



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, January 24, 2023, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Mike Ayotte, Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Joshua Glover, Jenny Leahy, Kevin MacKenzie (Chairperson), Siobhan Marie (Senior Student Trustee), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:30 p.m. and welcomed all guests, including principal representatives Natalie Bittner, Principal at St. Paul Catholic Elementary School, Peterborough and Derek Abrams, Principal at St. Paul Catholic Elementary School, Norwood.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by Kathleen Tanguay, seconded by Mike Ayotte

that the Agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the December 20, 2022 Regular Board Meeting.

MOTION: Moved by Loretta Durst, seconded by Jenny Leahy
that the minutes of the December 20, 2022 Regular Board
Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher, presented the Report from the Director of Education, which included the following points:

- Extended wishes for a happy and healthy 2023.
- Request for continued prayers for the Blanchard family and the school community of St. Joseph Catholic Elementary School, Bowmanville, as they grieve the loss of their beloved Gemma.
- Isabel Grace, after seventeen years of service to our board, will spend her last day as Superintendent of Business, Finance and Facilities Services on January 31st. Gratitude expressed for years of service and best wishes extended as Isabel begins work at the Ontario Catholic School Trustees' Association for the next several months and retires later this year.
- At the beginning of January, Bishop Daniel Miehm celebrated Mass with the Principals, Managers and Senior Administration. He also spent time with the group to talk about the Catholic church as a synodal church, to being open to the grace of God and to seek unity in diversity.

- Thanks were extended to Bishop Miehm for his ongoing support to the students and staff of our board and our collaborative partnership.
- Meetings with the Chief Medical Officers continue with a commitment to ensure the health and safety of our students and staff.
- The first trustee visit was held at St. Peter Catholic Secondary School. Thank you to Trustees Durst and Ayotte for their participation and to Principal Shannon Brady and the staff and students who hosted the visit. Schools throughout the board look forward more upcoming visits.
- Recently celebrated The Week of Prayer for Christian Unity in our schools. English and French resources were shared with the school faith ambassadors to support learning activities and prayer with the 2023 theme, “Do good, Seek justice.”
- Asked for prayers for the secondary school students who will be completing semester one this week with culminating activities and exams through to the end of the month.
- February is Black History Month and the board will begin the celebration with an official launch on February 1st. A formal invitation will be extended to trustees and a summary of the many planned activities will be shared at the February board meeting.
- Thank you to trustees who were able to attend the OCSTA Catholic Trustees Seminar in Toronto this month that provided inspiring keynote speaker, David Wells and informative breakout sessions.
- Thank to all principals, senior administration, staff, and trustees for working to make sure that students at the Peterborough Victoria Northumberland and Clarington Catholic District School Board receive the best possible Catholic education.

Joan Carragher invited and answered questions from the trustees at the conclusion of her report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell, gave the Student Trustee report which included the following highlights:

- Student exams begin at the end of January and the Student Councils have a focus on student well-being.
- Grade 9 students and Link Leaders at Holy Cross Catholic Secondary School enjoyed a non-uniform day in the comfort of pyjamas.
- Holy Cross also held a Health and Wellness week with activities each day, including a lunch break with dogs to play with.

- Grade 8 information nights are being held at all of our secondary schools for incoming students to get a sense of secondary school life.
- There were liturgies to celebrate the week of Christian Prayer from January 18 through 25 with this year's theme, "Do good, seek justice". Social justice activities brought the theme to life, such as St. Peter Catholic Secondary School's fundraising activities to assist the unhoused community in Peterborough.
- St. Thomas Aquinas Catholic Secondary School recently hosted a badminton tournament for the Catholic schools in the City of Kawartha Lakes.
- The Student Council Liaison Committee is exploring ways in which secondary school students can help elementary school students to learn leadership skills and will be working on this endeavour in the year ahead.
- The student trustees look forward to attending the OSTA-AECO Board Council Conference in Ottawa in February where they will conference with students from across the province.

