
REGULAR BOARD MEETING

TUESDAY, SEPTEMBER 24, 2019

Peter L. Roach Catholic Education Centre - Boardroom

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Michelle Griepsma

Vice-Chairperson: David Bernier

<p>Trustees who are unable to attend the meeting are asked to please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).</p>

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
4. Singing of the National Anthem.
5. Approval of the Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes.
 - a. Approval of the Minutes of the June 25, 2019 Regular Meeting. **Page 5**
 - b. Approval of the Minutes of the August 22, 2019 Regular Meeting. **Page 17**
8. Business Arising Out of the Minutes.
9. Swearing in of Student Trustee, Josh Hill.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Michael Nasello.
2. Report from the Student Trustees, Eveline Fisher and Josh Hill.

3. Report from the Manager of Communications, Mr. Galen Eagle.
Highlights of System Achievements

C. Presentations:

1. R.A. Proposed St. Thomas Aquinas Catholic Secondary School, Lindsay, Excursion to Silent Lake, Ontario, from October 8, 2019 to October 10, 2019.
Jonathan Di Ianni, Principal, St. Thomas Aquinas Catholic Secondary School
[R.A. Page 26](#) [Trip Details Page 21](#)
2. Summer Learning Update.
Lisa Cole, Principal of Continuing Education and Experiential Learning and
Tim Moloney, Superintendent of Learning.
3. Update on Curriculum Changes.
Pepe Garieri, Superintendent of Learning and Dawn Michie, Superintendent of Learning.
4. Holocaust Education Program, 2019.
Michael Nasello, Director of Education and Stephen Smith, Principal, St. Francis of Assisi Catholic Elementary School and Student Participants.

D. Programs and Services:

1. R.A. Approval of the School Level Identification, Placement and Review Committees, 2019-2020.
[R.A. Page 30](#) [Committee List Page 27](#)
Laurie Corrigan, Superintendent of Special Education.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Michelle Griepsma, Board Chairperson.
2. Audit and Accountability Fund Update.
Michael Nasello, Director of Education.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Michelle Griepsma, Board Chairperson.
2. Trustees' Reports:
 - a. OCSTA Regional Report.
Linda Ainsworth, Trustee.
 - b. OCSTA Fall Regional Meeting, September 18, 2019.
3. Trustees' Committee Reports.
 - a. Special Education Advisory Committee Meetings, June 20, 2019.
4. Policy Development Committee – Change of date to May 13, 2020.

L. Future Meetings and Events:

1. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Policy Development Committee, October 1, 2019, 6:30 p.m.
 - b. Chairperson's Committee, October 7, 2019, 4:30 p.m.
 - c. Committee-of-the-Whole, October 7, 2019, 6:30 p.m.
 - d. Board Meeting Open Session, October 22, 2019, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
2. Other Committee Meetings: (Listed in chronological order.)
 - a. Catholic Parent Engagement Committee Meeting, September 30, 2019, 6:30 p.m.
 - b. STSCO Governance Committee Meeting, October 9, 2019, 3:00 p.m.
 - c. Faith and Equity Advisory Committee Meeting, October 9, 2019, 6:30 p.m.
 - d. Accessibility for All Committee Meeting, October 10, 2019, 1:15 p.m.
 - e. Special Education Advisory Committee, October 17, 2019, 6:30 p.m.
 - f. Student Council Liaison Committee, October 22, 2019, 4:15 p.m.
 - g. Audit Committee Meeting, September 12, 2019, 6:30 p.m.
 - h. French as a Second Language Advisory Committee, November 6, 4:30 p.m.
 - i. First Nation, Métis and Inuit Advisory Committee, December 10, 2019, 6:30 p.m.
 - j. Supervised Alternative Learning Meeting, TBA.

3. Board Events:

- a. Catholic Leadership Development Series – Session #1, October 17, 2019, 4:00 p.m., Catholic Education Centre, Peterborough.
- b. Catholic Parent Engagement Committee and Catholic School Council General Assembly, November 6, 2019, 6:30 p.m., Catholic Education Centre, Peterborough.
- c. PVNC Board Retirement Dinner and Celebration, November 8, 2019, 6:00 p.m., Peterborough Golf and Country Club, Peterborough.

M. Conclusion:

- 1. Report from the In-camera Meeting.
- 2. Closing Prayer.
- 3. Adjournment.



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, June 25, 2019, at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Calahndra Brake (Student Trustee), Eveline Fisher (Student Trustee), Michelle Griepsma, and Helen McCarthy.

Messrs. Dave Bernier, Braden Leal, Kevin MacKenzie, and Emmanuel Pinto.

Administration – Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace, and Dawn Michie

Messrs. Galen Eagle, Tim Moloney, and Michael Nasello.

Recorder – Mrs. Andrea Bradley

Regrets – Fr. Paul Massel

A. Call to Order of the Open Meeting:

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:35 p.m.

1. **Examen**

The Chairperson, Michelle Griepsma, asked Michael Nasello to lead all who were present through the Examen.

