



REGULAR BOARD MEETING

TUESDAY, MARCH 31, 2020

by Teleconference

OPEN MEETING – 7:00 to 9:30 P.M.

Join the call: <https://www.uberconference.com/pvnccdsb>

or

Optional dial-in number: 705-415-1768

Chairperson: Michelle Griepsma

Vice-Chairperson: David Bernier

Trustees who are unable to attend the meeting are asked to please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).

A. Call to Order of the Open Meeting – 7:00 P.M.:

1. Examen.
2. Opening Prayer.
3. Land Acknowledgement.
4. Singing of the National Anthem.
5. Approval of the Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes of the February 25, 2020 Regular Meeting. Page 4
8. Business Arising Out of the Minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Michael Nasello.
2. Report from the Student Trustees, Eveline Fisher and Josh Hill.

C. Presentations:

1. R.A. Proposed St. Mary Catholic Secondary School Outdoor Education Excursion to Algonquin Park, September 22, 2020. R.A. Page 15 Details Page 16
Pepe Garieri, Superintendent of Learning.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Michelle Griepsma, Board Chairperson.
2. R.A. Annual Freedom of Information Report to the Information Privacy Commissioner.
Galen Eagle, Manager of Communications. R.A. Page 22
3. Update on Excursion Cancellations.
Michael Nasello, Director of Education.
4. Report on School Closure and Continuity of Learning.
Michael Nasello, Director of Education.

F. Human Resources:

G. Policy Development:

H. Old Business:

1. Follow up to Student Presentation on Environmental Sustainability.
Michael Nasello, Director of Education.

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Michelle Griepsma, Board Chairperson.
2. Committee Chairpersons' Reports.

L. Future Meetings and Events:

1. Board Meeting:

- a. Board Meeting Open Session, April 28, 2020, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
2. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Chairperson's Committee, April 14, 2020, 4:30 p.m.
 - b. Committee-of-the-Whole, April 14, 2020, 6:30 p.m.
 - c. Policy Development Committee, May 19, 2020, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.)
 - a. STSCO Governance Committee Meeting, April 15, 2020, 3:00 p.m.
 - b. French as a Second Language Advisory Committee, April 15, 2020, 4:30 p.m.
 - c. Special Education Advisory Committee, April 16, 2020, 6:30 p.m.
 - d. Catholic Parent Engagement Committee Meeting, April 20, 2020, 6:30 p.m. (St. Peter Catholic Secondary School, Peterborough)
 - e. Student Council Liaison Committee, April 28, 2020, 4:15 p.m.
 - f. Faith and Equity Advisory Committee Meeting, April 30, 2020, 6:30 p.m.
 - g. First Nation, Métis and Inuit Advisory Committee, June 2, 2020, 6:30 p.m.
 - h. Supervised Alternative Learning Meeting, TBA.
 - i. Audit Committee Meeting, TBA.
4. Board Events: (Listed in chronological order.)
 - a. Toonies for Tuition – Board-wide Fundraising Day, April 23, 2020.
 - b. St. Catherine Catholic Elementary School 25th Anniversary Celebration, April 28, 2020, 10:00 a.m.
 - c. Catholic Education Week, May 3-9, 2020.
 - d. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 6, 2020.
 - e. CPEC Parent Engagement Event: Craig Kielburger, "The World Needs Your Kid: How to Raise Children Who Care and Contribute", Holy Trinity Catholic Secondary School, May 20, 2020, 6:30 p.m.
 - f. CCSTA 2019-2020 AGM and Conference, Collingwood, ON, June 4-6, 2020.

M. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING, held on Tuesday, February 25, 2020, in the Boardroom at 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Michelle Griepsma (Chair), Braden Leal, Kevin MacKenzie, Helen McCarthy and Emmanuel Pinto.

Administration – Joan Carragher, Galen Eagle, Pepe Garieri, Isabel Grace, Dawn Michie, Tim Moloney, and Michael Nasello.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson, Michelle Griepsma, called the meeting to order at 6:38 p.m. and welcomed everyone, noting the students who were attending to give a presentation, and the families who came to support their children. Michael DeMaeyer, Vice-principal at Monsignor O'Donoghue was welcomed as the Principal/Vice-principal representative.

1. Examen

Michael Nasello, Director of Education, led everyone in a daily examen.