Siobhan Marie and Madelyn Gaskell responded to questions from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- "A Day in the Life Series" focused on Anne Heemskerk, Chaplaincy Leader from Holy Cross Catholic Secondary School and followed her throughout a typical day from morning to afternoon. Galen Eagle went through the day in the life of Chaplaincy Leaders - from morning to afternoon.
- The 2021-2022 Director's Annual Report is now posted and available online on the board website.
- Black History month begins on February 1st and is a month to honour Black achievements and recognize that Black history is Canadian history.
- The board celebrated its first Black Shirt Day in January to raise awareness of racism and the experiences of racialized students within our schools.
- St. Dominic Catholic Elementary School Grade 7 and 8 students collected donations for their Christmas store. The store raised money for their year-end trip and also resulted in an almost \$700 donation to Kawartha Lakes Food Source.

- St. Peter Catholic Secondary School students are presenting the musical production, “Grease” under the direction of teacher, Paul Crough, at Showplace Peterborough in mid-February. Tickets are on sale at the Showplace box office.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. Providing Excellence in Teaching and Learning: Right to Read.

Sheila Piggott, Superintendent of Learning, and Dr. Cynthia Chan Reynolds, Board Psychologist presented a slide show presentation summarizing the approach that the Peterborough Victoria Northumberland and Clarington Catholic District School Board has taken to further develop literacy in the classroom in response to the Human Rights Commission Inquiry and subsequent reported findings. The research-based approach to early screening and teaching techniques were explained.

Following the presentation, the trustees asked questions of the presenters.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, noted that information received from the OCSTA has been shared with trustees. Kevin MacKenzie noted that the recent Catholic Trustees’ Seminar hosted by the OCSTA was a success and reminded trustees to complete the seminar survey that was distributed by the event organizers to assist with future planning of Catholic trustee events.

2. Trustee Report from the 2023 Ontario Catholic School Trustees’ Association (OCSTA) Catholic Trustees’ Seminar.

Kevin MacKenzie, Board Chairperson, invited each of the trustees that attended the Catholic Trustees’ Seminar to share their experiences. Trustees Loretta Durst, Joshua Glover, Jenny Leahy, Mary Ann Martin, and Kathleen Tanguay each noted how they benefitted from the workshops and keynote speakers. The Mass and music were a special highlight for a number of trustees.

3. Student Transportation Services of Central Ontario (STSCO) Governance Committee, Open Session Report.

Board Chairperson, Kevin MacKenzie gave a report from STSCO Governance

Committee Meeting that was held on January 11, 2023. The bus companies continue to focus on hiring new drivers to ensure all routes are covered.

4. Trustee Professional Development, Ontario Catholic School Trustees Association Annual General Meeting and Conference, April 27-29, 2023.

MOTION: Moved by Loretta Durst, seconded by Kathleen Tanguay,
that trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting and Conference, April 27-29, 2023, in Toronto, Ontario.

Carried.

5. Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, February 16-19, 2023.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin,
that student trustees wishing to do so, be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, February 16-19, 2023, in Ottawa, Ontario.

Carried.

6. Recommended Action from the Special Education Advisory Committee, January 19, 2023.

MOTION: Moved by Kathleen Tanguay, seconded by Joshua Glover,
that Cheryl Kottlenberg of Catulpa Community Support Services, be approved as a member of the Special Education Advisory Committee for the remaining term of November 15, 2022 to November 14, 2026.

Carried.

7. Resignation of Trustee Representation on Accessibility for All Committee and Election of Trustee Representative.

MOTION: Moved by Loretta Durst, seconded by Jenny Leahy,

that the resignation from the Accessibility for All Committee, received from Trustee Mike Ayotte, be accepted.

Carried.

Board Chairperson, Kevin MacKenzie conducted an election to appoint a trustee representative for the Accessibility for All Committee and an election to appoint an alternate trustee representative for the Special Education Advisory Committee. It was noted that the alternate representative was required in the terms of reference for the Special Education Advisory Committee and the election was overlooked at the time of the Inaugural Board Meeting.

