



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR BOARD MEETING, held on Tuesday, December 17, 2019, in the Boardroom at 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees – Mmes. Linda Ainsworth, Michelle Griepsma, and Helen McCarthy.
Messrs. David Bernier, Josh Hill (Junior Student Trustee), Braden Leal, Kevin MacKenzie, and Emmanuel Pinto.

Administration – Mmes. Joan Carragher, Isabel Grace, and Dawn Michie.
Messrs. Tim Moloney, and Michael Nasello and Father Paul Massel

Recorder – Mrs. Michelle Kennedy

Regrets - Eveline Fisher (Senior Student Trustee)

A. Call to Order of the Open Meeting:

The Board Chairperson, Michelle Griepsma, called the meeting to order at 6:36 p.m. and welcomed everyone to the last meeting of the year, noting the presence of Principal Mary Cozzarini from Immaculate Conception Catholic Elementary School and Rebecca Brady, Vice-principal from St. Catherine Catholic Elementary School.

1. Examen

Michelle Griepsma invited Father Paul Massel to lead everyone in a daily examen.

2. Opening Prayer

Following the examen, Father Paul Massel opened the meeting with prayer.

3. Land Acknowledgement

Michelle Griepsma, Board Chairperson, respectfully acknowledged that the Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

4. Singing of the National Anthem

The National Anthem was sung.

5. Approval of the Agenda

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the Agenda be approved as amended, with the removal of item B.3, Report from the Manager of Communications, and with the correction of item A.7 b) to read, Approval of the Minutes of the December 3, 2019 *Annual* Board Meeting.

Carried.

6. Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

7. Approval of the Minutes.

a. MOTION: Moved by Braden Leal, seconded by David Bernier

that the minutes of the November 26, 2019 Regular Meeting be approved with corrections.

Carried.

b. MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto

that the minutes of the December 3, 2019 Annual Board Meeting be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Michael Nasello.

Michael Nasello gave the Director's Report, including the following highlights:

- Schools are fully immersed in the season of advent with Masses and celebrations, concerts, plays and involvement in acts of charity and social justice projects taking place in our schools.
- We continue to monitor the labour situation and its evolution and commit to keeping trustees, parents, staff and students informed as new announcements are made.
- The Board's Annual Meeting, Mass and Reception was held on December 3rd. Congratulations to Michelle Griepsma, re-elected as Board Chairperson and David Bernier, re-elected as Board Vice-chairperson. Congratulations to all trustees in their roles on various committees and their work in many aspects of our board.
- The Catholic Leadership Development Series continued on November 28 with a session on resiliency and good mental health practices presented by Kathleen Gratton from the School Boards' Cooperative Incorporated.
- The St. Mary Catholic Secondary School Choir known as the "Treblemakers" performed at the Diocesan Advent/Christmas celebration on December 5th at the Cathedral. Thanks are extended to them and the choir director. There were many compliments on their amazing talent!
- Best wishes to everyone in the PVNC community for a blessed Christmas and may we be mindful of and responsive to those who are in need.

Following his presentation, Michael Nasello invited questions from the trustees.

2. Report from the Student Trustees, Eveline Fisher and Josh Hill.

Josh Hill, Junior Student Trustee, gave a report to the Board of the activities which are taking place in secondary schools throughout the system:

- The true spirit of the season of Christmas is being shown through our schools as students celebrate Christmas Masses and take on successful initiatives like toy drives and food and clothing collections.
- St. Peter CSS has implemented a program for feminine products in washrooms. The program encourages girls to "take one when you need it, give one when you have an extra" and is making a positive change on an important issue.
- A recycled art project was held at St. Peter as an example of our Catholic social teachings and environmental concern. In particular, it brought awareness to the effects of pollution on the aquatic ecosystem.
- The Environmental SHSM program at St. Mary took training to receive their CPR Certification.
- Holy Trinity CSS held a Christmas Market to sell treats to raise funds for a variety of charities in the community.

- These activities and others have students keeping in mind our Catholic values and coming together in celebration of Jesus.

The student trustee then invited and answered questions from the trustees.

C. Presentations:

1. Proposed St. Peter Catholic Secondary School Excursion to Antigua, Guatemala, November 14-22, 2020.

Shannon Brady, Principal of St. Peter Catholic Secondary School introduced Kevin O'Neill, Teacher, and Aidan Murphy, Chaplaincy Leader, who then gave a presentation about the proposed social justice excursion to Guatemala. The group then answered questions from the trustees.

MOTION: Moved by Linda Ainsworth, seconded by Helen McCarthy
that the proposed St. Peter Catholic Secondary School excursion to Antigua, Guatemala, from November 14, 2020 to November 22, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip; and
that the excursion to the Pacaya volcano be omitted from the itinerary.