2. Opening Prayer

Following the examen, Michael Nasello opened the meeting with prayer.

3. Land Acknowledgement

Michelle Griepsma, Board Chairperson, respectfully acknowledged that the Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

4. Singing of the National Anthem

The National Anthem was sung.

5. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that Trustee David Bernier be excused from the regular board meeting, open session.

Carried.

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth
that the Agenda be approved, with the addition of items I.2, Excursion to Italy; K.3, Communication to Member of Provincial Parliament; and the addition of a short recess following item C.1, Environmental Sustainability Presentation.

Carried.

6. Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

7. Approval of the Minutes.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal
that the minutes of the January 28, 2020 Regular Meeting be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Michael Nasello.

Michael Nasello gave the Director's Report, including the following highlights:

- We keep in our prayers Father Paul Massel who is travelling with the Peterborough Medical Brigade in Uganda, the many people around the world who are sick or have died as a result of the COVID-19 coronavirus, and all those who are affected by the very recent news about Jean Vanier and Father Thomas Phillipe. We pray for the victims and those impacted by the news and for the

members of the L'Arche communities, world-wide.

- Welcome to the Eco-champion students who represent their schools and all students of the board in their presentation with the Student Trustees this evening. Welcome to parents and staff who have come in support. These students, who are deeply thoughtful, articulate and committed will be delivering an important message and request to the Board.
- Our teachers who are represented by OECTA continue negotiations for a new provincial contract. Issues like class size and e-learning are of interest to all parties of our system. The Board and the Associations to which we belong have been advocating to the Ministry of Education to keep the learning needs of students first in all of their deliberations. Our prayers are with everyone impacted with the current situation and we trust the collective bargaining process will bring a successful resolution as soon as possible.
- The Annual St. Joseph Fundraising Dinner to benefit chaplaincy programs at Fleming College and Trent University was held on February 6 and was attended with Trustees Griepsma, Ainsworth, and Pinto, Father Paul Massel, Board Chaplain and Peter Bagnall, Religious Education Consultant. Guests heard from speaker Angele Regnier and students from Trent University and Fleming College.

Following his presentation, Michael Nasello invited questions from the trustees.

2. Report from the Student Trustees, Eveline Fisher and Josh Hill.

Josh Hill, Junior Student Trustee, and Eveline Fisher, Senior Student Trustee, gave a report to the Board of the activities which are taking place in secondary schools throughout the system:

- February is busy and is a season of transition to new courses; students are getting used to their new environments
- Course selection process is underway and students are making important decisions impacting their future.
- Valentine's activities in many of the schools on February 14th
- Students continue to show perseverance and focus on their studies despite the strike days.
- On January 31st, students from around the board came to the board office to discuss the environment and our role as Catholics to protect the earth. Diverse perspectives were considered and the result of the days' work is the presentation (attached). Students in our schools are extremely passionate to move forward with environmental change and together will focus on directing positive changes in our schools and the best way forward with climate advocacy.
- Josh and Eveline attended the OSTA-AECO Board Council Conference in

Ottawa. The Catholic Board Cabinet (CBC) began their focus on their second of three pillars for the year which has the theme 'Faith in Action'.

- The Faith in Action pillar will inspire and highlight acts of social justice throughout Ontario. The CBC volunteered at the Ottawa Mission during the conference as a way of putting their faith into action.
- There will be a focus on the 'Toonies for Tuition' campaign advocating for Catholic Education in provinces without publicly funded Catholic Education.
- we pray for guidance in our tasks ahead.

Following their presentation, the Student Trustees invited questions.

3. Report from the Manager of Communications, Galen Eagle.

Galen Eagle, Manager of Communications shared the system achievements and highlighted the following events and other stories from across the Board:

