



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, March 22, 2022, at 6:30 p.m. by Google Meet.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Loretta Durst, Braden Leal (Chairperson), Kevin MacKenzie, Siobhan Marie (Student Trustee), Helen McCarthy, and Emmanuel Pinto.

Administration – Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O'Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Braden Leal called the online meeting to order at 6:31 p.m.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, led a daily examen and opened the meeting with prayer.

2. Land Acknowledgement

Braden Leal, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was played.

4. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the Agenda be approved with the addition of item I.1, Trustee Matter.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the February 22, 2022 Regular Board Meeting.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the minutes of the February 22, 2022 Regular Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- In solidarity with those in Ukraine, there have been prayer services, masses, liturgies and fundraisers. A poignant video with recent images of the war and leaders united in hopes for peace in Ukraine was viewed.
- During the season of Lent there have been ongoing preparations for Easter and we look forward to the board-wide Faith Day on April 8th. "Building a Community that Accompanies" is the theme for this year and we look forward to welcoming Bishop Paul Andre Durocher who will be the keynote speaker.
- March 21, 2022, marked the first 'normal' return from March Break in two years and the lifting of mask mandates. It is estimated that on average across all of our schools 75 per cent of staff are choosing to continue to wear masks and approximately 35 percent of students continue to wear masks.
- The requirements of physical distancing and cohorting are no longer required and the vaccination mandates have been removed eliminating the need for unvaccinated staff to do weekly testing.
- There are several health measures still in place including the continuation of enhanced cleaning, hand sanitizing and respiratory etiquette and daily reporting of absences and the placement of additional hepa units provided by the Ministry of Education.

- Schools will maintain stock of masks, gloves, and sanitizer, however it is expected that the use of PPE will drop significantly. The board, through the Ministry of Education, will continue provide PPE and RATs as needed.
- The provision by the Ministry of Education of free menstrual products that was announced last year are being received at the schools this week.
- The Learning Recovery Action plan includes tutoring opportunities that will be available from April to July.
- The modernization of elementary science and destreamed secondary curriculum has been received and will be implemented in September 2022 and supports will be forthcoming to assist elementary and secondary teachers as they implement the new guidelines.
- A letter has been received from the Terry Fox Foundation noting four PVNCCDSB schools in the top 50 school fundraisers. Congratulations to St. Peter Catholic Secondary School who placed second overall in Ontario, and to Holy Trinity Catholic Secondary School who placed fourth. St. Mary Catholic Secondary School and Holy Cross Catholic Secondary School also placed 10th and 16th, respectively. Together, these schools raised \$76,311.
- Thank you to all of our schools who participated in fundraising for the Terry Fox Foundation and this very important cancer research.
- Finally this time of year begins the plans for next year including budget planning, board improvement planning and alignment with strategic priorities, staffing and administration recruitment.
- Thank you to all staff and students for flexibility, perseverance and resiliency as we continue to work through the challenges of the pandemic.

Following her report, Joan Carragher invited questions and comments from the trustees.

2. Report from the Student Trustee, Siobhan Marie.

Student Trustee Siobhan Marie gave the Student Trustee report which included the following highlights:

- Student returned this week after a much-enjoyed March Break.
- There have been many student-led activities this month at all of our secondary schools.
- St. Peter Catholic Secondary School held a Pancake Tuesday event providing breakfast to students.
- Many schools held events raising funds for the Red Cross campaign such as wearing yellow and blue in support of Ukraine.

- A display with artefacts in the main foyer at St. Peter Catholic Secondary celebrated 170 years in Catholic Education
- Holy Cross Catholic Secondary continue with healthy mindfulness quotes on the announcements and recently raised awareness for Down Syndrome with “Rock Your Socks Day”. Their council is getting ready for their annual live-streamed “Holy Cross Game Show”.
- St. Stephen Catholic Secondary continue to have family pizza days with Domino’s. The school has also continued to celebrate St. Stephen Royals of the month, where students are recognized for exemplary leadership and service in their school communities.
- International Women’s Day was celebrated at St. Stephen with students wearing purple at school.
- Positive and uplifting messages were written on sticky notes and posted on Grade Nine lockers at Holy Trinity Catholic Secondary School by Link Crew members.
- St. Thomas Aquinas Catholic Secondary School celebrated Ash Wednesday mass in person for the first time since the beginning of the pandemic. The school is holding a food drive for the duration of Lent.
- A project to purchase Indigenous Literature for St. Thomas Catholic Secondary School has been undertaken with a \$750 grant from the Rising Youth Foundation. The goal of the project is to educate and challenge students to be aware of misconceptions or stereotypes they hold about Indigenous literature and culture. The goal is to expand the program to all schools of the Board.
- This month at the Student Council Leadership Committee, held this afternoon, Manager of Information Technology, Sean Heuchert shared the student technology survey with the committee members.

