



Regular Board Meeting

Tuesday, April 26, 2022

Open Meeting – 6:30 P.M. – Catholic Education Centre

by Google Meet: <https://meet.google.com/deo-kobt-zhs>

If you would like to join by telephone, please contact Michelle Kennedy
by email - mkennedy@pvnccdsb.on.ca or at 1-800-461-8009 ext. 1247
Arrangements to join by phone must be made prior to 5:30 p.m. on the day of the meeting

Please note that similar to there being physical space limitations in our boardroom for meetings held in person, the virtual meeting platform also has space limitations. Meeting attendance is limited to 100.

Chairperson: Braden Leal

Vice-chairperson: Kevin MacKenzie

Trustees who are unable to attend the meeting are asked to
please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).

A. Call to Order of the Open Meeting – 6:30 p.m.:

1. Examen and Opening Prayer.
2. Land Acknowledgement.
3. National Anthem.
4. Approval of the Agenda.
5. Declarations of Conflicts of Interest.
6. Approval of the Minutes of the March 22, 2022 Regular Board Meeting. Page 5
7. Business Arising Out of the Minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Joan Carragher.
2. Report from the Student Trustee, Siobhan Marie.
3. Report from the Manager of Communications, Galen Eagle.
Highlights of System Achievements

C. Presentations:

1. R.A. Holy Cross Catholic Secondary School Excursion to Guatemala, March 22-April 2, 2023. R.A.: Page 16 Details: Page 17
Jonathan Di Ianni, Superintendent of Learning and Sherry Davis, Principal, Holy Cross Catholic Secondary School.
2. R.A. Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School Excursion to Italy, March 9-17, 2023. R.A.: Page 29 Details: Page 30
Jonathan Di Ianni, Superintendent of Learning and Sherry Davis, Principal, Holy Cross Catholic Secondary School.
3. Expanding Technology: Updates on Board Technology Initiatives.
Sheila Piggott, Superintendent of Learning and Sean Heuchert, Manager of Information Technology.
4. Providing Excellence in Teaching and Learning: Updates on Board Student Success Initiatives.
Jonathan Di Ianni, Superintendent of Learning, Alex Duketow, Learning Consultant and Lisa Cole, Principal of Continuing, Adult, and Experiential Learning.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Braden Leal, Board Chairperson and Linda Ainsworth, OCSTA Regional Representative.
2. STSTCO Governance Committee, Open Session Report, March 30, 2022.
Braden Leal, Board Chairperson. Page 76
3. Election of Policy Development Committee Chairperson.
Braden Leal, Board Chairperson.
4. R.A. Trustee Professional Development, Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting and Conference (Virtual), June 2-3, 2022. R.A.: Page 77
Braden Leal, Board Chairperson.
5. R.A. Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Annual General Meeting and Conference, May 26-29, 2022. R.A.: Page 78
Braden Leal, Board Chairperson.

F. Human Resources:

G. Policy Development:

1. Recommended Actions from the Policy Development Committee, March 29, 2022.
Kevin MacKenzie, Board Vice-chairperson. R.A.: Page 79 Report: Page 80

H. Old Business:

1. R.A.: Pride Flag
Kevin MacKenzie, Board Vice-chairperson. R.A.: Page 82

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Braden Leal, Board Chairperson.
2. Committee Chairpersons' Report:
 - a. Special Education Advisory Committee, March 24, 2022, and April 21, 2022.
 - b. Catholic Parent Engagement Committee, March 28, 2022, and April 19, 2022.

L. Future Meetings and Events:

1. Board Meetings:
 - a. Board Meeting Open Session, May 24, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
 - b. Special Board Meeting, In-camera Session, May 25, 2022, 6:30 p.m.
2. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. R.A.: Cancellation of Committee-of-the-Whole, May 9, 2022. R.A.: Page 83
Linda Ainsworth, Committee-of-the-Whole Chairperson.
 - b. Chairperson's Committee, May 17, 2022, 5:00 p.m.
 - c. Policy Development Committee, May 17, 2022, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.)
 - a. Accessibility for All Committee, May 5, 2022, 1:00 p.m.

- b. Faith and Equity Advisory Committee, May 12, 2022, 6:30 p.m.
 - c. Special Education Advisory Committee, May 19, 2022, 6:30 p.m.
 - d. Student Council Liaison Committee, May 24, 2022, 4:15 p.m.
 - e. Catholic Parent Engagement Committee, May 30, 2022, 6:30 p.m.
 - f. First Nation Métis Inuit Advisory Committee, June 7, 2022, 6:30 p.m.
 - g. French as a Second Language Advisory Committee, TBA.
 - h. Audit Committee, TBA
 - i. SAL Committee, TBA
4. Board Events: (Listed in chronological order.)
- a. Catholic Education Week, May2-6, 2022.
 - b. Catholic Education Week, Province-wide Mass, May 4, 2022, at 10:00 a.m. (virtual event)
 - c. Catholic Student Leadership Awards, May 4, 2022, Holy Cross Catholic Secondary School.
 - d. Catholic Parent Engagement Event, May 18, 2022, 6:00 p.m., Holy Cross Catholic Secondary School and Virtual.
 - e. Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting and Convention, June 2-3, 2022. (virtual event)
 - f. Secondary School Graduation Ceremonies, June 29, 2022.

M. Conclusion:

- 1. Report from the In-camera Meeting.
 - a. From the March 30, 2022, Special Board Meeting, Double In-camera Session.
 - b. From the April 26, 2022, Regular Board Meeting, In-camera Session.
- 2. Closing Prayer.
- 3. Adjournment.



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, March 22, 2022, at 6:30 p.m. by Google Meet.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Loretta Durst, Braden Leal (Chairperson), Kevin MacKenzie, Siobhan Marie (Student Trustee), Helen McCarthy, and Emmanuel Pinto.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O'Sullivan, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Braden Leal called the online meeting to order at 6:31 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, led a daily examen and opened the meeting with prayer.

2. Land Acknowledgement

Braden Leal, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was played.

4. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the Agenda be approved with the addition of item I.1, Trustee Matter.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the February 22, 2022 Regular Board Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the minutes of the February 22, 2022 Regular Meeting be
approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- In solidarity with those in Ukraine, there have been prayer services, masses, liturgies and fundraisers. A poignant video with recent images of the war and leaders united in hopes for peace in Ukraine was viewed.
- During the season of Lent there have been ongoing preparations for Easter and we look forward to the board-wide Faith Day on April 8th. "Building a Community that Accompanies" is the theme for this year and we look forward to welcoming Bishop Paul Andre Durocher who will be the keynote speaker.
- March 21, 2022, marked the first 'normal' return from March Break in two years and the lifting of mask mandates. It is estimated that on average across all of our schools 75 per cent of staff are choosing to continue to wear masks and approximately 35 percent of students continue to wear masks.
- The requirements of physical distancing and cohorting are no longer required and the vaccination mandates have been removed eliminating the need for unvaccinated staff to do weekly testing.
- There are several health measures still in place including the continuation of enhanced cleaning, hand sanitizing and respiratory etiquette and daily reporting of absences and the placement of additional hepa units provided by the Ministry of Education.
- Schools will maintain stock of masks, gloves, and sanitizer, however it is

expected that the use of PPE will drop significantly. The board, through the Ministry of Education, will continue provide PPE and RATs as needed.