MOTION: Moved by Kathleen Tanguay, seconded by Mike Ayotte, that Stephen O’Sullivan be appointed as a superintendent teller to oversee the elections.

Carried.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst, that Sheila Piggott be appointed as a superintendent teller to oversee the elections.

Carried.

8. Election to Appoint Trustee Representative for the Accessibility for All Committee and Election to Appoint an Alternate Trustee Representative to the Special Education Advisory Committee.

Joshua Glover was acclaimed as the trustee representative on the Accessibility for All Committee for the remaining term, November 15, 2022 to November 14, 2024.

Jenny Leahy was acclaimed as the alternate trustee representative on the Special Education Advisory Committee for the remaining term November 15, 2022 to November 14, 2026.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst, that the ballots be destroyed.

Carried.

F. Human Resources:**G. Policy Development:****H. Old Business:****I. New Business:****J. Bring Forward:****K. Information Items:**1. Chairperson's Report

Board Chairperson, Kevin MacKenzie reported that he continues to participate in the bi-weekly teleconferences held by Minister of Education with School Board Chairpersons from across the province. The teleconferences provide an opportunity to share highlights of funding and initiatives implemented by the Ministry.

Kevin MacKenzie took the opportunity to extend his best wishes and God's blessings to retiring Superintendent of Business, Finance and Facilities Services, Isabel Grace. He expressed his gratitude for her seventeen years of service to the board and noted her expertise in guiding the board of trustees to understand the budget and how finances work within the school board.

2. Committee Chairperson's Report:

a. Special Education Advisory Committee, January 19, 2023.

Trustee Kathleen Tanguay gave a report on the Special Education Advisory Committee, held on January 19, 2023. The committee heard a presentation on Universal Design for Learning. It was noted that the committee is working on a draft letter to the Minister of Education that will be coming forward to the board.

L. Future Meetings and Events:1. Board Meetings:a. Regular Board Meeting Open Session, February 28, 2023, 6:30 p.m.
(In-camera Session, 6:00 p.m.)2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Policy Development Committee, February 7, 2023, 6:30 p.m.

- b. Chairperson's Committee, February 13, 2023, 5:00 p.m.
 - c. Committee-of-the-Whole, February 13, 2023, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.):
- a. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
 - b. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
 - c. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.
 - d. Special Education Advisory Committee, February 16, 2023, 6:30 p.m.
 - e. Student Council Liaison Committee, February 28, 2023, 4:15 p.m.
 - f. First Nation Métis Inuit Advisory Committee, March 7, 2023, 6:30 p.m.
 - g. STSCO Governance, March 29, 2023, 3:00 p.m.
 - h. French as a Second Language Advisory Committee, April 26, 2023, 4:30 p.m.
 - i. Audit Committee, TBA.
 - j. Supervised Alternative Learning Committee (SAL), TBA.
4. Board Events:
- a. Catholic Leadership Development Series, Session #3, April 27, 2023, 4:00 p.m.
 - b. 2023 OCSTA Annual General Meeting & Conference, April 27-29, 2023, Sheraton Centre Toronto Hotel.
 - c. Catholic Education Week, April 30 – May 6, 2023.
 - d. Catholic Education Week Provincial Mass, St. Michael's Cathedral Basilica, Toronto and live-streamed.
 - e. Catholic Student Leadership Awards Ceremony, May 3, 2023, Holy Cross Catholic Secondary School.
 - f. Canadian Catholic School Trustees' Association Annual General Meeting, June 1-3, 2023, Saskatoon, SK.

M. Conclusion:

1. Report from the Regular Board Meeting, In-camera Session, January 24, 2023.

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy
that the Board approve the actions and the discussions arising
from the Special Board Meeting in-camera session, held on
January 24, 2023, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4. Approval of the December 20, 2022 Regular In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - 2. STSCO Governance Committee, In-camera Report.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Board Chairperson, Kevin MacKenzie, requested that Trustee Kathleen Tanguay lead the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Loretta Durst, seconded by Mike Ayotte
that the open session meeting be adjourned at 8:21 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.