Siobhan Marie invited questions and comments at the conclusion of her report.

3. Report from the Manager of Communications.

The Manager of Communications, Galen Eagle gave a presentation on the composition and communications plan for the newly developed staff recognition program that will launch at the end of March. The program entitled “Everyday Hero” was formed with the importance of being valued in a learning community in mind.

The objective of the program will be to feature two employees each week from April to June this year who are nominated through an online form as an everyday hero. The recognized employees will receive recognition and swag that is branded with the initiative’s logo. There are plans to evaluate the program and measure social media reach to determine if the program has added value and met the goals intended.

At the conclusion of his report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. Board Strategic Priority – Ensuring Equity: Board Update on Equity Initiatives.

Superintendent of Learning Jeannie Armstrong introduced Board Equity Advisory Mante Molepo who gave a slide show presentation to update trustees on the Equity Initiatives being undertaken at PVNCCDSB.

Mante Molepo reviewed the work that she has guided in the past year which has included review of policies and administrative procedures relating to equity and inclusive education, purchase of resources reflecting diversity, anti-black racism consultations, and professional development in the areas of leadership, anti-racism and anti-black racism. Professional development was also delivered with respect to Black History Month, which has included furthering education about changes to narratives throughout the year, beyond February. In addition, supports to educators and administrators on racism, equity, and inclusive education, supports to parent, in person visits to schools were also noted.

Following the presentation, Mante Molepo answered questions from the trustees.

2. Ensuring Equity: Student Census Data.

Jeannie Armstrong, introduced Learning Consultants Peter Bagnall and Sandra Connolly who gave a presentation on the collection and interpretation of the data from the recent student census and student synod discussions.

The data will help to shape the ways in which curriculum is delivered to students, identify ways to eliminate barriers to equitable education, and shape the board's pastoral plan.

The next steps with regard to student data collection are to communicate the results, use the data for equity planning and identify improvement areas. The next data collection will take place in the fall of 2022.

At the conclusion of the presentation, the presenters answered questions from the Trustees.

D. Programs and Services:

E. Business, Finance and Governance:

1. R.A. 2022 Trustee Determination and Distribution.

Superintendent of Business and Finance, Isabel Grace reviewed the report which outlined the rationale and formulae used to determine the number of trustees and their distribution in the various municipalities within the Board's jurisdiction.

MOTION: Moved by David Bernier, seconded by Emmanuel Pinto

that the distribution of trustees for the 2022 election remain unchanged from the 2018 election, with one representative to be elected from each of Peterborough County, Northumberland County, and the City of Kawartha Lakes, and two representatives elected from each of the City of Peterborough and the Municipality of Clarington;

and,

that in accordance with governing legislation, the decision of the Board concerning trustee determination and distribution for 2022 election purposes be summarized in an appropriate report and forwarded to the Ministry of Education and municipal election clerks by April 4, 2022.

Carried

2. R.A. Capital Project Tender Awards.

Superintendent of Business and Finance, Isabel Grace noted that large projects that are beyond the amount of one million dollars must be brought to the Board of Trustees for approval as they are beyond the purchasing authority limits of board senior administration.

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth

that the Board approve the following Roof Replacement tenders:

- 1) St. Catherine Catholic Elementary School in the amount of \$957,000 plus HST to Designed Roofing Inc.
- 2) Holy Cross Catholic Secondary School in the amount of \$1,432,903 plus HST to Blanchfield Roofing Co. Ltd.

Carried.

3. R.A. Education Development Charges By-law.

Superintendent of Business and Finance, Isabel Grace reviewed the report and the attached proposed by-law. There were minor changes noted from the original draft that was presented and the next steps in the process were noted.

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy that the Board enact and pass the by-law set out at Schedule “1” (with the date of Ministerial approval to be inserted in the second recital and with the expanded definition of the county at 1.E).

Carried.

MOTION: Moved by Kevin MacKenzie, seconded by Loretta Durst that the new by-law come into effect on April 4, 2022 and expire on April 3, 2027 (unless repealed on an earlier date).

Carried

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth
That the new non-residential education development charge be phased in as required under current regulations from the prior rate of \$.02 per square foot of gross floor area to a maximum of \$.14 per square foot of gross floor area as outlined in Appendix A.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
That the new residential education development charge be phased in as required under current regulations from the prior amount of \$62 per dwelling unit to a maximum of \$524 per dwelling unit as outlined in Appendix A.

Carried.

MOTION: Moved by Helen McCarthy, seconded by Emmanuel Pinto
That the education development charge on residential development be a uniform charge on all residential development.

