



Regular Board Meeting

Tuesday, January 24, 2023

Open Meeting – 6:30 P.M.-9:30 P.M.

Catholic Education Centre, 1355 Lansdowne Street W., Peterborough

and by Google Meet: <https://meet.google.com/qzb-qeki-imd>

If you would like to join by telephone, please contact Michelle Kennedy
by email - mkenedy@pvnccdsb.on.ca or at 1-800-461-8009 ext. 1247

Arrangements to join by phone must be made prior to 5:30 p.m. on the day of the meeting

Please note that similar to there being physical space limitations in our boardroom for meetings held in person, the virtual meeting platform also has space limitations. Meeting attendance is limited to 100.

Chairperson: Kevin MacKenzie

Vice-chairperson: Jenny Leahy

**Trustees who are unable to attend the meeting are asked to
please notify Michelle Kennedy (mkenedy@pvnccdsb.on.ca).**

A. Call to Order of the Open Meeting – 6:30 p.m.:

1. Examen and Opening Prayer.
2. Land Acknowledgement.
3. National Anthem.
4. Approval of the Agenda.
5. Declarations of Conflicts of Interest.
6. Approval of the Minutes of the December 20, 2022 Regular Board Meeting. **Page 5**
7. Business Arising Out of the Minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Joan Carragher.
2. Report from the Student Trustees
Siobhan Marie, Senior Student Trustee and
Madelyn Gaskell, Junior Student Trustee.

3. Report from the Manager of Communications, Galen Eagle.
Highlights of System Achievements

C. Presentations:

1. Providing Excellence in Teaching and Learning: Right to Read.
Jeannie Armstrong, Superintendent of Special Education, Sheila Piggott,
Superintendent of Learning, and Dr. Cynthia Chan Reynolds, Board
Psychologist.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Kevin MacKenzie, Board Chairperson.
2. Trustee Report from the 2023 Ontario Catholic School Trustees' Association (OCSTA)
Catholic Trustees' Seminar.
3. Student Transportation Services of Central Ontario (STSCO) Governance Committee,
Open Session Report.
Kevin MacKenzie, Board Chairperson.
4. R.A. Trustee Professional Development, Ontario Catholic School Trustees'
Association Annual General Meeting and Conference, April 27-29, 2023.
Kevin MacKenzie, Board Chairperson. Page 15
5. R.A. Student Trustee Professional Development, Ontario Student Trustees
Association (OSTA-AECO) Board Council Conference, February 16-19, 2023.
Jenny Leah, Board Vice-chairperson. Page 16
6. R.A. Recommended Action from the Special Education Advisory Committee, January
19, 2023. Page 17
Kathleen Tanguay, Trustee Representative, Special Education Advisory
Committee.
7. R.A. Resignation of Trustee Representation on Accessibility for All Committee and
Election of Trustee Representative. Page 18
Kevin MacKenzie, Board Chairperson.
8. Election to Appoint Alternate Trustee Representative to the Special Education Advisory

Committee.

Kevin MacKenzie, Board Chairperson.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Kevin MacKenzie, Board Chairperson.
2. Committee Chairpersons' Report:
 - a. Special Education Advisory Committee, January 19, 2023.

L. Future Meetings and Events:

1. Board Meetings:
 - a. Regular Board Meeting Open Session, February 28, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
2. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Policy Development Committee Meeting, February 7, 2023, 6:30 p.m.
 - b. Chairperson Committee Meeting, February 13, 2023, 4:30 p.m.
 - c. Committee-of-the-Whole Meeting, February 13, 2023, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.)
 - a. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
 - b. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
 - c. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.
 - d. Special Education Advisory Committee, February 16, 2023, 6:30 p.m.
 - e. Student Council Liaison Committee, February 28, 2023, 4:15 p.m.