- The provision by the Ministry of Education of free menstrual products that was announced last year are being received at the schools this week.
- The Learning Recovery Action plan includes tutoring opportunities that will be available from April to July.
- The modernization of elementary science and destreamed secondary curriculum has been received and will be implemented in September 2022 and supports will be forthcoming to assist elementary and secondary teachers as they implement the new guidelines.
- A letter has been received from the Terry Fox Foundation noting four PVNCCDSB schools in the top 50 school fundraisers. Congratulations to St. Peter Catholic Secondary School who placed second overall in Ontario, and to Holy Trinity Catholic Secondary School who placed fourth. St. Mary Catholic Secondary School and Holy Cross Catholic Secondary School also placed 10th and 16th, respectively. Together, these schools raised \$76,311.
- Thank you to all of our schools who participated in fundraising for the Terry Fox Foundation and this very important cancer research.
- Finally this time of year begins the plans for next year including budget planning, board improvement planning and alignment with strategic priorities, staffing and administration recruitment.
- Thank you to all staff and students for flexibility, perseverance and resiliency as we continue to work through the challenges of the pandemic.

Following her report, Joan Carragher invited questions and comments from the trustees.

2. Report from the Student Trustee, Siobhan Marie.

Student Trustee Siobhan Marie gave the Student Trustee report which included the following highlights:

- Student returned this week after a much-enjoyed March Break.
- There have been many student-led activities this month at all of our secondary schools.
- St. Peter Catholic Secondary School held a Pancake Tuesday event providing breakfast to students.
- Many schools held events raising funds for the Red Cross campaign such as wearing yellow and blue in support of Ukraine.
- A display with artefacts in the main foyer at St. Peter Catholic Secondary

celebrated 170 years in Catholic Education

- Holy Cross Catholic Secondary continue with healthy mindfulness quotes on the announcements and recently raised awareness for Down Syndrome with “Rock Your Socks Day”. Their council is getting ready for their annual live-streamed “Holy Cross Game Show”.
- St. Stephen Catholic Secondary continue to have family pizza days with Dominio’s. The school has also continued to celebrate St. Stephen Royals of the month, where students are recognized for exemplary leadership and service in their school communities.
- International Women’s Day was celebrated at St. Stephen with students wearing purple at school.
- Positive and uplifting messages were written on sticky notes and posted on Grade Nine lockers at Holy Trinity Catholic Secondary School by Link Crew members.
- St. Thomas Aquinas Catholic Secondary School celebrated Ash Wednesday mass in person for the first time since the beginning of the pandemic. The school is holding a food drive for the duration of Lent.
- A project to purchase Indigenous Literature for St. Thomas Catholic Secondary School has been undertaken with a \$750 grant from the Rising Youth Foundation. The goal of the project is to educate and challenge students to be aware of misconceptions or stereotypes they hold about Indigenous literature and culture. The goal is to expand the program to all schools of the Board.
- This month at the Student Council Leadership Committee, held this afternoon, Manager of Information Technology, Sean Heuchert shared the student technology survey with the committee members.

Siobhan Marie invited questions and comments at the conclusion of her report.

3. Report from the Manager of Communications.

The Manager of Communications, Galen Eagle gave a presentation on the composition and communications plan for the newly developed staff recognition program that will launch at the end of March. The program entitled “Everyday Hero” was formed with the importance of being valued in a learning community in mind.

The objective of the program will be to feature two employees each week from April to June this year who are nominated through an online form as an everyday hero. The recognized employees will receive recognition and swag that is branded with the initiative’s logo. There are plans to evaluate the program and measure social media reach to determine if the program has added value and met the goals intended.

At the conclusion of his report, Galen Eagle invited questions and comments from the

trustees.

C. Presentations:

1. Board Strategic Priority – Ensuring Equity: Board Update on Equity Initiatives.

Superintendent of Learning Jeannie Armstrong introduced Board Equity Advisory Mante Molepo who gave a slide show presentation to update trustees on the Equity Initiatives being undertaken at PVNCCDSB.

Mante Molepo reviewed the work that she has guided in the past year which has included review of policies and administrative procedures relating to equity and inclusive education, purchase of resources reflecting diversity, anti-black racism consultations, and professional development in the areas of leadership, anti-racism and anti-black racism. Professional development was also delivered with respect to Black History Month, which has included furthering education about changes to narratives throughout the year, beyond February. In addition, supports to educators and administrators on racism, equity, and inclusive education, supports to parent, in person visits to schools were also noted.

Following the presentation, Mante Molepo answered questions from the trustees.

2. Ensuring Equity: Student Census Data.

Jeannie Armstrong, introduced Learning Consultants Peter Bagnall and Sandra Connolly who gave a presentation on the collection and interpretation of the data from the recent student census and student synod discussions.

The data will help to shape the ways in which curriculum is delivered to students, identify ways to eliminate barriers to equitable education, and shape the board's pastoral plan.

The next steps with regard to student data collection are to communicate the results, use the data for equity planning and identify improvement areas. The next data collection will take place in the fall of 2022.

At the conclusion of the presentation, the presenters answered questions from the Trustees.

D. Programs and Services:

E. Business, Finance and Governance:

1. R.A. 2022 Trustee Determination and Distribution.

Superintendent of Business and Finance, Isabel Grace reviewed the report which

outlined the rationale and formulae used to determine the number of trustees and their distribution in the various municipalities within the Board's jurisdiction.

MOTION: Moved by David Bernier, seconded by Emmanuel Pinto

that the distribution of trustees for the 2022 election remain unchanged from the 2018 election, with one representative to be elected from each of Peterborough County, Northumberland County, and the City of Kawartha Lakes, and two representatives elected from each of the City of Peterborough and the Municipality of Clarington;
and,
that in accordance with governing legislation, the decision of the Board concerning trustee determination and distribution for 2022 election purposes be summarized in an appropriate report and forwarded to the Ministry of Education and municipal election clerks by April 4, 2022.

Carried

2. R.A. Capital Project Tender Awards.

Superintendent of Business and Finance, Isabel Grace noted that large projects that are beyond the amount of one million dollars must be brought to the Board of Trustees for approval as they are beyond the purchasing authority limits of board senior administration.

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth

that the Board approve the following Roof Replacement tenders:

- 1) St. Catherine Catholic Elementary School in the amount of \$957,000 plus HST to Designed Roofing Inc.
- 2) Holy Cross Catholic Secondary School in the amount of \$1,432,903 plus HST to Blanchfield Roofing Co. Ltd.

Carried.

3. R.A. Education Development Charges By-law.

Superintendent of Business and Finance, Isabel Grace reviewed the report and the attached proposed by-law. There were minor changes noted from the original draft that was presented and the next steps in the process were noted.

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy that the Board enact and pass the by-law set out at Schedule “1” (with the date of Ministerial approval to be inserted in the second recital and with the expanded definition of the county at 1.E).

Carried.

