



# Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING, held on Tuesday, March 31, 2020, by teleconference.

**PRESENT:**

Trustees – Linda Ainsworth, David Bernier, Eveline Fisher (Student Trustee), Michelle Griepsma (Chair), Josh Hill (Student Trustee), Braden Leal, Kevin MacKenzie, Helen McCarthy and Emmanuel Pinto

Administration – Joan Carragher, Laurie Corrigan, Galen Eagle, Pepe Garieri, Isabel Grace, Father Paul Massel, Tim Moloney, Michael Nasello, and Stephen O’Sullivan.

Recorder – Michelle Kennedy

**A. Call to Order of the Open Meeting:**

The Board Chairperson, Michelle Griepsma, called the meeting to order at 7:06 p.m. and welcomed everyone. Tammy Rutter, Principal at St. Mary Catholic Elementary, Lindsay and St. Pope John Paul II Catholic Elementary, Lindsay was welcomed as the Principal/Vice-principal representative.

1. Examen

Father Paul Massel was invited to lead everyone in a daily examen.

2. Opening Prayer

Following the examen, Father Paul opened the meeting with prayer.

3. Land Acknowledgement

Michelle Griepsma, Board Chairperson, respectfully acknowledged that the Board Meeting was taking place with members on various treaty and traditional territories and also acknowledged that the Board Office is on the traditional territory of the Mississauga Anishinaabeg.

4. Singing of the National Anthem

Father Paul Massel was invited to lead everyone in the singing of the National Anthem.

5. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto  
that the Agenda be approved with the removal of item B.2, Report from the Student Trustees and the addition of item I.1, Student Trustee Elections.

Carried.

6. Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

7. Approval of the Minutes.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal  
that the minutes of the February 25, 2020 Regular Meeting be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

**B. Reports from the Office of the Director and Student Trustees:**

1. Report from the Director of Education, Michael Nasello.

Michael Nasello gave the Director's Report, including the following highlights:

- We keep in our prayers all who are affected by COVID-19 – those who are sick, have died and whose lives are affected.
- We give thanks for our leaders, essential workers and health-care workers
- We are reminded of Jesus' words from John's Gospel, "Do not let your hearts be troubled – Trust in God and trust in me."
- Ministry of Education announced today that the closure of schools will be extended to May 4<sup>th</sup>. At 5:00 p.m. today we received guidelines for the development of a Continuity of Learning program that will begin on April 6 for our students.

- Steps have been taken to prepare for the distance learning
  - Committee has been composed to work on our response.
  - Survey to parents to determine what technology and internet resources they have.
  - Teacher training materials ready to launch
  - HR dept is working with the unions to find ways for staff to exercise their distinctive roles of how to support our learners.
  - Looking at ways to support the needs of special learners.
  - Mental health workers are reaching out to support students and families in ways that they normally would.
  - Bi-weekly contacts with principals and vice-principals to keep them up to date as information becomes available.
  - Focus of the Continuity of Learning will be to keep students engaged in learning, to enable them to be promoted to the next grade, to be able to acquire credits they have begun, to complete graduation requirements.
- Lots of work to do and we are putting our full resources behind it to offer our best to the students and families of PVNC. A communication will be sent to all families in the next few days to inform them of the plan and how we will be proceeding.
- PVNC has been responding to health needs in the community. One thousand masks have been delivered to Peterborough Regional Health Centre. Staff have taken stock of medical-type supplies in our facilities and we will offer what will be of use, including the loan of hospital beds from the St. Thomas Aquinas Catholic Secondary School Medical Technologies program.
- We have sent a donation \$7500 to foodbanks in our regions. This amount is the equivalent of what schools would have spent on their breakfast programs during the closure so far. We will continue this donation in the weeks to come.
- 3D printers have been put to work to manufacture protective face shields worn by health-care workers.
- St. Peter Child Care Centre will be re-opened to provide child care for children of healthcare workers.
- Thanks to our senior team, managers and supervisors, principals and vice-principals, consultants and IT staff who are working on solutions for every need. Custodians worked to ensure the facilities are clean and continue to check on security of buildings.
- All staff are eager to re-engage our students and get the continuity of learning underway.

Following his presentation, Michael Nasello invited questions from the trustees. Michelle Griepsma offered her gratitude to all of the team at PVNC regarding the response so far.