- A highly successful musical was presented by St. Peter Catholic Secondary School Students in February at Showplace. The talented cast of The Little Mermaid entertained audience members of all ages.
- The Catholic Parent Engagement Committee will be hosting renowned speaker Craig Kielburger at Holy Trinity Catholic Secondary School in Courtice on May 20, 2020. This event, which is open to everyone, is funded by a Parents Reaching Out Grant from the Ministry of Education. Mr. Kielburger will be delivering a presentation entitled "The World Needs Your Kid: How to Raise Children Who Care and Contribute".
- Grade 8 students from St. John Catholic Elementary School in Peterborough, as part of a deep inquiry learning project organized the "St. John's Koala Cup" Badminton Tournament to raise funds in aid of wildlife recovery.
- Holy Trinity Catholic Secondary School were recipients of a \$30,000 prize package of technology products including virtual reality headsets, robots, video conferencing equipment and various education technology packages from CDW. Teacher Jill Barker and her students responded to the contest by answering the question "How does technology change your classroom?"
- Various examples of staff wellness initiatives throughout the board were highlighted: Birthday Buddies at St. Francis of Assisi; Staff outings at St. Dominic Catholic Elementary; Social Committee and Wednesday Walks at the Catholic Education Centre.

Galen Eagle responded to questions from the Trustees following his presentation.

C. Presentations:

1. Environmental Sustainability Presentation.

Michael Nasello introduced six students from secondary and elementary schools who are involved in ecological groups at their respective schools and who came to give a presentation on environment sustainability. The students, Jake Douglas from St. Peter Catholic Secondary School, Kaitlyn D'Sa from St. Thomas Aquinas Catholic Secondary School, Sam Kightley from St. Anne Catholic Elementary School, Charlotte Patterson from St. Anthony Catholic Elementary School, Emily Shmyr from Holy Trinity Catholic Secondary School, and Ella Smit from Monsignor O'Donoghue Catholic Elementary School joined Student Trustees Eveline Fisher and Josh Hill to deliver a powerpoint presentation which was a culmination of a day-long collaboration of ideas, and included Goals and Strategies to address six areas of concern, which match the six pillars of the Eco-schools Program.

Following the presentation, Student Trustees, Eveline Fisher and Josh Hill suggested wording for two recommended actions for consideration by the Board.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal
that the board declare its commitment to the urgency expressed in Pope Francis' Encyclical, and adopt a commitment to greater ecological sustainability in all of its educational, strategic, and corporate practices.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal
that the board review its Vision and Mission, Strategic Plan, and Policies and Procedures to ensure that Environmental Sustainability is given priority and that the six actions *Teamwork and Leadership, Energy Conservation, Waste Minimization, School Ground Greening, Curriculum, and Environmental Stewardship*, as included in the addendum, are addressed.

Carried.

Following a five-minute recess, the meeting resumed at 8:05 p.m.

2. R.A. Proposed St. Mary Catholic Secondary School Boys' Baseball Excursion to Hawaii, USA, March 12-21, 2021.

James Brake, Principal, St. Mary Catholic Secondary School and Greg Conway, Teacher, St. Mary Catholic Secondary School gave a presentation on a proposed excursion to take place in March of 2021. Following the presentation, they answered questions from the trustees.

MOTION: Moved by Braden Leal, seconded by Kevin MacKenzie

that the proposed St. Mary Catholic Secondary School Boys' Baseball excursion to Hawaii, USA, from March 12, 2021 to March 21, 2021, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. R.A. Proposed Holy Trinity Catholic Secondary School Outdoor Education Excursion to Algonquin Park, May 25-28, 2020.

Superintendent of Learning, Dawn Michie gave a brief presentation on the proposed Holy Trinity excursion to Algonquin Park. This excursion is a repeat of a trip previously approved by the Board, and therefore presented by the Superintendent as outlined in the Board Administrative Procedure.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the proposed Holy Trinity Catholic Secondary School Student Excursion to Algonquin Provincial Park from May 25, 2020, to May 28, 2020, be approved in principle and that the trip activities meet OPHEA guidelines for Outdoor Education.

Carried.

4. Dual Credit Presentation

Tim Moloney, Superintendent of Learning, gave a presentation on the Dual Credit program in secondary schools throughout the board. A Dual Credit is a partnership course between a secondary school and a local college where the student achieves both a secondary credit and a college credit at the same time. At present there are more than 800 PVNC students taking part in 43 dual credit courses. Tim also reviewed the Specialist High Skills Major program and its relationship to the Dual Credit program, giving information about both programs in each of secondary schools. Following his presentation, Tim Moloney invited and answered questions from the trustees.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

The Board Chairperson, Michelle Griepsma reported on OCSTA updates as follows:

- All memoranda from the OCSTA have been shared with the trustees.
- The last OCSTA Board meeting in February was held by teleconference.

