



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, June 27, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Father Paul Massel (online), Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

Regrets:

Trustee Mike Ayotte.

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:37 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

Kevin MacKenzie, Board Chairperson, welcomed everyone present, including guests in the room and online. Bridget McCann-Girard, Principal of St. Thomas Aquinas Virtual Catholic Elementary School and Heather Michel, Vice-principal of St. Francis of Assisi Catholic Elementary School were acknowledged and welcomed as principal and vice-principal representatives.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay
that the agenda be approved with addition of agenda item H.1,
Update: St. Peter Catholic Secondary School Excursion to
Greece, agenda item I.2, Trustee Matter, and agenda item H.3,
June Resources and Activities.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the minutes of the May 23, 2023, Regular Board Meeting.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay
that the minutes of the May 23, 2023, Regular Board Meeting
be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher, Director of Education, presented the Report from the Director of Education, which included the following points:

- Expressed condolences for the loss of a number individuals over the last month. To Ottawa Catholic School Board for the loss of their trustee, Sister Shelley Lawrence; to the family and community of the Sisters of St. Joseph for the loss of Sister Eunice Summers who was also a former teacher at PVNCCDSB; and to the family of virtual school student Luka Guglielmo, who passed away on May 28th.

- Pray for the repose of the soul of Bishop De Angelis. The mass celebrated on June 20th was attended by board personnel and it was recognized that Bishop De Angelis was a strong advocate and supporter of Catholic education at PVNCCDSB.
- St. Alphonsus Catholic Elementary hosted a citizenship ceremony on May 25th that included local dignitaries.
- St. Catherine Catholic Elementary hosted the annual Catholic Parent Engagement Committee guest speaker event on June 13th that featured guest speaker Patrick Rivard whose topic was 'The Post-Pandemic Effect – Understanding and Managing the Social, Emotional and Traumatic Impacts of a World-wide Pandemic.
- St. Francis of Assisi Catholic Elementary School, St. Thomas Aquinas Catholic Secondary Virtual School and St. Thomas Aquinas Catholic Elementary Virtual School enjoyed the final trustee visits for the year.
- Graduations and much deserved celebrations for Grade 8 students and approximately 1,000 secondary students will take place this week to mark the end of another school year.
- Trustees will receive an invitation to the opening Mass for the 2023-24 school year will take place at St. Peter in Chains Cathedral on August 29th and celebrate the commissioning of administrative leaders who will be taking on new roles in the fall.
- Congratulations to Stephen O'Sullivan who begins his leadership as Director of Education.
- Thank you to the senior team, to the trustees, and to the entire PVNC Catholic District School Board and best wishes as you make decisions at the board table and beyond with the grace of God.

Joan Carragher invited and answered questions from the trustees at the conclusion of the report.

2. Introduction of the new Junior Student Trustee, Claire Heitzner.

Vice-chairperson, Jenny Leahy introduced the newly elected Student Trustee, Claire Heitzner, who will begin as junior student trustee in August 2023.

MOTION: Moved by Jenny Leahy, seconded by Loretta Durst

that Claire Heitzner, student at St. Stephen Catholic Secondary School, be appointed the Junior Student Trustee for a one-year term, August 1, 2023, through July 31, 2024; and,
that Madelyn Gaskell, student at Holy Cross Catholic Secondary School,

be appointed the Senior Student Trustee for a one-year term, August 1, 2023, through July 31, 2024.

Carried.

3. Presentation to the Graduating Student Trustee, Siobhan Marie.

Board Chairperson, Kevin MacKenzie made a gift presentation to Student Trustee, Siobhan Marie who will be graduating this week. Kevin MacKenzie expressed his gratitude and extended best wishes to Siobhan as she leaves to pursue post-secondary education at Queen's University.

4. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell gave the Student Trustee report which included the following highlights:

- Over the last year the secondary schools have seen a surge in involvement in their school community activities.
- Have seen commitment to important causes and events such as expression of solidarity for Truth and Reconciliation.
- Link leaders in all schools welcomed students through events organized with the sense of belonging and camaraderie among the Grade 9 students.
- Elections for positions on student councils were held and the resulting leadership shaped the planned activities for the year with the interest of the students in mind.
- Terry Fox fundraising events remain a focus and St. Peter Catholic Secondary School upheld their tradition of being a top fundraiser by presenting \$27,000 to the Terry Fox Foundation.
- The return of sports and extra-curriculars to pre-pandemic engagement levels and has ignited school spirit and all the benefits of physical activity.
- Catholic Student Leadership Awards were a highlight of Catholic Education Week, a week of celebration of our faith-based learning.
- Excited to welcome a new cohort of students who will begin Grade 9 in the fall.
- Thanks to all who contribute to the health and well being of students in inclusive learning environments and we look forward to celebrating achievements and our future.
- Madelyn Gaskell thanked Siobhan Marie for her service as a student trustee and for her mentoring and truly making an impact on the board.

Student trustees Siobhan Marie and Madelyn Gaskell responded to questions from the trustees at the conclusion of their report.

5. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- For the month of June, St. Luke Catholic Church in Downeyville has re-established a noon-time ritual of sounding the church bell to call parishioners and residents to pray the Angelis for the St. Luke Catholic Elementary School graduating students.
- Siobhan Marie, student at St. Thomas Aquinas Catholic Secondary School and Senior Student Trustee for PVNCCDSB has been awarded a number of prestigious scholarships and awards, including the Terry Fox Foundation Humanitarian Award and the TD Scholarship for Community Leadership.
- Clarington siblings, Sophia and Simon Webster, from the PVNC Catholic virtual school community have been featured in movies and television productions.
- Amarichi Okpalugo, Grade 12 student at St. Stephen Catholic Secondary School has been recognized by the Ontario English Catholic Teachers' Association (OECTA) Young Authors Award for her poem entitled: 'The Narrative'.
- As it has in recent years, the Student Council at St. Thomas Aquinas Catholic Secondary School raised funds in support of the Ross Memorial Hospital's Mental Health Unit during their recent "Week of Wellness". Their contribution was recognized by the hospital with a donor plaque to commemorate their cumulative gift of over \$5,000.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

6. Chairperson's Report.

Kevin MacKenzie delivered his Chairperson's Report and recognized that this meeting marked the final board meeting for Joan Carragher, Director of Education. Kevin MacKenzie thanked Joan for over 30 years of service in Catholic Education and for her dedication and leadership at PVNCCDSB in her roles as a Teacher, Vice-principal, Principal, Superintendent and Director of Education. A video presentation with messages from former trustees was viewed. Joan Carragher thanked the trustees, past and present for their kind words and well wishes.

C. Presentations:

1. Providing Excellence in Teaching and Learning: Student Success Programs – Summer Learning Programs, Continuing Education, and Experiential Learning.

Superintendent of Learning, Jonathan Di Ianni and Lisa Cole, Principal of Continuing, Adult, and Experiential Learning gave a presentation about various student success programs which are transpiring at PVNCCDSB. An overview of the Ontario Youth Apprenticeship Program was given highlighting the types of apprenticeship programs offered and the involvement of partner colleges. It was noted that 1,000 students are registered for summer learning programs this year: eLearning, credit recovery summer school, reach ahead summer school, including some French Immersion courses, COOP and OYAP programs. Special education supports will be in place in summer programs for students participating who require them.

In addition, there are summer transition programs for Grade 8 students who are transitioning to secondary school, “Taste of the Trades” programs for female students, a canoe build program with an Indigenous educator, and the “Focus on Youth” program will engage at-risk youth students from all geographical areas of the board.

At the conclusion, the presenters invited and answered questions from the trustees.

D. Programs and Services:

1. St. Elizabeth Catholic Elementary School Program Update: Grade Eight Transition to St. Elizabeth Catholic Elementary School Annex.

Julie Selby, Superintendent of Learning gave a presentation to update the trustees on the physical space and program that the Grade 8 students will experience next year at the St. Elizabeth Elementary School Annex located at St. Stephen Catholic Secondary School. St. Elizabeth Catholic Elementary School on Longworth Avenue will be connected with the annex site for the purpose of communicating directly into the classroom from the office. The school administration, Superintendent and board office personnel have reviewed the health and safety and emergency response procedures that will be followed, as well as transportation procedures, arrival and departure procedures, programming, technology, equipment, and access to physical education spaces and learning commons spaces at St. Stephen. Preparations are underway to get the space ready for the students. Leadership opportunities, physical spaces and decoration will be considered to encourage and define a space with a sense of community for the students.

