



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, June 28, 2022, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Loretta Durst, Jenny Leahy, Braden Leal (Chairperson), Kevin MacKenzie, Siobhan Marie (Student Trustee), and Helen McCarthy.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Braden Leal called the meeting to order at 6:31 p.m. and welcomed all of the guests who had joined the meeting online as well as in person, including the vice-principal representatives, Becky Brady, from St. Catherine Catholic Elementary School and Lisa Heitzner, from St. Mary Catholic Secondary School.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, led a daily examen and opened the meeting with prayer.

2. Land Acknowledgement

Braden Leal, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

A video of the National Anthem was played.

4. Approval of the Agenda

MOTION: Moved by Jenny Leahy, seconded by Loretta Durst

that the Agenda be approved.

Carried.

5. Declarations of Conflicts of Interest

Trustee Kevin MacKenzie declared a conflict of interest with agenda item E.1, Recommended Actions from the Committee-of-the-Whole Meeting, June 13, 2022.

6. Approval of the Minutes of the May 24, 2022 Regular Board Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
that the minutes of the May 24, 2022 Regular Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- Acknowledged and welcomed the CUPE staff members who joined online and who were present at the board meeting.
- Welcomed new trustee, Jenny Leahy to the board table and thanked her for joining the Board of Trustees.
- May 30 to June 3 was National Accessibility Awareness Week. Events held in our schools emphasized the importance of accessible environments for students and staff.
- The Canadian Catholic School Trustees Conference took place on June 2 in a virtual format. Guest speaker Spencer West delivered a message to focus on abilities and Cardinal Lacroix spoke about the role of synodality in our lives.
- Attended the OECTA retirement dinner and celebrated the PVNC President, Kelly McNeely who retires at the end of the school year and thanked Ms. McNeeley for her service as teacher at PVNCCDSB and the leadership role she held in the last few years.

- We look forward to the secondary graduations this week when approximately 1,000 secondary students across the system will celebrate their achievements in person.
- Wished everyone a safe, restful, and peaceful summer

Joan Carragher invited questions and comments from the trustees at the conclusion of her report.

2. Report from the Student Trustee, Siobhan Marie.

Student Trustee Siobhan Marie gave the Student Trustee report which included the following highlights:

- Student involvement continued in all of the secondary school with impressive participation. Recently there have been a number of outdoor activities such as the Fun in the Sun Day held at St. Thomas Aquinas Catholic Secondary School.
- Many of the secondary schools held athletic banquets to celebrate student athletes and team accomplishments.
- The students at St. Peter Catholic Secondary School look forward to presenting Grease next year, which will be their first musical production in three years.
- The Student Council Liaison Committee (SCLC) decided that they will continue to have meetings in person next year, but host virtual meetings when necessary, due to weather.
- The handbooks from the Voices that Accompany speaker series was an accomplishment by the committee this year and can be viewed on the board website.
- SCLC members who were graduating said good-bye at their last meeting tonight and we welcomed the in-coming members who will join the committee for the next two years.
- Attended the Ontario Student Trustees' Association (OSTA-AECO) spring conference in Toronto with incoming Junior Trustee, Madelyn Gaskell.
- Siobhan Marie has been announced as the Policy Coordinator for OSTA-AECO for the 2022-2023 school year. This is a provincial leadership role in which she will work to further elevate the voice of students across the province.
- Expressed sincere thanks to the trustees and administration for a year in which a great deal has been learned. The student trustees look forward to continuing next year and working with everyone again.

Siobhan Marie invited questions and comments at the conclusion of her report. The trustees congratulated Siobhan Marie on her leadership and for taking on the policy coordinator position with OSTA-AECO.

3. Report from the Manager of Communications.

The Manager of Communications, Galen Eagle shared system achievements from all areas of the board which included the following highlights and initiatives from the PVNC Inspires newsletter:

- #PVNCInspires newsletter for June has been posted. Follow the hashtag to see the wonderful events that happen in our schools each day.
- A Celebration of Special Olympians was recently held at St. Peter Catholic Secondary School which included a torch run and track and field games. The event was a touching tribute that honoured the participants organized by Ernie Ellement, Educational Assistant at St. Peter Catholic Secondary School.
- Queen's University awarded St. Stephen Catholic Secondary School teacher, Jennifer Clark teacher with the Baillie Award for Excellence in Secondary School Teaching. Former St. Stephen student, Cheyenne Kammerer, who graduated from Queen's this June nominated Ms. Clark.
- St. Mary Catholic Elementary School planted 100 trees in an effort to improve the urban canopy in Lindsay, Ontario. Patricia Apac's Grade 3/4 class was honoured by the Kawartha Lakes Environmental Advisory Committee with the 'Environmental Hero of the Year' award.
- Holy Cross Catholic Secondary School graduate, Liam Doris, has received the Schulich Leader Scholarship from Queen's University. The award is a \$100,000 scholarship to pursue an engineering degree. Liam plans to pursue a career in farming technology.
- Since its inception, the board has recognized 65 'Everyday Heroes' throughout PVNCCDSB. The program will begin again in the fall to recognize staff who go above and beyond in their daily work at PVNCCDSB.

