



# Minutes

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The minutes of the Annual meeting of the Board of Trustees held Wednesday, November 15, 2023, at 4:00 p.m. at The Peter L. Roach Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, ON.

## PRESENT:

Trustees – John Connolly, Loretta Durst, Joshua Glover, Jenny Leahy, Kevin MacKenzie, Mary Ann Martin, and Kathleen Tanguay.

Administration - Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Stephen O'Sullivan, and Sheila Piggott.

Recorder – Michelle Kennedy.

Guests – His Excellency Bishop Daniel Miehm.

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## **A. Call to Order:**

The meeting was called to order at 4:08 p.m. Stephen O'Sullivan, Director of Education, welcomed His Excellency, Bishop Daniel Miehm, the board of trustees, as well as the principals and vice-principals and administrative staff who were in attendance.

In accordance with the Education Act and the Board By-Laws, the Director of Education, Stephen O'Sullivan, presided as Chairperson of the meeting until the Chairperson of the Board was elected.

### 1. Opening Prayer.

Bishop Daniel Miehm was invited by Director O'Sullivan to begin the meeting with prayer. Bishop Miehm deferred to Father Paul who opened the meeting with prayer.

### 2. Land Acknowledgement.

Stephen O'Sullivan respectfully acknowledged that the Annual Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

### 3. Singing of the National Anthem.

The National Anthem was played.

**B. Order of Business:**

1. Approval of the Agenda.

**MOTION:** Moved by Kathleen Tanguay, seconded by Mary Ann Martin  
that the agenda be approved.

Carried.

2. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

3. Director's Remarks.

The Director of Education, Stephen O'Sullivan addressed Bishop Daniel Miehm and the trustees thanking them for their support and service to the Peterborough Victoria Northumberland and Clarington Catholic District School Board and to Catholic Education, upholding the vision and mission of the Board's strategic priorities. Stephen O'Sullivan also thanked the superintendents, administration and staff who consistently work to make our schools successful learning environments that are safe, inclusive, and faith-filled for the students served each day.

4. Appointment of the two tellers.

**MOTION:** Moved by Kathleen Tanguay, seconded by Loretta Durst  
that Superintendent Sean Heuchert be appointed as the first teller.

Carried.

**MOTION:** Moved by Mary Ann Martin, seconded by Kevin MacKenzie  
that Sheila Piggott be appointed as the second teller.

Carried.

5. Election of the Chairperson of the Board.

Nominees

Jenny Leahy – declined.

Kevin MacKenzie – accepted.

Mary Ann Martin – accepted.

Trustee Kevin MacKenzie was re-elected as the Chairperson of the Board for the term of November 15, 2023, to November 14, 2024.

Chairperson MacKenzie was invited by the Director of Education, Stephen O’Sullivan, to move to the head of the table to assume the position of Chairperson for the balance of the meeting agenda.

6. Election of the Vice-chairperson of the Board.

Nominees

Jenny Leahy – accepted.

Mary Ann Martin – accepted.

Kathleen Tanguay – declined.

Trustee Jenny Leahy was re-elected the Vice-chairperson of the Board for the term of November 15, 2023, to November 14, 2024.

7. R.A. Approval of Chairperson as Signing Authority.

**MOTION:** Moved by Kathleen Tanguay, seconded by Jenny Leahy  
that the Chairperson, Kevin MacKenzie, be approved as signing  
authority for the Board.

Carried.

8. R.A. Naming of the Standing Committees.

**MOTION:** Moved by Kathleen Tanguay, seconded by Jenny Leahy  
that the following Standing Committees be approved for 2023-  
2024: Chairperson’s Committee, Committee-of-the-Whole, and  
Policy Development Committee.

Carried.

9. Election of Standing Committee Chairpersons.

a. Committee-of-the-Whole Chairperson

Nominees

John Connolly – accepted.  
Joshua Glover – accepted.  
Mary Ann Martin – declined.

John Connolly was elected as the Chairperson for the Committee-of-the-Whole for the term November 15, 2023, to November 14, 2024.

b. Policy Development Chairperson.

Nominees

Lorretta Durst – declined.  
Joshua Glover – accepted.  
Mary Ann Martin – declined.  
Kathleen Tanguay – declined.

Trustee Glover was acclaimed as the Chairperson for the Policy Development Committee for the term November 15, 2023, to November 14, 2024.

10. Election of Trustees to Statutory Committees.

a. Audit Committee.