- f. First Nation Métis Inuit Advisory Committee, March 7, 2023, 6:30 p.m.
 - g. STSCO Governance Committee, March 29, 2023, 3:00 p.m.
 - h. French as a Second Language Advisory Committee, April 26, 2023, 6:30 p.m.
 - i. Audit Committee, TBA
 - j. Supervised Alternative Learning Committee, TBA
4. Board Events: (Listed in chronological order.)
- a. Catholic Leadership Development Series, Session #3, April 27, 2023, 4:00 p.m.
 - b. 2023 OCSTA Annual General Meeting & Conference, April 27-29, 2023, Sheraton Centre Toronto Hotel.
 - c. Catholic Education Week, April 30 – May 6, 2023.
 - d. Catholic Education Week Provincial Mass, St. Michael's Cathedral Basilica, Toronto and Live-streamed.
 - e. Catholic Student Leadership Awards Ceremony, May 3, 2023, Holy Cross Catholic Secondary School, 6:30 p.m.
 - f. Canadian Catholic School Trustees' Association Annual General Meeting, June 1-3, 2023, Saskatoon, SK.

M. Conclusion:

- 1. Report from the In-camera Meeting, January 24, 2023.
- 2. Closing Prayer.
- 3. Adjournment.



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, December 20, 2022, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Mike Ayotte, Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O'Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:30 p.m. and welcomed guests and media who had joined online. Kevin MacKenzie also extended welcome to Lisa Cole, Principal of Continuing, Adult, and Experiential Learning and Wayne Clark, Principal at St. Thomas Aquinas Catholic Secondary School who were attending as principal representatives.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Mike Ayotte, seconded by Kathleen Tanguay
that the Agenda be approved with the following changes:

- Renumbering of item M.1 to M.1 b) Report from the Regular Board Meeting In-camera Session, December 20, 2022.
- Addition of item M.1 a) Report from the Special Board Meeting In-camera Session, December 5, 2022.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the November 22, 2022 Regular Board Meeting.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin
that the minutes of the November 22, 2022 Regular Board Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher, presented the Report from the Director of Education, which included the following points:

- Mass of Remembrance for PVNC community members was held on November 23rd at St. Peter's Cathedral. The Mass was celebrated by Bishop Daniel Miehm and was followed by a reception held at Bishop Doyle Hall. Thank you to Trustee Jenny Leahy for attending and representing the trustees.
- On November 24 & 25 attended a meeting of the English Catholic Council of Ontario Directors of Education (ECCODE). This was the first face to face meeting of this provincial council since 2020. Bishop Miehm was in attendance at this meeting as the newly elected Chair of the Education Commission.

- Attended the Student Council Liaison Committee's retreat on December 2nd held at St. Peter Catholic Secondary School. The retreat was student-led and attended by student leaders from our secondary schools. The activities focused on the theme "Voices that Empower."
- Selected entries from the Christmas Artwork contest were displayed, including the overall winning entry from St. Catherine.
- Joy is palpable in our schools during the season of Advent as students prepare for the holiday and into the celebration of the birth of our Lord Jesus Christ.
- Best wishes for a blessed Christmas and a wonderful holiday season with peace and happiness into 2023.

Joan Carragher invited questions and comments from the trustees at the conclusion of her report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell, gave the Student Trustee report which included the following highlights:

- Students are excited that only three days remain until Christmas break.
- Schools throughout the board have been celebrating advent with Mass and Grade 9 retreats.
- Extra-curricular Sports have resumed in full capacity with many students taking part in school teams, intramurals, and tournaments.
- Many charitable actions are underway in many schools including at St. Peter Catholic Secondary School where the Saints Action team has raised awareness about homelessness.
- St. Thomas Aquinas Catholic Secondary School has raised funds for their "Be An Angel" program to assist families in need.
- A food drive was held at St. Mary Catholic Secondary School to assist those in the community experiencing food insecurity.
- The Student Council Liaison Committee (SCLC) celebrated "Voices that Empower" the first in-person student leadership retreat since 2019, hosted on December 2nd at St. Peter Catholic Secondary School. Guest speakers, Asante Houghton and Benjamin delivered powerful messages of empowerment to the students.
- Gratitude was extended to those who were able to attend and to everyone who helped to organize the event noting the perseverance of the SCLC committee who greatly assisted to make the day a success.

