



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING, held on Tuesday, November 24, 2020, at 6:30 p.m. at the Catholic Education Centre, Peterborough, Ontario.

PRESENT:

Trustees – Linda Ainsworth, David Bernier, Braden Leal, Kevin MacKenzie by Google Meet, Helen McCarthy by Google Meet, Eli McColl (Student Trustee), and Emmanuel Pinto by Google Meet.

Administration – Joan Carragher, Laurie Corrigan, Galen Eagle, Isabel Grace, Father Paul Massel, Tim Moloney, Michael Nasello, and Stephen O’Sullivan.

Recorder – Michelle Kennedy

REGRETS: Michelle Griepsma, Josh Hill (Student Trustee)

A. Call to Order of the Open Meeting:

In the absence of Board Chairperson Michelle Griepsma, Board Vice-chairperson David Bernier assumed the role of Chairperson and called the meeting to order at 6:32 p.m. and asked Father Paul Massel to lead the Daily Examen and open the meeting with prayer.

1. Examen

Father Paul Massel, Board Chaplain and Faith Animator, led everyone in a daily examen.

2. Opening Prayer

Following the examen, Father Paul opened the meeting with prayer.

3. Land Acknowledgement

David Bernier respectfully acknowledged that the Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

4. Singing of the National Anthem

The National Anthem was sung by Trustee Linda Ainsworth.

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth that Board Chairperson, Michelle Griepsma, be excused from the meeting.

Carried.

David Bernier welcomed the Principal representatives, Shelley Adair, Principal at Monsignor O'Donoghue Catholic Elementary School, Peterborough, Tammy Rutter, Principal at St. Mary Catholic Elementary and St. Pope John Paul II Catholic Elementary in Lindsay, and all visitors online.

5. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal that the Agenda be approved.

Carried.

6. Declarations of Conflicts of Interest

There were no of conflicts of interest declared.

7. Approval of the Minutes of the October 27, 2020 Regular Board Meeting.

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto that the minutes of the October 27, 2020 Regular Meeting be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising from the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Michael Nasello gave the Director's Report, including the following highlights:

- As we end our liturgical year, we get ready for advent and spread hope through care and compassion for others.

- We pray for the repose of the soul of Brett LeBlanc who tragically died this week. Brett was a graduate of St. Anthony Catholic Elementary and St. Mary Catholic Secondary. Condolences have been sent to the family and the President of Trent University on behalf of PVNC Catholic DSB.
- An Advent Mass was recorded this week, celebrated by His Excellency, Bishop Miehm. The mass will be shared in the PVNC Catholic community through the board YouTube channel and will be celebrated virtually by classrooms throughout the board.
- Mental Health leads, Jennifer Angelo and Amy Hamu with Board Chaplain Father Paul Massel will host “To Light a Candle”, an online event for the entire PVNC Catholic community on December 2 at 7 pm that will focus on the themes of advent, faith and wellness in pandemic times.
- First ever virtual Retirement Celebration was held on November 20th. Thanks were extended to those who helped to create and record the program for the 67 retirees.
- Toonies for Tuition collection will take place in our schools on November 27, 2020. Proceeds collected through the School Cash Online program will be forwarded to Canadian Catholic School Trustees’ Association.
- The board experienced its first COVID-19 outbreak, as defined by Public Health, at Holy Trinity Secondary School. Superintendents Tim Moloney, Stephen O’Sullivan, and Joan Carragher and Communications Manager Galen Eagle were commended for their support to the school and on the frontline, Mark Joly has calmly and confidently guided the school through an unsettling time.
- The second ‘quadrimester’ began on November 13. A great deal of work by central staff and school staff went into a smooth transition thanks to graciousness and patience of parents and students.
- Board staff took part in Faith Day activities on the November 12 PA Day which began with an online liturgy to celebrate those who have gone before from our PVNC Catholic community. The day continued with professional development activities relating to a Ted Talk by Pope Francis on Earth’s Ecology.
- The first part of the Student Leadership Retreat took place today with the student trustees leading the online session by hosting today’s and upcoming sessions for their peers.
- The next session in the Catholic Leadership Development Series will take place virtually on Thursday, November 27 and will focus on deep learning.

