



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, February 28, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Mike Ayotte, Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

Regrets:

Joan Carragher, Director of Education

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:30 p.m. and welcomed all guests present in the boardroom and online. Vice-principal representatives Kim Fletcher, from St. Thomas Aquinas Catholic Secondary School and Claire Wilson, from Holy Cross Catholic Secondary School were also welcomed by the Board Chairperson.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin that the Agenda be approved with a noted correction to the dates on the recommended action of agenda item C.3, Holy Trinity Catholic Secondary School Student Wilderness Excursion to Algonquin Provincial Park, May 29-June 1, 2023.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes

a. Approval of the minutes of the January 24, 2023, Regular Board Meeting.

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst that the minutes of the January 24, 2023, Regular Board Meeting be approved.

Carried.

b. Approval of the minutes of the February 7, 2023, Special Board Meeting.

MOTION: Moved by Mary Ann Martin, seconded by Mike Ayotte that the minutes of the February 7, 2023, Special Board Meeting be approved as corrected.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Stephen O'Sullivan, Superintendent of Human Resource Services, presented the Report

from the Director of Education, on behalf of Director of Education Joan Carragher, which included the following points:

- We pray for the repose of the soul of retired Peterborough lawyer, Mr. Bob McGillen, a former trustee of Peterborough Victoria Northumberland and Clarington Catholic District School Board from 1975 to 1977.
- Thanks to the all of the staff and students of the schools in our board who welcomed trustees at visits this month.
- Launch of Black History Month was celebrated on February 1st and the month was filled with activities honouring the many contributions of Black Canadians to our country.
- A team of representatives consisting of superintendents Jeannie Armstrong, the Board Chairperson, Kevin MacKenzie, OECTA President Bart Scollard, Board Chaplain, Father Paul Massel and the Director of Education, Joan Carragher gathered to participate in a seminar hosted by FACE (Friends and Advocates of Catholic Education). Participants from across the province discussed strategies of highlighting excellence in Catholic Education in Ontario.
- Grateful for the memories created by the St Thomas Aquinas and St. Peter Catholic Secondary School drama and musical productions. These events created wonderful memorable opportunities for many students.
- There were many Shrove Tuesday celebrations and Ash Wednesday liturgies and masses that guided students and staff into the season of Lent – a time of reflection and promise.
- March Break will soon be here and we pray for the safety of families and pray our students and staff have time for renewal and rest.

Stephen O’Sullivan invited and answered questions from the trustees at the conclusion of the report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell, gave the Student Trustee report which included the following highlights:

- “We are many, We are one” is the theme for this year’s Catholic Education Week and it is easy to see how the students of the board embody this message through their various activities throughout the board.
- Ash Wednesday marks the beginning of the Lenten season and students celebrated Mass at all of our schools.
- Pink Shirt Wednesday was also celebrated to symbolize a united stance against bullying and reminder that “We are wonderfully made”.

- Hope that trustees have enjoyed their visits to the schools so far.
- National Sweater Day was celebrated by each of the secondary schools which is a day to recognize climate change and energy conservation by turning down the thermostat and reducing heat consumption for the day.
- St. Thomas Aquinas Catholic Secondary School presented 'High School Musical' and St Peter Catholic Secondary School presented 'Grease'. Each were very well attended and the hard work by the students and the community support and involvement is greatly appreciated.
- Students across the province are engaging in consultation developed by the Ontario Student Trustee Association through a survey about student health and well-being and identifying what is important as they transition to "the new normal." Many educational stakeholders and students are recognizing the pandemic affected students. The results of the survey will be shared at a future meeting.
- Attended the OSTA-AECO Board Council Conference held in Ottawa in February. The student trustees engaged in excellent professional development sessions and attended the Canadian Museum of History.

Siobhan Marie and Madelyn Gaskell responded to questions from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- A 30-year Celebration of the Food for Kids Breakfast Program in Peterborough was held in February at St. John Catholic Elementary School.
- Black History Month has been celebrated throughout the board and included many activities. "Hair Therapy – My Hair is My Crown" was a program that engaged Black students with a certified Black stylist to celebrate the care and traditions of hair of students with African and Caribbean ancestry.
- Student Census Data results have been released and are now available on the board website. The results are from the student survey that was conducted in the Fall of 2021.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. R.A. St. Mary Catholic Secondary School Student International Excursion to

Switzerland, Italy, France, and Spain, March 7-17, 2024.

