
Regular Board Meeting

Tuesday, September 26, 2023
Open Meeting – 6:30 P.M.-9:30 P.M.

Catholic Education Centre, 1355 Lansdowne Street W., Peterborough

and by Google Meet: <https://meet.google.com/pfr-yoyi-kdw>

If you would like to join by telephone, please contact Michelle Kennedy
by email - mkennedy@pvnccdsb.on.ca or at 1-800-461-8009 ext. 1247
Arrangements to join by phone must be made prior to 5:30 p.m. on the day of the meeting

Chairperson: Kevin MacKenzie

Vice-chairperson: Jenny Leahy

**Trustees who are unable to attend the meeting are asked to
please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).**

A. Call to Order of the Open Meeting – 6:30 p.m.:

1. Examen and Opening Prayer.
2. Land Acknowledgement.
3. National Anthem.
4. Approval of the Agenda.
5. Declarations of Conflicts of Interest.
6. Approval of the Minutes
 - a. Approval of the minutes of the June 27, 2023, Regular Board Meeting. **Page 5**
 - b. Approval of the minutes of the September 12, 2023, Special Board Meeting. **Page 18**
7. Business Arising Out of the Minutes.
8. Swearing-in of Junior Student Trustee, Claire Heitzner.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Stephen O'Sullivan.
2. Report from the Student Trustees
Madelyn Gaskell, Senior Student Trustee and
Claire Heitzner, Junior Student Trustee.
3. Report from the Manager of Communications, Galen Eagle.
Highlights of System Achievements

C. Presentations:

1. Inspiring Faith: PVNC Catholic Pastoral Plan and Adult Faith Formation.
Julie Selby, Superintendent of Learning, Jennifer Koch, Learning Consultant,
Father Paul Massel, Board Chaplain/Faith Animator, and Stephen O'Sullivan,
Director of Education.
2. Providing Excellence in Teaching and Learning: Student Success – Summer Learning
Programs Update.
Jonathan Di Ianni, Superintendent of Special Education, Julie Selby, Learning
Consultant, Jennifer Angelo, Mental Health Lead, and Bridget McCann-Girard,
Principal of Continuing, Adult, and Experiential Learning.
3. Purchasing Resources for PVNC Catholic Learning Commons.
Julie Selby, Superintendent of Learning, and Benjamin Tenesia, Board Equity
Advisor.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Kevin MacKenzie, Board Chairperson.
2. Ontario Catholic School Trustees' Association (OCSTA) Communication Processes.
Kevin MacKenzie, Board Chairperson.

3. R.A.: Ontario Catholic School Trustees' Association (OCSTA) Annual Membership Fees, Friends and Advocates of Catholic Education (FACE) Levy, and Central Bargaining Fees. R.A.: Page 23 Details: Page 24
Kevin MacKenzie, Board Chairperson.
4. R.A.: Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Fall General Meeting, October 20-23, 2023.
Jenny Leahy, Board Vice-chairperson. Page 28

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Kevin MacKenzie, Board Chairperson.
2. Committee Chairpersons' Report:
 - a. First Nation Métis and Inuit Advisory Committee, September 19, 2023.

L. Future Meetings and Events:

1. Board Meetings:
 - a. Regular Board Meeting Open Session, October 24, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
2. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Chairperson's Committee Meeting, October 10, 2023, 5:30 p.m.
 - b. Committee-of-the-Whole Meeting, October 10, 2023, 6:30 p.m.
 - c. Policy Development Committee Meeting, October 17, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.)
 - a. Special Education Advisory Committee, September 28, 2023, 1:00 p.m.
 - b. Audit Committee, September 28, 2023, 6:30 p.m.
 - c. Catholic Parent Engagement Committee, October 2, 2023, 6:30 p.m.
 - d. Accessibility for All Committee, October 12, 2023, 1:00 p.m.
 - e. Faith and Equity Advisory Committee, October 12, 2023, 6:30 p.m.
 - f. Student Council Liaison Committee, October 24, 2023, 4:15 p.m.
 - g. STSCO Governance Committee, October 25, 2023, 3:00 p.m.
 - h. French as a Second Language Advisory Committee, November 8, 2023, 6:30 p.m.
 - i. First Nation Métis Inuit Advisory Committee, December 12, 2023, 6:30 p.m.
 - j. Supervised Alternative Learning Committee, TBA
4. Board Events: (Listed in chronological order.)
 - a. Adult Faith Formation, Catholic Education Centre, October 11, 2023, 4:00 p.m.
 - b. Board Retirement Dinner Celebration, Holiday Inn – Peterborough Waterfront, November 10, 2023, 6:00 p.m.
 - c. Adult Faith Formation, Catholic Education Centre, November 21, 2023, 4:00 p.m.
 - d. Mass for Deceased PVNC Catholic Community Members, St. Peter in Chains Cathedral, November 22, 2023, 4:30 p.m.,