**C. Presentations:**

1. R.A. Proposed St. Mary Catholic Secondary School Outdoor Education Excursion to Algonquin Park, September 22, 2020.

Pepe Garieri, Superintendent of Learning reviewed the information about the proposed excursion from St. Mary Catholic Secondary School. This excursion is a repeat of a trip previously approved by the Board, and therefore presented by the Superintendent as outlined in the Board Administrative Procedure.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth  
that the proposed St. Mary Catholic Secondary School Student Excursion to Algonquin Provincial Park from September 22, 2020, to September 25, 2020, be approved in principle and that the trip activities meet OPHEA guidelines for Outdoor Education.

Carried.

**D. Programs and Services:**

**E. Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

The Board Chairperson, Michelle Griepsma reported that the OCSTA Annual General Meeting and Conference has been postponed due to the COVID-19 pandemic. Registration fees will be returned to those who had committed to attending. The business part of the Annual General Meeting will proceed as required in the by-laws. The OCSTA Board Meeting portion of the program will proceed by teleconference and business will include updates to the by-laws to align with the Ontario Corporations Act to have the AGM by electronic means. More information will be shared with trustees following the OCSTA Board Meeting.

2. R.A. Annual Freedom of Information Report to the Information Privacy Commissioner.

Galen Eagle, Manager of Communications, presented background information on the Annual Freedom of Information Report that is submitted to the Information Privacy Commissioner each year by March 1st. This report is also a progress indicator of the Board's Freedom of Information Administrative Procedure and the Protection of Privacy Administrative Procedure. Galen shared general information which was given in the

report from PVNC for 2019 and included the number of information requests, the time required to complete the requests and the general topics of interest. Trustees were invited to ask questions about the report.

MOTION: Moved by Kevin MacKenzie, seconded by Emmanuel Pinto  
that the Annual Freedom of Information Report to the Information  
Privacy Commissioner be received by the Board.

Carried.

3. Update on Excursion Cancellations.

The Director of Education, Michael Nasello, gave an update on the status of the board-approved excursions that were scheduled through to July. He confirmed that all Category 4 and 5 excursions have now been cancelled, including the Holocaust Education Program that was to take place in July, 2020. A number of Category 3 excursions that have been approved by Superintendents are being reviewed and cancelled as necessary with booking deadlines in mind to ensure there are no loss of funds for the students.

4. Report on School Closure and Continuity of Learning.

Michael Nasello, Director of Education reported that following the Ministry's announcement to extend school closure for students to May 4, 2020, a memorandum to school boards from the Ministry of Education was received late this afternoon about the expectations of delivery of continuation of learning from home.

Board leadership will be working on a plan that will frame how education will happen for PVNC students beginning next week, until May 4 and beyond if required. A significant communication will be sent to our staff and families by the end of the week.

**F. Human Resources:**

**G. Policy Development:**

**H. Old Business:**

1. Follow up to Student Presentation on Environmental Sustainability.

Michael Nasello, Director of Education gave an update on work that has been done since the last Board Meeting when the group of students gave their Environmental Sustainability. Plans are underway to move the six recommended actions passed in February forward.

Planning for the system-wide Faith Professional Development Day in the fall are being made to relate themes in 'Laudato Si' and how it instructs us as a board in the teaching of our students. Also, discussions have taken place about plans for the green space on the north side of the Catholic Education Centre and the possible uses for employees of the Board Office and the students and staff of Holy Cross Catholic Secondary School.

**I. New Business:**

1. RA. Student Trustees Election Deadline

Student Trustee, Eveline Fisher explained that the closure of schools has made it difficult to navigate the process of determining the Junior Student Council Liaison Committee representatives for the following school year. The Junior Student Trustee is selected from the junior representatives by the SCLC. The Board's Administrative Procedure requires that the Junior Student Trustee Election take place prior to the end of April. Eveline brought forward a suggested recommended action to allow the delay of the elections to facilitate their coordination virtually.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth  
that for the current school year 2019-2020, the board approve an extension to the deadline for student trustee elections from April 30, 2020 to May 31, 2020.

Carried.

**J. Bring Forward:**

**K. Information Items:**

1. Chairperson's Report

The Board Chair, Michelle Griepsma thanked the Director of Education Michael Nasello and the senior team and all staff at the Catholic Education Centre for their work in organizing and planning through the school closure. A warm welcome and congratulations was extended to Superintendent Stephen O'Sullivan for his first meeting as a Superintendent of Learning.

2. Committees Chairpersons' Reports

There have been no Committee Meetings since the last Board Meeting of February 25, 2020.