F. Human Resources:

G. Policy Development:

1. R.A. Recommended Actions from the Policy Development Committee Meeting, February 4, 2020.

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal
that the Board receive the report and recommendations
from the Policy Development Committee dated
February 4, 2020, for publication and implementation.

Carried.

H. Old Business:

1. Ontario Association of Parents for Catholic Education (OAPCE) Update – Correspondence

The trustees reviewed and discussed the correspondence received from OAPCE addressed to Michael Nasello and dated January 31, 2020.

I. New Business:

1. Ontario Catholic School Trustees' Association Report on Special Education Advisory Committee

Michelle Griepsma, Board Chairperson noted that a memorandum received from OCSTA about membership on Boards' Special Education Advisory Committee (SEAC), brought to light a discrepancy of the number of trustees that were elected and assigned

to SEAC for the term 2018-2022 and the amount of trustees as prescribed in the Ontario Regulation 464/97. At the Inaugural Board Meeting in December, 2018, in accordance with the Board By-laws and Committee Terms of Reference, there were two trustees elected to SEAC. The formula in the regulation requires PVNC to appoint one trustee to SEAC and also requires one trustee to be designated as an alternate.

This matter will be brought to the attention of the Special Education Advisory Committee at its next meeting for discussion.

2. Excursions to Italy

Michael Nasello reminded trustees that there are March Break trips to Europe scheduled in March. The recent increase in number of cases of COVID-19 in Italy has brought concern regarding planned student travel there this spring. Administration has liaised with the companies providing the travel service and has investigated options with respect to re-routing or possible cancellation. The care and concern of the safety of students and staff remains the utmost priority.

MOTION: Moved by Braden Leal, seconded by Kevin MacKenzie

that the Board declare a moratorium on travel to Italy for March and April 2020; and further authorize the Director of Education to make decisions regarding cancelation of trips, as necessary.

Carried.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

The Board Chair, Michelle Griepsma reported that she recently participated in a fundraising event in the City of Kawartha Lakes in support of the Community Garden project there. She also attended the St. Joseph Dinner which is held in support of campus ministry programs. Trustees were reminded that suggestions for Board meeting presentation topics can be shared with the Chairperson Committee.

2. Committees Chairpersons' Reports

- a. Catholic Parent Engagement Committee Meeting, February 3, 2020.
- b. Special Education Advisory Committee, February 20, 2020.

Trustee Helen McCarthy gave a brief summary of the discussions from the February

20, 2020, SEAC meeting.

3. Communication to Member of Provincial Parliament

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth

that agenda Item, K.3, Communication to Member of Provincial Parliament, be deferred to the March 9, 2020 Committee-of-the-Whole meeting.

Carried.

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto

that the Board Meeting curfew of 9:30 p.m. be extended to 9:45 p.m.

Carried.

L. Future Meetings and Events:

1. Board Meeting

- a. Board Meeting Open Session, March 24, 2020, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, March 9, 2020, 4:30 p.m.
- b. Committee-of-the-Whole, March 9, 2020, 6:30 p.m.
- c. Policy Development Committee, ~~March 31~~ March 30, 2020, 6:30 p.m.

A conflict that existed to prevent the Policy Development Committee Meeting from being held on Monday, March 30, 2020, no longer exists as a barrier to having the meeting on that date. The trustees were in agreement to hold the next meeting on Monday, March 30, 2020, at 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. First Nation, Métis and Inuit Advisory Committee, March 10, 2020, 6:30 p.m.
- b. Catholic Parent Engagement Committee Meeting, March 23, 2020, 6:30 p.m. (St. Thomas Aquinas Catholic Secondary School, Lindsay)
- c. Student Council Liaison Committee, March 24, 2020, 4:15 p.m.
- d. STSCO Governance Committee Meeting, March 25, 2020, 3:00 p.m.

- e. Special Education Advisory Committee, March 26, 2020, 6:30 p.m.
- f. French as a Second Language Advisory Committee, April 15, 2020, 4:30 p.m.
- g. Faith and Equity Advisory Committee Meeting, April 30, 2020, 6:30 p.m.
- h. Supervised Alternative Learning Meeting, TBA.