M. Conclusion:

1. Report from the Special Board Meeting, In-camera Session, July 13, 2023.
2. Report from the Special Board Meeting, Double In-camera Session, July 13, 2023.
3. Report from the Regular Board Meeting, In-camera Session, September 26, 2023.
4. Closing Prayer.
5. Adjournment.



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, June 27, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Father Paul Massel (online), Stephen O'Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

Regrets:

Trustee Mike Ayotte.

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:37 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

Kevin MacKenzie, Board Chairperson, welcomed everyone present, including guests in the room and online. Bridget McCann-Girard, Principal of St. Thomas Aquinas Virtual Catholic Elementary School and Heather Michel, Vice-principal of St. Francis of Assisi Catholic Elementary School were acknowledged and welcomed as principal and vice-principal representatives.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay
that the agenda be approved with addition of agenda item H.1,
Update: St. Peter Catholic Secondary School Excursion to
Greece, agenda item I.2, Trustee Matter, and agenda item H.3,
June Resources and Activities.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the minutes of the May 23, 2023, Regular Board Meeting.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay
that the minutes of the May 23, 2023, Regular Board Meeting
be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher, Director of Education, presented the Report from the Director of Education, which included the following points:

- Expressed condolences for the loss of a number individuals over the last month. To Ottawa Catholic School Board for the loss of their trustee, Sister Shelley Lawrence; to the family and community of the Sisters of St. Joseph for the loss of Sister Eunice Summers who was also a former teacher at PVNCCDSB; and to the family of virtual school student Luka Guglielmo, who passed away on May 28th.

- Pray for the repose of the soul of Bishop De Angelis. The mass celebrated on June 20th was attended by board personnel and it was recognized that Bishop De Angelis was a strong advocate and supporter of Catholic education at PVNCCDSB.
- St. Alphonsus Catholic Elementary hosted a citizenship ceremony on May 25th that included local dignitaries.
- St. Catherine Catholic Elementary hosted the annual Catholic Parent Engagement Committee guest speaker event on June 13th that featured guest speaker Patrick Rivard whose topic was 'The Post-Pandemic Effect – Understanding and Managing the Social, Emotional and Traumatic Impacts of a World-wide Pandemic.
- St. Francis of Assisi Catholic Elementary School, St. Thomas Aquinas Catholic Secondary Virtual School and St. Thomas Aquinas Catholic Elementary Virtual School enjoyed the final trustee visits for the year.
- Graduations and much deserved celebrations for Grade 8 students and approximately 1,000 secondary students will take place this week to mark the end of another school year.
- Trustees will receive an invitation to the opening Mass for the 2023-24 school year will take place at St. Peter in Chains Cathedral on August 29th and celebrate the commissioning of administrative leaders who will be taking on new roles in the fall.
- Congratulations to Stephen O'Sullivan who begins his leadership as Director of Education.
- Thank you to the senior team, to the trustees, and to the entire PVNC Catholic District School Board and best wishes as you make decisions at the board table and beyond with the grace of God.

Joan Carragher invited and answered questions from the trustees at the conclusion of the report.

2. Introduction of the new Junior Student Trustee, Claire Heitzner.

Vice-chairperson, Jenny Leahy introduced the newly elected Student Trustee, Claire Heitzner, who will begin as junior student trustee in August 2023.