**L. Future Meetings and Events:**

1. Board Meeting
  - a. Board Meeting Open Session, April 28, 2020, 6:30 p.m.  
(In-camera Session, 6:00 p.m.) – to be held by teleconference
  - b. Special Joint Board Meeting (PVNC and KPR), May 5, 2020, 6:30 p.m.  
(Education Development Charges By-law) – using live streaming technology
2. Board Standing Committee Meetings: (Listed in chronological order.)
  - a. Chairperson's Committee, April 14, 2020, 4:30 p.m. – to be held by teleconference
  - b. Committee-of-the-Whole, April 14, 2020, 6:30 p.m. – to be held by teleconference
  - c. Policy Development Committee, May 19, 2020, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.):
  - a. STSCO Governance Committee Meeting, April 15, 2020, 3:00 p.m.  
– to be held by teleconference
  - b. French as a Second Language Advisory Committee, April 15, 2020, 4:30 p.m.  
– to be held by teleconference
  - c. Special Education Advisory Committee, April 16, 2020, 6:30 p.m.  
– to be held by teleconference
  - d. Catholic Parent Engagement Committee Meeting, April 20, 2020, 6:30 p.m.  
– tentative – to be held by teleconference
  - e. Student Council Liaison Committee, April 28, 2020, 4:15 p.m.  
– to be held by teleconference
  - f. Faith and Equity Advisory Committee Meeting, April 30, 2020, 6:30 p.m.  
– to be held by teleconference
  - g. First Nation, Métis and Inuit Advisory Committee, June 2, 2020, 6:30 p.m.
  - h. Supervised Alternative Learning Committee Meeting, TBA.
  - i. Audit Committee Meeting, TBA.
4. Board Events:
  - a. Toonies for Tuition – Board-wide Fundraising Day, April 23, 2020. – postponed
  - b. St. Catherine Catholic Elementary School 25th Anniversary Celebration, April 28, 2020, 10:00 a.m. – postponed
  - c. OCSTA 2019-2020 AGM and Conference, Ottawa, April 30-May 2, 2020. –

- postponed
- d. Catholic Education Week, May 3-9, 2020.
  - e. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 6, 2020.
  - f. CPEC Parent Engagement Event, Craig Kielburger, “The World Needs Your Kid: How to Raise Children Who Care and Contribute”, Holy Trinity Catholic Secondary School, May 20, 2020, 6:30 p.m. – tentative
  - g. CCSTA 2019-2020 AGM and Conference, Collingwood, ON, June 4-6, 2020. – cancelled.

## **M. Conclusion:**

### 1. Report from the In-camera Meeting

MOTION: Moved by David Bernier, seconded by Helen McCarthy

that the Board approve the actions and the discussions arising from the March 31, 2020, regular in-camera session, as follows:

- A. Call to Order: The in-camera meeting was called to order at 6:05 p.m.
  - 1. Opening Prayer
  - 2. Motion for the Approval of agenda.
  - 3. Declaration of Conflict of Interest was made by Linda Ainsworth relating to item E.1, Ratification of Central Terms between OCSTA and OECTA
  - 4. Motion for the approval of the minutes from the February 25, 2020 Regular In-camera meeting.
- D. Business, Finance and Governance:
  - 1. OCSTA In-camera Session Report
  - 2. Teleconference with Minister of Education, Board Chairpersons and Directors of Education.
- E. Human Resources:
  - 1. Approval of the recommended action for the Ratification of the Central Terms Between OCSTA and OECTA as follows:
    - that the Peterborough Victoria Northumberland and Clarington Catholic District School Board ratify the central terms contained with the Memorandum of Settlement and attached Appendices, dated March 12, 2020, made between the Ontario Catholic School Trustees' Association (OCSTA) and the Ontario English Catholic Teachers' Association



(OECTA) and agreed to by the Crown. Further, that the approval of the ratification of the central terms be reported to OCSTA.

- F. Other Urgent Matter:
  - 1. Approval of a recommended actions from the Expulsion Committee meeting held on March 31, 2020.
- I. Convening in Open Session:
  - 1. Closing Prayer
  - 2. Motion to convene in Open Session at 6:58 p.m.

Carried.

2. Closing Prayer

The Board Chairperson, Michelle Griepsma called on Helen McCarthy who closed the meeting with prayer.

3. Adjournment

MOTION: Moved by Helen McCarthy, seconded by Braden Leal

that the meeting be adjourned at 8:25 p.m.

Carried.

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Michelle Griepsma  
Board Chairperson

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Michael Nasello  
Director of Education, Secretary-Treasurer  
per M.K.