



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, November 28, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – John Connolly, Loretta Durst, Madelyn Gaskell (Senior Student Trustee), Joshua Glover, Claire Heitzner (Junior Student Trustee), Jenny Leahy, Kevin MacKenzie (Chairperson), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:31 p.m. and welcomed guests in attendance in person and guests who were joining the meeting online by Google Meet. A special welcome was extended to the students and teacher from St. John Paul II Catholic Elementary School who were present to sing the anthem. The Chairperson also welcomed the principal representatives Natalie Bittner, Principal at Holy Cross Catholic Secondary School and Derek Abrams, Principal at St. Paul Catholic Elementary School, Norwood.

1. Examen and Opening Prayer

The Board Chairperson, Kevin MacKenzie invited Father Paul Massel to begin the meeting with Prayer and the Daily Examen.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung by a student choir from St. John Paul II Catholic Elementary School in Lindsay, led by their teacher, Ms. Pasquino.

4. Approval of the Agenda

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin
that the agenda be approved with the adjustment of items C.1,
C.2, C.3, C.4, C.5, C.6, and C.7 being moved to the end of
Section A, prior to the beginning of Section B.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes

a. Approval of the minutes from the October 24, 2023, Regular Board Meeting.

MOTION: Moved by John Connolly, seconded by Mary Ann Martin
that the minutes of the October 24, 2023, Regular Board
Meeting be approved.

Carried.

b. Approval of the minutes from the November 15, 2023, Annual Board Meeting.

MOTION: Moved by Mary Ann Martin, seconded by John Connolly
that the minutes of the November 15, 2023, Annual Board
Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was further discussion related to a motion brought forward at the October 24,
2023, board meeting under item A.7, Business Arising out of the Minutes. It was
decided that no further discussion was required as the motion was defeated.

C. Presentations:

MOTION: Moved by Mary Ann Martin, seconded by Jenny Leahy

that items C.1, through C.7 be approved as presented:

- C.1) St. Thomas Aquinas Catholic Secondary School Excursion to Algonquin Park, October 1-4, 2024.

that the proposed St. Thomas Aquinas Catholic Secondary School student wilderness excursion to Algonquin Park, from October 1-4, 2024, be approved in principle and that the trip will meet the required Ontario Physical Activity Safety Standards in Education (OPASSE).

- C.2) St. Mary Catholic Secondary School Excursion to Chicago, April 18-23, 2024.

that the proposed St. Mary Catholic Secondary School Student Excursion to Chicago, from April 18-23, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

- C.3) St. Mary Catholic Secondary School Excursion to Italy, Germany, Czechia, March 6-16, 2025.

that the proposed St. Mary Catholic Secondary School Student Excursion to Italy, Germany, and Czechia, from March 6-16, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

- C.4) St. Mary Catholic Secondary School Excursion to Hawaii, March 6-16, 2025.

that the proposed St. Mary Catholic Secondary School Student Excursion to Hawaii, from March 6-16, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

- C.5) St. Peter Catholic Secondary School Excursion to Hawaii, March 6-16, 2025.

that the proposed St. Peter Catholic Secondary School Student Excursion to Hawaii, from March 6-16, 2025, be approved in

principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

C.6) St. Peter Catholic Secondary School Excursion to England, France, Switzerland, March 6-15, 2025.

that the proposed St. Peter Catholic Secondary School Student Excursion to England, France, and Switzerland, from March 6-16, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

C.7) St. Stephen Catholic Secondary School Excursion to Greece, March 6-15, 2025.

that the proposed St. Stephen Catholic Secondary School Student Excursion to Greece, from March 6-15, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Stephen O'Sullivan, Director of Education, presented the Report from the Director of Education, which included the following points:

- Congratulations to Chairperson, Kevin MacKenzie and Vice-chairperson, Jenny Leahy who were elected to repeat their terms in their roles at the Annual Meeting on November 15. This board meetings marks the beginning of year two of the trustees' four-year term.
- Employees participated in the board-wide faith day on November 3 with a central online session with Father Dias and Nigaan Sinclair as well as local sessions and liturgies.
- The Boad retirement dinner was celebrated on November 10th and the attending retirees and their families were honoured for their years of service.