MOTION: Moved by Kevin MacKenzie, seconded by Loretta Durst that the new by-law come into effect on April 4, 2022 and expire on April 3, 2027 (unless repealed on an earlier date).

Carried

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth That the new non-residential education development charge be phased in as required under current regulations from the prior rate of \$.02 per square foot of gross floor area to a maximum of \$.14 per square foot of gross floor area as outlined in Appendix A.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie That the new residential education development charge be phased in as required under current regulations from the prior amount of \$62 per dwelling unit to a maximum of \$524 per dwelling unit as outlined in Appendix A.

Carried.

MOTION: Moved by Helen McCarthy, seconded by Emmanuel Pinto That the education development charge on residential development be a uniform charge on all residential development.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto That the Board levy an education development charge on both residential and non-residential development and that the percentage

of the growth related net education land cost that is to be recovered from non-residential development be 10%.

Carried.

MOTION: Moved by Emmanuel Pinto, seconded by Loretta Durst

That the Board determine that no further public meetings need to be held by the Board in regard to the proposed by-law since any changes in the form of by-law from that previously posted on the Board's website are clerical in nature.

Carried.

4. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Braden Leal reported that communication from the OCSTA that are able to be shared have been forwarded to the trustees.

Trustee Linda Ainsworth gave a regional report and noted that the Ontario Prayer Breakfast, a Christian prayer service with special guests and stories of hope will be held on April 11, 2022 at 7:30 a.m. This is a virtual event and it is anticipated that leaders from various levels of government such as the Ontario Premier and Mayor of Toronto will attend.

Trustees were encouraged to register for the Canadian Catholic Trustees Association's Annual General Meeting, being held virtually this year on June 2 and 3. Spencer West, a social change advocate, will be a guest speaker.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

1. Trustee Matter

Board Chairperson Braden Leal invited Trustee Emmanuel Pinto to speak. Trustee Pinto read a letter of resignation to the trustees and the PVNCCDSB community in which he expressed his gratitude for the experiences during his term as trustee and that he will keep the board in his prayers.

The trustees and the Director of Education expressed their regrets for Trustee Pinto's decision to resign and compliments for his conviction of faith, leadership, and expertise as chairperson of the Policy Development Committee. They also extended their best wishes in his future work and gratitude for his integrity and service to the board.

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy that the letter of resignation from the Board of Trustees received from Emmanuel Pinto, effective March 23, 2022, be accepted, with regret.

Carried.

Trustee Emmanuel Pinto abstained from the vote.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Board Chairperson, Braden Leal read a prepared address to Trustee Emmanuel Pinto in response to his resignation. Chairperson Leal gave remarks to wish him well and thank him for his work at the Board for the last few years, commending him for his professionalism and resolve to the importance of Catholic Education.

2. Committee Chairperson's Report:

a) Catholic Parent Engagement Committee, February 28, 2022.

Trustee Kevin MacKenzie gave a brief report that plans for the upcoming May event are underway and that parent concerns were addressed regarding student safety.

L. Future Meetings and Events:

1. Board Meeting

- a. Special Board Meeting Double In-camera Session, March 30, 2022, 6:30 p.m.
- b. Board Meeting Open Session, March 22, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Policy Development Committee, March 29, 2022, 6:30 p.m.
- b. Chairperson's Committee, April 4, 2022, 5:00 p.m.

c. Committee-of-the-Whole, April 4, 2022, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. Catholic Parent Engagement Committee, March 28, 2022, 6:30 p.m.
- b. STSCO Governance Committee, March 30, 2022, 3:00 p.m.
- c. Special Education Advisory Committee, April 21, 2022, 6:30 p.m.
- d. Student Council Liaison Committee, April 26, 2022, 4:15 p.m.
- e. French as a Second Language Advisory Committee, April 27, 2022, 4:30 p.m.
- f. Accessibility for All Committee, May 5, 2022, 1:00 p.m.
- g. Faith and Equity Advisory Committee, May 12, 2022, 6:30 p.m.
- h. First Nation Métis Inuit Advisory Committee, June 7, 2022, 6:30 p.m.
- i. Audit Committee, TBA
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. Catholic Leadership Development Series – Session #3, April 21, 2022.
- b. Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting, Ottawa, ON, April 21-23, 2022.
- c. Catholic Education Week, May 2-6, 2022.
- d. Catholic Education Week, Province-wide Mass, May 4, 2022. 10:30 a.m. (virtual event)
- e. Catholic Student Leadership Awards, May 4, 2022, Holy Cross Catholic Secondary School.
- f. Catholic Parent Engagement Event, May 18, 2022, 6:00 p.m., Holy Cross Catholic Secondary School

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy
that the meeting move into in-camera session at 9:01 p.m.

Carried.

The meeting resumed in open session at 9:55 p.m.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto

that the Board approve the actions and the discussions arising from the March 22, 2022, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4. Motion for the approval of the minutes from the February 22, 2022 Regular In-camera meeting.
 - D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - G. Old Business:
 - 1. Discussion of a motion from a previous Board Meeting.
- Motion to move into Open Session
Reconvened in close session.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Trustee Helen McCarthy led the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Kevin MacKenzie
that the open session meeting be adjourned at 9:59 p.m.

Carried.

Braden Leal
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.

Proposed Holy Cross Catholic Secondary School, Peterborough,
Student Excursion to Guatemala, Central America, March 22-April 2,
2023.

R.A.: that the proposed Holy Cross Catholic Secondary School Student Excursion to Guatemala, Central America, from March 22, 2023 to April 2, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

April 4, 2022

Administration



HOLY CROSS
CATHOLIC SECONDARY SCHOOL

1355 LANSLOWNE STREET WEST • PETERBOROUGH • ONTARIO • K9J 7M3
TEL: (705) 748-6664 • FAX: (705) 742-1498

*Take up your
Cross ... and
humbly follow
after me.*

March 6, 2022
Jonathan Dilanni
Superintendent of Learning/Student Success

Dear Jonathan,

Please accept this letter in support of the proposed Holy Cross student trip to Guatemala March 22nd to April 1st, 2023.

Holy Cross has a history of very powerful life- changing mission trips to both Honduras and Guatemala – 14 in total. These sweat equity trips in solidarity with Guatemalans allow the students to experience firsthand what day to day life is like in a third world country. Working with the community, the students help to build a house for a single mother and her children. They also help with small projects in the mountains.

Wells of Hope, a Canadian organization, has been working in Guatemala since 2004. Once again, students will be working with Wells of Hope to make a difference in small communities. They will also experience cultural events, a Sunday Spanish mass, and visit an orphanage that Wells of Hope has helped to support.

On behalf of Chris Clarke, I am requesting your support for this proposal. If you have any questions I would be glad to answer them.

