



# Minutes

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The minutes of the inaugural meeting of the Board of Trustees for the 2022-2026 term, held Tuesday, November 15, 2022 at 4:00 p.m. at The Peter L. Roach Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, ON.

## PRESENT:

Trustees – Mike Ayotte, Loretta Durst, Joshua Glover, Jenny Leahy, Kevin MacKenzie, Mary Ann Martin, and Kathleen Tanguay.

Administration - Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Stephen O'Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy.

Guests – His Excellency Bishop Daniel Miehm and Father Joshy George.

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## **A. Call to Order:**

### 1. Opening Prayer.

The meeting was called to order at 4:04 p.m. Joan Carragher, Director of Education, welcomed the trustees and their family members as well as the principals and vice-principals who were in attendance. Joan Carragher welcomed special guest, His Excellency, Bishop Daniel Miehm who was invited begin the meeting with prayer.

In accordance with the Education Act and the Board By-Laws, the Director of Education, Joan Carragher presided as Chairperson of the meeting until the Chairperson of the Board was elected.

### 2. Land Acknowledgement.

Joan Carragher respectfully acknowledged that the Annual Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

### 3. Singing of the National Anthem.

The National Anthem was played.

### 4. Reading of the Returns of the Election from the Clerks.

Joan Carragher, Director of Education, read the returns of the election from the municipal clerks:

City of Kawartha Lakes: Mary Anne Martin, elected.

City of Peterborough: Mike Ayotte, elected and Loretta Durst, elected.

County of Peterborough: Jenny Leahy, elected.

Municipality of Clarington: Joshua Glover, elected and Kevin MacKenzie, elected.

Northumberland County: Kathleen Tanguay, elected.

5. Administration of the Declaration of Office and Oath of Allegiance.

The Director of Education, Joan Carragher, acting as the Chief Executive Officer, administered the Declaration of Office and Oath of Allegiance.

**B. Order of Business:**

1. Approval of the Agenda

**MOTION:** Moved by Kevin MacKenzie, seconded by Kathleen Tanguay that the agenda be approved.

Carried.

2. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

3. Director's Remarks

The Director of Education, Joan Carragher addressed the trustees and commended them on their selfless and generous act of service to the community as a school board trustee, ensuring we maintain the Catholicity which is at the heart of the mission of Catholic Educators. Joan Carragher assured the trustees of her support and prayers in their work during the next four years.

4. Appointment of the two tellers.

**MOTION:** Moved by Mary Ann Martin, seconded by Kevin MacKenzie that Stephen O'Sullivan be appointed as the first teller.

Carried.

**MOTION:** Moved by Jenny Leahy, seconded by Kathleen Tanguay

that Jeannie Armstrong be appointed as the second teller.

Carried.

5. Election of the Chairperson of the Board

Nominee

Kevin MacKenzie - accepted

Kevin MacKenzie was acclaimed the Chairperson of the Board for the term of November 15, 2022 to November 14, 2023.

Kevin MacKenzie was invited by the Director of Education, Joan Carragher, to move to the head of the table to assume the position of Chairperson of the meeting.

6. Election of the Vice-chairperson of the Board.

Nominee

Jenny Leahy - accepted

Mary Ann Martin - declined

Jenny Leahy was acclaimed the Vice-chairperson of the Board for the term of November 15, 2022 to November 14, 2023.

7. R.A. Approval of Chairperson as Signing Authority.

**MOTION:** Moved by Mary Ann Martin, seconded by Jenny Leahy

that the Chairperson, Kevin MacKenzie, be approved as signing authority for the Board.

Carried.

8. R.A. Naming of the Standing Committees.

**MOTION:** Moved by Jenny Leahy, seconded by Kathleen Tanguay

that the following Standing Committees be approved for 2022-2023: Chairperson's Committee, Committee-of-the-Whole, and Policy Development Committee.

Carried.

9. Election of Standing Committee Chairpersons.

a. Committee-of-the-Whole Chairperson

Nominees

Loretta Durst - declined  
Jenny Leahy - declined  
Kevin MacKenzie - declined  
Mary Ann Martin - accepted

Mary Ann Martin was acclaimed as the Chairperson for the Committee-of-the-Whole for the term November 15, 2022 to November 14, 2023.

b. Policy Development Chairperson.

Nominees

Loretta Durst - accepted  
Mary Ann Martin - declined

Loretta Durst was acclaimed as the Chairperson for the Policy Development Committee for the term November 15, 2022 to November 14, 2023.

10. Election of Trustees to Statutory Committees.

a. Audit Committee.

Nominees

Mike Ayotte - accepted  
Loretta Durst - accepted  
Joshua Glover - declined  
Jenny Leahy - declined

Mike Ayotte and Loretta Durst were acclaimed as trustee representatives on the Audit Committee for the term November 15, 2022 to November 14, 2026.

b. Special Education Advisory Committee.