At the conclusion of his report, Galen Eagle invited questions and comments from the trustees. The trustees commended the work on the Everyday Hero campaign and recognized the importance of celebrating fellow colleagues in their work.

C. Presentations:

1. R.A. St. Stephen Catholic Secondary School Excursion to Italy, March 9-17, 2023.

Superintendent Julie Selby introduced Trevor Poechman, Principal of St. Stephen Catholic Secondary School and Angela Richardson, Teacher from St. Stephen Catholic Secondary School. Julie Selby gave an overview of the proposed excursion and stated her support for the trip. Mr. Poechman and Ms. Richardson reviewed the itinerary, trip costs and insurances for the trip.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie

that the proposed St. Stephen Catholic Secondary School student excursion to Italy, from March 9, 2023 to March 17, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Los Angeles, California, USA, May 7-12, 2023.

Sheila Piggott, Superintendent of Learning gave an overview of the trip and introduced Jason Roberts, Principal of St. Mary Catholic Secondary School and Joel Kightly, Teacher at St. Mary Catholic Secondary School who was presenting in place of Emily Brown, Teacher at St. Mary Catholic Secondary School, due to illness. Mr. Kightly noted that this is the first time this trip has been conducted and the experiences will be focusing on the TV and Film industry and the connection to the Arts Specialist High Skills Major program. The group will be spending time in workshops and behind the scenes at film and television studios discovering how the industry functions.

MOTION: Moved by David Bernier, seconded by Jenny Leahy

that the proposed St. Mary Catholic Secondary School Student Excursion to Los Angeles, California, USA, from May 7-12, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Scotland, March 10-18, 2023.

Sheila Piggott introduced the proposed excursion and invited Jason Roberts, Principal at St. Mary Catholic Secondary School and Sean Carmichael, Teacher and Girls' Rugby Coach at St. Mary Catholic Secondary School to provide details of the trip.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth

that the proposed St. Mary Catholic Secondary School Student Excursion to Scotland, March 10-18, 2023, be approved in principle and that the trip will include mandatory insurance for all

travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Boston, Massachusetts, USA, April 20-23, 2023.

Sheila Piggott gave a brief overview of the excursion and asked Jason Roberts, Principal at St. Mary Catholic Secondary School to provide more details. The trip organizer, Tania Earle, Teacher at St. Mary Catholic Secondary was not available for the presentation. It was noted that this trip was approved prior to the COVID-19 pandemic and was cancelled in the spring of 2020.

MOTION: Moved by David Bernier, seconded by Loretta Durst

that the proposed St. Mary Catholic Secondary School student excursion to Boston, Massachusetts, USA, April 20-23, 2023, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

D. Programs and Services:

E. Business, Finance and Governance:

1. Recommended Actions from the Committee-of-the-Whole Meeting, June 13, 2022.

- a. 2022-2023 Budget

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy

that the 2022-2023 Consolidated Expenses Budget, in the amount of \$204,977,928 be approved as presented.

Carried.

- b. Amendments to Board By-laws.

There was further discussion about making additional adjustments to Part 3, Trustees, section 3.1, Number of Trustees, Powers and Duties, sub-section (e).

MOTION: Moved by Linda Ainsworth, seconded by Loretta Durst
that the Board By-laws be amended to delete the wording under Part 3, Section 3.1, sub-section (e), number (i) and replace with “inspired by the Gospel, promote and protect publicly funded Catholic education and serve with faith, commitment and compassion.”

Carried.

MOTION: Moved by Linda Ainsworth, seconded by David Bernier
that the revisions to the Board By-laws, as recommended by the trustees and legal counsel, be adopted as amended.

Carried.

2. Appointment of the Student Trustees, 2022-2023.

MOTION: Moved by Kevin MacKenzie, seconded by Jenny Leahy
that Madelyn Gaskell, student at Holy Cross Catholic Secondary School, be appointed the Junior Student Trustee for a one-year term, August 1, 2022 through July 31, 2023;
and,
that Siobhan Marie, student at St. Thomas Aquinas Catholic Secondary School, be appointed the Senior Student Trustee for a one-year term, August 1, 2022 through July 31, 2023.

Carried.

3. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Braden Leal reported that the Stephen Lecce has been re-assigned to the portfolio of Ministry of Education and has been congratulated by the OCSTA. Braden Leal thanked all of the provincial candidates that ran in the election.

Braden Leal reported that he attended the Canadian Catholic School Trustees' Association virtual conference on June 2 and enjoyed listening to keynote speaker, Spencer West.

In her Regional Report, Linda Ainsworth, reported that she has received information

regarding the OCSTA Fall Regional Meetings being held in September.

MOTION: Moved by Linda Ainsworth, seconded by Loretta Durst
that Trustees wishing to do so, be authorized to attend the OCSTA Fall
Regional Meeting in Kemptville, Ontario, on September 22, 2022.