MOTION: Moved by Jenny Leahy, seconded by Loretta Durst

that Claire Heitzner, student at St. Stephen Catholic Secondary School, be appointed the Junior Student Trustee for a one-year term, August 1, 2023, through July 31, 2024; and,
that Madelyn Gaskell, student at Holy Cross Catholic Secondary School,

be appointed the Senior Student Trustee for a one-year term, August 1, 2023, through July 31, 2024.

Carried.

3. Presentation to the Graduating Student Trustee, Siobhan Marie.

Board Chairperson, Kevin MacKenzie made a gift presentation to Student Trustee, Siobhan Marie who will be graduating this week. Kevin MacKenzie expressed his gratitude and extended best wishes to Siobhan as she leaves to pursue post-secondary education at Queen's University.

4. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell gave the Student Trustee report which included the following highlights:

- Over the last year the secondary schools have seen a surge in involvement in their school community activities.
- Have seen commitment to important causes and events such as expression of solidarity for Truth and Reconciliation.
- Link leaders in all schools welcomed students through events organized with the sense of belonging and camaraderie among the Grade 9 students.
- Elections for positions on student councils were held and the resulting leadership shaped the planned activities for the year with the interest of the students in mind.
- Terry Fox fundraising events remain a focus and St. Peter Catholic Secondary School upheld their tradition of being a top fundraiser by presenting \$27,000 to the Terry Fox Foundation.
- The return of sports and extra-curriculars to pre-pandemic engagement levels and has ignited school spirit and all the benefits of physical activity.
- Catholic Student Leadership Awards were a highlight of Catholic Education Week, a week of celebration of our faith-based learning.
- Excited to welcome a new cohort of students who will begin Grade 9 in the fall.
- Thanks to all who contribute to the health and well being of students in inclusive learning environments and we look forward to celebrating achievements and our future.
- Madelyn Gaskell thanked Siobhan Marie for her service as a student trustee and for her mentoring and truly making an impact on the board.

Student trustees Siobhan Marie and Madelyn Gaskell responded to questions from the trustees at the conclusion of their report.

5. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- For the month of June, St. Luke Catholic Church in Downeyville has re-established a noon-time ritual of sounding the church bell to call parishioners and residents to pray the Angelis for the St. Luke Catholic Elementary School graduating students.
- Siobhan Marie, student at St. Thomas Aquinas Catholic Secondary School and Senior Student Trustee for PVNCCDSB has been awarded a number of prestigious scholarships and awards, including the Terry Fox Foundation Humanitarian Award and the TD Scholarship for Community Leadership.
- Clarington siblings, Sophia and Simon Webster, from the PVNC Catholic virtual school community have been featured in movies and television productions.
- Amarichi Okpalugo, Grade 12 student at St. Stephen Catholic Secondary School has been recognized by the Ontario English Catholic Teachers' Association (OECTA) Young Authors Award for her poem entitled: 'The Narrative'.
- As it has in recent years, the Student Council at St. Thomas Aquinas Catholic Secondary School raised funds in support of the Ross Memorial Hospital's Mental Health Unit during their recent "Week of Wellness". Their contribution was recognized by the hospital with a donor plaque to commemorate their cumulative gift of over \$5,000.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

6. Chairperson's Report.

Kevin MacKenzie delivered his Chairperson's Report and recognized that this meeting marked the final board meeting for Joan Carragher, Director of Education. Kevin MacKenzie thanked Joan for over 30 years of service in Catholic Education and for her dedication and leadership at PVNCCDSB in her roles as a Teacher, Vice-principal, Principal, Superintendent and Director of Education. A video presentation with messages from former trustees was viewed. Joan Carragher thanked the trustees, past and present for their kind words and well wishes.

C. Presentations:

1. Providing Excellence in Teaching and Learning: Student Success Programs – Summer Learning Programs, Continuing Education, and Experiential Learning.

Superintendent of Learning, Jonathan Di Ianni and Lisa Cole, Principal of Continuing, Adult, and Experiential Learning gave a presentation about various student success programs which are transpiring at PVNCCDSB. An overview of the Ontario Youth Apprenticeship Program was given highlighting the types of apprenticeship programs offered and the involvement of partner colleges. It was noted that 1,000 students are registered for summer learning programs this year: eLearning, credit recovery summer school, reach ahead summer school, including some French Immersion courses, COOP and OYAP programs. Special education supports will be in place in summer programs for students participating who require them.