- The Board's Annual Meeting and election of officers will take place on Tuesday, December 1 at 4 p.m. followed by a celebration of the Eucharist at St. Peter-in-Chains Cathedral at 6:30 p.m. presided over by His Excellency, Bishop Daniel Miehm.

Following his presentation, Michael Nasello welcomed questions from the trustees.

2. Report from the Student Trustees.

Student Trustees Josh Hill and Eli McColl gave the Student Trustee report:

- As November ends, students realize the importance of health and safety, as washing hands, sanitizing, and wearing masks have become part of their basic routine
- Student leadership and school staff continue to promote school spirit as the new quadmester began this month
- During Caring and Safe Schools Week students reported many heartwarming events.
- At the Student Council Liaison Committee Meeting, Superintendent Mr. Moloney engaged with us about Bullying prevention and intervention and what we can do as student leaders to help our schools feel safe and ensure students feel welcome.
- The first session of the "Voices that Heal" student retreat series had Dr Joti Samra speak to us through Google Meet us about our mental health. She empowered us to check in on ourselves and others and impressed the importance of sleep, balance of home, work and school work, and friends.
- School communities continue to ignite hope for students, keeping everyone safe and engaging.

Following the report Eli McColl answered questions from the trustees.

3. Report from the Manager of Communications.

The Manager of Communications, Galen Eagle presented the board's newsletter for November and highlighted the following topics:

- Introduction of the student trustees, Eli Mcoll, Junior Student Trustee and Josh Hill, Senior Student Trustee who are working through challenging times to keep connected with students throughout the system.
- Announcement of Joan Carragher as Director of Education
- United Way Campaign – 75% of the board's goal has been met so far. There will

more communications to come to encourage all who can, to give.

- The first ever virtual retirement event took place with its Premiere on YouTube. At the time of the meeting, there were 450 views of the pre-recorded video, which will stay posted on the web through to the Christmas break.
- “We are all wonderfully made.” poster and messaging was launched during Safe and Caring school week. Posters have been delivered to the schools that iterate the message that all are welcome in PVNC Catholic communities, not just for one week, but always.

C. Presentations:

1. Update on Transition to Quadmester Two.

The Director of Education, Michael Nasello provided an update to the Board through a powerpoint presentation that updated trustees on the recent transition and shared planning for the transition in the next quadmester which ends on January 29. A transition survey will open for parents at the beginning of December which will take into account needs for the second half of the year. Mr. Nasello noted that there are currently 1,386 elementary students and 950 secondary students enrolled in the St. Thomas Aquinas Catholic Virtual School.

The Director also provided updates to graduate requirements. The EQAO literacy requirement has been waived for those who are scheduled to graduate in June, 2021 and the number of hours of community service has been reduced from 40 to 20 hours.

Following his presentation, Michael Nasello answered questions from the trustees.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees Association (OCSTA) Open Session Report.

Trustee Linda Ainsworth reminded trustees about the upcoming OCSTA Catholic Trustees Seminar scheduled for January 16, 2021, and reported on communications that were sent out by OCSTA regarding two private members’ bills about food education and Fetal Alcohol Spectrum Disorder training for educators.

2. Trustee Professional Development, OCSTA Virtual Catholic Trustees Seminar, January 16, 2021.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that Trustees wishing to do so, be authorized to attend the Ontario Catholic School Trustees Association (OCSTA) Virtual Catholic Trustees' Seminar on January 16, 2021.

Carried.

3. Recommended Action from Committee of the Whole, November 9, 2020: 2019-2020 Financial Variances and Transfers of Accumulated Surplus.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal
that the Board

- 1) Receive the variance report for the 2019-2020 fiscal year; and
- 2) Approve the noted transfers of Accumulated Surplus Available for Compliance in the chart contained below.

Carried.

4. Recommended Action from the Committee-of-the-Whole, November 9, 2020: Use of Accumulated Surplus in 2020-2021.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
that the Board authorize Administration to exceed the 2020-2021 approved budget for the expenses related to re-opening and operating during the COVID-19 pandemic, thereby increasing the in-year deficit to a maximum of 3% of operating expenses, and to advise the Ministry of Education as required.

Carried.

5. Recommended Action from the Audit Committee, November 12, 2020: 2019-2020 Annual Report of the Audit Committee.

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth
that the 2019-2020 Annual Report of the Audit Committee be received.

Carried.