Sincerely

Sherry Davis
Principal
Holy Cross Secondary School



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 5 APPROVAL FORM

To be used for travel outside of Canada or travel requiring flights

Teacher/Organizer: Chris Clarke	School: Holy Cross SS
Adult Supervisors Attending: Chris Clarke, Julia Taylor, Christine Clarke	
Destination: Guatemala	Mode of Transportation: Air
Grade/Course: 11/12	Date of Submission: March 31, 2022
Departure Date: March 22, 2023	Return Date: April 1, 2023
Number of Students: boys: 6 girls: 6	Number of Adult Supervisors: female: 2 male: 1
Name of Travel Agent: Lent Travel	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$ 2,550	

Summary of Proposed Activity:

This will be Holy Cross' fifth year to Guatemala, through Wells of Hope. This 8 day excursion will be to gain a broader perspective on global issues around sweat equity and poverty. The students will be helping to build a home in a community and painting a school. They will also experience the local culture and partake in any local festivities and events.

Curricular Relevance: (provide the overall expectations addressed) This experience is the heart of our Catholic social teachings and our Catholic graduate expectations of Students becoming global citizens. It addresses issues around poverty, advocacy for the poor and the marginalized and learning about sustainability in a developing country. The students experience Christ in those who have less material possessions, and they build meaningful relationships with their brothers and sisters in Guatemala.

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$ 17,550	School Accounts	\$ 0
Travel	\$ 16,990	School Fund-raising	\$ 5,440
Cost of Supply Teachers	\$ 1,500	Student/Parent share	\$ 30,600
Meals	\$ 0	Other:	\$ 0
Programs/Materials	\$ 0	Other: Teacher contributions, if applicable	\$ 0
Other	\$ 0		
Total	\$ 36,040	Total	\$ 36,040

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|--|
| <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) | <input checked="" type="checkbox"/> Information and consent letter to parents |
| <input checked="" type="checkbox"/> Contract information N/A | <input checked="" type="checkbox"/> Liability waivers signed |
| <input checked="" type="checkbox"/> Additional Medical Coverage needs considered | <input checked="" type="checkbox"/> Supervision ratio in alignment with A.P. 305 |
| <input checked="" type="checkbox"/> History of Excursion - number of years: 5 | <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided |
| <input checked="" type="checkbox"/> Certification required by staff attending: <u>total swim test</u> | <input type="checkbox"/> Passports (if required) |
| <input checked="" type="checkbox"/> Educational objectives stated | |

- ☐ This excursion complies with the OPHEA Guidelines for the High Care Activities listed below:

	MARCH 31/2022
Teacher Signature	Date
	March 31/2022
Principal Signature	Date
	April 4, 2022
Superintendent Signature	Date

Guatemala March 22- April 1, 2023

Objectives:

The objective of this excursion is for our students to implement their learned values and skills around Catholic Social Justice Teachings in a developing country. This is also an awareness trip for our students. They will learn the culture and values of the people of Guatemala and also work side by side with them, helping them to improve their living conditions in their community.

We believe this is a wonderful **opportunity** for our students to have this experience, and we feel it will strengthen our relationship with the **greater** Peterborough community. Our students are expected to be **involved** in raising funds locally to support the project down in Guatemala. This will help them to get a better perspective on the local issues around poverty and homelessness, then expand into the global issues, through Guatemala.

History:

This will be Holy Cross SS 5th year in Guatemala, through Wells of Hope. Previously Holy Cross did 10 years of mission trips to Honduras. Wells of Hope is a non-profit, charitable, independent, **inter-denominational organization** founded by Ted and Miriam Van der Zalm. Their main purpose is to bring clean water to the poor in Guatemala and assist them with educational and medical help when possible. Their operating principles are rooted in solidarity with their Guatemalan friends and our Christian beliefs. Wells of Hope is managed by a board of directors in the Niagara Region and has been working in Guatemala since 2004.

Staff Attending:

Chris Clarke: Chris will be the lead teacher for this trip. He has been a Guidance Counsellor for the past 9 years and Teacher for the past 29 years. Over the past 29 years he has been involved in many **extracurricular** activities including many trips (including flying) involving OFSAA championships (Kenora, Ottawa, Windsor, etc.) and school trips to Ottawa, Spain and Greece. Chris has personally travelled throughout Europe, U.S. and Canada with his family. Chris organized the last four Mission Trips with Holy Cross to Guatemala.

Christine Clarke: Teacher for the past 32 years. Over the past 32 years Christine has also been involved in many **extracurricular** activities including organizing many school trips throughout Canada, Spain and Greece. Christine has been involved organizing and participating in 2 of the Guatemala Mission Trips.

Julia Taylor: Teacher for the past 28 years. Julia has organized many trips to Honduras through Friends of Honduran Children. She also organized a Holy Cross school trip to South Africa. She has a good working knowledge of the Spanish language. Julia is trained in FIRST AID.

Cost of the trip:

The cost is \$2550. This includes everyone's flights, accommodation and meals, supply coverage, **transportation**.

This trip only requires a travel agent to book flights, arrange insurance, book one hotel night and arrange transportation to and from the airport. Considering that we are one year from making this trip it is not possible to secure accurate flight information. The estimated cost of the flights is estimated on the previous 5 years of travel experience to Guatemala, current flight prices plus an additional 20% for unexpected concerns. The following three travel agents (listed below) have been contacted to look for best pricing for a flight. Given the outcome of these travel agents, a decision will be made on the best deal given the parameters of the trip, such as arrival and departure times as well as connection flights through a safe country (such as the US).

- 1) Lent Travel – Contact: John Beauchamp john@lenttravel.ca
67 Walton Street, Port Hope, Ontario,
L1A 1N2 (905) 885-2453
- 2) Stewart Travel
232 Brock Street, **Peterborough**, Ontario,
K9H 2P4 (705) 743-3472
- 3) Expedia Cruise and Travel
1135 Lansdowne Street West, **Peterborough**, Ontario
K9J 7M2, (705) 750-1800

Accommodations: Wells of Hope is a non-profit organization that operates and owns Camp Esperanza in Jalapa, Guatemala and will provide all accommodations, food, travel and experience during our mission trip. Wells of Hope charges \$125 per day, per student/teacher to cover all costs while in Guatemala. The camp has a security guard and is in a safe location.

Sharing Arrangements:

The "camp" Esperanza (Hope) is located about 4 km from the town of Jalapa in the state of Jalapa. This is where the group sleeps and eats their meals. The camp has the luxury of flush toilets and showering facilities. Sleeping accommodations are typically shared by up to 3 people. The camp has a security guard and is in a safe location.

Swim Test:

During this trip there may be a possibility where students will cool off in a shallow small lake. A swim test will be held February 23, 2023 to ensure all participants meet the requirement for this activity.

Supervision Ratio:

This trip is open to approx. 12 students (no more than 15) with 3 supervisors. The ratio is 1 teacher to 4 or 5 students

Insurance Coverage:

The cost includes insurance coverage, which includes coverage if the Board decides that the trip cannot go or continue.

Medical coverage

We also include, in the flight package, a deluxe insurance package which includes medical coverage.

Consent Letter

I..... support my son/daughter..... to participate in the Holy Cross trip to Guatemala March 22 to April 1, 2023. I have attended the parent information meeting and am aware of where my child will be staying and what she/he will be doing while in Guatemala. I have signed the PVNC Board waiver form and the Wells of Hope Waiver form. I am also aware there will be at least 3 adult supervisors on this trip.

