

Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, January 29, 2019, at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Calahndra Brake (Student Trustee), Michelle Griepsma, and Helen McCarthy.

Messrs. Braden Leal, Kevin MacKenzie, and Emmanuel Pinto.

Administration – Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, and Dawn Michie

Messrs. Galen Eagle, Tim Moloney, Michael Nasello and Fr. Paul Massel.

Recorder – Mrs. Michelle Kennedy.

REGRETS:

Mr. Dave Bernier and Miss Eveline Fisher (Student Trustee)

A. Call to Order of the Open Meeting:

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:55 p.m.

1. Examen

The Chairperson, Michelle Griepsma, asked Father Paul Massel to lead the Board of Trustees through the examen.

2. Opening Prayer

Following the Examen, Father Paul led the opening prayer.

3. Acknowledgement

Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

4. Singing of the National Anthem

The National Anthem was sung.

The Board Chairperson, Michelle Griepsma, welcomed the attending Principal representatives, Karan Leal, St. Patrick Catholic Elementary School, Peterborough and Shelley Adair, St. Catherine Catholic Elementary School, Peterborough.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal
that Trustee David Bernier be excused from the regular board meeting, open session.

Carried.

5. Approval of the Agenda.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
that the Agenda be approved as distributed.

Carried.

6. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

7. Approval of the Minutes of the December 18, 2018 Regular Meeting

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal
that the Minutes of the regular meeting of December 18, 2018, be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Michael Nasello gave the Director's Report, including the following highlights:

- A wish for a Happy New Year and prayers for all who are in need and for those in parts of the world who need justice and peace.
- A meeting with MPP Dave Smith took place with a tour of Immaculate

Conception Catholic Elementary School. We look forward to a tour of St. Mary Catholic Secondary School, Cobourg, scheduled in early February with MPP David Piccini.

- Meetings have taken place to enhance and strengthen exciting partnerships with Specialist High Skills Major programs throughout the Board and Peterborough Homebuilders' Association, the Boilermaker's Association and with Ontario Power Generation. There is an ongoing commitment to working together.
- January 27 marks the International Day of Remembrance of the victims of the Holocaust. The Spring/Summer course on Holocaust Studies is underway which will see 32 students participate.
- Minister of Education, Lisa Thompson recently gave presentations at CODE and OCSTA meetings and the government is busy reviewing 72,000 responses to the recent provincial education consultation.
- A meeting with His Excellency, Bishop Daniel Miehm and the Directors of Education within the Diocese of Peterborough will take place on January 31, 2019, to talk about issues of mutual interest.
- PVNC's collections for "Toonies for Tuition" resulted in a donation of \$3,340 for the Canadian Catholic School Trustees Association and will benefit Catholic Schools across Canada.
- February 20, 2019, is the PVNC United Way 'Put your Director to Work Day' – will be working as a Learning Commons Specialist at Good Shepherd Catholic Elementary School in Courtice.

At the conclusion of his report, Michael Nasello invited questions.

2. Report from the Student Trustees

Calahndra Brake, Student Trustee, gave a report to the Board of the activities which are taking place in secondary schools throughout the system:

- Fundraising efforts for the Humane Society and the Youth Emergency Shelter (YES) were held at St. Peter. At Holy Cross during exams, pizza was offered for sale with proceeds benefitting the Indigenous Cultural Exchange Group and their hosting of Gitxsan First Nation students in March.
- Grade 8 information nights were held at all of the secondary schools. These events included student and teacher participation and engagement to showcase school clubs, sports and various activities. The St. Thomas Aquinas Catholic Secondary School cast of the musical 'Back to the 80s' performed a 'flash mob' to promote the event.
- Mental health activities have been incorporated at many schools to highlight skills to

help with the stresses of exams. Holy Trinity held a Mental Health Week and a 'Cocoa and Cram' where students get extra help from teachers in areas they need it most while enjoying a cup of hot chocolate. St. Peter and St. Mary also held their own versions of this event. St. Thomas Aquinas held a similar event entitled 'Examuary'. At St. Mary Catholic Secondary, St. John Ambulance brought in therapy dogs to ease the stress. The Gr 9 students writing the EQAO assessment enjoyed breakfast wraps prepared by Gr 10 foods class students.

- Students from Japan have arrived and have been welcomed at St. Peter and Holy Cross.

Calahndra Brake then invited and answered questions at the conclusion of their report.