Siobhan Marie and Madelyn Gaskell invited questions and comments at the conclusion

of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- The Student Council Liaison Committee Retreat for student council members from all six secondary schools were able to gather in person for the first in-person retreat since 2019. A video highlighting the day's activities was viewed.
- More than \$56,000 has been raised during the 2022 United Way Campaign. In spite of recent inflation, labour disruption at the beginning of the campaign, PVNCCDSB has been able to raise a significant amount of funds for the United Way in all regions of our board.
- The top entries from the 2022 Director's Christmas Art competition were reviewed. The entry submitted by Grade 7 student, Maia Maret, from St. Catherine Catholic Elementary School was chosen to be the artwork featured on the Director's Christmas Card this year.
- Immaculate Conception Catholic Elementary School hosted Tom Wilson, Mohawk artist/musician, who shared learning experiences with students to further their knowledge and engagement in Truth and Reconciliation.
- The introduction of #PVNCInspires in the Classroom, a new feature of the monthly newsletter that will highlight stories of exceptional events happening in our schools throughout the board.
- St. Peter Catholic Secondary School hosted a Special Olympics qualifying basketball tournament. Teams that advanced from the tournament participate in a provincial championship in the spring.
- Holy Trinity Catholic Secondary School held a cake auction and raised over \$1,000 for local charities.
- The Everyday Hero staff recognition program is continuing and there are six deserving, caring, and uplifting staff members recently nominated and recognized by their peers.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. Proposed St. Peter Catholic Secondary School Excursion to Greece, March 7-15, 2024.

Jonathan Di Ianni, Superintendent of Learning, introduced Shannon Brady, Principal at

St. Peter Catholic Secondary School, and Robin Clément, Teacher from St. Peter Catholic Secondary, who gave a presentation regarding the proposed excursion.

Following the presentation, the presenters answered questions from the trustees.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin

that the proposed St. Peter Catholic Secondary School student excursion to Greece, from March 7-15, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. Building a Community that Accompanies: Director's Annual Report, 2021-2022.

The Director of Education, Joan Carragher, presented the 2021-2022 Director's Annual Report which documented evidence and the progress made in relation to the Board's strategic priorities and goals. Joan Carragher, thanked the communications department for their support of the completion of the report.

At the conclusion, Joan Carragher invited questions from the trustees and noted their feedback on the report.

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst

that the Director's Annual Report for 2021-2022 be received by the Board and submitted to the Ministry of Education, as required.

Carried.

D. Programs and Services:

E. Business, Finance and Governance:

1. Borrowing Resolution.

Isabel Grace, Superintendent of Business and Finance explained the purpose of the borrowing resolution and the importance of having it in place.

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy

that the Board approve the Borrowing Resolution in support of the

Operating Line of Credit in the amount of \$10,000,000.

Carried.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that the Board authorize the Chair and the Director to sign the
credit amendment agreement with the Canadian Imperial Bank of
Commerce.

Carried.

2. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Kevin MacKenzie reported that the communications that have been received from OCSTA this month have been shared with the trustees. He noted that if there are any questions pertaining to any OCSTA matters to contact him directly.

Kevin MacKenzie extended his thanks to those trustees who were able to attend the OCSTA information seminars on Roberts Rules of Order and Conflict of Interest. Both sessions were informative and further information can be found on the OCSTA website.

F. Human Resources:

1. Semi-Annual Report from the Joint Health and Safety Committee.

Following the report, Superintendent of Human Resource Services, Stephen O'Sullivan, invited questions from the trustees.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst
that the Joint Health and Safety Committee Semi-annual Report to
the Director of Education dated December 12, 2022, be received.

Carried.

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:**K. Information Items:**1. Chairperson's Report

Board Chairperson, Kevin MacKenzie reported that as board chairperson, he has the privilege to join bi-weekly teleconference calls with the Minister of Education, Stephen Lecce. The calls are a vehicle to update school board chairpersons from across the province on Ministry initiatives and priorities. He noted that from the recent call, the Ministry announced that it will be broadening Holocaust education in Grades 6 and 10 in response to data indicating alarming statistics citing attitudes regarding anti-Semitism amongst students in those age groups. Mr. MacKenzie applauds the Government on this action.

Kevin MacKenzie extended his wishes to all for a Merry Christmas and expressed hope that all would be able to focus on the many blessings we have, including the peace and love of Christ. He wished all God's blessings on the staff and students of PVNCCDSB.

2. Committee Chairperson's Report:

a. First Nation Métis Inuit Advisory Committee, December 6, 2022

Trustee Mike Ayotte gave a report on the activities and discussions from the First Nation Métis Inuit Advisory Committee meeting which was chaired by Superintendent Julie Selby and very well attended by representatives from the Indigenous groups in the board's jurisdiction. The report included highlights and descriptions of the activities and discussions from the meeting which began with a smudging ceremony.