I am enclosing a \$100 non-refundable deposit to ensure my son/daughter place on this trip and will adhere to the payment schedule set out for me.

Signed.....

Date.....

**Emergency Response Plan
2023 Wells of Hope Guatemala Mission Trip**

Supervisor	Role in ERP	Certifications	Contact
Christopher Clarke – Teacher: Holy Cross Catholic Secondary School	Charge	Naloxone/ Mental Health First Aid	cclarke@pvnccdsb.on.ca Cell: 705-930-3701
Julia Taylor - Teacher: Holy Cross Catholic Secondary School	Care	CPR/First Aid AED/Naloxone	jtaylor@pvnccdsb.on.ca Cell: 705-772-0957
Christine Clarke – Teacher: Holy Cross Catholic Secondary School	Control		chclarke@pvnccdsb.on.ca Cell: 705-930-3701
Sherry Davis - Principal Jonathan Di Ianni Family of Schools Superintendent: 12 Students from Holy Cross Catholic Secondary School 4:1 Ratio of Supervision.	Admin Contact		Cell number: 705-464-2678 Contact: 705-748-4861 Ext. 1230

In the event of an emergency Christopher Clarke will contact Sherry Davis - Principal with details. Sherry Davis (or designate VP) will connect with Parents/Senior Administration.
Wells

Wells of Hope personnel are well versed in any safety concerns or dangers that exist and the group leader's (Norman Hauer – Norm.Hauer@wellsofhope.com; 011 5721 4875) instructions and advice must be adhered to while participating in this program. In the event of an emergency, the Wells of Hope leader will take charge of the situation and act accordingly to ensure the safety of the participants.

Additional: Contact Numbers

Wells of Hope Contacts in Canada

Norman Hauer – Norm.Hauer@wellsofhope.com; 905-933-9198

Scott Maxwell – smaxwell4@cogeco.ca; maxwell.woh@gmail.com; 905-328-7500 (cell); 905-988-6085 (home)

Anneliese Hulzinga - anneliese@wellsofhope.com

Ted VanDerZalm - teamvdz@hotmail.com

Wells of Hope Contacts in Guatemala

- Norman Hauer – Norm.Hauer@wellssofhope.com; 011 5721 4875
- Ted VanDerZalm - teamvdz@hotmail.com
- Canadian Embassy in Guatemala 502 2333-6102 fax 502 2363-4208 Guatemalan Embassy in Canada 613-224-4322
- The Wells of Hope address in Guatemala is: Esperanza, Barrio El Arenal, Jalapa, Jalapa, Guatemala. The country phone code is 502.
- Canadian Embassy in Guatemala City
Street Address: Mailing Address:
13 Calle 8-44 Zone 10, Canadian Embassy
Edificio Edyma Plaza Apartado Postal 400,
Guatemala, C.A.
Hospital Nacional Nicolasa Cruz Jalapa Phone Number -79220343

Itinerary for Wells of Hope

Holy Cross March 22 – April 1, 2023

Wednesday, March 22:

6pm - Travel by Coach to Toronto where we will stay at the Comfort Inn at the airport before flying out to Guatemala City on March 23rd.

Thursday, March 23:

Arrival at the Guatemala City airport where we meet our leader, Norm Hauer. Travel to Esperanza, where we will stay.

Friday/Saturday – March 24/25

Each day we start with a short prayer service reflecting on bible passages related to the activity we are participating in that day. Participate in work projects and visit sites that Wells of Hope has helped to create/build with the local community.

Saturday – March 25

Water Walk. Students carry water for a family in the mountains. The water helps to sustain the family for one week. Upon completion of this morning activity, the family prays over our students with traditional catholic prayers.

Sunday, March 26

Attend 11 am mass at Parroquia Sagrado Corazon de Jesus in Jalapa. We have been to this church every year we have visited Guatemala. Visit with community in various local locations.

Monday, March 27 – Thursday, March 30

Each day we start with a short prayer service reflecting on bible passages related to the activity we are participating in that day. Participate in work projects and visit sites that Wells of Hope has helped to create/build with the local community.

Friday, March 31/Saturday, April 1

Travel back to Guatemala City and fly home to Toronto. Coach bus back to Peterborough. Usually we arrive back early morning on April 1st.

Parent Meetings

June 2022 – Parent Meeting

- Students selected for Guatemala
- Down Payment of \$400
- Parents provided with: Parent Information Package/Payment Plan/Collect copies of Passports/Discuss shots and medicine (Travel Clinic) /Consent for Children travelling abroad/ Student profile form/School Board Consent (LSS10 and LSS11)

October 2022 – First Parent Meeting

- Collect any forms due from June meeting
- Review shots and medicine
- Arrange swim test
- Collect T-Shirt sizes
- Information provided for Christmas Plant Fund Raiser
- Discuss Packs of Hope Collection

November 2022

- Christmas plants fundraiser (money collected and plants delivered)

February 2023

- Collect any forms that are past due
- Review shots and medicine
- Packing List/Luggage Allowance/Money
- Spanish Lessons
- Review Travel times and Itinerary



INFORMED CONSENT/PERMISSION FORM FOR EDUCATION TRIPS

Category 4 or 5 - Students Under 18 Years

Holy Cross Secondary School in Peterborough, Ontario is arranging a Mission Trip to Guatemala where staff and students will be building a house and possibly painting a school as well as supporting activities to help the poor people of Guatemala. The date of this activity will be March 22 - April 1, 2023.

THIS FORM MUST BE READ AND SIGNED BY EVERY STUDENT WHO WISHES TO PARTICIPATE AND BY A PARENT OR GUARDIAN OF A PARTICIPATING STUDENT.

ELEMENTS OF RISK:

Educational activity programs, such as traveling, shoveling, lifting, carrying, walking, swimming and hiking involve certain elements of risk. Injuries may occur while participating in these activities. The following list includes, but is not limited to, examples of the types of injury which may result from participating in this activity:

1. Sprains

2. Cuts

3. Bruises

The risk of sustaining these types of injuries result from the nature of the activity and can occur without any fault of either the student, or the school board, its' employees/agents or the facility where the activity is taking place. By choosing to take part in this activity, you are accepting the risk that you/your child may be injured.

The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity.

If you choose to participate in _____ on _____, you must understand that you bear the responsibility for any injury that might occur. In case of serious student misconduct during this trip, the staff in charge will have the authority to dismiss the student and contact you to pick him/her up at the location of the activity. Parents will be responsible for any applicable costs.

The Peterborough Victoria Northumberland and Clarington Catholic District School Board does not provide accidental death, disability, dismemberment or medical expense insurance on behalf of the students participating in this activity.

ACKNOWLEDGEMENT

WE HAVE READ THE ABOVE. WE UNDERSTAND THAT IN PARTICIPATING IN THE ACTIVITY DESCRIBED ABOVE, WE ARE ASSUMING THE RISKS ASSOCIATED WITH DOING SO.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

PERMISSION

I give _____ permission to participate in the _____
(name of student) (description of activity)
to be held on or about _____
(date)

Signature of Parent/ Guardian: _____ Date: _____



RELEASE AND INDEMNIFICATION FORM FOR EDUCATION TRIPS

Category 4 or 5 - Students over 18 Years

The Peterborough Victoria Northumberland and Clarington Catholic District School Board will make available the opportunity of participating in a mission trip to Guatemala where students and staff will be building a clay house as well as possibly painting a school. Date of Activity will be March 22 - April 1, 2023.