2. **Opening Prayer**

Following the Examen, Michael Nasello led the opening prayer.

3. **Acknowledgement**

Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

4. **Singing of the National Anthem**

The National Anthem was sung.

Michelle Griepsma, Board Chairperson, welcomed the attending Principal representative, Sherry Davis, Principal, St. Peter Catholic Secondary School.

5. Approval of the Agenda.

MOTION: Moved by David Bernier, seconded by Braden Leal, that the Agenda be approved as amended with the addition of E.7. 2019-2020 District School Board In-Year Deficit Elimination Plan.

Carried.

6. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

7. Approval of the Minutes of the May 28, 2019 Regular Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto, that the Minutes of the regular meeting of May 28, 2019, be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising from the minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Michael Nasello gave the Director's Report, including the following highlights:

- Letter to Honourable Stephen Lecce, new Minister of Education;
- Acknowledged the hard work and commitment of every educational assistant, school secretary, library support specialist, custodian, early childhood educator, teacher, vice principal, principal, learning technology specialist, special education and education program consultant, our catholic education centre support team and everyone who makes school happen every single day for our 15,000 students;
- Commend all of our PVNC Community of dedicated professionals who have been most directly affected by the changes in funding;
- Staff has been busy working on CBIPSAW and CSIPSAW's for the 2019-20 school year and finishing touches are being put to those drafts and they will be finalized as we come together for our PA Day in August;
- 2019-2020 budget is both compliant and balanced, and has maintained our priorities which were to affect students in the classroom as little as possible and to maintain jobs especially within those professions providing direct service to students;
- All of our students have continued to demonstrate growth and resilience, and we encourage them to continue to embrace their God-given talents;
- Introduction to the Board our new Student Trustee for the 2019-2021 school years - Holy Trinity CSS, grade 10 student, Josh Hill.

At the conclusion of his report, Michael Nasello invited questions from the trustees.

2. Introduction of Josh Hill, 2019-2020 Junior Student Trustee.

MOTION: Moved by David Bernier, seconded by Kevin MacKenzie, that Josh Hill, student at Holy Trinity Catholic Secondary School, be appointed the Junior Student Trustee for a one-year term, August 1, 2019 through July 31, 2020; and
that Eveline Fisher, student at Holy Cross Catholic Secondary School, be appointed the Senior Student Trustee for a one year term, August 1, 2019 through July 31, 2020.

Carried.

3. Report from the Student Trustees.

Eveline Fisher, Junior Student Trustee and Calahndra Brake, Senior Student Trustee gave a report to the Board of PVNC secondary school activities which have taken place throughout the month of June:

- Holy Cross CSS will continue with their Platinum EcoSchool Designation for the fourth consecutive year. Holy Cross ECO Club won \$500 for their Earth Week initiative, winning the Active Participation prize for Ontario.
- St. Peter CSS finished up their Change for Chickens fundraiser, which was an event that raised money to buy chickens for families in need. They raised around \$1700 for World Vision.
- Holy Trinity CSS held a special dress down day called “Wear Plaid for Dad”, in which students paid a toonie to wear plaid, and all funds raised went to prostate cancer research, and St. Mary CSS grade 12 construction class held an auction to sell a shed that their class had built.
- The St. Peter CSS Student Council recently returned from their annual Student Council Retreat where they travelled to Camp Northern Lights to reflect on the work accomplished over the past year and work on transitioning the new. There was also some SHSM involvement at St. Peter, as the grade 11 students in the Culinary SHSM program prepared a congratulatory graduation breakfast for the grade 12s. Holy Trinity CSS held a similar event, except there it was the Student Cabinet who put together a great breakfast for the graduating students and staff.
- Athletic Banquets were held to celebrate the success found throughout the year in all sports seasons, and to award each school’s most accomplished, kind, and sportsmanlike athletes.
- Each school has worked to elect their new Student Councils and choose their next Link Crew. LINK Crew members serve as guides and mentors and work to meet the needs of the grade 9’s in their care.
- Each of our schools held spirit event. At St. Mary CSS, the Vintage Pizza Pie Company made pizzas in the school parking lot and sold them to students. Holy Cross CSS, Holy Trinity CSS, and St. Thomas CSS held summer-themed spirit weeks and their annual “FUN IN THE SUN” events.
- “Seeing as this is the last report that I am giving as a student trustee,” stated Cali Brake, “I think that I should close it off with a thank-you to everyone in this room. I was elected as the first ever Junior Student Trustee in April of 2017, and in the two years that have followed, I have learned so much. You have made more of an impact on me than you may ever know, and with your support I feel that I truly know what it means to Learn, Lead and Serve as a graduate of PVNC.”
- At the end of the report Eveline and Calahndra answered questions from the Trustees.

