



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, October 25, 2022, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – Linda Ainsworth, Loretta Durst, Madelyn Gaskell (Junior Student Trustee), Jenny Leahy, Braden Leal (Chairperson), Kevin MacKenzie, and Siobhan Marie (Senior Student Trustee).

Administration – Jeannie Armstrong, Joan Carragher, Alyssa Cymbalista, Jonathan Di Ianni, Isabel Grace, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

Regrets: Helen McCarthy

A. Call to Order of the Open Meeting:

The Board Chairperson Braden Leal called the meeting to order at 6:30 p.m. and welcomed guests and media who had joined online. Julianne Charette, Principal at St. Catherine Catholic Elementary School was acknowledged as the principal representative who was present in the boardroom.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, was invited by the board chairperson to lead a daily examen and open the meeting with prayer.

2. Land Acknowledgement

Braden Leal, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was played.

4. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Jenny Leahy
that the Agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the September 27, 2022 Regular Board Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
that the minutes of the September 27, 2022 Regular Board
Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- Congratulations to incumbent trustees, Jenny Leahy, Loretta Durst, and Kevin MacKenzie on their re-election as trustees for Peterborough County, Peterborough City, and Municipality of Clarington.
- Congratulations to newly elected trustees: for Northumberland County, Kathleen Tanguay; for City of Kawartha Lakes, Mary Ann Martin; for Peterborough City, Mike Ayotte; for Clarington, Joshua Glover.
- Congratulations to all candidates who put themselves forward to run for public office to represent and support Catholic education.
- Congratulations to Isabel Grace, Superintendent of Business, Finance and Facilities Services on the announcement of her retirement. We thank her for her 17 years of service to our board.
- Many extra-curriculars are back up and running in schools including basketball, volleyball, football, tennis, soccer, golf, 3-pitch, cross-country, rugby, Terry Fox fundraisers, Masses including Thanksgiving Masses across the system and at

the Catholic Education Centre, secondary parent teacher interviews.

- Gratitude was extended to all staff who coach and facilitate the many activities and opportunities available to students throughout the year.
- Father Paul Massel has begun his board-wide weekly online prayer service each Wednesday.
- A system-wide professional activity day was held on October 24, 2022 with a focus on Catholic School Improvement Plans for Student Achievement and Well-being, Equity and Numeracy.
- The Staff Census Data Survey has been launched and so far there has been a 66% completion rate. The data will be used to better understand and strategically address any systemic barriers that staff may face in board workplaces.
- The Ontario Government launched a direct financial support for families. An online application for a payment of \$200 per child, or \$250 per child with special education needs, is now available until March 31, 2023.
- EQAO released highlights of results from the 2021-2022 school year Ontario Secondary School Literacy Test, Grade 9 Assessment of Mathematics, and the Primary and Junior Division Assessments of Reading, Writing and Mathematics. Board results will be released in the coming days and will be shared publicly very soon after.
- The Right to Read Report was released in February, 2022 by the Ontario Human Rights Commission. We are committed to providing assistance to our youngest readers who are receiving increased literacy supports and interventions. Revised elementary language and French curriculum and the de-streamed Grade 9 English course will be implemented in September, 2023.
- New requirements from the Ministry will begin in 2023-24 to have year two Kindergarten to Grade 2 students screened for reading twice per school year using recommended evidence-based early screening tools.

Joan Carragher invited questions and comments from the trustees at the conclusion of her report.

2. Report from the Student Trustees.

Senior Student Trustee, Siobhan Marie and Junior Student Trustee, Madelyn Gaskell, gave the Student Trustee report which included the following highlights:

- Congratulations on the re-election of Trustees Durst, Leahy, and MacKenzie and best wishes to the trustees who are not returning in the next term.
- Truth and Reconciliation activities took place throughout the schools.

- Congratulations to St. Peter Catholic Secondary School who raised \$27,000 in their recent Terry Fox Fundraising Campaign.
- With guidance from schools, senior students have begun to prepare for post-secondary applications.
- Halloween activities are approaching at the end of the month with scary movies, haunted hallways, pumpkin carving and other spirit week activities.
- Both student trustees were able to attend the OSTA-AECO Fall Conference and the professional development was outstanding with excellent guest speakers.
- Preparations are underway for the board-wide “Voices that Empower” student leadership retreat being planned for December 2, 2022.

Siobhan Marie and Madelyn Gaskell invited questions and comments at the conclusion of their report.