In addition, there are summer transition programs for Grade 8 students who are transitioning to secondary school, “Taste of the Trades” programs for female students, a canoe build program with an Indigenous educator, and the “Focus on Youth” program will engage at-risk youth students from all geographical areas of the board.

At the conclusion, the presenters invited and answered questions from the trustees.

D. Programs and Services:

1. St. Elizabeth Catholic Elementary School Program Update: Grade Eight Transition to St. Elizabeth Catholic Elementary School Annex.

Julie Selby, Superintendent of Learning gave a presentation to update the trustees on the physical space and program that the Grade 8 students will experience next year at the St. Elizabeth Elementary School Annex located at St. Stephen Catholic Secondary School. St. Elizabeth Catholic Elementary School on Longworth Avenue will be connected with the annex site for the purpose of communicating directly into the classroom from the office. The school administration, Superintendent and board office personnel have reviewed the health and safety and emergency response procedures that will be followed, as well as transportation procedures, arrival and departure procedures, programming, technology, equipment, and access to physical education spaces and learning commons spaces at St. Stephen. Preparations are underway to get the space ready for the students. Leadership opportunities, physical spaces and decoration will be considered to encourage and define a space with a sense of community for the students.

Julie Selby answered questions from the trustees at the end of the presentation.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reported that all information from the OCSTA has been shared with the trustees this month and that he will continue to forward information as it comes in over the summer months. The OCSTA Fall Regional meeting was announced as taking place on September 20, 2023, and will be hosted at the Catholic Education Centre at PVNCCDSB.

2. Recommended Action from the Committee-of-the-Whole, June 12, 2023: 2023-2024 Budget.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover

that the Committee of the Whole recommend to the Board that the 2023-2024 Consolidated Expenses Budget, in the amount of \$211,257,900 be approved as presented.

Carried.

3. Borrowing Resolution.

Superintendent of Business, Finance and Facilities Services, Sean Heuchert, presented a report in support of a borrowing resolution for the financing of the purchase of the Northglen Site. It is expected that the repayment of the financing will be complete in three to four years.

MOTION: Moved by Joshua Glover, seconded by Jenny Leahy

that the Board receive the report: Borrowing Resolution for Financing the Northglen Site Purchase.

Carried.

MOTION: Moved by Joshua Glover, seconded by Loretta Durst

that the Director of Education/Secretary-Treasurer and the Superintendent of Business/Finance of the Board are authorized on behalf of the Board to borrow up to \$5,000,000.00 for the financing of the Northglen Site purchase, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly. The principal payments will be made with 100% of the EDC Clarington receipts as they are received from the

Municipality of Clarington.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
that the Director of Education, Secretary/Treasurer, and the Superintendent of Business/Finance are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to facilitate this borrowing.

Carried.

4. STSCO Governance Committee, Open Session Report, June 8, 2023.

Board Chairperson, Kevin MacKenzie reported on the STSCO Governance Committee meeting held on June 8, 2023, which included information items regarding stop-arm enforcement cameras to deter vehicles illegally passing buses with their signals engaged, an opt-in program to plan more efficient use of bus resources.

5. Trustee Professional Development, OCSTA Fall Regional Meeting, September 20, 2023.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay
that trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees' Association (OCSTA) Fall Regional Meeting, September 20, 2023, at the Peter L. Roach Catholic Education Centre, Peterborough, ON.

Carried.

F. Human Resources:

1. Joint Health and Safety Semi-annual Report, June, 2023.

Stephen O'Sullivan, Superintendent of Human Resource Services presented the semi-annual report of the Joint Health and Safety Committee. The report was reviewed and highlighted the committee's projects and activities from January to June of 2023, and noted future actions and learning opportunities. Mr. O'Sullivan responded to questions from the trustees at the end of the report.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay

that the Joint Health and Safety Committee Semi-Annual Report to the Director of Education dated June 16, 2023, be received.

Carried.

G. Policy Development:

1. Recommended Actions from the Policy Development Committee Meeting, May 30, 2023.

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay
that the Board receive the reports and recommendations from the Policy Development Committee meeting dated May 30, 2023, for publication and implementation.

Carried.