- Safe and Caring Schools week took place November 20th through 24th and coincided with the Ministry of Education's 'Bullying Awareness and Prevention Week'.
- Mid-term reports and student/parent consultations have taken place throughout the board.
- Congratulations to all sports teams in their endeavours, particularly to Holy Cross Catholic Secondary School's Junior Football team as they make history to be the third team from the Kawartha region to compete in the Metro Bowl championship.
- Thanks to schools who welcomed the Director of Education at visits to St Luke Catholic Elementary, St. Thomas Aquinas Catholic Secondary, St Dominic Catholic Elementary, St. John Paul II Catholic Elementary, St Mary Catholic Elementary, Lindsay, St Martin Catholic Elementary, St. Paul Catholic Elementary, Lakefield, St. Patrick Catholic Elementary, St. Anne Catholic Elementary, St. Paul Catholic Elementary, Peterborough, St. Teresa Catholic Elementary and St. John Catholic Elementary, Peterborough.
- The Director participated in a Public Sector Leadership Meeting for our region organized by MPP Dave Smith.
- Attended the English Catholic Council of Ontario Directors of Education (ECCODE) annual conference and general meeting, as well as a Council of Directors of Education professional development session on equity and diversity.
- November is a month of remembrance as PVNC Catholic schools marked November 11th with various activities and solemn ceremonies and assemblies. On November 22nd, the PVNC Catholic community gathered at St. Peter's Cathedral to hold the annual Mass for deceased community members, celebrated by Bishop Daniel Miehm.
- As December draws near we look forward to advent and waiting for Christ in the new liturgical year.

Stephen O'Sullivan invited and answered questions from the trustees at the conclusion of the report.

2. Report from the Student Trustees.

Senior Student Trustee, Madelyn Gaskell and Junior Student Trustee, Claire Heitzner, gave the Student Trustee report which included the following highlights:

- PVNC Catholic schools celebrated Safe and Caring Schools Week on November 20th through 24th with activities such as distribution of kindness messages, a community wellness fair, and kind messages to teachers and staff acknowledging their work.
- St. Thomas Aquinas Catholic Secondary is in the giving spirit with their "Be an

Angel” Christmas giving program. The “No Stone Alone” project honoured veterans by having students visit graves at local cemeteries to learn about soldiers’ contributions.

- Holy Cross Catholic Secondary school had many activities during November with the Welcome to Grade 8 students, Christmas Coffee House, Movie night, LINK activities, Football, Guatemala Fundraisers, and a visit from Bishop Miehm.
- St. Peter Catholic Secondary School has brought back the cheer team this year and has engaged in a Toy Drive, Wellness Wednesdays, and a successful Terry Fox Fundraising drive.
- St. Mary Catholic Secondary School held their Good News Assembly, Poutine Fest, and University Fairs. Student Drivers Education has also returned to the school.
- St. Stephen Catholic Secondary School has many Specialist High Skills Major activities happening, as well as a ‘Be an Angel’ program, post-secondary institution visits, and students are looking forward to the upcoming semi-formal dance.
- Holy Trinity Catholic Secondary held a Celebration of Learning to showcase student effort and achievements. The theatre production of ‘Clue’ held auditions, and the recent art night exhibition showcased plays, band performances and visual art displays.
- The Student Council Liaison Committee is excited to host the annual Student Leadership Retreat at Holy Trinity Catholic Secondary School on Friday, December 1st.

Student trustees Madelyn Gaskell and Claire Heitzner invited questions and comments from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- Holy Cross Hurricanes Junior Football team has made Peterborough High School history by making it to the Metro Bowl finals in Toronto.
- Monsignor O’Donoghue Catholic Elementary School official opening and blessing of their outdoor learning space. Through a deep learning project, the students led the design and evolution of the outdoor space.
- A highlight of student programs for Remembrance Day, including ‘No Stone Left Alone’ which is a learning opportunity to honour veterans.