4. Report from the Communications Manager, Galen Eagle.

Communications Manager, Galen Eagle, reviewed his monthly electronic newsletter of system achievements highlighting:

- VIDEO – Year-in-Review visual highlights from September to June from across PVNC;
- VIDEO – Holy Family CES students reap benefits of Christian meditation;
- Meet St. Joseph's top earning Pedal for Hope fundraiser in Clarington;
- Immaculate Conception Deep Learning inquiry blossoms into outdoor classroom;
- PVNC students take in 75th anniversary D-day ceremony in France;
- Twelve PVNC schools certified as EcoSchools;
- Twitter Highlights from the Month of June.

C. Presentations:

1. Presentation to Calahndra Brake 2018-2019 Senior Student Trustee.

Michelle Griepsma, Board Chairperson, and Michael Nasello, Director of Education, presented Calahndra Brake with a parting gift.

2. Proposed Holy Cross Catholic Secondary School Excursion to New York City, New York, USA, April 30, 2020 – May 3, 2020.

James Brake, Principal, and Janina Kraus, Teacher, at Holy Cross Catholic Secondary School made a presentation to the Trustees regarding the proposed New York City trip from April 30 – May 3, 2020. They also answered a number of questions from Trustees.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal, that the proposed Holy Cross Catholic Secondary School Student Excursion to New York City, from April 30, 2020 to May 3, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. French as a Second Language Initiatives Presentation.

Dawn Michie, Superintendent of Learning/K-12 Program, and Adam White, Learning Consultant, made a presentation to Trustees about the Board's French as a Second Language initiatives, and answered questions.

4. Student Injury Prevention Initiative (SIPI) Presentation.

Joan Carragher, Superintendent of Learning/Leadership and Human Resource Services, and Tim Moloney, Superintendent of Learning/Student Success, made a presentation to Trustees about the Board's Student Injury Prevention Initiative (SIPI), which is a comprehensive plan to prevent student injuries and create greater safety awareness in PVNC schools.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Michelle Griepsma, Board Chairperson, gave an update on information shared with trustees from OCSTA.

2. Ontario Catholic School Trustees' Association (OCSTA) Fall Regional Meeting, September 18, 2019. Questions for Discussion.

Michelle Griepsma, Board Chairperson, shared with Trustees the questions for discussion at 2019 Fall Regional Meetings.

3. Recommended Action from Catholic Parent Engagement Committee, June 3, 2019 – PVNC Membership with Ontario Association of Parents in Catholic Education for 2019-2020. Kevin MacKenzie, Catholic Parent Engagement Committee.

MOTION: Moved by Kevin MacKenzie, seconded by Emmanuel Pinto, that the Ontario Association of Parents for Catholic Education (OPCE) be supported by PVNC and membership be renewed for the 2019-2020 school year.

Carried.

4. Recommended Actions from Committee-of-the-Whole, June 10, 2019. Linda Ainsworth, Chairperson, Committee-of-the-Whole.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal, that the 2019-2020 Operating Expenses Budget, in the amount of \$190,284,843 be approved as presented.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by David Bernier, that Policy and Administrative Procedure #208, Reimbursement of Expenditures on Board Business be deleted and the revised, newly formatted, Administrative Procedure #612, Reimbursement of Expenditures on Board Business be received and posted as amended under Directional Policy #600 – Stewardship of Resources.

Carried.

5. Recommended Action – Trustee Professional Development and Conferences 2019-2020. Michelle Griepsma, Board Chairperson.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal, that Trustees wishing to do so, be authorized to attend professional development and conferences to be held during the 2019-2020 school year as listed:

- a) Ontario Catholic School Trustees Association (OCSTA) Fall Regional Meeting (September 18, 2019)
- b) OCSTA Trustees' Seminary (January 17, 2020)
- c) OCSTA/OCSBOA Business Seminar (April 30, 2020)
- d) OCSTA Annual General Meeting and Conference (April 30 – May 1, 2020)
- e) Canadian Catholic School Trustees' Association (CCSTA) Annual General Meeting and Conference (June 4-6, 2020)

Carried.

6. Recommended Action – Student Trustee Professional Development and Conferences, 2019-2020. David Bernier, Board Vice-Chairperson

MOTION: Moved by David Bernier, seconded by Kevin MacKenzie, that Student Trustees wishing to do so, be authorized to attend professional development and conferences to be held during the 2019-2020 school year, as listed:

- a) Ontario Catholic School Trustees Association (OCSTA) 2019-2020 Conferences and Annual General Meeting, by invitation.
- b) Ontario Student Trustees' Association (OSTA-AECO) Conferences and Annual General Meeting for 2019-2020 (Fall General Meeting, October, 2019; Board Council Conference, February, 2020; and Annual General Meeting, May 2020.)

Carried.

7. 2019-2020 District School Board In-Year Deficit Elimination Plan.

MOTION: Moved by David Bernier, seconded by Braden Leal, that the Board approve the submission of the 2019-2020 District School Board In-Year Deficit Elimination Plan as presented.