Sheila Piggott, Superintendent of Learning introduced Tom Fletcher, Vice-principal, St. Mary Catholic Secondary School and delivered a brief overview of the proposed excursion. Tom Fletcher reviewed the history and the background information of the trip and introduced Laura Borecki, Teacher at St. Mary Catholic Secondary School, who presented the details of the trip, safety measures, and curriculum outcomes for the students. There was extensive discussion about the insurance requirements for coverage of medical and cancellation of international trips.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst
that the proposed St. Mary Catholic Secondary School Student Excursion to Switzerland, Italy, France, and Spain, from March 7-17, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. R.A. Holy Trinity Catholic Secondary School Student Wilderness Excursion to Silent Lake Provincial Park, May 15-17, 2023.

Superintendent of Learning, Julie Selby introduced Mark Joly, Principal at Holy Trinity Catholic Secondary School who spoke about the history of the outdoor education program and extra-curricular excursions to Silent Lake Provincial Park and Algonquin Provincial Park. Julie Selby expressed her support for the excursion and noted that all required safety measures had been met or exceeded. Derek Sheridan, Teacher from Holy Trinity Catholic Secondary School was introduced and explained the details of the excursions, the required steps for preparation for the trip and the benefits that are gleaned by the students.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
that the proposed Holy Trinity Catholic Secondary School Student Wilderness Excursion to Silent Lake Provincial Park, from May 15-17, 2023, be approved in principle and that the trip will meet OPHEA Guidelines for high risk activity.

Carried.

3. R.A. Holy Trinity Catholic Secondary School Student Wilderness Excursion to Algonquin Provincial Park, May 29-June 1, 2023.

Mr. Joly and Mr. Sheridan shared further details on the planned excursion to Algonquin Provincial Park that has also been endorsed by Superintendent Julie Selby.

MOTION: Moved by Mary Ann Martin, seconded by Joshua Glover
that the proposed Holy Trinity Catholic Secondary School Student Wilderness Excursion to Algonquin Provincial Park, from May 29- June 1, 2023, be approved in principle and that the trip will meet OPHEA Guidelines for high risk activity.

Carried.

4. Providing Excellence in Teaching and Learning: EQAO (Education Quality and Accountability Office).

Sheila Piggott, Superintendent of Learning, and Sandra Connolly, Learning Consultant gave a slide show presentation of the EQAO results from the 2021-2022 school year for PVNC Catholic in the primary, junior and secondary divisions. The board's results were displayed in comparison to the overall province-wide results.

The new EQAO website was demonstrated which allows the public to review detailed results from all of the assessments for any school, in any school board in the province of Ontario.

The presenters also reviewed the steps and initiatives being undertaken in the board to support learning in the area of Math which includes the MathUP program, Number talks, and Professional Development with Marian Small.

At the end of the presentation, Sheila Piggott and Sandra Connolly answered questions from the trustees.

D. Programs and Services:

1. R.A. Recommended Actions from the Special Education Advisory Committee: Support of Draft Letters to the Minister of Education, Stephen Lecce.

Trustee Kathleen Tanguay introduced letters which have been written by the Special Education Advisory Committee and brought forward for endorsement by the Board of Trustees.

MOTION: Moved by Kathleen Tanguay, seconded by Joshua Glover
that the board recognizes and supports for distribution, the Special Education Advisory Committee's letter to the Minister of Education

regarding Special Incidence Portion.

Carried.

MOTION: Moved by Kathleen Tanguay, seconded by Joshua Glover
that the board recognizes and supports for distribution, the Special Education Advisory Committee's letter to the Minister of Education regarding the Extension of Learning.

Carried.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reported that information sent out from OCSTA has been shared with the trustees. Notably, the Ministry of Education's Annual Report and the Minister of Education's Special Education Advisory Council Reports were circulated.

It was requested that trustees reply to Michelle Kennedy on their intention to attend the OCSTA Annual General Meeting, being held in April.

2. R.A. 2023-2024 Draft School Year Calendar.

Stephen O'Sullivan presented a report on 2023-2024 School Year Calendar consultation process and the feedback received from the survey of the school communities and stakeholders.

MOTION: Moved by Mike Ayotte, seconded by Loretta Durst

That the proposed Elementary and Secondary 2023-2024 School Year Calendars be approved and submitted to the Ministry of Education for approval, as required.

Carried.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:**J. Bring Forward:****K. Information Items:**1. Chairperson's Report

Board Chairperson, Kevin MacKenzie formally welcomed newly appointed Superintendent of Business, Finance and Facilities Sean Heuchert to the boardroom and expressed his confidence in his appointment to the position. Kevin MacKenzie also welcomed Superintendent Stephen O'Sullivan to the role of Acting Director in the absence of Joan Carragher, Director of Education.