Carried.

2. Proposed St. Mary Catholic Secondary School Choral Music Excursion to Boston, Massachusetts, USA, April 17-19, 2020.

James Brake, Principal and Tanya Earle, Teacher, gave a brief presentation and answered questions about the proposed excursion to Boston.

MOTION: Moved by David Bernier, seconded by Braden Leal
that the proposed St. Mary Catholic Secondary School Choral Group excursion to Boston, Massachusetts, from April 17-19, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover

school board or principal rulings for cancellation of the trip.

Carried.

3. Proposed St. Mary Catholic Secondary School Excursion to Ireland and Scotland, March 12-21, 2021.

James Brake, Principal and Curtis Chornie, Teacher, gave an overview about the proposed excursion to Ireland and Scotland in March of 2021 and answered questions.

MOTION: Moved by David Bernier, seconded by Emmanuel Pinto

that the proposed St. Mary Catholic Secondary School excursion to Ireland and Scotland, from March 12-21, 2021, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Guarding Minds at Work Survey Presentation.

Joan Carragher, Superintendent of Human Resource Services noted that the title of the presentation was "Guarding Minds at Work" contrary to what was published in the agenda circulated (Guiding Minds). It was also noted that Kathleen Gratton from School Boards' Cooperative, Inc. was not in attendance for the presentation. The purpose of the survey was to gain information as a step towards the implementation of the National Standard of Psychological Health and Safety in the Workplace and as part of the Board's Be Well Strategy.

Joan Carragher distributed a handout and gave an oral overview of the overall results that were gleaned from the survey of PVNC employees conducted at the beginning of the 2019-2020 school year. The thirteen psychological factors on which the questions were based and the outcomes of the employee groups responses and their areas of concern were reviewed. Joan then gave an overview of the planned response to identified areas of concern. Part of the planned response will be to host focus groups to give opportunity for in-person and open-ended discussions about the results.

Overall, the results are very positive as they ranked above industry standard in all areas. The results demonstrate opportunities and identify areas where improvements can be made.

5. Director's Annual Report: 2018-2019.

Michael Nasello, Director of Education, distributed copies of the Director's Annual Report for 2018-2019 to the trustees and reviewed the contents of the report. The report summarizes the board's activities for the 2018-2019 school year.

MOTION: Moved by Kevin MacKenzie, seconded by Braden Leal

that the Annual Director's Report be received by the Board and submitted to the Ministry of Education, as required.

Carried.

D. Programs and Services:

1. Report on Proposed French Immersion Program at Holy Trinity Catholic Secondary School from the French as a Second Language Advisory Committee; and Deferred Recommended Action from the Committee-of-the-Whole, November 11, 2019.

Superintendent of Learning, Dawn Michie, distributed a report regarding the proposal of a French Immersion Program at Holy Trinity Catholic Secondary School. Dawn Michie reported that the topic was discussed at the French as a Second Language Advisory Committee (FSLAC) Meeting held on November 27, 2019. The committee reviewed various aspects of the potential implementation of a FSL program including course implementation options, staffing, cost of resources, enrolment considerations at Holy Trinity and St. Stephen, transportation, and benefits for students and families. The FSLAC has recommended that a secondary French Immersion program be established at Holy Trinity.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie

that the Board establishes a French Immersion program at Holy Trinity Catholic Secondary School for September 2020, beginning with Grade 9 and adding an additional grade in each successive year until full implementation is reached in September, 2023.

Carried.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

The Board Chairperson, Michelle Griepsma reported on OCSTA updates as follows:

- that the deadline to submit a story for the “Catholic Trustees on Catholic Education” 90th Anniversary project is December 20, 2019. Information was shared via memo from OCSTA. Trustees were asked to contact Galen Eagle, Manager of Communications if they were interested in pursuing the submission of a story.

2. Education Development Charges Process.

Isabel Grace, Superintendent of Business and Finance, gave a summary of her information report on the Education Development Charges Bylaw process. Her report included background information about what Education Development Charges (EDC) are and the six components that make up the process. Isabel informed the trustees about the requirement and purpose of the EDC Background Study and Eligibility Assessment as well as the Public Process. It is expected that the bylaw renewal process will meet timelines enabling the new bylaw to be passed by June, 2020. A public meeting to be jointly held with Kawartha Pine Ridge District School Board is tentatively scheduled for May 5, 2020.

3. Borrowing Resolution.

Isabel Grace, Superintendent of Business and Finance summarized the purpose of the Operating Line of Credit and the requirement of its renewal each year.

MOTION: Moved by David Bernier, seconded by Braden Leal

that the Board approve the Borrowing Resolution in support of the Operating Line of Credit in the amount of \$10,000,000.