F. Human Resources:

1. Recommended Action from Health and Safety Annual Report. Joan Carragher, Superintendent of Human Resource Services.

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth, that the Joint Health and Safety Committee Semi-Annual Report to the Director of Education dated June 2019, be received.

Carried.

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:1. Chairperson's Report.

Board Chairperson, Michelle Griepsma, spoke to the Board regarding what it is like to be a Trustee, what the responsibilities of a Trustee are, and what they are working on at this time. She invited and encouraged Trustees to pray collectively or on their own.

2. STSCO Governance Committee, Open Session Report, June 12, 2019:

Isabel Grace, Superintendent of Business and Finance, updated the Board on items being discussed at STSCO Governance Committee. Three of those items are: updates on bell time changes that will be implemented for September 2019, STSCO budget, and memoranda for September 2019.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth, that the Board Meeting curfew of 9:30 p.m. be extended to 9:45 p.m.

Carried.

3. Trustees' Reports.

- a. Canadian Catholic School Trustees' Association AGM and Conference, May 30-June 1, 2019.
- b. Fleming College Centre for Success Completion Ceremony, June 18, 2019.
- c. Durham College Centre for Success Completion Ceremony, June 20, 2019.

4. Trustees' Committee Reports.

- a. Special Education Advisory Committee Meetings, May 30, 2019 and June 20, 2019.
- b. Catholic Parent Engagement Committee Meeting, June 3.
- c. First Nation Métis Inuit Advisory Committee Meeting, June 4, 2019.

5. Correspondence from Ministry of Training, Colleges and Universities.

Michelle Griepsma, Board Chairperson, wanted to bring to the attention of the Board the OECTA Young Authors Awards. Three of these awards went to students at St. Joseph Catholic Elementary School in Bowmanville.

L. Future Meetings:

1. Board Standing Committee Meetings:

- a. Chairperson's Committee, September 9, 2019, 4:30 p.m.
- b. Committee-of-the-Whole, September 9, 2019, 6:30 p.m.
- c. Board Meeting Open Session, September 24, 2019, 6:30 p.m. (In-camera Session, 6:00 p.m.)
- d. Policy Development Committee, October 1, 2019, 6:30 p.m.

2. Other Committee Meetings:

- a. Audit Committee Meeting, September 12, 2019, 6:30 p.m.
- b. First Nation, Métis and Inuit Advisory Committee, September 17, 2019, 6:30 p.m.
- c. Special Education Advisory Committee, September 19, 2019, 6:30 p.m.
- d. Student Council Liaison Committee, September 24, 2019, 4:15 p.m.
- e. Catholic Parent Engagement Committee Meeting, September 30, 2019, 6:30 p.m.
- f. STSCO Governance Committee Meeting, October 9, 2019, 3:00 p.m.
- g. Faith and Equity Advisory Committee Meeting, October 9, 2019, 6:30 p.m.
- h. Accessibility for All Committee Meeting – TBA.
- i. Supervised Alternative Learning Meeting – TBA.

3. Board Events:

- a. Secondary School Graduations – All secondary school graduations will take place on Thursday, June 27, 2019.
- b. Holy Cross Catholic Secondary School – 6:30 p.m. at Holy Cross CSS – Braden Leal and Emmanuel Pinto
- c. St. Peter Catholic Secondary School – 7:00 p.m. at St. Peter CSS – Helen McCarthy
- d. St. Thomas Aquinas Catholic Secondary School – 7:00 p.m. at St. Thomas Aquinas CSS – Michelle Griepsma
- e. Holy Trinity Catholic Secondary School – 7:00 p.m. at Holy Trinity CSS – Linda Ainsworth
- f. St. Mary Catholic Secondary School – 5:30 p.m. at Cobourg Community Centre – David Bernier
- g. St. Stephen Catholic Secondary School – 6:00 p.m. at St. Stephen CSS – Kevin MacKenzie

- h. School Year Opening Mass celebrated by His Excellency, Bishop Daniel Miehm (at Director's Meeting, Catholic Education Centre), August 27, 2019, 8:45 a.m.
- i. St. Dominic 150th Anniversary Mass celebrated by His Excellency, Bishop Daniel Miehm, September 17, 2019, 10:00 a.m.
- j. OCSTA Fall Regional Meeting, September 18, 2019, Renfrew Catholic District School Board, Renfrew, ON.

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal, that the Board approve the actions and the discussions arising from the in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Approval of Agenda as presented.
 - 3. Declarations of Conflicts of Interest: None were declared
 - 4. Approval of Minutes: Motion carried to approve the minutes from the May 28, 2019 Regular In-camera meeting.
- D. Business, Finance and Governance:
 - 1. Property Matter.
 - 2. OCSTA In-Camera Session Report.
 - 3. STSCO Governance In-Camera Report.
- E. Human Resources
 - 1. OECTA HR Matter.
 - 2. Labour Relations Matter.
- F. Other Urgent Matter
 - 1. RA from Expulsion Committee Meeting June 10.
- G. Old Business
 - 1. Update on Former Student/Parent Matter.
- I. Convening in Open Session:
 - 1. Closing Prayer
 - 2. Motion to convene in Open Session at 6:30 p.m.