THIS FORM MUST BE READ AND SIGNED BY ALL STUDENTS WHO WISH TO GO.

ELEMENT OF RISK

Educational activity programs, such as ~~traveling, shoveling, lifting, carrying, walking, swimming~~ and hiking in Guatemala present various elements of risk. Accidents resulting from such activities may occur and cause injury. The risk associated with the activity **MUST** be assumed by the participants.

ACKNOWLEDGEMENT

I, _____ understand and accept the above and provide the Peterborough Victoria Northumberland and Clarington Catholic District School Board with the following waiver of liability and indemnification agreement:

RELEASE AND INDEMNIFICATION AGREEMENT

I, _____ hereby release the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all liability for any injury sustained by me, regardless of how caused, resulting from my participation in the _____ (describe activity) arranged through the Peterborough Victoria Northumberland and Clarington Catholic District School Board on or about _____.

I further agree to indemnify and save harmless the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all suits, demands, torts, and actions of any kind which may be brought against its staff or agents for which it/they may become liable by reason of any injury, loss, damage or death resulting from, or occasioned to, or suffered by any person or any property, by reason of any act, neglect or default of mine.

Signature of Student: _____ Date: _____

Proposed Holy Cross Catholic Secondary School, Peterborough, and
St. Peter Catholic Secondary School, Peterborough, Student
Excursion to Italy, March 9-17, 2023.

R.A.: that the proposed Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School Student Excursion to Italy, from March 9-17, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

April 4, 2022

Administration



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

TAB 1

CATEGORY 5 APPROVAL FORM

Teacher/Organizer: Christine Clarke And Robin Clement	School: Holy Cross SS & St. Peter CSS
Adult Supervisors Attending: Christine Clarke, Chris Clarke, Robin Clement, Erin Wilson, Krista McEwen	
Destination: Italy	Mode of Transportation: Air/Bus
Grade/Course: 10/11/12 (co-instructional)	Date of Submission: March 31, 2022
Departure Date: March 9 th , 2023	Return Date: March 17 th , 2023
Number of Students: boys: 20 girls: 20	Number of Adult Supervisors: female: 3 male: 2
Name of Travel Agent: Explorica Educational Travel	Type of Excursion: Curricular X Co-instructional
Total cost to be paid by each Student: \$ 3,764	

Summary of Proposed Activity:

Students will have the opportunity to immerse themselves in the Italian culture, historical and Catholic religious sites. They will travel with a licensed tour guide to a variety of historic and religious locations including: Venice-St. Mark's Basilica, Verona, Florence-the Duomo, Assisi-St. Francis of Assisi Basilica, Rome-the Spanish Steps, The Vatican & Sistine Chapel and Pompeii

Curricular Relevance: (provide the overall expectations addressed): The students will experience historic, cultural and religious sites/ monuments throughout the tour. Please see the submitted package for a more detailed explanation in the section Historical and Educational Significance of the Trip (Tab3).

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$ 3,764.00
Meals	\$	Other:	\$
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$ 150,560	Total	\$ 150,560

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|---|
| <input type="checkbox"/> Itinerary (including Mass if on the weekend) (Tab 2)
<input type="checkbox"/> Contract Information (Tab 4)
<input type="checkbox"/> Additional Medical Coverage needs considered (Tab 6)
<input type="checkbox"/> History of Excursion – number of years: 3____
<input type="checkbox"/> Certification required by staff attending: NA Tour Director will have required safety certification
<input type="checkbox"/> Educational objectives stated (Tab 3) | <input type="checkbox"/> Information and consent letter to parents (Tabs 8-9)
<input type="checkbox"/> Liability waivers signed (Tab 7)
<input type="checkbox"/> Supervision ratio in alignment with A.P. 305 (1:8 ratio)
<input type="checkbox"/> List of destination/emergency phone numbers provided (Tab 8)
<input type="checkbox"/> Passports (required) |
|---|---|

- ☐ This excursion complies with the OPHEA Guidelines for the High Care Activities listed below:

 Teacher Signature	April 4/2022 Date
 Principal Signature	April 5 2022 Date
 Superintendent Signature	April 14 2022 Date



Peterborough Victoria
Northumberland and Clackamas
Catholic District School Board

CATEGORY 5 APPROVAL FORM

Teacher/Organizer: Christine Clarke And Robin Clement	School: Holy Cross SS & St. Peter CSS
Adult Supervisors Attending: Christine Clarke, Chris Clarke, Robin Clement, Erin Wilson, Krista McEwen	
Destination: Italy	Mode of Transportation: Air/Bus
Grade/Course: 10/11/12 (co-instructional)	Date of Submission: March 31, 2022
Departure Date: March 9 th , 2023	Return Date: March 17 th , 2023
Number of Students: boys: 20 girls: 20	Number of Adult Supervisors: female: 3 male: 2
Name of Travel Agent: Explorica Educational Travel	Type of Excursion: Curricular X Co-instructional
Total cost to be paid by each Student: \$ 3,764	

Summary of Proposed Activity:

Students will have the opportunity to immerse themselves in the Italian culture, historical and Catholic religious sites. They will travel with a licensed tour guide to a variety of historic and religious locations including: Venice-St. Mark's Basilica, Verona, Florence-the Duomo, Assisi-St. Francis of Assisi Basilica, Rome-the Spanish Steps, The Vatican & Sistine Chapel and Pompeii

Curricular Relevance: (provide the overall expectations addressed): The students will experience historic, cultural and religious sites/ monuments throughout the tour. Please see the submitted package for a more detailed explanation in the section Historical and Educational Significance of the Trip (Tab3).

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$ 3,764.00
Meals	\$	Other:	\$
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$ 150,560	Total	\$ 150,560

I, the undersigned, hereby certify that this excursion will not proceed without the approval of the Board and signed parent form completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|---|
| <input type="checkbox"/> Itinerary (including Mass if on the weekend) (Tab 2)
<input type="checkbox"/> Contract Information (Tab 4)
<input type="checkbox"/> Additional Medical Coverage needs considered (Tab 6)
<input type="checkbox"/> History of Excursion – number of years: 3
<input type="checkbox"/> Certification required by staff attending: NA Tour Director will have required safety certification
<input type="checkbox"/> Educational objectives stated (Tab 3) | <input type="checkbox"/> Information and consent letter to parents (Tabs 6-9)
<input type="checkbox"/> Liability waivers signed (Tab 7)
<input type="checkbox"/> Supervision ratio in alignment with A.P. 305 (1:6 ratio)
<input type="checkbox"/> List of destination/emergency phone numbers provided (Tab 8)
<input type="checkbox"/> Passports (required) |
|---|---|

- ☐ This excursion complies with the OPHEA Guidelines for the High Care Activities listed below:

 Teacher Signature	Apr 06, 2022 Date
 Principal Signature	April 7, 2022 Date
 Superintendent Signature	Apr 14, 2022 Date

Mr. Jonathan Di Ianni
Superintendent of Learning/ Student Success
The Peter L. Roach Catholic Education Centre
P.V.N.C. Catholic District School Board
1355 Lansdowne St. West
Peterborough, ON K9A 7M3

March 28th, 2022

Dear Di Ianni,

Please accept this letter as a request for approval of a proposed international March Break trip. St. Peter and Holy Cross Catholic Secondary Schools would like to tour Italy visiting: Venice, Florence, Rome and Pompeii. This trip will take place during March Break; leaving late March 9th to March 17th, 2023. We have previously organized the joint SPSS/ Holy Cross trips to Greece (2018), and to Spain (2019). As well we have both been chaperones on several different trips. We have found that the students thoroughly enjoyed the itineraries and travel experiences.