H. Old Business:

1. Update: St. Peter Catholic Secondary School Excursion to Greece

Superintendent of Learning, Jonathan Di Ianni gave a brief update to the trustees regarding an international excursion that was approved at the December 20, 2022, Regular Board meeting. The final dates of the excursion were arranged for March 6 through to March 14, 2024 rather than March 7 through to March 15, 2024, as were stated in the approved package. All other details of the excursion remain the same.

I. New Business:

1. Indigenous Trustee.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that senior administration brings a report to the Board of Trustees in September 2023, to provide information on the process regarding the appointment of a First Nations trustee.

Carried.

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin
that the meeting be extended beyond curfew to 10:00 p.m..

Carried.

2. Trustee Matter.

Board Chairperson Kevin MacKenzie announced Trustee Mike Ayotte's intention to resign from the board of trustees and read the letter received from Mr. Ayotte.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that the resignation received from Mike Ayotte as trustee for
Peterborough City, be accepted with regret effective June 27,
2023.

Carried.

3. June Activities and Resources.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
Based on some observations in schools and conversations with
parents and staff, that the administration brings a report to the
board in September 2023 for information that outlines the process
of purchasing resources and providing professional development
on critically evaluating resources to support equity, diversity and
inclusion.

Carried.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report – Canadian Catholic School Trustees' Association AGM and Conference Report by attendees.

Board Chairperson, Kevin MacKenzie invited the trustees who attended the Canadian Catholic School Trustees' Association Annual General Meeting and Conference in

Saskatoon, Saskatchewan to share their experiences. Trustees Joshua Glover and Mary Ann Martin shared their impressions and highlights that were experienced at the national conference.

2. Committee Chairperson's Report:

a. Catholic Parent Engagement Committee, June 5, 2023.

Joan Carragher, Director of Education reported on behalf of Joshua Glover that the focus of the June 5th meeting was to prepare for the special event held on June 13th at St. Catherine Catholic Elementary School featuring guest speaker Patrick Rivard.

b. First Nation Métis and Inuit Advisory Committee, June 6, 2023.

Superintendent of Learning, Julie Selby reported on the presentations, discussions and outcomes of the FNMI meeting on June 6th on behalf of Trustee Mike Ayotte.

c. Special Education Advisory Committee, June 15, 2023.

Trustee Kathleen Tanguay reported that at the June 15th meeting, the committee heard a presentation by Cynthia Chan Reynolds about language and psychological assessments and the processes followed. There were also discussions about funding and the use of resources to best service students.

L. Future Meetings and Events:

1. Board Meetings:

a. Regular Board Meeting Open Session, September 26, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Chairperson's Committee, September 11, 2023, 5:30 p.m.

b. Committee-of-the-Whole, September 11, 2023, 6:30 p.m.

c. Policy Development Committee, October 17, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

a. First Nation Métis Inuit Advisory Committee, September 12, 2023, 6:30 p.m.

b. Audit Committee, September 18, 2023, 6:30 p.m.

c. French as a Second Language Advisory Committee, September 19, 2023, 4:30 p.m.

d. Student Council Liaison Committee, September 26, 2023, 4:15 p.m.

- e. Special Education Advisory Committee, September 28, 2023, 1:00 p.m.
- f. Catholic Parent Engagement Committee, October 2, 2023, 6:30 p.m.
- g. Accessibility for All Committee, October 12, 2023, 1:00 p.m.
- h. Faith and Equity Advisory Committee, October 12, 2023, 6:30 p.m.
- i. STSCO Governance, October 25, 2023, 3:00 p.m.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. PVNC Catholic Secondary School Graduations, Wednesday, June 28, 2023.
- b. OCSTA Fall Regional Meeting, September 20, 2023, PVNCCDSB Catholic Education Centre.

M. Conclusion:

1. Report from the Special Board Meeting, Double In-camera Session, June 10, 2023.

MOTION: Moved by Loretta Durst, seconded by Kathleen Turner
that the Board approve the actions and the discussions arising
from the Special Board Meeting, Double In-camera session, held
on June 10, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
- E. Human Resources:
 - 1. Approval of a motion regarding a personnel matter.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to adjourn.

Carried.

