



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, January 25, 2022, at 6:30 p.m. by Google Meet.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Loretta Durst, Braden Leal (Chairperson), Kevin MacKenzie, Siobhan Marie (Student Trustee), Helen McCarthy, and Emmanuel Pinto.

Administration – Jeannie Armstrong, Joan Carragher, Laurie Corrigan, Jonathan Di Ianni, Galen Eagle, Isabel Grace, Father Paul Massel, Stephen O’Sullivan, and Sheila Piggott.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Braden Leal called the online meeting to order at 6:34 p.m. and asked Father Paul Massel to lead the Daily Examen and begin the meeting with prayer.

1. Examen and Opening Prayer

Father Paul Massel, Board Chaplain and Faith Animator, led everyone in a daily examen and opened the meeting with prayer.

2. Land Acknowledgement

Braden Leal, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

Joan Carragher, Director of Education gave an introduction to the recording of the national anthem chosen for the meeting in celebration of Black History Month, which will begin on February 1st.

4. Approval of the Agenda

MOTION: Moved by David Bernier, seconded by Loretta Durst

that the Agenda be approved with the addition of item E.5,
STSCO Governance Committee Report.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the Minutes of the December 14, 2021 Regular Board Meeting.

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth
that the minutes of the December 14, 2021 Regular Meeting
be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Joan Carragher gave the Director's Report, which included the following points:

- Congratulations were extended to Superintendent Laurie Corrigan who has been named as the new Director of Education for the Catholic District School Board of Eastern Ontario, effective February 22, 2022. Gratitude was expressed for Laurie Corrigan's passion for equity, special education and Catholic education. The students, staff and senior team will miss her a great deal.
- Week of Prayer for Christian Unity was January 18-25. There were online events through the Diocese of Peterborough and due to the gathering restrictions, an event with Calvary church will be re-scheduled to May, during Catholic Education Week.
- \$1,741 was raised through our schools on our 'Toonies for Tuition' collection day. Our donation will be sent to the Canadian Catholic Schools Trustees Association and shows our community's willingness to support Catholic Education across our country.
- Remote learning began on January 5th. In preparation, January 3rd and 4th were non-instructional days, communications were sent to staff and parents and

resources were shared to assist staff with the delivery of remote learning.

- In-person learning resumed on January 17th.
- Participated in the ABCs of Back to In-person Learning, a live broadcast put on by the three Public Health Officers on January 13.
- PVNCCDSB facilitated distribution of Ministry provided staff N95 masks, Rapid Antigen Tests (RATs) for staff and students and 3-ply cloth masks for students.
- Absenteeism reporting for every school in the province is being published on a Ministry reporting site. The Ministry has indicated that reporting to parents will occur when absenteeism reaches 30% in a school. We will continue our daily work with the public health units and consider other factors including positive test results to determine communication with the school community or school closure.
- Two enhancements to the Ministry and public health measures have been taken by PVNCCDSB. They are the requirement for kindergarten students to wear masks and that principals will send communications if they receive voluntary disclosure of a positive PCR or RAT.
- January 31, 2022 is a Professional Activity Day and the end of the first half of the school year. Semester two will begin for secondary students on February 1 and best wishes are extended to all students for a successful second half of the school year.

Following her report, Joan Carragher invited questions and comments from the trustees.

2. Report from the Student Trustee, Siobhan Marie.

Student Trustee Siobhan Marie gave the Student Trustee report which included the following highlights:

- School has been taking place virtually but students have still been able to take part in student-led activities. Holy Cross Catholic Secondary School, St. Peter Catholic Secondary School and St. Thomas Aquinas Catholic Secondary School have been organizing “Week of Wellness” activities.
- Snowman building competitions have been organized by students at Holy Cross CSS and St. Mary CSS with categories to recognize Best Dressed, Coolest Snowman, and Best Snowman.
- St. Stephen Catholic Secondary School held a Family Pizza night with their local Domino’s and has developed a virtual tour of the school with future students in mind, making information about the school easy to access.
- Superintendent of Learning, Mrs Jeannie Armstrong presented the draft Equity Policy at the Student Council Liaison Committee meeting. The student members were invited to contribute to the student responsibilities section to further support student voice in the policy development.

- The Student Voice page on the PVNCCDSB website has been updated and now includes the “Being Creative: Voices that Accompany” student handbook. The next retreat in February will follow the theme of ‘Being Well’.
- Many of the secondary schools have been creating COVID safety awareness videos and resources. Students from St. Peter CSS have created instructional posters about wearing masks and St. Thomas Aquinas CSS students have an instructional video in the works.
- At the end of this quadmester, or semester for St. Thomas Aquinas CSS, many students continue to express their resilience, their optimism and anticipation for the months to come.

Siobhan Marie invited questions and comments at the conclusion of her report.

3. Report from the Manager of Communications.

The Manager of Communications, Galen Eagle shared system achievements from all areas of the board which included the following highlights and initiatives:

- The Communications department has begun to get ready for the next school year by assisting with the promotion of Kindergarten registration and Grade 8 information nights, held at the secondary schools.
- Schools have created virtual tours and videos for students to ‘visit’ online rather than attending in-person tours.
- Most advertising is online and specifically targeted. Advertisements on Facebook can be directed and targeted to specific groups located in specific communities.
- Advertisements for Kindergarten registration have been placed on local news sites, Facebook, Instagram and Tiktok.
- Online advertising is able to provide a great deal of analytics, allowing the department to evaluate the success of the campaign and the reach of the ads that resulted in visits to the website.
- Examples of classroom activities that have been shared on twitter were highlighted through the hash tag, #PVNCInspires. A daily visit on twitter demonstrates the wonderful things that are happening in PVNCCDSB schools each day.