4. Board Events:

- a. Toonies for Tuition – Board-wide Fundraising Day, April 23, 2020.
- b. St. Catherine Catholic Elementary School 25th Anniversary Celebration, April 28, 2020, 10:00 a.m.
- c. OCSTA 2019-2020 AGM and Conference, Ottawa, April 30-May 2, 2020.
- d. Catholic Education Week, May 3-9, 2020.
- e. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 6, 2020.
- f. CPEC Parent Engagement Event, Craig Kielburger, “The World Needs Your Kid: How to Raise Children Who Care and Contribute”, Holy Trinity Catholic Secondary School, May 20, 2020, 6:30 p.m.
- g. CCSTA 2019-2020 AGM and Conference, Collingwood, ON, June 4-6, 2020.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by Kevin MacKenzie, seconded by Braden Leal

that the Board approve the actions and the discussions arising from the February 25, 2020, regular in-camera session, as follows:

- A. Call to Order: The in-camera meeting was called to order at 5:50 p.m.
 - 1. Opening Prayer
 - 2. Approval of agenda with addition of items E.2, Staffing Update and H.1 Communication Between Local OECTA Members and Trustees.
 - 3. There were no declarations of conflicts of interest.
 - 4. Approval of Minutes: Motions were carried to approve the minutes from the January 28, 2020 Regular In-camera meeting, the January 28, 2020 Special Double In-camera meeting and the February 10, 2020 Special Double In-camera meeting.
- C. Programs and Services:

1. Access Copyright Disclosure.
- D. Business, Finance and Governance:
 1. OCSTA In-camera Session Report
- E. Human Resources:
 1. OECTA Labour Disruption and Collective Bargaining Update.
 2. Staffing Update.
- F. Other Urgent Matter:
 1. Approval of a recommended action from the Expulsion Committee meeting held on February 25, 2020.
- H. New Business:
 1. Communication Between Local OECTA Members and Trustees.
- I. Convening in Open Session:
 1. Closing Prayer
 2. Motion to convene in Open Session at 6:33 p.m.

Carried.

2. Closing Prayer

The Board Chairperson, Michelle Griepsma called on Linda Ainsworth who closed the meeting with prayer.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal
that the meeting be adjourned at 9:39 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.

Proposed St. Mary Catholic Secondary School, Cobourg, Student
Excursion to Algonquin Provincial Park, September 22-25, 2020.

R.A.: that the proposed St. Mary Catholic Secondary School Student Excursion to Algonquin Provincial Park from September 22, 2020, to September 25, 2020, be approved in principle and that the trip activities meet OPHEA guidelines for Outdoor Education.

March 23, 2020

Administration



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 4 APPROVAL FORM

To be used for wilderness trips anywhere in Canada

Teacher/Organizer: Greg Conway	School: 256, St. Mary Secondary
Adult Supervisors Attending: G. Conway, P. Carmichael, I. Kendrick, Chris Wigley (Trenton Fire Chief)	
Destination: Algonquin Park	Mode of Transportation: School bus, canoes
Grade/Course: Grade 12 – PAD40 Outdoor Ed	Date of Submission: January 30 th , 2020
Departure Date: September 22, 2020	Return Date: September 25, 2020
Number of Students: boys: 11 girls: 11	Number of Adult Supervisors: female: 1 male: 2
Name of Travel Agent: n/a	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$130	

Summary of Proposed Activity: 4 day, 3 night canoe tripping through various lakes within the park.

MANDATORY SWIM TEST + CANOE TRAINING PRIOR TO TRIP. NO SWIMMING, ONLY WAIST HIGH BATHING. STAFF WILL HAVE NLS (OR WE DON'T GO)

Curricular Relevance: (provide the overall expectations addressed)

PAV0.02, ALV.01, ALV.03, AL1.01, AL1.02, AL3.01, AL3.02

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$600	School Accounts	\$0
Travel	\$1410	School Fund-raising	\$0
Cost of Supply Teachers	\$0	Student/Parent share	\$2860
Meals	\$350	Other:	\$0
Programs/Materials	\$500	Other: Teacher contributions, if applicable	\$0
Other	\$0		
Total	\$2860	Total	\$2860