2. Report from the Regular Board Meeting, In-camera Session, June 26, 2023.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
that the Board approve the actions and the discussions arising

from the Regular Board Meeting, In-camera session, held on June 26, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4.a) Approval of the May 23, 2023, Regular In-camera minutes.
 - 4.b) Approval of the June 10, 2023, Special Double In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Report.
 - 2. STSCO Governance Committee, In-camera Report.
- H. New Business:
 - 1. School Matter.
 - 2. Transportation Matter.
 - 3. Trustee Update.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to adjourn.

Carried.

3. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Trustee Mary Ann Martin to lead the closing prayer to end the meeting.

4. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin that the open session meeting be adjourned at 9:50 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.



Minutes

The Minutes of the Open Session of the Special Board Meeting, held on Tuesday, September 12, 2023, at 5:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Loretta Durst, Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Father Paul Massel, Stephen O'Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 5:30 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst
that the agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

B. Reports from the Office of the Director and Student Trustees:

C. Presentations:

1. Trustee Candidate Presentations.

Board Chairperson, Kevin MacKenzie formally welcomed the candidates and meeting attendees who were present in the room and online. Mr. MacKenzie requested the trustees and administration introduce themselves. Following introductions, the process of the delivery of the presentations by the candidates and the ensuing vote, was explained. Candidates were requested to leave the boardroom prior to their own presentation. Following their own presentation, candidates were made welcome to stay for the remainder of the presentations and the trustee vote.

In alphabetical order by last name, each of the candidates were allotted ten minutes to give an oral presentation of their responses the following questions which were provided to them in advance:

1. What motivated you to come forward to be a Catholic School Board Trustee with PVNCCDSB?
2. Please describe how important it is for the new trustee to have a deep understanding of Catholic values and traditions, and what this understanding might look like in practice.
3. What specific experience or qualification do you bring as a Trustee that supports our vision of creating a culture of faith, hope, and love to ensure equity and well-being?
4. Is there any additional information you would like to provide us about yourself that we should consider?

Presentations were given by the following individuals: Mandy Chan, John Connolly, Dan Demers, Aaron Dorris, Edna Dzathor, and Anthony Petrasek.

Following each of the presentations, trustees were given the opportunity to ask questions to clarify any information given in the presentation. .

D. Programs and Services:

E. Business, Finance and Governance:

1. Appointment of Tellers.

At the conclusion of the presentations Board Chairperson Kevin MacKenzie gave details of the voting process. It was noted that the first round of voting would reduce the number of candidates from six to three through an electronic ballot system which would assign points based on the trustees' rankings of their first, second and third choices. The three candidates with the greatest number of votes would carry forward to the second round of voting to determine the successful candidate.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay that Michelle Kennedy act as the electronic teller.

Carried.

MOTION: Moved by Joshua Glover, seconded by Mary Ann Martin that Board Chaplain/Faith Animator, Father Paul Massel be appointed as a teller.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst that Superintendent Jeannie Armstrong be appointed as a teller.

Carried.

2. Election of New Trustee.

The vote took place to reduce the number of candidates from six to three. Following the first round of votes, the following individuals were selected to proceed to the next round: John Connolly, Aaron Dorris, and Anthony Petrasek.

The second round of voting by paper ballots resulted in a three-way tie, thus requiring a second round of electronic voting to rank the remaining candidates by points for first, second and third choice. The following individuals were selected to proceed to the next round: John Connolly and Aaron Dorris.

Paper ballots were distributed and tallied and John Connolly was declared the successful candidate with a majority of votes. Board Chairperson Kevin MacKenzie declared John Connolly the new trustee for the City of Peterborough.

3. Destroying of the Ballots.

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay that the ballots be destroyed.

Carried.

4. Declaration of Office and Oath of Allegiance of the newly appointed Trustee.

Board Chairperson Kevin MacKenzie invited John Connolly to come forward to recite the Declaration of Office and give an Oath of Allegiance. Father Paul Massel led a prayer and blessing on Mr. Connolly in his role as trustee at the Peterborough Victoria Northumberland and Clarington Catholic District School Board.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, September 26, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, October 10, 2023, 5:30 p.m.
- b. Committee-of-the-Whole, October 10, 2023, 6:30 p.m.
- c. Policy Development Committee, October 17, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. First Nation Métis Inuit Advisory Committee, September 19, 2023, 6:30 p.m.
- b. Student Council Liaison Committee, September 26, 2023, 4:15 p.m.
- c. Special Education Advisory Committee, September 28, 2023, 1:00 p.m.
- d. Audit Committee, September 28, 2023, 6:30 p.m.