At the conclusion of his report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:1. Catholic Board Improvement Plan for Student Achievement and Well-being (CBIPSAW).

Superintendents Jeannie Armstrong, Laurie Corrigan, Jonathan Di Ianni and Sheila Piggott presented the 2021-2022 Catholic Board Improvement Plan for Student Achievement and Well-being. The plan was created focusing on main themes which correspond with the strategic priority pillars: Being Creative, Being Well and Being Community. The CBIPSAW is a document that develops and guides the academic focus of the board, providing direction for the creation of the Catholic School Improvement Plans for Student Achievement and Well-being (CSIPSAW) that are developed in each school.

At the end of the presentation the team of superintendents answered questions from the trustees.

D. Programs and Services:**E. Business, Finance and Governance:**1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Braden Leal, Chairperson of the Board reported that information from OCSTA was shared with trustees and invited Trustee Linda Ainsworth to give a regional update. Linda Ainsworth gave highlights of the virtual Catholic Trustees Seminar held on January 14th. All presentations are posted on the OCSTA membership portal for trustees if they were not able to be in attendance.

2. Recommended Action from the Committee-of-the-Whole, January 10, 2022.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the Site Improvement and Renovations project at St. Paul
CES Norwood (2021-T-21) be awarded to Drain Brothers
Excavating Limited in the amount of \$1,125,737.11 plus HST.

Carried.

3. School Year Calendar, 2022-2023.

Stephen O'Sullivan, Superintendent of Human Resource Services gave a report on the 2022-2023 School Year Calendar consultation process and survey outcomes.

MOTION: Moved by David Bernier, seconded by Helen McCarthy

that the proposed Elementary and Secondary School Year Calendars for 2022-2023 (Option A) be approved and submitted to the Ministry of Education for approval, as required.

Carried.

4. Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, February 17-20, 2022.

MOTION: Moved by David Bernier, seconded by Helen McCarthy

that the student trustee be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Board Council Conference, being held virtually, February 17-20, 2022.

Carried.

5. Student Transportation Services of Central Ontario (STSCO) Governance Committee Report.

Board Chairperson, Braden Leal invited Isabel Grace, Superintendent of Business and Finance to give an overview of the STSCO Governance Committee meeting held on January 24, 2022. Topics from the meeting included budget status and planning for the 2022-2023 school year with a goal to mitigate current driver shortages.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Board Chairperson, Braden Leal extended his gratitude to Superintendent Laurie Corrigan for her years of service to PVNCCDSB and especially for being the voice of special education students. Chairperson Leal extended thanks to Dr. Thomas Piggott

for his ongoing work during the pandemic. In conclusion, Mr. Leal thanked the employees of PVNCCDSB for their continued hard work and dedication during the pandemic.

2. Committee Chairperson's Report:

a) Special Education Advisory Committee, January 20, 2022.

Trustee Helen McCarthy reported about student access to 'hot spots' to ensure equitable access to internet connectivity for remote learning and the recent 'Parent Café', an online meeting place for PVNCCDSB parents to share their experiences.

L. Future Meetings and Events:

1. Board Meeting

a. Board Meeting Open Session, February 22, 2022, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Policy Development Committee, February 1, 2022, 6:30 p.m.

b. Chairperson's Committee, February 7, 2022, 5:00 p.m.

c. Committee-of-the-Whole, February 7, 2022, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

a. Accessibility for All Committee, February 3, 2022, 1:00 p.m.

b. Faith and Equity Advisory Committee, February 10, 2022, 6:30 p.m.

c. Special Education Advisory Committee, February 17, 2022, 6:30 p.m.

d. Student Council Liaison Committee, February 22, 2022, 4:15 p.m.

e. Catholic Parent Engagement Committee, February 28, 2022, 6:30 p.m.

f. First Nation Métis Inuit Advisory Committee, March 8, 2022, 6:30 p.m.

g. STSCO Governance Committee, March 30, 2022, 3:00 p.m.

h. French as a Second Language Advisory Committee, April 27, 2022, 4:30 p.m.

i. Audit Committee, TBA

j. Supervised Alternative Learning Committee (SAL), TBA.

4. Board Events:

a. Catholic Leadership Development Series – Session #3, April 21, 2022.

- b. Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting, Ottawa, ON, April 21-23, 2022.
- c. Catholic Education Week, May 2-6, 2022.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by David Bernier, seconded by Linda Ainsworth

that the Board approve the actions and the discussions arising from the January 25, 2022, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Motion for the Approval of agenda with addition of item D.4, STSCO Governance Committee, January 24, 2022, In-camera Report.
 - 3. Linda Ainsworth declared a conflict of interest with item D.3, OCSTA In-camera Report.p
 - 4. Motion for the approval of the minutes from the December 14, 2021 Regular In-camera meeting.
- D. Business, Finance and Governance:
 - 1. School Operation Matter.
 - 2. Approval of recommended action from the Committee-of-the-Whole, January 10, 2022, In-camera meeting.
 - 3. OCSTA In-Camera Report.
 - 4. STSCO Governance Committee, January 24, 2022, In-camera Report.
- E. Human Resources:
- F. Other Urgent Matter:
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Trustee Emmanuel Pinto led the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy
that the open session meeting be adjourned at 8:18 p.m.

Carried.

Braden Leal
Board Chairperson

Joan Carragher
Director of Education, Secretary-Treasurer
per M.K.