Carried.

2. Closing Prayer.

At the request of the Board Chairperson, Helen McCarthy led the closing prayer.

3. Adjournment

MOTION: Moved by Braden Leal, seconded by Helen McCarthy,
that the meeting be adjourned at 9:45 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per A.B.



Minutes

THE MINUTES OF A SPECIAL MEETING OF THE BOARD, OPEN SESSION, held on Thursday, August 22, 2019, in the Boardroom at 1355 Lansdowne Street West, Peterborough and with electronic participation.

PRESENT:

Trustees – Mmes. Linda Ainsworth(via telephone), Michelle Griepsma, and Helen McCarthy.
Messrs. David Bernier(via telephone), Kevin MacKenzie, and Emmanuel Pinto.

Administration – Mrs. Isabel Grace(via telephone).
Messrs. Pepe Garieri, Tim Moloney, Michael Nasello, and Joel Sloggett.

Recorder – Mrs. Michelle Kennedy

ABSENT:

Trustee – Mr. Braden Leal

A. Call to Order of the In-Camera Meeting:

1. Opening Prayer

The Chairperson, Michelle Griepsma, called the meeting to order at 1:00 p.m. The meeting opened with prayer, led by Michelle Griepsma.

2. Approval of the Agenda

MOTION: Moved by Kevin MacKenzie, seconded by Helen McCarthy
that the Agenda be approved.

Carried.

3. Declarations of Conflicts of Interest

There were no declarations of conflict of interest.

B. Reports from the Office of the Director and Student Trustees:

C. Presentations:

D. Programs and Services:

E. Business, Finance and Governance:

1. Provincial Audit.

The Board Chairperson, Michelle Griepsma provided some background to the communication that has been received from the Provincial Government offering Municipalities and as many as ten school boards to take part in a special line by line audit to discover efficiencies and cost-savings. The deadline to apply for this project has been extended to the end of August.

The details of the provisions, limitations and reporting requirements were discussed in contrast to the possible benefits and outcomes of the project. There was a lengthy discussion about the audit practices in place at present and resources that would be required to engage fully in the process.

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy
that the Director of Education be directed to communicate the Board's decision to not apply for audit funding, and thank the Ministry for the offer to engage in the project.

Carried.

2. Motion to Convene in Closed Session.

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy
that the meeting move into closed session.

Carried.

The meeting re-convened in open session at 2:20 p.m.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

L. Future Meetings and Events:

1. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Chairperson's Committee, September 9, 2019, 4:30 p.m.
 - b. Committee-of-the-Whole, September 9, 2019, 6:30 p.m.
 - c. Board Meeting Open Session, September 24, 2019, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
 - d. Policy Development Committee, October 1, 2019, 6:30 p.m.
2. Other Committee Meetings: (Listed in chronological order.)
 - a. Audit Committee Meeting, September 12, 2019, 6:30 p.m.
 - b. First Nation, Métis and Inuit Advisory Committee, September 17, 2019, 6:30 p.m.
 - c. Special Education Advisory Committee, September 19, 2019, 6:30 p.m.
 - d. Student Council Liaison Committee, September 24, 2019, 4:15 p.m.
 - e. Catholic Parent Engagement Committee Meeting, September 30, 2019, 6:30 p.m.
 - f. STSCO Governance Committee Meeting, October 9, 2019, 3:00 p.m.
 - g. Faith and Equity Advisory Committee Meeting, October 9, 2019, 6:30 p.m.
 - h. Accessibility for All Committee Meeting – TBA
 - i. Supervised Alternative Learning Meeting, TBA.
3. Board Events:
 - a. School Year Opening Mass celebrated by His Excellency, Bishop Daniel Miehms (at Director's Meeting, Catholic Education Centre), August 27, 2019, 8:45 a.m.
 - b. St. Dominic 150th Anniversary Mass celebrated by His Excellency, Bishop Daniel Miehms, September 17, 2019, 10:00 a.m.
 - c. OCSTA Fall Regional Meeting, September 18, 2019, Renfrew Catholic District School Board, Renfrew, ON.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy

that the Board approve the actions and the discussions arising from the August 22, 2019, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Approval of Agenda as circulated
 - 3. Declarations of Conflicts of Interest: None were declared
 - 4. Approval of Minutes: A motion carried to approve the minutes from the August 2, 2019 Special In-camera meeting.
- D. Business, Finance and Governance:
 - 1. Transportation Negotiations, STSCO Governance Committee:
The Board passed a motion to support the STSCO negotiating team to negotiate the best deal possible to extend contracts with the school bus operators.
- I. Convening in Open Session:
 - 1. Motion to convene in Open Session at 2:20 p.m.

Carried.

2. Closing Prayer

The Director of Education, Michael Nasello, led the closing prayer.

3. Adjournment

MOTION: Moved by Helen McCarthy, seconded by Kevin MacKenzie

that the meeting adjourn at 2:25 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.