- Traveling artifacts of Saint Brother André were in Bowmanville. A Mass was celebrated at St. Joseph Church and presentations about the relics were given at St. Stephen Catholic Secondary School.
- A day in the life, highlighted the work of Sarah Keane, secretary at St. Joseph Catholic Elementary School, Bowmanville.
- Catholic Education Foundation of Ontario awards ceremony held in Toronto. One student celebrated from each secondary school across the province. Six PVNCCDSB students were recognized.
- Board retirement dinner was held on November 10, 2023 where almost 700 years of service was recognized in retiring teachers, administrators and support staff.
- St. Alphonsus Principal, Rebecca Brady recently kissed a guinea pig to come good on a promise to recognize funds raised by students.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

8. Providing Excellence in Teaching and Learning: Deep Learning.

Sheila Piggott, Superintendent of Learning and Frank Bradica Principal of Information Technology gave a PowerPoint presentation detailing the PVNCCDSB Deep Learning implementation plan for the year. The plan includes principal network meetings, in-school professional development and implementation phases.

The presentation included specific examples of the types of learning activities and engagements that will enhance deep learning in our schools, thereby enhancing student achievement and well-being. Examples of the integration of many aspects of academic subjects and how they can intersect in student learning was discussed. A deep learning task has four elements: learning partnerships, learning environments, pedagogical practices, and leveraging digital resources and engages the 6 c's of character, citizenship, communication, collaboration, creativity, and critical thinking.

At the conclusion of the presentation, the trustees were able to ask questions of the presenters.

9. Protecting the Environment.

Superintendent of Learning, Sheila Piggott and Learning Consultant, Michael Mooney delivered a presentation on the initiatives that are taking place in the board that are specific to the strategic priority of protecting the environment. The review of the program and learning activities included an overview of outdoor education and its connection to

Indigenous education.

Sheila Piggott and Michael Mooney responded to questions and comments from the trustees at the conclusion of their presentation.

10. Ensuring Equity: Board Equity Action Plan.

Superintendent of Learning, Julie Selby introduced Benjamin Tenesia, Board Equity Advisor who gave a presentation about the development and implementation of the Board Equity Action Plan.

The structure of the plan was explained noting that each of the key priority areas: inclusive and responsive education, climate and prevention of discrimination and harassment, and religious accommodation has multiple actionable items. The governance and leadership of the plan are connected to the four pillars of accountability, transparency, responsibility, and fairness. Catholic Social Teachings are rooted in the equity actions and initiatives and affirm the dignity and worth of every student, staff and parent and community partner.

The next steps of the equity plan were explained. The public consultation ended on November 20th and the results will be reviewed and analyzed until December 8th. The equity action plan will be finalized in December, 2023. The implementation of the plan will take place in 2024 through to 2028.

The presenters answered questions posed by the trustees at the end of the presentation.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reported that communications from OCSTA have been shared throughout the month. Kevin MacKenzie noted that an OCSTA memo highlighted steps that the Ministry is taking to enhance curriculum to further Holocaust education, and education on the importance of safeguarding democracy.

Chairperson MacKenzie welcomed trustee comments regarding the OCSTA communications and invited trustees to contact him or the Director with any questions.

2. STSTCO Governance Committee, Open Session Report.

Kevin MacKenzie, Board Chairperson reported on the STSTCO Governance Committee meeting, open session, held on October 25, 2023. It was noted that a meeting was held

at Peterborough City Hall with city infrastructure staff members, Stephen O’Sullivan, Director of Education and Kawartha Pine Ridge District School Board Director of Education, Rita Russo. City staff confirmed that walkways leading to private property will no longer be maintained in winter months. This will increase walking distances for some students to get to school safely on cleared sidewalks. There will be further communication with STSCO and the boards to ensure a collaborative solution is sought.

3. R.A.: Approval of Member Appointment to the Special Education Advisory Committee.

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy
that Kylee Baker, from the Alternatives Building Bridges Program, be approved as a member of the Special Education Advisory Committee for the remaining term of November 15, 2022, to November 14, 2026.

Carried.

4. R.A.: Recommended Actions from the Committee-of-the Whole, November 13, 2023.

MOTION: Moved by Mary Ann Martin, seconded by John Connolly
that the Board receive the variance report for the 2022-2023 fiscal year.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by John Connolly
that the Board approve the Accumulated Surplus transfers as detailed in the 2022-2023 Details of Accumulated Surplus/Deficit report.

Carried.

