- Travel to Florence via Verona
- Italian pizza dinner
- Mass times at Santa Maria del Fiore (the Duomo)
 - 7:30am, 8:30 am, 9:30am, 10:30am, 11:30 am and 6:00pm
 - We will choose the time that best fits in with the day's scheduled events

March 13 – Florence Landmarks

- Florence guided walking sightseeing tour with Whisper headsets.
- Visit the Palazzo Vecchio, Piazza della Signoria, Chiesa di Santa Croce, Ponte Vecchio, Duomo visit, leather workshop, Gates of Paradise, Giotto's Bell Tower and Dante's house.

March 14 – Florence – Rome (via Assisi)

- Travel to Rome via Assisi.
- Visit St. Francis of Assisi Basilica

March 15 – Rome Landmarks

- Rome guided walking sightseeing tour with Whisper headsets.
- Visit Vatican museums, Sistine Chapel, St. Peter's Basilica, Colosseum, Piazza Venezi and Forum Romanum.
- Trattoria dinner.

March 16 – Pompeii

- Guided tour excursion of Pompeii site.

March 17 – Fly home Rome to Toronto

Information from the STSCO Governance Committee Meeting**STSCO Monthly Communiqué to Transportation Providers**

The following is a section out of the STSCO Monthly Communiqué which highlights commendable actions and service from transportation providers.

Spotlight on Drivers and Company Staff

Hamilton Bus Lines – On February 24, one of the company's buses was assigned to a high school charter run out of Peterborough. Along with Francis, the bus driver, there were 16 students on board the bus. As the bus travelled north through Fraserville on Highway 28, Francis observed an oncoming car being rear-ended and pushed into the path of the bus. In that split-second Francis took evasive action and swerved to the right to avoid what would have been a head-on collision. Without a doubt, the bus driver's quick reaction prevented a catastrophic event from happening. Since the accident, Francis has been recognized by the Peterborough Police Service for his heroic actions and will soon receive a formal commendation. Francis, we at STSCO would also like to recognize you for exercising your safe driving skills and protecting your passengers in the face of such a serious situation. Thank you!

First Student – We would like to acknowledge the top-notch service provided by Joe, driver of Route 040 which serves a Clarington school. Parents on the recently wrote STSCO and said:

"We are the parents of 2 children who take bus route #040 to St. Joseph School. Our bus driver's name is "Joe" - we would just like to let STSCO know that he has been one of the most wonderful individuals we have ever met and couldn't ask for a more kind, caring, concerned, and joyful bus lead/driver to safely drive our children to and from their school. We always know Joe will be there safely and on time, weather permitting.

As parents, we look forward to seeing Joe pull up to our stop as we have learned to appreciate his warm smile to greet us and our children. Even our children scream with glee "Jooooooooo!!!!" each and every morning."

Way to go Joe, keep up the great work!

Trustee Professional Development, Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting and Conference, June 2-3, 2022.

R.A.: that trustees, if wishing to do so, be authorized to attend the Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting and Conference, being held virtually, June 2-3, 2022.

Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Annual General Meeting and Conference, May 26-29, 2022.

R.A.: that the student trustees, be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Annual General Meeting and Conference, being held in Toronto, ON, May 26-29, 2022.

Recommended Action from the Policy Development Committee Meeting, March 29, 2022.

R.A.: Mover: Kevin MacKenzie
that the Board receive the report and recommendations from
the Policy Development Committee dated March 29, 2022,
for publication and implementation.

Policy Development Committee

March 29, 2022.

**Report of the Recommended Actions from the Policy Committee Meeting,
March 29, 2022:**

1. R.A.: Draft Administrative Procedure – New #404, Recruitment and Promotion – Teachers

Moved by Loretta Durst, seconded by Helen McCarthy that the Policy Development Committee recommend to the Board revised Administrative Procedure – #404 – Recruitment and Promotion – Teachers, be received and posted as amended under Directional Policy #400 – Recruitment, Talent Development, Leadership and Succession Planning. Carried.

2. R.A.: Annual Review of Administrative Procedure – #509, Workplace Violence Prevention.

Moved by Linda Ainsworth, seconded by Helen McCarthy that the Policy Development Committee recommend to the Board revised Administrative Procedure – #509 – Workplace Violence Prevention, be received and posted as amended under Directional Policy – #500 – Employee Relations. Carried.

3. R.A.: Draft Administrative Procedure – New #1105, Old #708, Advocacy.

Moved by David Bernier seconded by Braden Leal that the Policy Development Committee recommend to the Board that Policy and Administrative Procedure – #708 – Advocacy, be deleted and the newly formatted Administrative Procedure – #1105 – Advocacy, be received and posted under Directional Policy – #1100 – Communications. Carried.

4. R.A.: Draft Administrative Procedure – New #1304, Old #1004, Safety and Conduct on School Buses.

Moved by Helen McCarthy, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Policy and Administrative Procedure – #1004 – Safety and Conduct on School Buses, be deleted and the newly formatted Administrative Procedure – #1304 – Safety and Conduct on School Buses be received and posted under Directional Policy – #1300 – Student Transportation. Carried.

5. R.A.: Draft Administrative Procedure – New #605, Election Activities and Use of Corporate Resources

Moved by Helen McCarthy, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Administrative Procedure – #605 – Election Activities and Use of Corporate Resources, be received and posted under Directional Policy – #600 – Stewardship of Resources. Carried.

6. R.A.: Remove Administrative Procedure – #817, Students Wearing Masks.

Moved by David Bernier, seconded by Linda Ainsworth that the Policy Development Committee recommend to the Board that Administrative Procedure – #817 – Students Wearing Masks, under Directional Policy #800 – Healthy Schools and Workplaces, be deleted. Carried.

7. R.A.: Remove Administrative Procedure – #823, COVID-19 Vaccination Disclosure

Moved by Helen McCarthy, seconded by Loretta Durst that the Policy Development Committee recommend to the Board that Administrative Procedure – #823 – COVID-19 Vaccination Disclosure, under Directional Policy #800 – Healthy Schools and Workplaces, be deleted. Carried.

8. R.A.: Revised Administrative Procedure – #1005, Volunteers in Our Schools

Moved by David Bernier, seconded by Loretta Durst that the Policy Development Committee recommend to the Board revised Administrative Procedure – #1005 – Volunteers in Our Schools, be received and posted as amended under Directional Policy #1000 – Parent and Community Relations. Carried.

Pride Flag

Mover: Kevin MacKenzie

R.A.: The Board of Trustees authorizes the Director of Education to fly the pride flag at school board facilities during the month of June, to further the promotion of an environment of inclusion, diversity and equity in our community.

O-L.2 b)

Cancellation of the Committee-of-the-Whole Meeting, May 9, 2022.

Mover: Linda Ainsworth

R.A.: that the Committee-of-the-Whole meeting, scheduled for May 9, 2022, be cancelled.