3. Report from the Communications Department.

Communications Officer, Alyssa Cymbalista shared the system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- The remarkable story of St. Anthony student, Shea Kerin, who has been featured in the latest Sick Kids Foundation Campaign, which recognizes extraordinary stories of its patients’ recoveries.
- United Way Campaign has reached 50% of the year’s fundraising goal.
- A day in the life series: Following a secondary and elementary principal through a typical day to highlight the work of our school administrators.
- National Day for Truth and Reconciliation events at PVNC to honour the survivors and lost children of the residential schools in Canada.
- Paige Rayne, student at Holy Trinity Catholic Secondary School and her artwork which was selected for the Visual Art Centre of Clarington’s 41st Juried Art Exhibition.
- Terry Fox marches held across the board raising money for cancer research.
- Bus Driver Appreciation Day – a video presentation was viewed. The video which was a compilation of messages from students that was posted to social media as an expression of students’ appreciation of their bus drivers.
- Communications Services recent Award of Distinction received at the Canadian Association of Communicators in Education (CACE) Conference for the creation and presentation of the ‘Everyday Hero Staff Recognition Program’.

At the conclusion of the report, Alyssa Cymbalista invited questions and comments from

the trustees.

C. Presentations:

1. Proposed Holy Trinity Catholic Secondary School Excursion to France and Italy, March 6-14, 2024.

Julie Selby introduced the team from Holy Trinity and gave an overview about the proposed excursion, including her endorsement of the trip. Principal Mark Joly and Teachers Paul Jacula and Amanda King, from Holy Trinity Catholic Secondary School, gave a presentation regarding their proposed excursion.

MOTION: Moved by Kevin MacKenzie, seconded by Linda Ainsworth that the proposed Holy Trinity Catholic Secondary School student excursion to France and Italy, March 6-14, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. Protecting the Environment: Updates on PVNCCDSB Environmental Programs.

Sheila Piggott, Superintendent of Learning and Sarah Taylor, Learning Consultant gave a power point presentation on the Environmental programs at PVNCCDSB. They noted that Learning Support Services make a report to the board twice per year to update trustees on environmental education plans and endeavours of the board, including the short and long term goals and the emerging themes and connections to curriculum. Long-term strategies for environmental education include alignment to new curriculum; classroom connections to the certification program, Indigenous education goals, and attention to embedding Faith and the witness to creation in environmental teaching.

The presenters were thanked for their presentation and trustees were invited to ask questions.

3. Providing Excellence in Teaching and Learning: Catholic Board Improvement Plan for Student Achievement and Well-being.

Superintendents Jeannie Armstrong, Jonathan Di Ianni, Sheila Piggott, and Julie Selby gave a presentation to the board about the creation of the Catholic Board Improvement Plan for Student Achievement and Well-being (CBIPSAW).

The presentation included background information about the process that was involved

in its creation through collaboration amongst central staff from a variety of departments and roles. Succinct goals were created to ensure that staff will identify with them and the learning actions are conducive to precise and personalized learning that will lead to attaining the goal. It was noted that there are equity goals in each pillar that are overarching and inform all the work that is done. The interactive CBIPSAW site that can be found on the board website was demonstrated.

The CBIPSAW was shared with schools in June and used to inform each school's Catholic School Improvement Plan for Student Achievement and Well-being. The school plan that is developed through school staff collaboration will be shared on each school's website during the week of November 1st.

At the conclusion of the presentation trustees had their questions answered by the superintendents.

D. Programs and Services:

1. Approval of the School Level Identification, Placement and Review Committees, 2022-2023.

MOTION: Moved by Linda Ainsworth, seconded by Jenny Leahy
that the Board approve the Identification, Placement and Review Committees as listed, for the 2022-2023 school year.

Carried.

E. Business, Finance and Governance:

1. Recommended Action from the Committee-of-the-Whole Meeting, October 11, 2022, Trustee Honoraria.

MOTION: Moved by Linda Ainsworth, seconded by Jenny Leahy
that the Board approve Honoraria for Board members as outlined in the following report for the period November 15, 2022 to November 14, 2023.

Carried.

2. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Braden Leal reported that all memoranda from the OCSTA has been shared with the Trustees.

In her Regional Report, Trustee Linda Ainsworth reported that there are upcoming seminars on November 23 and November 30 on the topics of Robert's Rules of Order and Trustee Conflict of Interest and registration information will be forthcoming by email from OCSTA.

F. Human Resources:

G. Policy Development:

1. Recommended Action from the Policy Development Committee Meeting, October 4, 2022.

MOTION: Moved by Kevin MacKenzie, seconded by Jenny Leahy

that the Board receive the report and recommendations from the Policy Development Committee dated October 4, 2022, for publication and implementation.

Carried.

H. Old Business:

1. Response to Board Delegation.

Braden Leal, Board Chairperson noted that the draft response to the delegation to the board was shared with trustees. The response will be delivered to the delegation following the board meeting.

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Board Chairperson, Braden Leal offered heartfelt congratulations to all candidates who ran campaigns in the trustee elections. Mr. Leal also extended congratulations to all of the winners who are now elected and who will be taking their seat at the Board table. He noted the importance of their role in Catholic Education and that public service is a great thing.

