



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, May 23, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Mike Ayotte (online via Google Meet), Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Father Paul Massel, Stephen O'Sullivan, and Sheila Piggott.

Recorder – Michelle Kennedy

Regrets:

Julie Selby, Superintendent of Learning.

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:35 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

Kevin MacKenzie, Board Chairperson, welcomed everyone present, including guests in the room and online. Mark Joly from Holy Trinity Catholic Secondary School and Paul Hough from Monsignor O'Donoghue Catholic Elementary School and Lisa Diachenko, Vice-principal from Holy Trinity Catholic Secondary School were acknowledged and welcomed as principal and vice-principal representatives.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Mary Ann Martin, seconded by Kathleen Tanguay
that the agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the minutes of the April 25, 2023, Regular Board Meeting.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that the minutes of the April 25, 2023, Regular Board Meeting
be approved.

Carried.

7. Business Arising Out of the Minutes.

Trustee Joshua Glover expressed his enjoyment of the children's recording of the national anthem and his hope that other schools to contribute their choir's recording for playback at the board meeting.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher, Director of Education, presented the Report from the Director of Education, which included the following points:

- Thanks to trustees who attended visits to ten schools so far in the month of May. Gratitude expressed to the school administrators, staff and students who welcomed the trustees and displayed their talents and excellent learning environments.

- Thank you expressed to the organizing committee at St. Paul Catholic Elementary School, Norwood for their wonderful 50th Anniversary event held on April 29th.
- Highlight of Catholic Education Week is the Catholic Student Leadership Awards where 37 students were recognized for their success in exemplifying the Catholic Graduate Expectations.
- Thanks to the trustees who were able to attend the OCSTA Annual General Meeting was held in Toronto with the theme 'Journeying Together'.
- Institute for Catholic Education held a provincial symposium on adult faith formation in Catholic education. Catholic board from across the province were represented by teams that included Bishops, Board Chaplains, Directors, Superintendents, and OECTA executive members.
- Asian Heritage Month has been celebrated in various ways throughout the board to highlight the culture and contributions of Asian Canadians.
- Congratulations to Siobhan Marie on her accomplishments and recent announcement as the recipient of the 2023 Terry Fox Humanitarian Award and the OSTA-AECO Student Trustee Alumni Scholarship. An application for the OCSTA scholarship has been submitted with a supporting letter from the Board Chairperson on behalf of the Board of Trustees.

Joan Carragher invited and answered questions from the trustees at the conclusion of the report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell gave the Student Trustee report which included the following highlights:

- Excitement is in the air as we reach the last month of the school year.
- School participated in raising awareness for Missing and Murdered Indigenous women and girls by wearing red. A program called Lighting the Path was held during the national week of awareness at St. Thomas Aquinas Catholic Secondary School which included learning opportunities to celebrate the central role of the indigenous women as valued knowledge keepers and leaders.
- Catholic Education Week was held at the beginning of the month and included many wonderful events throughout the system. Also being the month to celebrate Mary, morning rosary sessions were organized.
- Holy Cross Catholic Secondary School hosted the Catholic Student Leadership Awards where a student from each school was recognized for outstanding achievements.
- Students of Asian ancestry have participated in the Cook Eat Love program at

each secondary school to celebrate through the preparation of traditional foods.

- Applications for the LINK program are being accepted. The LINK program engages experienced students with Grade 9 students to help them transition to secondary school life.
- Grade 12 students are preparing for proms that will be held at the end of May and beginning of June. They also prepare to say goodbye at graduations that will be held at the end of June.
- Expressed gratitude for the opportunity to attend the OSTA-AECO Annual General Meeting for professional development with the incoming junior student trustee, Claire Heitzner.