The election held for the Audit Committee was for one representative for the balance of the 2022-2026 term to fill the vacancy left due to the resignation of Trustee Mike Ayotte.

Nominees

John Connolly – accepted.  
Joshua Glover – accepted.  
Mary Ann Martin – declined.

John Connolly was elected as trustee representatives on the Audit Committee for the term November 15, 2022, to November 14, 2026.

b. Supervised Alternative Learning (SAL) Committee.

Representative:

Nominees

Loretta Durst – declined.  
Joshua Glover – declined.  
Jenny Leahy – declined.  
Mary Ann Martin – accepted.

Mary Ann Martin was acclaimed as the trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2023, to November 14, 2024.

Alternate Representative:

Nominees

Loretta Durst – declined.  
Joshua Glover – declined.  
Jenny Leahy – accepted.  
Kevin MacKenzie – declined.  
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the alternate trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2023, to November 14, 2024.

11. Board Representation to Various Committees.

a. Chairperson’s Committee (Trustee-at-large)

Nominees

Loretta Durst – declined.  
Mary Ann Martin – accepted.  
Kathleen Tanguay – accepted.

Mary Ann Martin was elected as the trustee-at-large on the Chairperson’s Committee for the term November 15, 2023, to November 14, 2024.

b. Catholic Parent Engagement Committee

Nominees

Joshua Glover – declined.  
Mary Ann Martin – accepted.  
Kathleen Tanguay – accepted.

Kathleen Tanguay was elected as the trustee representative on the Catholic Parent Engagement Committee for the term November 15, 2023, to November 14, 2024.

c. First Nations, Métis and Inuit Advisory Committee.

The election held for the First Nations, Métis and Inuit Advisory Committee was for one representative for the balance of the 2022-2024 term to fill the vacancy left due to the resignation of Trustee Mike Ayotte.

Nominees

John Connolly – accepted.

Joshua Glover – accepted.

Jenny Leahy – declined.

Mary Ann Martin – declined.

John Connolly was elected as the trustee representative on the First Nations, Métis and Inuit Advisory Committee for the balance of the term November 15, 2022 to November 14, 2024.

12. R.A. Destroying of the Ballots.

**MOTION:** Moved by Kathleen Tanguay, seconded by Mary Ann Martin  
that the ballots be destroyed.

Carried.

**C. Future Meetings and Events:**

The Board Chairperson reminded the trustees to make note of the upcoming meetings as listed.

1. Board and Standing Committee Meetings

- a. Regular Board Meeting, November 28, 2023, 6:30 p.m.  
(In-camera Session, 6:00 p.m.)
- b. Policy Development Committee Meeting, December 5, 2023, 6:30 p.m.
- c. Chairperson Committee Meeting, December 11, 2023, 5:30 p.m.
- d. Committee-of-the-Whole Meeting, December 11, 2023, 6:30 p.m.

2. Other Committee Meetings.

- a. Special Education Advisory Committee, November 16, 2023, 1:00 p.m.
- b. Student Council Liaison Committee, November 28, 2023, 4:15 p.m.
- c. First Nation Métis Inuit Advisory Committee, December 12, 2023, 6:30 p.m.
- d. STSCO Governance Committee, January 10, 2024, 3:00 p.m.
- e. Catholic Parent Engagement Committee, January 29, 2024, 6:30 p.m.
- f. Accessibility for All Committee, February 22, 2024, 1:00 p.m.
- g. Faith and Equity Advisory Committee, February 22, 2024, 6:30 p.m.
- h. French as a Second Language Advisory Committee, April 24, 2024, 4:30 p.m.
- i. Audit Committee, TBA
- j. SAL Committee, TBA.

3. Board Events

- a. Adult Faith Formation, Catholic Education Centre, November 21, 2023, 4:00 p.m., Catholic Education Centre, Peterborough.
- b. Mass for Deceased PVNCCDSB Community Members, November 22, 2023, 4:30 p.m., St. Peter-in-Chains Cathedral, Peterborough.
- c. 2024 OCSTA Trustees Seminar, January 19-20, 2024, Delta Hotels by Marriott Toronto Airport & Conference Centre.

**D. Conclusion:**

1. Closing Prayer

Kevin MacKenzie, Chairperson of the Board, requested that Bishop Daniel Miehm lead everyone in a closing prayer.

2. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy that the meeting be adjourned at 5:01 p.m.

Carried.

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Board Chairperson

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Director of Education, Secretary-Treasurer  
per M.K.