3. Report from the Manager of Communications, Galen Eagle

Manager of Communications, Galen Eagle reviewed his monthly electronic newsletter of system achievements and highlighted the following stories:

- A video about the 'Mentoring for All' initiative that has been implemented at the Board was shown, telling the story of two secretaries who have been matched as mentor and mentee.
- The donation of a statue of St. Martin to the school community at Ennismore by former trustee, Fergus Young. The statue was blessed by Bishop Miehm at a special school Mass held on January 17, 2019
- The United Way campaign has now wrapped up and the popular 'Put your Director to Work Day' will take place. The lucky winner was Ruth Teeninga, Library Commons Specialist at Good Shepherd who will receive a day off from the Director.
- Another installment in the SHSM video series which gives effective testimony of the benefits of the SHSM Construction Program. This video, with the other SHSM videos are posted on the Board's YouTube channel and are on the Board website.

C. Presentations:

1. R.A.: Proposed St. Mary Catholic Secondary School, Cobourg, PAD40 (Outdoor Activities Course) Excursion to Algonquin Park, September 24-27, 2019.

Tim Moloney, Superintendent of Schools, gave a brief presentation on the history of this excursion, the safety protocols and required certifications that the students require to participate in the proposed excursion.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the proposed St. Mary Catholic Secondary School, Cobourg, PAD4O (Outdoor Activities Course) excursion to Algonquin Park, September 24-27, 2019, be approved in principle and that the trip will meet OPHEA Guidelines for high risk activity.

Carried.

2. R.A.: Proposed St. Mary Catholic Secondary School, Cobourg, Boys' Rugby Team Excursion to Ireland, March 12-20, 2020.

Greg Conway, Teacher at St. Mary Catholic Secondary School, Cobourg and Principal Rob Majdell gave an overview of the school's boys' rugby program and the history of the team's tradition of taking yearly trips. Trustees were then invited to answer questions.

MOTION: Moved by Helen McCarthy, seconded by Kevin MacKenzie

that the proposed St. Mary Catholic Secondary School, Cobourg, Boys' Rugby Team excursion to Ireland, from March 12-20, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. R.A.: Proposed St. Peter Catholic Secondary School, Peterborough, Excursion to Cantando Music Festival, Whistler, BC, April 24-28, 2019.

Sherry Davis, Principal of St. Peter Catholic Secondary School and Teacher James Wright presented the proposed excursion to Whistler, British Columbia. Mr. Wright is experienced with travel with the band students, having taken many trips to destinations such as New York City and New Orleans. Trustees had an opportunity to ask questions.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the proposed St. Peter Catholic Secondary School, Peterborough, Excursion to Cantando Music Festival, Whistler, BC, from April 24-28, 2019, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Update on Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School Excursion to South Africa, March 9-24, 2019.

Holy Cross Principal, James Brake, was present to give an update on the progress towards the planned excursion to South African in March, 2019. This trip was approved at the regular board meeting held on June 26, 2018.

It was reported that fundraising efforts to date have resulted in a reduction of cost for the students who opted to fundraise of approximately \$660 each.

The trip is proceeding in partnership with Bishop Ryan Catholic Secondary School in Hamilton, who are sending six students on this trip. A teacher from Bishop Ryan CSS who has been on an Operation Wallacea trip in the past will be on the trip as well. It was noted that this trip has been approved by the Board of Trustees at the Hamilton-Wentworth Catholic District School Board.

5. Ontario Human Rights Commission Policy on Accessibility.

Anne Marie Duncan, Superintendent of Special Education gave a presentation to give focus and context to the key information from the Ontario Human Rights Commission Policy on Accessibility. The policy, which is over 100 pages in length, is a comprehensive document.

Ms. Duncan gave an overview of the following areas covered by the policy: legal framework, including the legal definition of disability; duty to accommodate; principles of accommodation; inclusive design; the accommodation process; dispute resolution; undue hardship, including cost, health and safety and exclusion; and preventing and responding to discrimination. There was discussion about the action that PVNC is already doing to address the Policy on Accessibility.

The trustees were invited to ask questions, which were addressed by Anne Marie Duncan.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson, Michelle Griepsma, gave a brief update on action taken in response to discussions about putting forward a resolution for consideration at the OCSTA Annual General Meeting in April, 2019, regarding the support of cybersecurity for all school boards. Michelle Griepsma read the proposed resolution which was prepared by Sean

Heuchert, Manager of Information Technology and Isabel Grace, Superintendent of Business and Finance. The trustees gave input and made adjustments to the wording of the resolution.

MOTION: Moved by Helen McCarthy , seconded by Braden Leal

that the resolution on the topic of Cybersecurity in Schools Boards, as presented at the Board Meeting on January 29, 2019, be sent to the Ontario Catholic School Trustees' Association for inclusion in the meeting package for consideration by the membership at the Annual General Meeting in April, 2019.