Carried.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
That the Board levy an education development charge on both residential and non-residential development and that the percentage

of the growth related net education land cost that is to be recovered from non-residential development be 10%.

Carried.

MOTION: Moved by Emmanuel Pinto, seconded by Loretta Durst

That the Board determine that no further public meetings need to be held by the Board in regard to the proposed by-law since any changes in the form of by-law from that previously posted on the Board's website are clerical in nature.

Carried.

4. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson Braden Leal reported that communication from the OCSTA that are able to be shared have been forwarded to the trustees.

Trustee Linda Ainsworth gave a regional report and noted that the Ontario Prayer Breakfast, a Christian prayer service with special guests and stories of hope will be held on April 11, 2022 at 7:30 a.m. This is a virtual event and it is anticipated that leaders from various levels of government such as the Ontario Premier and Mayor of Toronto will attend.

Trustees were encouraged to register for the Canadian Catholic Trustees Association's Annual General Meeting, being held virtually this year on June 2 and 3. Spencer West, a social change advocate, will be a guest speaker.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

1. Trustee Matter

Board Chairperson Braden Leal invited Trustee Emmanuel Pinto to speak. Trustee Pinto read a letter of resignation to the trustees and the PVNCCDSB community in which he expressed his gratitude for the experiences during his term as trustee and that he will keep the board in his prayers.

The trustees and the Director of Education expressed their regrets for Trustee Pinto's decision to resign and compliments for his conviction of faith, leadership, and expertise as chairperson of the Policy Development Committee. They also extended their best wishes in his future work and gratitude for his integrity and service to the board.

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy that the letter of resignation from the Board of Trustees received from Emmanuel Pinto, effective March 23, 2022, be accepted, with regret.

Carried.

Trustee Emmanuel Pinto abstained from the vote.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Board Chairperson, Braden Leal read a prepared address to Trustee Emmanuel Pinto in response to his resignation. Chairperson Leal gave remarks to wish him well and thank him for his work at the Board for the last few years, commending him for his professionalism and resolve to the importance of Catholic Education.

2. Committee Chairperson's Report:

a) Catholic Parent Engagement Committee, February 28, 2022.

Trustee Kevin MacKenzie gave a brief report that plans for the upcoming May event are underway and that parent concerns were addressed regarding student safety.

L. Future Meetings and Events:

1. Board Meeting

a. Special Board Meeting Double In-camera Session, March 30, 2022, 6:30 p.m.

b. Board Meeting Open Session, March 22, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Policy Development Committee, March 29, 2022, 6:30 p.m.

b. Chairperson's Committee, April 4, 2022, 5:00 p.m.

c. Committee-of-the-Whole, April 4, 2022, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. Catholic Parent Engagement Committee, March 28, 2022, 6:30 p.m.
- b. STSCO Governance Committee, March 30, 2022, 3:00 p.m.
- c. Special Education Advisory Committee, April 21, 2022, 6:30 p.m.
- d. Student Council Liaison Committee, April 26, 2022, 4:15 p.m.
- e. French as a Second Language Advisory Committee, April 27, 2022, 4:30 p.m.
- f. Accessibility for All Committee, May 5, 2022, 1:00 p.m.
- g. Faith and Equity Advisory Committee, May 12, 2022, 6:30 p.m.
- h. First Nation Métis Inuit Advisory Committee, June 7, 2022, 6:30 p.m.
- i. Audit Committee, TBA
- j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

- a. Catholic Leadership Development Series – Session #3, April 21, 2022.
- b. Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting, Ottawa, ON, April 21-23, 2022.
- c. Catholic Education Week, May 2-6, 2022.
- d. Catholic Education Week, Province-wide Mass, May 4, 2022. 10:30 a.m. (virtual event)
- e. Catholic Student Leadership Awards, May 4, 2022, Holy Cross Catholic Secondary School.
- f. Catholic Parent Engagement Event, May 18, 2022, 6:00 p.m., Holy Cross Catholic Secondary School

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy
that the meeting move into in-camera session at 9:01 p.m.

Carried.

The meeting resumed in open session at 9:55 p.m.

M. Conclusion:

- 1. Report from the In-camera Meeting

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the Board approve the actions and the discussions arising
from the March 22, 2022, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Motion for the Approval of agenda.
 - 3. There were no conflicts of interest declared.
 - 4. Motion for the approval of the minutes from the February 22, 2022 Regular In-camera meeting.
 - D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - G. Old Business:
 - 1. Discussion of a motion from a previous Board Meeting.
- Motion to move into Open Session
Reconvened in close session.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Trustee Helen McCarthy led the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Kevin MacKenzie
that the open session meeting be adjourned at 9:59 p.m.

Carried.

Braden Leal
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.