We will be using Explorica Worldwide Educational Travel to organize the trip. They are a very reputable company. Schools throughout our Board use this company and we have used this company in the past to organize our European trips.

The student to chaperone ratio will be 8 to 1.

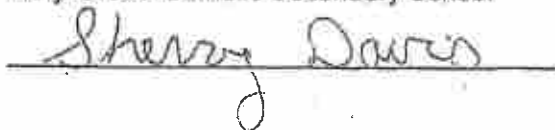
Attached please find:

- An Out of School Activity Request for Approval Form (Category 5) – Tab 1
- A copy of the itinerary – please note the addition of Mass on Sunday March 14th in Florence – Tab 2
- Historical and educational significance of the trip – Tab 3
- Contract information & Terms and Conditions – Tab 4
- Cost and sharing arrangements – Tab 5
- Details of medical and travel coverage – Tab 6
 - Waivers – Tab 7
 - Release and indemnification Form for Education Trips (over 18 years)
 - Informed consent form for Education Trips (under 18 years)
 - Custom Form
 - Student Code of Behaviour
- Emergency contact numbers – Tab 8
- Safety & Security Guide – Tab 9
- Parent Meetings – Tab 10

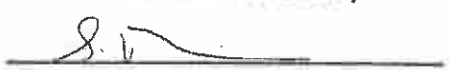
On behalf of the teachers listed, we look forward to the response and thank you for your consideration of this proposed trip.

Sincerely,

Sherry Davis, Principal
Holy Cross Catholic Secondary School



Shannon Brady, Principal
St. Peter Catholic Secondary School



Out of School Activity Request for
Approval Form

Itinerary

Historical and Educational Significance of
the Trip

Contract Information & Terms and
Conditions

March 9th-17th,
2023

Cost and Sharing Arrangements

Holy Cross & St.
Peter Catholic
Secondary
Schools trip to
Italy

Medical and Travel Coverage

Safety and Security Guide

Emergency Contact Numbers (Sample)

Waivers

Parent Meetings

Itinerary for Venice, Verona, Florence, Assisi, Rome and Pompeii trip on March 9th- 17th 2023



March 9– Fly Toronto to Milan and then onto Venice

March 10– Ciao Venice

- Meet our Tour Director, travel to Venice and check into our hotel
- Dinner enroute to Venice

March 11 – Venice Landmarks

- Venice guided walking sightseeing tour with Whisper headsets
- Visit St. Mark's Square, St. Mark's Basilica, Doge's Palace and glass-blowing demonstration

March 12 – Venice – Florence (via Verona)

- Travel to Florence via Verona
- Italian pizza dinner
- Mass times at Santa Maria del Fiore (the Duomo)
 - 7:30am, 8:30 am, 9:30am, 10:30am, 11:30 am and 6:00pm
 - We will choose the time that best fits in with the day's scheduled events

March 13 – Florence Landmarks

- Florence guided walking sightseeing tour with Whisper headsets.
- Visit the Palazzo Vecchio, Piazza della Signoria, Chiesa di Santa Croce, Ponte Vecchio, Duomo visit, leather workshop, Gates of Paradise, Giotto's Bell Tower and Dante's house.

March 14 – Florence – Rome (via Assisi)

- Travel to Rome via Assisi.
- Visit St. Francis of Assisi Basilica

March 15 – Rome Landmarks

- Rome guided walking sightseeing tour with Whisper headsets.
- Visit Vatican museums, Sistine Chapel, St. Peter's Basilica, Colosseum, Piazza Venezia and Forum Romanum.
- Trattoria dinner.

March 16 – Pompeii

- Guided tour excursion of Pompeii site.

March 17 – Fly home Rome to Toronto

Rationale for the trip.

The trip will be an opportunity for the students to explore and experience a variety of educational opportunities.



Historical and Educational:

- Students will have the opportunity to immerse themselves in the Italian culture, Catholic religious sites and historical sites.
- We will attempt to visit a Canadian Commonwealth War cemetery to honour Canadians who fought in Italy during World War II.
- They will travel with a licensed tour guide to a variety of historic locations including: Venice – St. Mark's Square, St. Mark's Basilica, and Doge's Palace; Verona – Romeo and Juliet balcony and Verona Arena; Florence – Ponte Vecchio and Duomo; Assisi – St. Francis of Assisi Basilica; Rome – Trevi Fountain, Vatican, Sistine Chapel and St. Peter's Basilica; Pompeii – guided tour of the site.
- From a religious, cultural and historical perspectives the students will be able to visit sites that fit into all the religion courses, Grade 10 History, Grade 11 Travel and Tourism and ancient history courses. This is great chance for them to truly see the past.

Curriculum Expectations:

Canada and World Studies, 2013

Canada History, Grade 10

C2.3 explain the main causes of World War II (e.g., economic hardship in Germany produced by the Treaty of Versailles and economic depression; invasions by fascist Italy, Nazi Germany, and imperial Japan; the inadequacy of the League of Nations to address international crises), and analyse Canada's contribution to the war effort (e.g., with reference to the Battle of the Atlantic, the Battle of Hong Kong, the Italian campaign, D-Day, the liberation of the Netherlands, the liberation of concentration camps, the British Commonwealth Air Training Plan, Camp X; the contribution of individuals such as Paul Triquet and Charles Tompkins; the contributions of women).

C2.4 explain some of the ways in which World War II affected Canada and Canadians (e.g., with reference to economic recovery, censorship, rationing), including how the war changed the lives of various groups in this country (e.g., young men who fought and those who did not; farmers; women in the workforce and at home; "enemy aliens"; veterans, including men who were in the merchant navy.)

A1.2 select and organize relevant evidence and information on aspects of Canadian history since 1914 from a variety of primary and secondary sources (e.g., primary sources: art works from the time, diaries, legislation, letters, maps, period newspapers, photographs, political cartoons, statistics, treaties; secondary sources: books and/or articles from the library, current newspaper or magazine articles, documentary and/or feature films or videos, information from websites, textbooks), ensuring that their sources reflect multiple perspectives.

A1.5 use the concepts of historical thinking (i.e., historical significance, cause and consequence, continuity and change, and historical perspective) when analysing, evaluating evidence about, and formulating conclusions and/or judgements regarding historical issues, events, and/or developments in Canada since 1914.