2. Committee Chairperson's Report:

- a. Accessibility for All Committee, October 13, 2022.
- b. Faith and Equity Advisory Committee, October 13, 2022.
Kevin MacKenzie reported on the discussions and presentations made the at the Faith and Equity Advisory Committee Meeting.
- c. Catholic Parent Engagement Committee, October 17, 2022.
Kevin MacKenzie reported that the committee heard a presentation about the Catholic Board Improvement Plan for Student Achievement and Well-being.
- d. Special Education Advisory Committee, October 20, 2022.

L. Future Meetings and Events:

1. Board Meetings:

- a. Inaugural Board Meeting and Mass, November 15, 2022, 4:00 p.m.
Large Boardroom, Catholic Education Centre.
- b. Regular Board Meeting Open Session, November 22, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Policy Development Committee, November 1, 2022, 6:30 p.m.
- b. Chairperson's Committee, November 7, 2022, 5:00 p.m.
- c. Committee-of-the-Whole, December 5, 2022, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. STSCO Governance, October 26, 2022.
- b. French as a Second Language Advisory Committee, November 9, 2022.
- c. Audit Committee, November 10, 2022, 6:30 p.m.
- d. Special Education Advisory Committee, November 17, 2022, 6:30 p.m.
- e. Student Council Liaison Committee, November 22, 2022, 4:15 p.m.
- f. First Nation Métis Inuit Advisory Committee, December 6, 2022, 6:30 p.m.
- g. Catholic Parent Engagement Committee, January 30, 2023, 6:30 p.m.
- h. Accessibility for All Committee, February 2, 2023, 1:00 p.m.
- i. Faith and Equity Advisory Committee, February 2, 2023, 6:30 p.m.
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. Board Retirement Celebration, November 4, 2022, 6:00 p.m., Holiday Inn, Peterborough-Waterfront, 150 George Street W., Peterborough.
- b. St. Paul Catholic Elementary School, Norwood – 50th Anniversary Celebration, November 5, 2022. (Doors open at 2:00 p.m., Mass at St. Paul’s Catholic Church, Norwood, 5:00 p.m.)
- c. Mass for Deceased PVNCCDSB Community Members, November 23, 2022, 4:30 p.m., St. Peter-in-chains Cathedral, Peterborough.
- d. Catholic Leadership Development Series, Session #2, December 1, 2022, 4:00 p.m.
- e. 2023 OCSTA Trustees Seminar, January 20-21, 2023, Marriott Toronto Airport & Conference Centre.

M. Conclusion:

1. Report from the In-camera Meeting, October 25, 2022.

MOTION: Moved by Loretta Durst, seconded by Kevin MacKenzie

that the Board approve the actions and the discussions arising from the October 25, 2022, in-camera session, as follows:

- A. Call to Order:
 1. Opening Prayer
 2. Motion to excuse Trustee Helen McCarthy.
 3. Motion for the Approval of agenda.
 4. There were no conflicts of interest declared.
 5. Approval of the September 27, 2022 Regular In-camera minutes.
- D. Business, Finance and Governance:
 1. OCSTA In-Camera Report.
- H. New Business
 1. Motion from the Expulsion Committee meeting, October 11, 2022.
 2. Motion regarding a Labour Relations Matter.
- I. Convening in Open Session:
 1. Closing Prayer.
 2. Motion to convene in Open Session.

Carried.

2. Trustee Matter.

Trustee Helen McCarthy joined the meeting remotely and gave remarks regarding her final board meeting, thanking all staff and especially Father Paul Massel, noting that she was honoured to have been a part of the PVNCCDSB Board of Trustees.

Director of Education, Joan Carragher thanked Trustee McCarthy for her service and noted that trustees who served in this term served at the most difficult time in the province's history.

Trustee Linda Ainsworth gave closing remarks regarding her tenure as trustee and remarked on the importance of the Board's work in Catholic education. In response, Joan Carragher, Director of Education noted that Trustee Ainsworth is well-respected throughout the province with her service on the Ontario Catholic School Trustees' Association Board of Directors and her presence will be missed by many.

Board Chairperson Braden Leal also gave closing remarks, noting that he came with service in mind four years ago and thanked his fellow trustees, past and present for giving a young man a fair chance at the board table.

Joan Carragher, Director of Education thanked Chairperson Leal for his service to PVNC, and for his pride and unique perspective as a graduate of PVNCCDSB. Mrs Carragher wished Braden a long and healthy life of service ahead, in years to come.

3. Closing Prayer

Trustee Linda Ainsworth led the closing prayer to end the meeting.

4. Adjournment

MOTION: Moved by Kevin McKenzie, seconded by Loretta Durst
that the open session meeting be adjourned at 8:38 p.m.

Carried.

Braden Leal
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.