Student trustees Siobhan Marie and Madelyn Gaskell responded to questions from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- ‘Cook Eat Love’ was an Asian Heritage Month event that provided a culinary experience in all six secondary schools in the month of May.
- Catholic Student Leadership awards ceremony during Catholic Education Week celebrated 38 exceptional students from each PVNC Catholic school who embody the goals of the Catholic Graduate Expectations.
- A team from PVNCCDSB attended the Institute for Catholic Education (ICE) Symposium “On the Way: Adult Faith Formation in Catholic Education”. Artwork contributions from St. Patrick Catholic Elementary School and St. Peter Catholic Secondary School were part of a display of art from Catholic schools from across the province.
- The 50th Anniversary of St. Paul Catholic Elementary School, Norwood was celebrated on April 29, 2023. Dignitaries, staff, students, alumni, and community members gathered for the event that included memorabilia displays, speeches and Mass celebrated by Bishop Daniel Miehm.
- St. John Catholic Elementary School hosted their first powwow on May 12, 2023 with the Chippewa Travellers and members of Hiawatha First Nation. The afternoon provided a cultural learning opportunity for the staff and students to experience traditional dancing and drumming.

- Students from St. Martin Catholic Elementary School participated in the Peterborough County's 'Paint a Plow' project and were creative with their artistic message – 'Holy Cow, Slow Down'.
- St. Elizabeth Catholic Elementary school participated in the annual 'Pedal for Hope' fundraiser for Cancer. Through various events, the school community raised nearly \$11,000.
- Everyday Hero program continues to receive nominations for exceptional staff members who make a difference in PVNCCDSB workplaces.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. R.A. Holy Cross Catholic Secondary School Student International Excursion to Guatemala, March 5-13, 2024.

Jonathan Di Ianni, Superintendent of Learning introduced Sherry Davis, Principal at Holy Cross Catholic Secondary School, and stated his support of this excursion. Sherry gave an overview of the components of the trip and introduced Julia Taylor, Teacher, Holy Cross Catholic Secondary School. Ms. Taylor provided a detailed account of the trip activities, safety measures and outcomes that the students experience when they participate in the Wells of Hope excursion.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst that the proposed Holy Cross Catholic Secondary School Student Excursion to Guatemala, from March 5-13, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. R.A. St. Mary Catholic Secondary School Student International Excursion to Ireland, March 7-17, 2024.

Sheila Piggott, Superintendent of Learning gave some background information supporting the proposed excursion to Ireland and introduced Jason Roberts, Principal at St. Mary Catholic Secondary School and Greg Conway, Teacher at St. Mary Catholic Secondary School, who provided detail about the excursion. Following the presentation the trustees asked questions.

MOTION: Moved by Kathleen Tanguay, seconded by Joshua Glover that the proposed St. Mary Catholic Secondary School Student Excursion to Ireland, from March 7-17, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. Delegation: Pride and Gender Identity in Schools.

Board Chairperson, Kevin MacKenzie introduced Cristina Romano, parent from Holy Trinity Catholic Secondary School and Good Shepherd Catholic Elementary School and invited her to come forward. The chairperson explained that Ms. Romano would be given an allotment of 15 minutes for the presentation followed by a five-minute allotment of time for trustees to ask clarifying questions.

Cristina Romano gave a verbal presentation that expressed her beliefs regarding gender identity and its effects on students and their well-being. In addition, Ms. Romano expressed her opposition to the presence of the pride flag in the school and urged the trustees to take action to have only the Canadian flag flown at PVNCCDSB schools.

At the conclusion of the presentation, there were no clarifying questions from the board of trustees. At 7:45 p.m. Chairperson MacKenzie called for a five-minute recess.

4. Providing Excellence in Teaching and Learning: Student Success Programs – Specialist High Skills Major.

Superintendent of Learning, Jonathan Di Ianni and Learning Consultant, Alex Duketow presented information about Student Success Programs that are operating in the PVNCCDSB. Information about the Specialist High Skills Major (SHSM) programs, the Dual Credit School-College Work Initiative, and the partnering Centres for Success was shared. Alex Duketow reviewed the SHSM programs that will be offered in the secondary schools for the 2023-2024 and noted that it is anticipated that 50% of PVNC secondary students will be participating in an SHSM program, which is well above the provincial average. At the end of the presentation, the superintendent and learning consultant answered questions from the trustees.