Canada and World Studies, 2015
Travel and Tourism, Grade 11

A2.4 identify some careers in which a geography background might be an asset (*e.g., travel agent, hospitality worker, travel writer, web designer for a tourist destination, marketing analyst, tourist attraction worker, community museum interpreter, GIS technician*)

B1.2 identify the world's major tourist destinations, and analyse the cultural and natural characteristics of successful tourist destinations

C1.1 assess the impacts of tourism, both positive and negative, on the natural environment in selected tourist locations.

D1.2 describe major components of the local tourism industry, and explain how they are interrelated

Canada and World Studies, 2015
World History to the End of the 15th Century

A1.2 select and organize relevant evidence and information on aspects of world history to 1500 from a variety of primary and secondary sources (*e.g., primary: archaeological evidence; architecture, art works, or music from the period under study; artefacts; books from the time; letters; maps; oral traditions; photographs of ancient sites; treaties and other official documents; secondary: books and/or articles from the library, digital and built models, documentaries or other films, text-books, websites*), ensuring that their sources reflect a range of perspectives

A2.4 identify various careers in which the skills learned in history might be useful (*e.g., archaeologist, archivist, curator, educator, game designer, lawyer, policy analyst, political speech writer, and researcher*)

C3.3 assess the artistic and/or scientific contributions of various individuals to the identity and/or culture of the *society/civilization* in which they lived (*e.g., Al-Zahrawi, Archimedes, Avicenna [Ibn Sina], Homer, Leonardo da Vinci, Phidias, Virgil; temple, mosque, and cathedral builders; Greek, Roman, and/or Indian sculptors; Byzantine mosaicists, Chinese or Chimú ceramicists; Mayan or Incan goldsmiths; Phoenician or Viking shipbuilders*)

City Specific:

Venice:

- Glass Blowing demonstration
 - Venice is famous for its ornate glass-work, known as Venetian glass. It is world-renowned for being colourful, elaborate, and skilfully made.
 - Art, Science
- St. Mark's Basilica
 - **The Patriarchal Cathedral Basilica of Saint Mark** (officially known in Italian as the **Basilica Cattedrale Patriarcale di San Marco** and commonly known as **Saint Mark's Basilica**) is the cathedral church of the Roman Catholic Archdiocese of Venice. It is the most famous of the city's churches and one of the best known examples of Byzantine architecture. It contains relics of St. Mark.
 - Religion, Art, History
- Doge's Palace
 - The Doge's Palace (Italian: Palazzo Ducale) is a palace built in the Venetian Gothic style, and one of the main landmarks of the city of Venice. The palace was the residence of the Doge of Venice, the supreme authority of the Republic of Venice and opened as a museum in 1923.
 - History, Art, Civics

Verona

- Roman Amphitheatre
 - The Arena found in the city's largest piazza, the Piazza Bra. Completed around 30 AD, it is the third largest in Italy after Rome's Colosseum and the arena at Capua. It measures 139 metres long and 110 metres wide, and could seat some 25,000 spectators in its 44 tiers of marble seats.
 - History, Art
- Juliet's Balcony
 - A house claiming to be the Capulets' has been turned into a tourist attraction. It features the balcony, and in the small courtyard, a bronze statue of Juliet. It is one of the most visited sites in the town.
 - Art, Languages, English

Florence – capital of Tuscany:

- The Basilica di Santa Maria del Fiore (The Duomo – Cathedral)
 - The cathedral complex, located in Piazza del Duomo, includes the Baptistery and Giotto's Campanile. The three buildings are part of the UNESCO World Heritage Site covering the historic centre of Florence. The Basilica is one of Italy's largest churches, and until the modern era, the dome was the largest in the world. It remains the largest brick dome ever constructed.
 - Religion, History, Art
- Piazza della Signoria
 - An L-shaped square in front of the Palazzo Vecchio. It was named after the Palazzo della Signoria, also called Palazzo Vecchio. It is the focal point of the origin and of the history of the Florentine Republic and still maintains its reputation as the political hub of the city.
 - History, Civics
- The Ponte Vecchio
 - This is a medieval bridge over the Arno River which is famous for still having shops built along it. Butchers initially occupied the shops; the present tenants are jewellers, art dealers and souvenir sellers. It has been described as Europe's oldest wholly stone, closed-spandrel segmental arch bridge.
 - History, Art, Business

Assisi

- The Basilica and Tomb of St. Francis
 - The Papal Basilica of St. Francis of Assisi (Italian: *Basilica Papale di San Francesco*) is the mother church of the Roman Catholic Order of Friars Minor—commonly known as the **Franciscan Order**—in Assisi, Italy. The basilica is one of the most important places of **Christian pilgrimage in Italy**. With its accompanying friary, the basilica is a distinctive landmark to those approaching Assisi. It has been a UNESCO World Heritage Site since 2000.

Rome & Vatican:

- St. Peter's Basilica
 - St. Peter's Basilica is regarded as one of the holiest Catholic sites. The basilica is the burial site of its namesake Saint Peter, who was one of the twelve apostles of Jesus and, according to tradition, the first Bishop of Rome and therefore first in the line of the papal succession.
 - Religion, Art, Science
- Sistine Chapel
 - This best-known chapel in the Apostolic Palace is the official residence of the Pope in Vatican City. It is famous for its architecture and its decoration that was frescoed throughout by Renaissance artists including Michelangelo, Sandro Botticelli, Pietro Perugino, Pinturicchio and others. Under the patronage of Pope Julius II, Michelangelo painted 1,100 m² of the chapel ceiling between 1508 and 1512. The ceiling, and especially *The Last Judgement* (1535–1541) and *The Creation of Adam* are believed to be Michelangelo's crowning achievement in painting.
 - Religion, Art
- Colosseum
 - An elliptical amphitheatre in the centre of the city of Rome, the largest building ever built in the Roman Empire. It is considered one of the greatest works of Roman architecture and **engineering**. Capable of seating 50,000 spectators, the Colosseum was used for **gladiatorial** contests and public spectacles such as mock sea battles, animal hunts, executions, re-enactments of famous battles, and dramas based on Classical mythology. The building ceased to be used for entertainment in the early medieval era. It was later reused for such purposes as housing, workshops, and quarters for a religious order, a fortress, a quarry, and a Christian shrine.
 - History, Science, Religion, Art
- Roman Forum
 - This is a small, rectangular forum (plaza) surrounded by the ruins of ancient government buildings at the center of the city of Rome. Citizens of the ancient city referred to this marketplace as the *Forum Magnum*, or simply the *Forum*. Here statues and monuments commemorated the city's great men. The teeming heart of ancient Rome, it has been called the **most celebrated** meeting place in the world. Located in the small valley between the Palatine and Capitoline Hills, the Forum today is a sprawling ruin of architectural fragments and intermittent archaeological excavations.
 - History, Religion

Pompeii:

- Guided tour of Pompeii
 - Pompeii is an ancient Roman city near modern Naples. Pompeii, along with Herculaneum was buried under volcanic ash and pumice in the eruption of Mount Vesuvius in AD 79.
 - It is part of a larger Vesuvius National Park and was declared a World Heritage Site by UNESCO in 1997.
 - Religion, Art, Science