Peterborough Victoria
Northumberland and Clarington
Catholic District School Board

CATEGORY 4 APPROVAL FORM

To be used for wilderness trips anywhere in Canada

Teacher/Organizer: Luanne Hope/Matthew Walmsley	School: St. Thomas Aquinas CSS
Adult Supervisors Attending: Luanne Hope, Holly Ashton, Matthew Walmsley	
Destination: Silent Lake Provincial Park	Mode of Transportation: Bus
Grade/Course: 12	Date of Submission: September 4, 2019
Departure Date: October 8, 2019	Return Date: October 10, 2019
Number of Students: boys: 5 girls: 5	Number of Adult Supervisors: female: 2 male: 1
Name of Travel Agent: n/a	Type of Excursion: <input checked="" type="checkbox"/> Curricular <input type="checkbox"/> Co-instructional
Total cost to be paid by each Student: \$0	

Summary of Proposed Activity:

Outdoor Adventure Experience at Silent Lake Provincial Park. This is the Culminating piece of the Dual Credit course, Trip Planning (Tour39). All components of the course will be applied to this trip along with the expectations of the PP230 course that students are taking. Experiences will include hiking, outdoor leadership, guiding skills, meal preparation and

Curricular Relevance: (provide the overall expectations addressed)

- Analyze how the environment influences the health of the community
- Analyze the role of individual responsibility in enhancing personal growth and health
- Analyze the environmental factors (i.e. air quality, living conditions) that affect personal health

Estimated Cost for Entire Group:		Anticipated Sources of Revenue:	
Accommodation	\$	School Accounts	\$
Travel	\$700.00	School Fund-raising	\$
Cost of Supply Teachers	\$	Student/Parent share	\$
Meals	\$	Other: Alex Duketow	\$700.00
Programs/Materials	\$	Other: Teacher contributions, if applicable	\$
Other	\$		
Total	\$700.00	Total	\$700.00

It is understood that this excursion will not proceed without the approval of the Board and signed parental forms completed.

Checklist of Criteria: Include all of the applicable information below in the package submitted to the Superintendent

- | | |
|---|--|
| <input checked="" type="checkbox"/> Itinerary (including Mass if on the weekend)
<input checked="" type="checkbox"/> Contact Information
<input checked="" type="checkbox"/> Additional Medical Coverage needs considered
<input checked="" type="checkbox"/> History of Excursion – number of years: 5____
<input checked="" type="checkbox"/> Certification required by staff attending: first aid
<input checked="" type="checkbox"/> Educational objectives stated | <input checked="" type="checkbox"/> Information and consent letter to parents
<input checked="" type="checkbox"/> Liability waivers signed
<input checked="" type="checkbox"/> Supervision ratio in alignment with A.P. 305
<input checked="" type="checkbox"/> List of destination/emergency phone numbers provided
<input checked="" type="checkbox"/> Passports (if required) |
|---|--|

- ☒ This excursion complies with the OPHEA Guidelines for the High Care Activities listed below:

 Teacher Signature	Sept 4, 2019 Date
 Principal Signature	Sept. 15, 2019 Date
 Superintendent Signature	September 17, 2019 Date

2018/04

INFORMED CONSENT/PERMISSION FOR EDUCATION TRIPS

Category 4 or 5 – Students Under 18 Years

St. Thomas Aquinas Catholic Secondary School is arranging an outdoor/overnight adventure experience at Silent Lake Provincial Park (Bancroft) on October 8-9, 2019.

THIS FORM MUST BE READ AND SIGNED BY EVERY STUDENT WHO WISHES TO PARTICIPATE AND BY A PARENT OR GUARDIAN OF A PARTICIPATING STUDENT.

ELEMENTS OF RISK:

Educational activity programs, such as hiking and camping involve certain elements of risk. Injuries may occur while participating in these activities. The following list includes, but is not limited to, examples of the types of injury which may result from participating in hiking and camping: (*describe activity*)

1. hiking on rough/slippy/steepest trails

2. cooking over fire/stove – burns

3. weather-related hazards: lightning/storms/winds/falling branches, dehydration/hypothermia

The risk of sustaining these types of injuries result from the nature of the activity and can occur without any fault of either the student, or the school board, its' employees/agents or the facility where the activity is taking place. By choosing to take part in this activity, you are accepting the risk that you/your child may be injured.

The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity.

If you choose to participate in the Silent Lake Trip on October 8-10, 2019, you must understand that you bear the responsibility for any injury that might occur. In case of serious student misconduct during this trip, the staff in charge will have the authority to dismiss the student and contact you to pick him/her up at the location of the activity. Parents will be responsible for any applicable costs.

The Peterborough Victoria Northumberland and Clarington Catholic District School Board does not provide accidental death, disability, dismemberment or medical expense insurance on behalf of the students participating in this activity.