Nominee

Jenny Leahy - declined  
Kevin MacKenzie - declined

Kathleen Tanguay - accepted

Kathleen Tanguay was acclaimed as the trustee representative on the Special Education Advisory Committee for the term November 15, 2022 to November 14, 2026.

c. Supervised Alternative Learning (SAL) Committee.

Nominees

Mike Ayotte - declined  
Joshua Glover - declined  
Jenny Leahy - accepted  
Mary Ann Martin - accepted

Jenny Leahy was elected as the trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2022 to November 14, 2023.

Nominee

Mary Ann Martin - accepted

Mary Ann Martin was acclaimed as the alternate trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2022 to November 14, 2023.

11. Board Representation to Various Committees.

a. Chairperson's Committee(Trustee-at-large)

Nominees

Mike Ayotte - declined  
Joshua Glover - declined  
Mary Ann Martin - declined  
Kathleen Tanguay - accepted

Kathleen Tanguay was acclaimed as the trustee-at-large on the Chairperson's Committee for the term November 15, 2022 to November 14, 2023.

b. Faith and Equity Advisory Committee.

Nominees

Mike Ayotte - declined  
Loretta Durst - accepted  
Joshua Glover - declined  
Jenny Leahy - declined  
Mary Ann Martin - accepted

Loretta Durst and Mary Ann Martin were acclaimed to the Faith and Equity Advisory Committee for the term November 15, 2022 to November 14, 2024.

c. Catholic Parent Engagement Committee

Nominees

Joshua Glover - accepted  
Mary Ann Martin - accepted

Joshua Glover was elected as the trustee representative on the Catholic Parent Engagement Committee for the term November 15, 2022 to November 14, 2023.

d. First Nations, Métis and Inuit Advisory Committee.

Nominees

Mike Ayotte - accepted  
Loretta Durst - declined

Mike Ayotte was elected as the trustee representative on the First Nations, Métis and Inuit Advisory Committee for the term November 15, 2022 to November 14, 2024.

e. French as a Second Language Advisory Committee

Nominees

Joshua Glover - declined  
Jenny Leahy - accepted  
Kevin MacKenzie - declined  
Mary Ann Martin - declined  
Kathleen Tanguay - declined

Jenny Leahy was acclaimed as the trustee representative on the French as a Second Language Advisory Committee for the term November 15, 2022 to November 14, 2024.

f. Accessibility for All Committee

Nominees

Mike Ayotte - accepted

Joshua Glover - accepted

Kevin MacKenzie - declined

Mike Ayotte was elected as the trustee representative on the Accessibility for All Committee for the term November 15, 2022 to November 14, 2024. .

12. R.A. Destroying of the Ballots.

**MOTION:** Moved by Kathleen Tanguay, seconded by Mary Ann Martin  
that the ballots be destroyed.

Carried.

**C. Future Meetings and Events:**

The Board Chairperson reminded the trustees to make note of the upcoming meetings as listed.

1. Board and Standing Committee Meetings

- a. Chairperson Committee Meeting, December 5, 2022, 4:30 p.m.
- b. Committee-of-the-Whole Meeting, December 5, 2022, 6:30 p.m.
- c. Regular Board Meeting, December 20, 2022, 6:30 p.m.  
(In-camera Session, 6:00 p.m.)
- d. Policy Development Committee Meeting, February 7, 2023, 6:30 p.m.

2. Other Committee Meetings.

- a. First Nation Métis Inuit Advisory Committee, December 6, 2022, 6:30 p.m.
- b. Student Council Liaison Committee, December 20, 2022, 4:15 p.m.
- c. STSCO Governance Committee, January 11, 2023, 3:00 p.m.
- d. Special Education Advisory Committee, January 19, 2023, 6:30 p.m.
- e. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
- f. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
- g. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.

- h. French as a Second Language Advisory Committee, April 26, 2023, 6:30 p.m.
- i. Audit Committee, TBA
- j. SAL Committee, TBA.

3. Board Events

- a. Mass for Deceased PVNCCDSB Community Members, November 23, 2022, 4:30 p.m., St. Peter-in-Chains Cathedral, Peterborough.
- b. Catholic Leadership Development Series, Session #2, December 1, 2022, 4:00 p.m.
- c. 2023 OCSTA Trustees Seminar, January 20-21, 2023, Marriott Toronto Airport & Conference Centre.

**D. Conclusion:**

1. Closing Prayer

Kevin MacKenzie, Chairperson of the Board, requested that Bishop Daniel Miehm lead everyone in a closing prayer.

2. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy that the meeting be adjourned at 5:07 p.m.

Carried.

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Kevin MacKenzie  
Board Chairperson

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Joan Carragher  
Director of Education, Secretary-Treasurer  
per M.K.