Kevin MacKenzie continues to participate in the bi-weekly teleconference with the Minister of Education, Stephen Lecce. The topic of executive compensation continues to be a focus for some boards during the question and answer period and the Minister's response remains that 'they are working on it'.

2. Committee Chairperson's Report:

a. Catholic Parent Engagement Committee, January 30, 2023.

Trustee Joshua Glover gave a detailed report on the Catholic Parent Engagement Committee meeting held on January 30. Trustee Glover noted that he had shared information about the committee, including draft minutes, with the trustees through a Google Drive folder. It was announced that the CPEC special event would host guest speaker Kevin Cameron on June 13, 2023, at a location to be announced.

b. Accessibility for All Committee, February 2, 2023.

Trustee Joshua Glover gave a detailed report on the Accessibility for All Committee meeting held on February 2nd. Trustee Glover noted that he had shared information about the committee, including the Board's Accessibility Plan and the Accessibility Grant, with the trustees through a Google Drive folder.

c. Faith and Equity Advisory Committee, February 2, 2023.

Trustee Loretta Durst gave a report on the Faith and Equity Advisory Committee meeting, which included three presentations. The first was about the Development and Peace organization. The second was about student access to chaplaincy work at PVNC Catholic given by Board Chaplain and Faith Animator, Father Paul Massel and Iman Deal, Chaplain at Holy Trinity Catholic Secondary School. The third presentation was on the subject of Black History Month and was presented by Benjamin and Chidinma Igboanugo.

d. Special Education Advisory Committee, February 16, 2023.

Trustee Kathleen Tanguay reported on the Special Education Advisory Committee meeting which included discussions about SEOS forms, SEA equipment, and an overview of the training experienced last professional development day. A presentation was given virtually by Dr. Tranter, author of 'The Third Path', a book that looks at the joining of achievement and well-being in education. The content of the letters being written to the Minister of Education was discussed.

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, March 28, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, March 20, 2023, 5:30 p.m.
- b. Committee-of-the-Whole, March 20, 2023, 6:30 p.m.
- c. Policy Development Committee, April 18, 2023, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. Supervised Alternative Learning Committee (SAL), March 2, 2023, 2:00 p.m.
- b. First Nation Métis Inuit Advisory Committee, March 7, 2023, 6:30 p.m.
- c. Special Education Advisory Committee, March 23, 2023, 6:30 p.m.
- d. Student Council Liaison Committee, March 28, 2023, 4:15 p.m.
- e. STSCO Governance, March 29, 2023, 3:00 p.m.
- f. Catholic Parent Engagement Committee, April 17, 2023, 6:30 p.m.
- g. French as a Second Language Advisory Committee, April 26, 2023, 4:30 p.m.
- h. Accessibility for All Committee, May 4, 2023, 1:00 p.m.
- i. Faith and Equity Advisory Committee, May 11, 2023, 6:30 p.m.
- j. Audit Committee, TBA.

4. Board Events:

- a. Catholic Leadership Development Series, Session #3, April 27, 2023, 4:00 p.m.
- b. 2023 OCSTA Annual General Meeting & Conference, April 27-29, 2023, Sheraton Centre Toronto Hotel.
- c. Catholic Education Week, April 30 – May 6, 2023.

- d. Catholic Education Week Provincial Mass, St. Michael's Cathedral Basilica, Toronto and live-streamed.
- e. Catholic Student Leadership Awards Ceremony, May 3, 2023, Holy Cross Catholic Secondary School.
- f. Canadian Catholic School Trustees' Association Annual General Meeting, June 1-3, 2023, Saskatoon, SK.
- g. Catholic Parent Engagement Committee, Guest Speaker Event – Kevin Cameron, June 13, 2023, *location to be confirmed*.

M. Conclusion:

- 1. Report from the Regular Board Meeting, In-camera Session, February 28, 2023.

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin
that the Board approve the actions and the discussions arising
from the Regular Board Meeting in-camera session, held on
February 28, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4. Approval of the January 24, 2023 Regular Board Meeting In-camera minutes and the Approval of the February 7, 2023 Special Board Meeting In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
- H. New Business:
 - 1. Approval of a Recommended Action from the Expulsion Committee meeting, February 28, 2023.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

- 2. Closing Prayer

Board Chairperson, Kevin MacKenzie, requested that Trustee Jenny Leahy lead the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay
that the open session meeting be adjourned at 9:07 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.