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|--|--|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend) <input type="checkbox"/> Contract Information <i>NA</i> <input checked="" type="checkbox"/> Additional Medical Coverage needs considered <input checked="" type="checkbox"/> History of Excursion – number of years: <i>15</i> <input checked="" type="checkbox"/> Certification required by staff attending: <i>CPR / NLS / CANOE</i> <input checked="" type="checkbox"/> Educational objectives stated | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Information and consent letter to parents <input checked="" type="checkbox"/> Liability waivers signed <input checked="" type="checkbox"/> Supervision ratio in alignment with A.P. 305 <input checked="" type="checkbox"/> List of destination/emergency phone numbers provided <input checked="" type="checkbox"/> Passports (if required) |
|--|--|

- ☒ This excursion complies with the OPHEA Guidelines for the High Care Activities listed below:

CANOEING, WATER ACTIVITIES

Greg Conway

Teacher Signature

[Signature]

Principal Signature

[Signature]

Superintendent Signature

Jan 30/20

Date

Jan 30 2020

Date

Feb. 11/2020

Date

PAD4O CANOE TRIP
Parental Consent To Participate in Water Activities

Attention Parents/Guardians:

During the St. Mary's Secondary PAD4O Canoe Training (early September) and subsequent Canoe Trip, September 22th – 25th, 2020 your son/daughter will be given the opportunity to participate in water activities. The following permission form must be read and signed by each participant's Parent/Guardian for them to be involved in any water activity.

ELEMENTS OF RISK

High Care Activities involving Water On Out of School excursions, water safety may be a concern, even if the general purpose of a trip does not involve students being in or on water. Even shallow water can present a danger. Water temperature, water current, watershed conditions and weather conditions can present significant risks. If there is any water in close proximity to the primary area of the excursion activities, this must be noted in the risk assessment portion of the parent permission form. For the purposes of excursions, close proximity to water is to be avoided if the activity does not involve water. If this proximity cannot be avoided, then supervision ratios must account for the possibility that students may access the water if not supervised appropriately, particularly on any overnight excursions. Parents/guardians must give written permission for their child to be involved in any swimming activity. Students are not allowed to swim after sunset or before sunrise, and may only swim in designated areas. Please reference AP 305 on our Board Website for further information.

While in Cobourg Harbour, or within Algonquin Park, the following water activities may be offered to participants:

- a) Canoe-over-canoe rescues
- b) Swimming Test
- c) Wading in waist high water from shore

Leisure swimming activities involve certain elements of risk. Accidents may occur while participating in these activities. These accidents may cause serious injury, including death. A few examples of the type of accident which one is at risk of having occur while swimming are:

1. Head/neck trauma due to shallow diving
2. Drowning

These accidents can result from the nature of the activity and can occur without fault of either the student, or the Peterborough Victoria Northumberland and Clarington Catholic District School Board or its employees or agents. By choosing to participate in the activity, you are assuming the risk of an accident occurring.

The chance of an accident occurring can be reduced by carefully following instructions at all times while engaged in the activity. The following rules will be applied to all swimmers:

1. No distance swims. Swim only in designated areas.
2. Do not swim if there are any indications of threatening weather or conditions (large waves/riptides/undertow).
3. No swimming unless supervised by a Teacher AND Lifeguard, and accompanied by 2 other swimmers.
4. Diving only allowed in designated safe areas by students who demonstrate competent diving skills to the Instructor. All dives are to be forward dives from a height of less than 1 metre.

5. No swimming after dark.

If you choose to participate in swimming activities, you must understand that you will bear the responsibility for any accident that might occur.

The PVNCC District School Board does not provide any accidental death, disability, dismemberment or medical expenses insurance on behalf of the students participating in this activity.

Please rate the competency of your son/daughter's swimming ability:

- ☐ **Advanced – excellent, strong swimmer**
- ☐ **Intermediate – good, competent swimmer**
- ☐ **Novice – beginner level, but competent without aid**
- ☐ **Cannot swim – student will not be permitted to participate**
 - **STUDENTS WHO DO NOT PASS THE MANDATORY SWIM TEST WILL NOT BE PERMITTED TO ATTEND THE CANOE TRIP**

ACKNOWLEDGEMENT

I HAVE READ THE ABOVE. I UNDERSTAND THAT BY PARTICIPATING IN SWIMMING ACTIVITIES DURING PAD4O, I AM ASSUMING THE RISKS ASSOCIATED WITH DOING SO. I ALSO UNDERSTAND MY CHILD WILL NOT BE PERMITTED TO ATTEND THE TRIP IF THEY FAIL TO PASS THE SWIM TEST.