ACKNOWLEDGEMENT

WE HAVE READ THE ABOVE. WE UNDERSTAND THAT IN PARTICIPATING IN THE ACTIVITY DESCRIBED ABOVE, WE ARE ASSUMING THE RISKS ASSOCIATED WITH DOING SO.

Signature of Student: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

PERMISSION

I give _____ permission to participate in the Silent Lake Trip to be held on Oct 8-10, 2019
(*name of student*)

Signature of Parent/ Guardian: _____ Date: _____
2018/02

Silent Lake Trip – October 8-10, 2019

Important Information

Dear Parents/Guardian,

This is to inform you that your son/daughter will be participating in an outdoor adventure experience at Silent Lake Provincial Park (October 8-10, 2019) as a required culminating piece of a dual credit course offered to students in our Centre for Success Program in partnership with Fleming College, Frost Campus, Lindsay. In order to participate, all students must pass a swim test prior to this excursion. The swim test will be arranged by your child's teacher, Ms. Hope. If your child does not successfully pass the required swim test, your child will not be permitted to participate in this excursion and will be expected to complete alternative assignments to meet the required expectations necessary to achieve the dual credit.

Please review all details outlined below with your son/daughter, and sign and return the permission form/waiver to Ms. Hope. Details of the swim test will be communicated to you and your child in the near future.

Luanne Hope, teacher for St. Thomas Aquinas Catholic Secondary School and Centre for Success, Holly Ashton, teacher for St. Thomas Aquinas Catholic Secondary School, and Matthew Walmsley, dual credit teacher for Fleming College, will be the supervisors for this trip.

Please see the itinerary for the excursion and emergency contact information below.

Silent Lake Trip – Itinerary

October 8, 2019

10:00 a.m. – Depart Frost Campus

1:00 p.m. – Arrive at Silent Lake Provincial Park. Set up camp and split up supplies to be packed and carried by each student.

We will begin the 22 km hike around Silent Lake when we arrive, after the food and supplies are distributed. All food will be purchased by the college and is based on the recipe plans the students have developed over the course of their classes with the Fleming instructor.

Students will have important roles to play, such as guiding, cooking, leadership activities, developing activities for the evening program, etc.

The hike involves 22 km, roughly broken down into the following chunks:

Day 1 – 8 km

Day 2 – 8 km

Day 3 – 6 km

October 10, 2019

11:00 am – Depart Silent Lake and return to Fleming College

Students will need to bring their own sleeping bags, pillows, flashlights, bug spray, toiletries, and any other personal camping supplies. PROPER FOOTWEAR is A MUST! Yurts (tents) and cooking supplies will be provided. Students are not permitted to set up their own tents.

Communication

Luanne Hope –

Holly Ashton –

Silent Lake Provincial Park – 613-339-2807

Students Attending Silent Lake Trip October 8-10, 2019

Hunter Briand

Kyler Cavan

Jamie Fuller

Abigail Hartle

Natalie Kirham-Huard

Avery Robertson

Jasmine Schell

Mitchell Williams

Cole Haynes

Katrina Horwood

Proposed St. Thomas Aquinas Catholic Secondary School, Lindsay,
Excursion to Silent Lake, Ontario, from October 8, 2019 to October 10,
2019.

R.A.: that the proposed St. Thomas Aquinas Catholic Secondary School Student Excursion to Silent Lake Provincial Park, Ontario from October 8, 2019 to October 10, 2019 be approved in principle and that it meets OPHEA guidelines for Outdoor Education.

September 17, 2019

Administration

School Level Identification, Placement and Review Committees for 2019-2020

No.	School	Principal	School Personnel	Special Education Services	Superintendent
102	St. Joseph (D)	Mark Collins	Trina Turner Classroom Teacher	Maureen Potts	Laurie Corrigan
103	St. Catherine	Julie Selby	Rebecca Brady Dora Beckett Chantal Bouillon Classroom Teacher	Nicole Twohey	Tim Moloney
104	St. Martin	Jen DeMaeyer	Sue Hearne Classroom Teacher	Maureen Potts	Laurie Corrigan
105	St. Paul (L)	Arlene Robinson	Angela Martone Classroom Teacher	Maureen Potts	Laurie Corrigan
106	Immaculate Conception	Mary Cozzarini	Krista McEwen Classroom Teacher	Nicole Twohey	Tim Moloney
108	St. Alphonsus	Wayne Clark	Mary Sheehan Classroom Teacher	Nicole Twohey	Tim Moloney
109	St. Anne	Christine Brodie	Tessa Desouza Michael Moriarty Lisa Nowak	Nicole Twohey	Tim Moloney
110	St. John	Andy Sawada	Lisa Evans Classroom Teacher	Nicole Twohey	Tim Moloney
111	St. Patrick	Jennifer Fisher	Amanda Huskilon Classroom Teacher	Nicole Twohey	Tim Moloney
112	St. Paul (P)	Lori Benninger	Lise Fines Jennifer Galvin Classroom Teacher	Nicole Twohey	Tim Moloney
114	St. Francis of Assisi	Stephen Smith	Jen Wright Keri Biss Robin Terveld	Nick Beamish	Dawn Michie
115	St. John Paul II	Tammy Rutter (and 131)	Glenna Francis Classroom Teacher	Maureen Potts	Laurie Corrigan
116	St. Mother Teresa	Ian Kruis	Paula Alexander Classroom Teacher	Nick Beamish	Dawn Michie
117	St. Teresa	Julianne Charette	Beverley Atkinson Classroom Teacher	Nicole Twohey	Tim Moloney
118	St. Paul (N)	Leslie Keating	Julie Doherty Classroom Teacher	Nicole Twohey	Pepe Garieri
119	St. Joseph (B)	Bridget McCann-Girard	Frank Consoli Nicole Matthews Classroom Teacher	Nick Beamish	Dawn Michie
120	St. Mary (CPFD)	Jason Roberts	Peggy O'Connor Classroom Teacher	Maureen Potts	Pepe Garieri
121	St. Joseph (Cobourg)	Rob Citro	Christine Miller	Maureen Potts	Pepe Garieri
122	St. Dominic	Sheila Piggott	Anne Scully Lisa Marontate Classroom Teacher	Maureen Potts	Laurie Corrigan