Julie Selby answered questions from the trustees at the end of the presentation.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reported that all information from the OCSTA has been shared with the trustees this month and that he will continue to forward information as it comes in over the summer months. The OCSTA Fall Regional meeting was announced as taking place on September 20, 2023, and will be hosted at the Catholic Education Centre at PVNCCDSB.

2. Recommended Action from the Committee-of-the-Whole, June 12, 2023: 2023-2024 Budget.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover

that the Committee of the Whole recommend to the Board that the 2023-2024 Consolidated Expenses Budget, in the amount of \$211,257,900 be approved as presented.

Carried.

3. Borrowing Resolution.

Superintendent of Business, Finance and Facilities Services, Sean Heuchert, presented a report in support of a borrowing resolution for the financing of the purchase of the Northglen Site. It is expected that the repayment of the financing will be complete in three to four years.

MOTION: Moved by Joshua Glover, seconded by Jenny Leahy

that the Board receive the report: Borrowing Resolution for Financing the Northglen Site Purchase.

Carried.

MOTION: Moved by Joshua Glover, seconded by Loretta Durst

that the Director of Education/Secretary-Treasurer and the Superintendent of Business/Finance of the Board are authorized on behalf of the Board to borrow up to \$5,000,000.00 for the financing of the Northglen Site purchase, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly. The principal payments will be made with 100% of the EDC Clarington receipts as they are received from the

Municipality of Clarington.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover that the Director of Education, Secretary/Treasurer, and the Superintendent of Business/Finance are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to facilitate this borrowing.

Carried.

4. STSCO Governance Committee, Open Session Report, June 8, 2023.

Board Chairperson, Kevin MacKenzie reported on the STSCO Governance Committee meeting held on June 8, 2023, which included information items regarding stop-arm enforcement cameras to deter vehicles illegally passing buses with their signals engaged, an opt-in program to plan more efficient use of bus resources.

5. Trustee Professional Development, OCSTA Fall Regional Meeting, September 20, 2023.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay that trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees' Association (OCSTA) Fall Regional Meeting, September 20, 2023, at the Peter L. Roach Catholic Education Centre, Peterborough, ON.

Carried.

F. Human Resources:

1. Joint Health and Safety Semi-annual Report, June, 2023.

Stephen O'Sullivan, Superintendent of Human Resource Services presented the semi-annual report of the Joint Health and Safety Committee. The report was reviewed and highlighted the committee's projects and activities from January to June of 2023, and noted future actions and learning opportunities. Mr. O'Sullivan responded to questions from the trustees at the end of the report.

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay

that the Joint Health and Safety Committee Semi-Annual Report to the Director of Education dated June 16, 2023, be received.

Carried.

G. Policy Development:

1. Recommended Actions from the Policy Development Committee Meeting, May 30, 2023.

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay
that the Board receive the reports and recommendations from the Policy Development Committee meeting dated May 30, 2023, for publication and implementation.

Carried.

H. Old Business:

1. Update: St. Peter Catholic Secondary School Excursion to Greece

Superintendent of Learning, Jonathan Di Ianni gave a brief update to the trustees regarding an international excursion that was approved at the December 20, 2022, Regular Board meeting. The final dates of the excursion were arranged for March 6 through to March 14, 2024 rather than March 7 through to March 15, 2024, as were stated in the approved package. All other details of the excursion remain the same.

I. New Business:

1. Indigenous Trustee.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that senior administration brings a report to the Board of Trustees in September 2023, to provide information on the process regarding the appointment of a First Nations trustee.

Carried.

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin
that the meeting be extended beyond curfew to 10:00 p.m..

Carried.

2. Trustee Matter.

Board Chairperson Kevin MacKenzie announced Trustee Mike Ayotte's intention to resign from the board of trustees and read the letter received from Mr. Ayotte.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that the resignation received from Mike Ayotte as trustee for
Peterborough City, be accepted with regret effective June 27,
2023.