Carried.

Linda reviewed the discussion questions that will be part of the agenda at the fall meeting. These questions will be examined further and a response developed at the beginning of September by senior administration and the trustees.

4. STSCO Governance Committee, Open Session Report, June 1, 2022.

Braden Leal, Board Chairperson, reported that expenditures by the end of the year are expected to exceed budget by 0.4 per cent. It was noted that additional funding related to COVID cleaning protocols had reduced the deficit. Without the provided funding, the deficit would be close to 3.0 per cent.

Proposed adjustments to bell times at Notre Dame Catholic Elementary and St. Michael Catholic Elementary families have resulted in a concern of childcare availability in the morning for those schools. A survey of the parent community will determine needs and the possibility of establishment of before and after school care for those communities.

F. Human Resources:

1. Joint Health and Safety Committee Semi-Annual Report.

Stephen O'Sullivan, Superintendent of human Resource Services reviewed the Semi-Annual Report which gave the highlights of the committee's accomplishments over the last six months as well as the goals and priorities for the coming school year.

MOTION: Moved by Kevin MacKenzie, seconded by Jenny Leahy
that the Joint Health and Safety Committee Semi-Annual Report to the
Director of Education, dated June 8, 2022, be received.

Carried.

G. Policy Development:

H. Old Business:

I. New Business:**J. Bring Forward:****K. Information Items:**1. Correspondence from the Ontario Student Trustees' Association (OSTA-AECO)

Correspondence from OSTA-AECO announcing the appointment of Student Trustee Siobhan Marie as the Policy Coordinator and OSTA-AECO Executive Council was acknowledged. Student Trustee Siobhan Marie was congratulated on this appointment.

2. Chairperson's Report

Board Chairperson, Braden Leal reported that he is excited to be attending an in person graduation ceremony on June 29th to celebrate graduates and their endurance through two years of uncertainty through the pandemic.

In recognition of Trustee David Bernier's decision to not run in the next election, Braden Leal thanked Mr. Bernier for this courageous leadership as trustee, vice-chairperson and chairperson of PVNCCDSB through his numerous years of service as trustee at PVNCCDSB.

Chairperson Leal acknowledged the announcement from Trustee Linda Ainsworth that she will not return as a trustee candidate in the fall election. Braden Leal thanked Mrs. Ainsworth for her continued dedication and service to PVNCCDSB and at the provincial level and noted her kindness towards him and Emmanuel Pinto when they joined the board in 2018.

3. Committee Chairperson's Report:

a. Catholic Parent Engagement Committee, May 30, 2022.

Kevin MacKenzie deferred the report to Director of Education, Joan Carragher, who spoke about plans to increase parent participation on the Catholic Parent Engagement Committee in the coming school year.

b. First Nation Métis and Inuit Education Advisory Committee, June 7, 2022.

Helen McCarthy gave an overview of a presentation that was received at the last committee meeting.

c. Special Education Advisory Committee, June 16, 2022.

Helen McCarthy reported that the Special Education Plan review has been undertaken and stated that the concern regarding excusal from meetings was noted

to the Special Education Advisory Committee.

L. Future Meetings and Events:

1. Board Meeting

- a. Regular Board Meeting Open Session, September 27, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, September 12, 2022, 5:00 p.m.
- b. Committee-of-the-Whole, September 12, 2022, 6:30 p.m.
- c. Policy Development Committee, October 4, 2022, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. First Nation Métis Inuit Advisory Committee, September 13, 2022, 6:30 p.m.
- b. Special Education Advisory Committee, September 22, 2022, 6:30 p.m.
- c. Student Council Liaison Committee, September 27, 2022, 4:15 p.m.
- d. Accessibility for All Committee, October 13, 2022, 1:00 p.m.
- e. Faith and Equity Advisory Committee, October 13, 2022, 6:30 p.m.
- f. Catholic Parent Engagement Committee, October 17, 2022, 6:30 p.m.
- g. French as a Second Language Advisory Committee, November 9, 2022, 6:30 p.m.
- h. Supervised Alternative Learning Committee (SAL), TBA.
- i. Audit Committee, TBA.

4. Board Events:

- a. Secondary School Graduation Ceremonies, June 29, 2022.
- b. OCSTA Fall Regional Meeting, Kemptville, ON, September 22, 2022.
- c. Catholic Leadership Development Series, Session #1, October 20, 2022.

M. Conclusion:

1. Report from the In-camera Meeting, June 28, 2022.

MOTION: Moved by Linda Ainsworth, seconded by Loretta Durst

that the Board approve the actions and the discussions arising from the June 28, 2022, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4. Approval of the May 24, 2022 Regular In-camera minutes and the May 25, 2022 Special In-camera meeting minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - 2. STSCO Governance Committee, In-camera Report.
- E. Human Resources:
 - 1. Staffing Update.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Trustee David Bernier led the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Kevin MacKenzie, seconded by Jenny Leahy that the open session meeting be adjourned at 8:35 p.m.

Carried.

Braden Leal
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.