Carried

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto

that the Board authorize the Chair and the Director to sign the credit amendment agreement with the Canadian Imperial Bank of Commerce.

Carried.

F. Human Resources:

1. Semi-Annual Report from the Joint Health and Safety Committee.

Joan Carragher, Superintendent of Human Resource Services presented the semi-annual report from the Joint Health and Safety Committee. Following the report, Joan Carragher answered questions.

MOTION: Moved by Linda Ainsworth, seconded by Emmanuel Pinto
that the Joint Health and Safety Committee Semi-annual Report to the Director of Education dated December, 2019, be received.

Carried.

G. Policy Development:

1. Recommended Actions from the Policy Development Committee Meeting, November 19, 2019.

It was noted that one of the recommended actions from the November 19, 2019 Policy Development Committee Meeting was erroneously omitted from the approval at the November 27, 2019 Board Meeting. David Bernier, Chairperson of the Policy Development Committee, brought forward the missed recommended action from the November 19, 2019 meeting for approval.

MOTION: Moved by David Bernier, seconded by Braden Leal
that the Policy and Administrative Procedure – #204 – Purchasing be deleted and the revised, newly formatted, Administrative Procedure – #610 – Purchasing, be received and posted under Directional Policy – #600 – Stewardship of Resources.

Carried.

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report

Board Chairperson, Michelle Griepsma stated she had no new information to report.

2. Trustees' Committees Reports

- a. French as a Second Language Advisory Committee, November 27, 2019.
- b. First Nation, Metis and Inuit Advisory Committee, December 10, 2019.

L. Future Meetings and Events:

1. Board Meeting

- a. Board Meeting Open Session, January 28, 2020, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee, January 13, 2020, 4:30 p.m.
- b. Committee-of-the-Whole, January 13, 2020, 6:30 p.m.
- c. Policy Development Committee, February 4, 2020, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. STSCO Governance Committee Meeting, January 15, 2020, 3:00 p.m.
- b. Special Education Advisory Committee, January 16, 2020, 6:30 p.m.
- c. Catholic Parent Engagement Committee Meeting, February 3, 2020, 6:30 p.m. (St. Mary Catholic Secondary School, Cobourg)
- d. Accessibility for All Committee Meeting, February 4, 2020, 1:15 p.m.
- e. Faith and Equity Advisory Committee Meeting, February 13, 2020, 6:30 p.m.
- f. Student Council Liaison Committee, February 25, 2020, 4:15 p.m.
- g. First Nation, Métis and Inuit Advisory Committee, March 10, 2020, 6:30 p.m.
- h. French as a Second Language Advisory Committee, April 15, 2020, 4:30 p.m.
- i. Supervised Alternative Learning Meeting, TBA..

4. Board Events:

- a. Ontario Catholic School Trustees' Association – Catholic Trustees Seminar, January 17-18, 2020, Delta Hotels by Marriott Airport.
- b. Toonies for Tuition – Board-wide Fundraising Day, April 23, 2020.

- c. OCSTA 2019-2020 AGM and Conference, Ottawa, April 30-May 2, 2020.
- d. Catholic Education Week, May 3-9, 2020.
- e. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 6, 2020.
- f. CPEC Parent Engagement Event, Holy Trinity Catholic Secondary School, May 20, 2020.
- g. CCSTA 2019-2020 AGM and Conference, Collingwood, ON, June 4-6, 2020.

M. Conclusion:

1. Report from the In-camera Meeting

MOTION: Moved by David Bernier, seconded by Kevin MacKenzie

that the Board approve the actions and the discussions arising from the December 17, 2019, regular in-camera session, as follows:

- A. Call to Order: The in-camera meeting was called to order at 6:06 p.m.
 - 1. Opening Prayer
 - 2. Approval of the agenda as presented.
 - 3. A declaration of Conflict of Interest was filed by Kevin MacKenzie with respect to agenda item E.1, Ratification of CUPE Local Collective Agreement.
 - 4. Approval of Minutes: Motions carried to approve the minutes from the November 26, 2019 Regular In-camera meeting and the November 26, 2019 Special In-camera meeting.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Session Report
- E. Human Resources:
 - 1. Motion carried to ratify the CUPE Local Collective Agreement dated September 1, 2019 to August 31, 2022.
 - 2. Update on OECTA potential labour disruption.
- F. Other Urgent Matter:
 - 1. Approval of recommended actions from the Expulsion Committee meeting held on December 17, 2019.
- I.
 - 1. Closing Prayer
 - 2. Motion to convene in Open Session at 6:32 p.m.

Carried.

2. Closing Prayer

The Board Chairperson, Michelle Griepsma, invited Linda Ainsworth to lead the prayer to close the meeting.

3. Adjournment

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal
that the meeting be adjourned at 9:34 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.