5. Providing Excellence in Teaching and Learning: Destreaming.

Superintendent of Learning, Sheila Piggott, and Sandra Connolly, Learning Consultant provided information to the trustees on Destreaming of Courses in Grade 9. The Ministry of Education's rationale for the initiative is to promote equitable access to

curricular pathways and address disproportionate numbers of children who are in the applied pathway from specific demographics. This was evidenced by historic data that showed a disproportionate number of PVNC Catholic Grade 9 and 10 students with an individual education plan (IEP) being enrolled in applied courses compared to academic courses. Supports and Instructional Strategies that ensure success for all students in destreamed courses include Universal Design for Learning, Building Thinking Classrooms, Assessment for Learning, Culturally Relevant and Responsive Pedagogy, Grade 8/9 Math Teacher Collaboration, and the Grade 9 Destreamed Writing Project.

The presenters invited and answered questions from the trustees at conclusion of their presentation.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reported that the OCSTA held their Annual General Meeting at the end of April which included the election of executive positions and regional representation. The new director for the OCSTA Region 9, of which PVNCCDSB is a member, is Morgan St. Marie, trustee from the Durham Catholic District School Board.

2. Ontario Catholic School Trustees' Association (OCSTA) Report from the Annual General Meeting and Conference, April 27-29, 2023.

Kevin MacKenzie, Board Chairperson, invited trustees who attended the OCSTA Annual General Meeting to share their thoughts and experiences from the event.

Trustee Kathleen Tanguay noted that there were no resolutions relating to special education that were put forward at the meeting, aside from one seeking funding for technology. She is hopeful that as a board, a resolution to support special education could be put forward next year.

Trustee Joshua Glover expressed that the AGM and conference was an opportunity to listen to other's experiences, gain professional development and share in faith with other trustees from across the province.

3. Recommended Action: Borrowing Resolutions.

Sean Heuchert, Superintendent of Business, Finance and Facilities Services explained the purpose and prudence of the borrowing resolution and under what circumstances it would be put into use. It was clarified that any necessary borrowing would ensure the

board's cash flow for operations and already approved capital projects. At the end of his presentation, Superintendent Heuchert answered questions from the trustees.

MOTION: Moved by Joshua Glover, seconded by Jenny Leahy

that the Board receive the report: Borrowing Resolution for Short Term Financing of Construction Projects, for approval; and, that the Director of Education/Secretary-Treasurer and the Superintendent of Business/Finance of the Board are authorized on behalf of the Board to borrow up to \$4,384,341.00 for the short-term financing of St. Joseph Catholic Elementary School, Douro addition construction project, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in full upon receipt of funds being received from the Province of Ontario.

Carried.

MOTION: Moved by Loretta Durst, seconded by Joshua Glover

that the Director of Education/Secretary-Treasurer and the Superintendent of Business/Finance of the Board are authorized on behalf of the Board to borrow up to \$5,414,912.00 for the short-term financing of School Condition Improvement funded projects, from the Canadian Imperial Bank of Commerce, variable rate interest payable monthly, and principal repayable in total upon receipt of funds being received from the Province of Ontario.

Carried.

MOTION: Moved by Jenny Leahy, seconded by Kathleen Tanguay

that the Director of Education/Secretary-Treasurer and the Superintendent of Business/Finance are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to facilitate this borrowing.

Carried.

F. Human Resources:1. 2023-2024 Staffing Report.

Stephen O'Sullivan, Superintendent of human Resource Services presented a report on the anticipated staffing needs for the 2023-2024 school year based on predicted enrollments for September 2023 and the expected related funding. The projected number of full-time equivalent staff for teaching positions was reported as was the number of retirement notifications received to date.

G. Policy Development:**H. Old Business:****I. New Business:****J. Bring Forward:****K. Information Items:**1. Chairperson's Report

Board Chairperson, Kevin MacKenzie offered congratulations on the May 6th coronation of King Charles III.

The Minister of Education in his last call with school board chairpersons gave a message directing boards not to discourage first responders from visiting schools in uniform. Chairperson MacKenzie stated his agreement with the message and noted all are welcome at PVNC Catholic schools.