- e. Catholic Parent Engagement Committee, October 2, 2023, 6:30 p.m.
- f. Accessibility for All Committee, October 12, 2023, 1:00 p.m.
- g. Faith and Equity Advisory Committee, October 12, 2023, 6:30 p.m.
- h. STSCO Governance, October 25, 2023, 3:00 p.m.
- i. French as a Second Language Advisory Committee, November 8, 2023, 4:30 p.m.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. OCSTA Fall Regional Meeting, September 20, 2023, PVNCCDSB Catholic Education Centre.

M. Conclusion:

1. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Father Paul Massel to lead the closing prayer to end the meeting.

2. Adjournment

MOTION: Moved by Mary Ann Martin, seconded by Jenny Leahy
that the open session meeting be adjourned at 7:12 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O'Sullivan
Director of Education, Secretary-Treasurer
per M.K.

Ontario Catholic School Trustees' Association (OCSTA) Annual Membership Fees, FACE Levy and Central Bargaining Fees 2023-2024.

R.A. that the payment of the 2023-2024 Ontario Catholic School Trustees' Association membership fees and FACE Levy in the amount of \$66,463.84 be approved;
and
that the payment for the 2023-2024 Ontario Catholic School Trustees' Association GSN Funding for Central Bargaining fees in the amount of \$52,940.00 be approved.

Benefits of Membership

“One unified provincial voice for Ontario’s English Catholic school boards...”

Throughout the history of Catholic education in Ontario, our system’s strength has been our ability to organize our school trustees under the guiding principles of the Gospel to advance our shared goals for the promotion and protection of Catholic education in Ontario. We achieve those objectives through our ongoing lobbying efforts, our membership development services and the following key activities that directly benefit our members.

OCSTA:

1. Represents Catholic school boards on all provincial consultations and work groups.
2. Provides advice to boards on significant policy issues.
3. Provides an extensive array of classroom and community resources for Catholic Education Week. Information is located online at <http://www.goodnewsforall.ca>.

These resources resonate strongly with students, parents and parishes and boards have expressed their appreciation for the materials and information that are generated and shared.

4. Lobbies the government on all funding issues most of which are identified by our member boards.
5. Represents Catholic boards on significant legal issues as they arise.
6. Develops provincial messaging and platforms on key issues and developments in education affecting Catholic schools and shares such strategic resources with boards.

To further support effective school board communications and community relations, OCSTA hosts an annual professional development session for school board communication staff.

7. Provides enrichment opportunities for Catholic school board trustees and staff.
 - a. Supports online enrichment opportunities for Catholic school board trustees via the Trustee Professional Development Modules developed with input from OCSTA and delivered by the Ontario Education Services Corporation (OESC) which is supported by all Ontario’s school trustee associations. Those modules can be accessed online at the following URL: <https://modules.ontarioschooltrustees.org/?lang=en>
 - b. Annual trustee development events include January Catholic Trustees Seminar, Business Seminar, Labour Relations sessions (as needed) and the Annual General Meeting and Conference.
 - c. The OCSTA Certificate Course in Leadership and Good Governance was made available to all trustees in 2019. Protects the interests of Catholic school boards by monitoring activity in the Legislature, including draft legislation, as well as the release of new Regulations to identify impact on Catholic boards and propose amendments as necessary.

8. Maintains a provincial network, at both the political and staff levels, to position OCSTA to respond quickly to any issue of relevance to Catholic Schools.
9. Serves as the designated bargaining agent for Ontario's 29 Catholic District School Boards.

This list is not exhaustive.

In addition, OCSTA partners with the other three trustee associations and the Council of Directors of Education (CODE) to provide many services, most with direct financial benefits to boards that are available only to boards that are members of their respective provincial association. For a comprehensive understanding, please go to the Ontario Education Services website at <http://oesc-cseo.org/English/services.html>.