5. R.A.: Recommended Actions from the Audit Committee, November 14, 2023.

MOTION: Moved by Loretta Durst, seconded by Jenny Leahy
that the Board receive the 2022-2023 annual report of the Audit Committee.

Carried.

MOTION: Moved by Loretta Durst, seconded by John Connolly
that the Board adopt the 2022-2023 audited financial statements
as presented.

Carried.

6. R.A.: Adjustment to the 2023-2024 School Year Calendar.

Superintendent of Human Resource Services, Darren Kahler outlined a proposal to change the April Professional Activity Day due to the total solar eclipse that is expected to affect daylight within the PVNCCDSB jurisdiction at afternoon bell-times.

MOTION: Moved by Joshua Glover, seconded by Mary Ann Martin
that the board approve changing the professional activity scheduled on
Friday, April 26, 2024, to Monday, April 8, 2024, on both the elementary
and secondary 2023-2024 school calendars; and
that the revised 2023-2024 school year calendars be submitted to the
Ministry of Education for approval, as required.

Carried.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.

Board Chairperson, Kevin MacKenzie reported that he attended the Holy Trinity Catholic School Council meeting on November 27th. The Chairperson also reported his attendance at the Catholic Curriculum Corporation's Directors' Dinner on October 26th and at the CEFO Father Fogarty Awards Dinner on October 28th, where six students

from PVNCCDSB were celebrated for receiving the CEFO Catholic Student Award. Student trustees Madelyn Gaskell and Claire Heitzner were both recipients of the award this year.

Clarington Councillor Granville Anderson the Board Chairperson about a motion being brought to council to reduce speed limits in school zones to 30 km per hour.

2. Committee and Committee Chairperson's Reports:

a. French as a Second Language Advisory Committee, November 8, 2023.

Trustee Jenny Leahy reported that the last meeting was held virtually. It was noted that the many committee members are teachers from throughout the board. Superintendent Jeannie Armstrong delivered a presentation on the Math initiatives to the committee. It was reported that 75% of the students who took the DELF (French language competency) testing last spring, were successful.

b. Special Education Advisory Committee, November 16, 2023.

Trustee Kathleen Tanguay reported that the Special Education Advisory Committee is growing and they continue to seek community representatives. The committee is composing a letter to be sent to the Ministry of Education to advocate for better protection of the special education budget and to seek funding that aligns with needs in the system. The letter will be brought to the Committee-of-the-Whole for discussion.

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, December 19, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Policy Development Committee, December 5, 2023, 6:30 p.m.
b. Chairperson's Committee, December 11, 2023, 5:30 p.m.
c. Committee-of-the-Whole, December 11, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. First Nation Métis Inuit Advisory Committee, December 12, 2023, 6:30 p.m.
b. Student Council Liaison Committee, December 19, 2023, 4:15 p.m.

- c. STSCO Governance, January 10, 2024, 3:00 p.m.
- d. Special Education Advisory Committee, January 18, 2024, 1:00 p.m.
- e. Catholic Parent Engagement Committee, January 29, 2024, 6:30 p.m.
- f. Accessibility for All Committee, February 22, 2024, 1:00 p.m.
- g. Faith and Equity Advisory Committee, February 22, 2024, 6:30 p.m.
- h. French as a Second Language Advisory Committee, April 24, 2024, 4:30 p.m.
- i. Audit Committee, TBA.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. Adult Faith Formation, Catholic Education Centre, December 13, 2023, 4:00 p.m.
- b. Ontario Catholic School Trustees' Association – Catholic Trustees Seminar, January 19-20, 2024, Toronto, ON

M. Conclusion:

1. Report from the Regular Board Meeting, In-camera Session, November 28, 2023.

MOTION: Moved by John Connolly, seconded by Mary Ann Martin

that the Board approve the actions and the discussions arising from the Regular Board Meeting, In-camera session, held on November 28, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 4. There were no conflicts of interest declared.
 - 5. Approval of the October 24, 2023, Regular In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Report.
 - 2. STSCO Governance In-camera Report.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Trustee Joshua Glover to lead the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Loretta Durst, seconded by Joshua Glover
that the open session meeting be adjourned at 8:55 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O'Sullivan
Director of Education, Secretary-Treasurer
per M.K.