Kevin MacKenzie reported that he attended the theatre production of 'Seussical the Musical' at St. Mother Teresa Catholic Elementary School. He thanked the teachers and staff from all of the schools who hosted theatre productions and committed time to these school events to make memorable and rich student experiences.

2. Committee Chairperson's Report:

a. French as a Second Language Advisory Committee, April 26, 2023.

Trustee Jenny Leahy reported that the meeting was chaired by Adam White, Learning Consultant. Topics that were discussed at the meeting included new teacher professional development, retention of French teachers, French Immersion entry point, and professional development planning for 2023-2024.

b. Special Education Advisory Committee, April 27, 2023, and May 18, 2023.

Trustee Kathleen Tanguay reported that May is Community Living month and the discussion topics that included The Third Path professional development, CASA, the preparation of the Special Education Plan, SIP funding, Education Assistant supports for 2023-2024, Equity, Budget Information, ECCP Audit, eLearning related to Special Education.

- c. Accessibility for All Committee, May 4, 2023.

Trustee Joshua Glover reported that he will share a link for an informative video about the Third Path that was presented at the meeting. Other topics discussed at the meeting were environmental accessibility, Universal Design for Learning, and the accessibility calculator tool for facilities.

- d. Faith and Equity Advisory Committee, May 11, 2023.

Trustee Loretta Durst deferred the report to Superintendent Jeannie Armstrong who gave an overview of the presentations that were heard at the meeting. Presentations were heard from Jessica Devlin from the New Canadians Centre, and from PVNCCDSB staff members about the Pastoral Plan and Faith Day, 2023, and Asian Heritage Month.

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, June 27, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Policy Development Committee, May 30, 2023, 6:30 p.m.
b. Chairperson's Committee, June 12, 2023, 5:30 p.m.
c. Committee-of-the-Whole, June 12, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. Catholic Parent Engagement Committee, June 5, 2023, 6:30 p.m.
b. First Nation Métis Inuit Advisory Committee, June 6, 2023, 6:30 p.m.
c. Supervised Alternative Learning Committee (SAL), June 8, 2023, 1:00 p.m.
d. STSCO Governance, June 8, 2023, 3:00 p.m.
e. Special Education Advisory Committee, June 15, 2023, 1:00 p.m.
f. Audit Committee, June 22, 2023, 6:30 p.m.
g. Student Council Liaison Committee, June 27, 2023, 4:15 p.m.
h. French as a Second Language Advisory Committee, September 19, 2023, 4:30 p.m.

- i. Accessibility for All Committee, October 12, 2023, 1:00 p.m.
- j. Faith and Equity Advisory Committee, October 12, 2023, 6:30 p.m.

4. Board Events:

- a. Canadian Catholic School Trustees' Association Annual General Meeting, June 1-3, 2023, Saskatoon, SK.
- b. Catholic Parent Engagement Committee, Guest Speaker Event – Kevin Cameron, June 13, 2023, 6:30 p.m., St. Catherine Catholic Elementary School.
- c. PVNC Catholic Secondary School Graduations, Wednesday, June 28, 2023.

M. Conclusion:

1. Report from the Special Board Meeting, Double In-camera Session, May 8, 2023.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin

that the Board approve the actions and the discussions arising from the Special Board Meeting, Double In-camera session, held on May 8, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
- E. Human Resources:
 - 1. Approval of a motion regarding personnel matters.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to adjourn.

Carried.

2. Report from the Regular Board Meeting, In-camera Session, May 23, 2023.

MOTION: Moved by Mary Ann Martin, seconded by Jenny Leahy

that the Board approve the actions and the discussions arising from the Regular Board Meeting, In-camera session, held on May 23, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4.a) Approval of the April 25, 2023, Regular In-camera minutes.
 - 4.b) Approval of the May 8, 2023, Special Double In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - 2. Approval of a motion regarding a property matter.
- E. Human Resources:
 - 1. Approval of a motion to receive a report.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to adjourn.

Carried.

3. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Trustee Loretta Durst to lead the closing prayer to end the meeting.

4. Adjournment

MOTION: Moved by Mary Ann Martin, seconded by Jenny Leahy that the open session meeting be adjourned at 9:27 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.