Examples of the services provided through OESC include:

- ❖ Serving as the intervenor at the Ontario Energy Board to keep energy costs down for school boards. An estimate of savings over the past year of \$3M for Ontario's Catholic school boards. This translates into a savings of \$5.50 per pupil which exceeds the cost of OCSTA membership.
- ❖ Provision of Behaviour Management Systems. This training is required for certain staff and is offered at a rate that saves all school boards, public and Catholic, approximately \$2M annually.
- ❖ Supporting the trustee election process by providing an array of resources located at <http://elections.ontarioschooltrustees.org> that are designed to
 - Raise the profile of trustee candidates and the municipal election process
 - Educate the public on the role of trustees and school boards
- ❖ Representation and co-ordination of initiatives pertaining to the Ontarians with Disabilities Act. This is ongoing and is meant to assist and guide boards through the various stages of implementation of the legislation and regulations. This service is a major savings for member boards that would otherwise be required to develop materials locally at significant expense.
- ❖ Development of resources on topics such as equity and inclusion, thereby saving each board the cost of developing such materials locally.

**Examples of Savings for
Peterborough V N C Catholic DSB**

School Energy Coalition
\$92,564

August 2023



Ontario Catholic School
Trustees' Association

2023 - 2024 Expense BUDGET

Account Name	BUDGET 2023-2024	Sub-Total as % of Budget
Partnerships CCSTA, ICE, Miscellaneous Membership Fees, Student Trustees'/1st Nations' Projects	\$ 214,550	7.1%
Political Advocacy Political Affairs & Government Relations, Catholic Curriculum & Education Research, CVO (e-learning), Fees: Consultants, Authors of Briefs, Analysts, Joint Venture	\$ 988,622	32.5%
Communications and Media Relations Communications (Including Promotion of Catholic Education & Media) Public Relations, Advertising	\$ 30,575	1.0%
Governance Committee & Task Force Meetings, Directors' Meetings, Outside Conferences & Seminars	\$ 55,000	1.8%
Operations Rent, Office Expense, Furniture & Computers, Telephone, Postage & Courier, Audit, Insurance, Library, Miscellaneous	\$ 370,000	12.2%
Legal	\$ 75,000	2.5%
OCSTA-hosted Meetings/Seminars/AGM	\$ 275,000	9.0%
Human Resources Salaries & Fees & Contracted Services, Employee Benefits, Government Deductions & Taxes, Professional Development	\$ 1,034,000	34.0%
TOTAL APPROVED EXPENSE BUDGET	\$ 3,042,747	100.0%



Ontario Catholic School
Trustees' Association

OCSTA Membership Fee Schedule

--- 2023 - 2024 ---

Cat.	Enrolment	Basic Fee	Per Pupil Cost	Cat.	Enrolment	Basic Fee	Per Pupil Cost
A	School Auth-\$2,200 (ended FYE2010 by MOE legislation)			I	20,000 - 29,999	\$20,400	2.736
B	600 - 2,999	\$2,040	4.610	J	30,000 - 39,999	\$30,600	2.278
C	3,000 - 4,999	\$4,080	4.495	K	40,000 - 49,999	\$40,800	2.006
D	5,000 - 6,999	\$5,100	4.265	L	50,000 - 59,999	\$51,000	1.693
E	7,000 - 7,999	\$6,120	4.035	M	60,000 - 69,999	\$61,200	1.526
F	8,000 - 11,999	\$8,160	3.805	N	70,000 - 79,999	\$71,400	1.421
G	12,000 - 14,999	\$10,200	3.690	O	80,000 - 89,999	\$81,600	1.337
H	15,000 - 19,999	\$15,300	2.950	P	90,000 - ++++	\$91,800	1.296

Note: This Membership Fee Schedule was approved by Board in June 2012 for use starting in 2012 - 2013; continuing exactly the same in 2013-2014 + 2014-2015 + 2015-2016 + 2016-2017 + 2017-2018 + 2018-2019; REVISED 2019-2020; continuing the same in 2020-2021 + 2021-2022 + 2022-2023 + 2023-2024

Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, October 20-23, 2023.

R.A.: that student trustees wishing to do so, be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, October 20-23, 2023, in Toronto, Ontario.