6. Recommended Action from the Audit Committee, November 12, 2020: 2019-2020

Audited Financial Statements.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy
that the 2019-2020 audited financial statements be adopted as
presented.

Carried.

7. Use of Electronic Ballots for Annual Board Meeting Elections.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy
that the Board approve an exception to the Board By-laws governing
the election of officers and allow the use of electronic voting for the
purpose of elections at the Annual Board Meeting on December 1,
2020.

Carried.

F. Human Resources:

G. Policy Development:

1. Recommended Actions from the Policy Development Committee Meeting, November 17, 2020.

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal
that the Board receive the report and recommendations from the
Policy Development Committee dated November 17, 2020, for
publication and implementation.

Carried.

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Due to the absence of the Board Chairperson from the meeting, no report was given.

2. Amendment to Regulation 463/97, Meeting Attendance.

Michael Nasello, Director of Education brought the amendment to Regulation 463/97 to the attention of the trustees. Trustees were made aware that the amendments waive the requirement of attendance of the Director of Education and Board Chairperson to be physically present at a Board meeting.

3. Update from WE.

The Director of Education Michael Nasello noted articles in the agenda package which were received from Craig Keilburger with a note of gratitude for the boards' support in the past. The articles note independent reports and investigations conducted on the operations of the WE organization.

4. Committee Chairperson's Report:

a. Catholic Parent Engagement Committee, November 2, 2020.

It was reported that there has been increased parent participation in the meetings due to the ability to join the meetings virtually. Planning is underway for the annual event in May, 2021.

b. Special Education Advisory Committee, November 19, 2020.

Trustee Helen McCarthy reported on discussions that included an update on ventilation in schools, welcome to the newly announced Director of Education, Joan Carragher and review of the Equity and Inclusive Education policy.

L. Future Meetings and Events:

1. Board Meeting

a. Board Annual Meeting and Mass, December 1, 2020.

Meeting, 4:00 p.m. at the Catholic Education Centre.

Mass, 6:30 p.m. at St. Peter-in-Chains Cathedral, Peterborough.

a. Board Meeting Open Session, December 15, 2020, 6:30 p.m.

(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

a. Chairperson's Committee, December 7, 2020, 4:30 p.m.

- b. Committee-of-the-Whole, December 7, 2020, 6:30 p.m.
- c. Policy Development Committee, February 2, 2021, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. French as a Second Language Advisory Committee, November 25, 2020, 4:30 p.m.
- b. First Nation Métis and Inuit Advisory Committee, December 8, 2020, 6:30 p.m.
- c. Student Council Liaison Committee, December 15, 2020, 4:15 p.m.
- d. STSCO Governance Committee, January 13, 2021, 3:00 p.m.
- e. Special Education Advisory Committee, January 14, 2021, 6:30 p.m.
- f. Accessibility for All Committee, February 2, 2021, 1:00 p.m.
- g. Faith and Equity Advisory Committee, February 11, 2021, 6:30 p.m.
- h. Catholic Parent Engagement Committee, February 17, 2021, 6:30 p.m.
- i. Audit Committee, TBA.
- j. Supervised Alternative Learning Committee, TBA.

4. Board Events:

- a. Catholic Leadership Development Series – Session #2, November 26, 2020. (Virtual Event)
- b. Toonies for Tuition – Board-wide Fundraising Day, November 27, 2020.
- c. OCSTA Catholic Trustees’ Seminar, January 16, 2021.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth

that the Board approve the actions and the discussions arising from the November 24, 2020, in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Motion for the Approval of agenda.
 - 3. No conflicts of interest declared.
 - 4. Motions for the approval of the minutes from the October 27, 2020 Regular In-camera meeting and from the October 31, 2020, Special, Double In-camera meeting.

- D. Business, Finance and Governance:
 - 1. OCSTA In-Camera Report.
 - 2. Committee Chairperson's Report, Audit Committee, November 16, 2020.
- G. Old Business:
 - 1. Parent/Student Matter.
- H. New Business:
 - 1. Virtual/Physical School Transition.
 - 2. Update on Peterborough Parent Matter.
- I. Convening in Open Session:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Board Vice-chairperson, David Bernier concluded the open meeting with prayer.

3. Adjournment

MOTION: Moved by Braden Leal, seconded by Linda Ainsworth
that the open session meeting be adjourned at 7:30 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.