L. Future Meetings and Events:1. Board Meetings:a. Regular Board Meeting Open Session, January 24, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Chairperson's Committee, January 16, 2023, 5:00 p.m.

b. Committee-of-the-Whole, January 16, 2023, 6:30 p.m.

c. Policy Development Committee, February 7, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. STSCO Governance, January 11, 2023, 3:00 p.m.
- b. Special Education Advisory Committee, January 19, 2023, 6:30 p.m.
- c. Student Council Liaison Committee, January 24, 2023, 4:15 p.m.
- d. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
- e. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
- f. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.
- g. First Nation Métis Inuit Advisory Committee, March 7, 2023, 6:30 p.m.
- h. French as a Second Language Advisory Committee, April 26, 2023, 4:30 p.m.
- i. Audit Committee, TBA.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. 2023 OCSTA Trustees Seminar, January 20-21, 2023, Marriott Toronto Airport & Conference Centre.
- b. Catholic Leadership Development Series, Session #3, April 27, 2023, 4:00 p.m.
- c. 2023 OCSTA Annual General Meeting & Conference, April 27-29, 2023, Sheraton Centre Toronto Hotel.
- d. Catholic Education Week, April 30 – May 6, 2023.
- e. Catholic Student Leadership Awards Ceremony, May 3, 2023, Holy Cross Catholic Secondary School.
- f. Catholic Parent Engagement Committee – Annual Special Event, May 17, 2023, (location to be determined.)
- g. Canadian Catholic School Trustees' Association Annual General Meeting, June 1-3, 2023, Saskatoon, SK.

M. Conclusion:

- 1. Report from the Special Board Meeting, In-camera Session, December 5, 2022.

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy

that the Board approve the actions and the discussions arising from the Special Board Meeting in-camera session, held on December 5, 2022, as follows:

- A. Call to Order:
 - 1. Motion for the Approval of agenda.

2. There were no conflicts of interest declared.

E. Human Resources:

1. Motion carried to ratify the CUPE Central Agreement, dated September 1, 2022 to August 31, 2026.

I. Conclusion:

1. Motion to adjourn.

Carried.

2. Report from the In-camera Meeting, December 20, 2022.

MOTION: Moved by Mike Ayotte, seconded by Loretta Durst

that the Board approve the actions and the discussions arising from the December 20, 2022, in-camera session, as follows:

A. Call to Order:

1. Opening Prayer

2. Motion for the Approval of agenda with the addition of items E.1, Vector Training, G.1, Board Website Information, and G.2, Personnel Matter.

3. There were no conflicts of interest declared.

4. Approval of the November 22, 2022 Regular In-camera minutes and the December 5, 2022 Special In-camera minutes.

D. Business, Finance and Governance:

1. OCSTA In-Camera Report.

E. Human Resources:

1. Vector Training.

G. Old Business

1. Board Website Information.

2. Personnel Matter.

H. New Business

1. Approval of recommended action from the Expulsion Committee meeting of December 5, 2022.

I. Convening in Open Session:

1. Closing Prayer.

2. Motion to convene in Open Session.

Carried.

3. Closing Prayer

At the request of the Board Chairperson, Kevin MacKenzie, Trustee Joshua Glover led the closing prayer to end the meeting.

4. Adjournment

MOTION: Moved by Jenny Leahy, seconded by Kathleen Tanguay
that the open session meeting be adjourned at 9:11 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.

Trustee Professional Development, Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting and Conference, April 27-29, 2023.

R.A.: that trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting and Conference, April 27-29, 2023, in Toronto, Ontario.

Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, February 16-19, 2023.

R.A.: that student trustees wishing to do so, be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, February 16-19, 2023, in Ottawa, Ontario.

Recommended Action from the Special Education Advisory Committee, January 19, 2023.

Mover: Kathleen Tanguay

R.A.: that Cheryl Kottlenberg of Catulpa Community Support Services, be approved as a member of the Special Education Advisory Committee for the remaining term of November 15, 2022 to November 14, 2026.

Special Education Advisory Committee

January 19, 2023

**Resignation of Trustee Representative from the Accessibility
for All Committee.**

R.A.: that the resignation from the Accessibility for All
Committee, received from Mike Ayotte, be accepted.