Carried.

3. June Activities and Resources.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
Based on some observations in schools and conversations with
parents and staff, that the administration brings a report to the
board in September 2023 for information that outlines the process
of purchasing resources and providing professional development
on critically evaluating resources to support equity, diversity and
inclusion.

Carried.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report – Canadian Catholic School Trustees' Association AGM and Conference Report by attendees.

Board Chairperson, Kevin MacKenzie invited the trustees who attended the Canadian Catholic School Trustees' Association Annual General Meeting and Conference in

Saskatoon, Saskatchewan to share their experiences. Trustees Joshua Glover and Mary Ann Martin shared their impressions and highlights that were experienced at the national conference.

2. Committee Chairperson's Report:

a. Catholic Parent Engagement Committee, June 5, 2023.

Joan Carragher, Director of Education reported on behalf of Joshua Glover that the focus of the June 5th meeting was to prepare for the special event held on June 13th at St. Catherine Catholic Elementary School featuring guest speaker Patrick Rivard.

b. First Nation Métis and Inuit Advisory Committee, June 6, 2023.

Superintendent of Learning, Julie Selby reported on the presentations, discussions and outcomes of the FNMI meeting on June 6th on behalf of Trustee Mike Ayotte.

c. Special Education Advisory Committee, June 15, 2023.

Trustee Kathleen Tanguay reported that at the June 15th meeting, the committee heard a presentation by Cynthia Chan Reynolds about language and psychological assessments and the processes followed. There were also discussions about funding and the use of resources to best service students.

L. Future Meetings and Events:

1. Board Meetings:

a. Regular Board Meeting Open Session, September 26, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Chairperson's Committee, September 11, 2023, 5:30 p.m.

b. Committee-of-the-Whole, September 11, 2023, 6:30 p.m.

c. Policy Development Committee, October 17, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

a. First Nation Métis Inuit Advisory Committee, September 12, 2023, 6:30 p.m.

b. Audit Committee, September 18, 2023, 6:30 p.m.

c. French as a Second Language Advisory Committee, September 19, 2023, 4:30 p.m.

d. Student Council Liaison Committee, September 26, 2023, 4:15 p.m.

- e. Special Education Advisory Committee, September 28, 2023, 1:00 p.m.
- f. Catholic Parent Engagement Committee, October 2, 2023, 6:30 p.m.
- g. Accessibility for All Committee, October 12, 2023, 1:00 p.m.
- h. Faith and Equity Advisory Committee, October 12, 2023, 6:30 p.m.
- i. STSCO Governance, October 25, 2023, 3:00 p.m.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. PVNC Catholic Secondary School Graduations, Wednesday, June 28, 2023.
- b. OCSTA Fall Regional Meeting, September 20, 2023, PVNCCDSB Catholic Education Centre.

M. Conclusion:

1. Report from the Special Board Meeting, Double In-camera Session, June 10, 2023.

MOTION: Moved by Loretta Durst, seconded by Kathleen Turner

that the Board approve the actions and the discussions arising from the Special Board Meeting, Double In-camera session, held on June 10, 2023, as follows:

A. Call to Order:

- 1. Opening Prayer.
- 2. Motion for the Approval of agenda.
- 3. There were no conflicts of interest declared.

E. Human Resources:

- 1. Approval of a motion regarding a personnel matter.

I. Conclusion:

- 1. Closing Prayer.
- 2. Motion to adjourn.

Carried.

2. Report from the Regular Board Meeting, In-camera Session, June 26, 2023.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover

that the Board approve the actions and the discussions arising

from the Regular Board Meeting, In-camera session, held on June 26, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4.a) Approval of the May 23, 2023, Regular In-camera minutes.
 - 4.b) Approval of the June 10, 2023, Special Double In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Report.
 - 2. STSCO Governance Committee, In-camera Report.
- H. New Business:
 - 1. School Matter.
 - 2. Transportation Matter.
 - 3. Trustee Update.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to adjourn.

Carried.

3. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Trustee Mary Ann Martin to lead the closing prayer to end the meeting.

4. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin that the open session meeting be adjourned at 9:50 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.