No.	School	Principal	School Personnel	Special Education Services	Superintendent
123	St. Michael	Lisa Gemmiti-Folz	Jana Millson Classroom Teacher	Maureen Potts	Pepe Garieri
124	St. Mary (G)	Karen McCormack	Laura Krentz Classroom Teacher	Maureen Potts	Pepe Garieri
126	St. Anthony (PH)	Steve O'Sullivan	Trista Sedgwick Jennifer Ray Horvath Evelyn Leslie Classroom Teacher	Maureen Potts	Pepe Garieri
127	Monsignor Leo Cleary	Liz Palmer	Paula Davis Classroom Teacher	Nick Beamish	Dawn Michie
130	St. Luke	Susan Mooney	Jennifer Oliver Classroom Teacher	Maureen Potts	Laurie Corrigan
131	St. Mary (L)	Tammy Rutter (and 115)	Sandi Miller Classroom Teacher	Maureen Potts	Laurie Corrigan
132	St. Elizabeth	Gerard van den Wildenberg	Nicole McGill Michael Marsella Sheila Smith-Bennett Zandra Smith	Nick Beamish	Dawn Michie
133	Notre Dame	Caroline Graham	Sherri Slade-Brady Classroom Teacher	Maureen Potts	Pepe Garieri
134	Msgr. O'Donoghue	Shelley Adair	Michaela Bullock	Nicole Twohey	Tim Moloney
135	Good Shepherd	Guy Charette	Nancy Guillemette Thomas Deschamps Frank Ritchie	Nick Beamish	Dawn Michie
137	Holy Family	Marie Claude Caron-Charette	Karen Byock Jillian Skinner-Pickard Steve Williams	Nick Beamish	Dawn Michie
251	Holy Cross C.S.S.	Sherry Davis	Nanzela Hopson/ Karan Leal Tobias Ryan Chris Moher Julia Hawman Jake Fowler Jen Howson Donna Bell Jennifer Chadwick	Gerard Winn	Tim Moloney
253	St. Peter C.S.S.	Shannon Brady	Derek Abrams Karen Spencely Alison Wood Nancy Jewell Sandra Coyle Matt Bowen	Gerard Winn	Tim Moloney
254	St. Thomas Aquinas C.S.S.	Jonathan Di Ianni	Natalie Bittner Gavin Scott Jeremy Stillman Mary Kennedy Claire Wilson	Gerard Winn	Laurie Corrigan

No.	School	Principal	School Personnel	Special Education Services	Superintendent
255	Holy Trinity C.S.S. Correct	Mark Joly	Lisa Heitzner	Gerard Winn	Dawn Michie
			Amanda King		
			Paul Hough		
			Andrew Austin		
			Claudine Dowdall		
			Althea Smith		
			Lynda Thomas		
			Sarah Zinkie		
			Angela Gaskell		
			Shannon Hardy		
256	St. Mary C.S.S.	James Brake	Nicole Simpson	Gerard Winn	Pepe Garieri
			Joe Kennedy		
			Cathy Mosole		
			Sean Wilson		
			Gerard Forster		
			Lynn Poirier		
			Kim Lowrey		
			Yvette McCartney		
			Doug Gervais		
			Chris Dunn		
257	St. Stephen C.S.S.	Trevor Poechman	Daniela Conforti	Gerard Winn	Dawn Michie
			Tracy Irish		
			Lisa Diachenko		
			Charles Clark		
			Joelle Laronde		
			Victoria Steeves		
			Maria Narel		
			Nora Green		

Approval of School Level Identification, Placement and Review Committees
– 2019-2020.

R.A.: that the Board approve the Identification, Placement and Review Committees as listed, for the 2019-2020 school year.

September 16, 2019

Administration