Signature of Parent/Guardian: _____

Date: _____

PERMISSION

I give _____ permission to participate in any swimming activities undertaken as part of the St. Mary's PAD4O Canoe Training and Canoe Trip, September 22th-25th, 2020.

Signature of Parent/Guardian: _____

Date: _____

CANOE TRIP QUALIFICATIONS

Students will undergo several intensive training sessions of canoe, water and outdoor safety instruction before they are qualified to go on the Canoe Trip.

I Canoe Safety

Mornings from September 8th – 21st, 2020

These will take place at the Cobourg Harbour. Canoe handling and safety will be covered. All basic strokes, as well as maneuvering skills, portage skills and canoe rescue will be explored. Students must complete a Canoe Test prior to departure for the Canoe Trip.

II Water Safety

Monday, September 7th 3:00pm

This will take place at the Cobourg YMCA. Students will be required to satisfactorily complete a swim test, including 100m swim, tread water for 3 minutes, and master emergency procedures in the water.

III Outdoor Safety

Period 1 from September – January.

This will be classroom instruction including outdoor survival techniques, wilderness and camping skills, and emergency procedures.

Each skill will be evaluated in the following manner:

1. Unsatisfactory
2. Fair
3. Good
4. Very good
5. Excellent

Components	1	2	3	4	5
100 Metre Swim					
Treading Water – 3 Minutes					
Emergency Water Procedures					
Canoe Handling					
Canoe Rescue					

St. Mary's Secondary
PAD4O Canoe Trip Details
September 22nd – 25th, 2020

Distances

Smoke Lake	6.0 km
Portage 1	240 m
Ragged Lake	6.0 km
Campsite #1 - Parkside Bay Area	
Ragged Lake	6.0 km
Portage 2	590 m
Big Porcupine Lake	5.0 km
Portage 3	200 m
Bonnechere Lake	2.0 km
Campsite #2 – East Shore Bonnechere Lake	
Bonnechere Lake	2.0 km
Portage 4	200 m
Big Porcupine Lake	5.0 km
Portage 5	590 m
Ragged Lake	5.0 km
Campsite #3 – North Shore Ragged Lake	
Ragged Lake	1.0 km
Portage 6	240 m
Smoke Lake	6.0 km
TOTAL DISTANCE: 44 KM	



RELEASE AND INDEMNIFICATION FORM FOR EDUCATION TRIPS

Category 4 or 5 - Students over 18 Years

The Peterborough Victoria Northumberland and Clarington Catholic District School Board will make available the opportunity of participating in ALGONQUIN CANOE TRIP (describe activity) to its students on or about SEPT 22-25, 2020.

THIS FORM MUST BE READ AND SIGNED BY ALL STUDENTS WHO WISH TO GO.

ELEMENT OF RISK

Educational activity programs, such as, CANOEING, PORTAGING, CAMPING (describe activity), present various elements of risk. Accidents resulting from such activities may occur and cause injury. The risk associated with the activity MUST be assumed by the participants.

ACKNOWLEDGEMENT

I, _____ understand and accept the above and provide the Peterborough Victoria Northumberland and Clarington Catholic District School Board with the following waiver of liability and indemnification agreement:

RELEASE AND INDEMNIFICATION AGREEMENT

I, _____ hereby release the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all liability for any injury sustained by me, regardless of how caused, resulting from my participation in the OUTDOOR CANOE TRIP (describe activity) arranged through the Peterborough Victoria Northumberland and Clarington Catholic District School Board on or about SEPT 22-25, 2020.

I further agree to indemnify and save harmless the Peterborough Victoria Northumberland and Clarington Catholic District School Board and its staff and agents from any and all suits, demands, torts, and actions of any kind which may be brought against its staff or agents for which it/they may become liable by reason of any injury, loss, damage or death resulting from, or occasioned to, or suffered by any person or any property, by reason of any act, neglect or default of mine.

Signature of Student: _____ Date: _____

Annual Freedom of Information Report to the Information Privacy Commissioner.

R.A.: that the Annual Freedom of Information Report to the Information Privacy Commissioner be received by the Board.

March 23, 2020.

Administration