Carried.

Michelle Griepsma noted that all of the new trustees should now have access to the OCSTA update on google drive. She then reviewed the information recently distributed by OCSTA and shared with Trustees.

2. R.A. Holy Cross Catholic Secondary School Sports Complex Agreement.

Isabel Grace, Superintendent of Business and Finance, gave a brief summary of her report and the rationale for bringing forth the recommended action.

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy

that the Board of Trustees receive, in public session, the approved in-camera recommended action of November 27, 2018, regarding an agreement between the Corporation of the City of Peterborough and Peterborough Victoria Northumberland and Clarington Catholic District School Board regarding developing the Holy Cross CSS sports field.

Carried.

3. STSCO Governance Meeting Report.

Michelle Griepsma, Board Chairperson, reported on the proceedings and outcomes from the STSCO Governance meeting, open session, held on January 8, 2019.

At present the budget is slightly over-spent due to purchases of extra computer hardware and bus identification tags for young riders. Expenses will continue to be monitored.

The consortium continues to work towards gaining efficiencies in route design and further review factors such as bell times or changes to traffic control, sidewalks, etc. will be studied.

Michelle Griepsma and Isabel Grace, Superintendent of Business and Finance then responded to questions.

4. Trustees' Report, Ontario Catholic School Trustees' Association Seminar, January 18-19, 2019.

Linda Ainsworth gave an overview of the proceedings of the OCSTA Seminar that took place on January 18 and 19, 2019. She reported on her attendance at a Panel Discussion on Labour Relations, a presentation by Dr. Mark McGowan about the history of Catholic schools, and a presentation by David Colette on 'Millenials'.

MOTION: Moved by Kevin MacKenzie, seconded by Helen McCarthy

that the board meeting curfew of 9:30 p.m. be extended to 9:45 p.m.

Carried.

Michelle Griepsma encouraged trustees who could not attend to log in to the member's portal of the OCSTA site to access recordings and slide decks from the event.

F. Human Resources:

1. R.A. School Year Calendar, 2019-2020.

Joan Carragher gave a presentation regarding the proposed the draft calendars for the secondary and elementary panels for the 2019-2020 school year. It was reported that there was an overwhelming response to the survey this year, which was posted on the Board website and invited consultation from parents, staff and community members. The calendar for 2019-2020 introduces a board professional development day prior to the first day of classes on September 3, 2019. Ms. Carragher invited and responded to questions from the trustees.

Consultation with Superintendents from Kawartha Pine Ridge District School Board and Trillium Lakelands District School Board was undertaken. The recommended PVNC calendars align with the calendars from the neighbouring boards.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy

that the proposed Elementary and Secondary School Year Calendars for 2019-2020 be approved and submitted to the Ministry of Education for approval, as required.

Carried.

G. Policy Development:

H. Old Business:**I. New Business:**

1. Report on Meeting with MPP David Smith, and School Visit to Immaculate Conception Catholic Elementary School.

The Director of Education, Michael Nasello reported on engagements with local members of provincial parliament that have taken place recently. On January 8, 2019, he was joined by Helen McCarthy and Braden Leal for a meeting with MPP Dave Smith and a tour of Immaculate Conception Catholic Elementary School. It was a positive experience and involved engaging and receptive conversations for all parties.

J. Bring Forward:**K. Information Items:**

1. Chairperson's Report.

Michelle Griepsma, Chairperson of the Board, made note of the importance of the meeting evaluations. Following the Board, Policy and Committee-of-the-Whole meetings trustees are asked to take time to fill out the google form and evaluate each meeting experience. This information is helpful and is reviewed at the end of each year.

Trustees were reminded by Mrs. Griepsma that if they have any items for discussion that they contact her or David Bernier, Vice-chairperson or Linda Ainsworth as Trustee-at-large on the Chairperson's committee to bring the request forward to the Chairperson Committee Meeting.

2. Letter from Sisters of St. Joseph.

Michael Nasello, Director of Education, reviewed the letter of encouragement and support sent from the Sisters of St. Joseph that was addressed to the Vice-principals of PVNC on the occasion of their annual retreat. Mr. Nasello will be sending a letter of response and thanks to the Sisters and will share it with trustees.

3. Trustees' Committee Reports:

The draft minutes from the following committee meetings were shared ahead of the Board Meeting. There were no questions from the Trustees about these meetings.

- a. First Nation, Métis, and Inuit Advisory Committee, December 11, 2018.
- b. Special Education Advisory Committee, January 17, 2019.

L. Future Meetings:

1. Board Standing Committee Meetings:

- a. Policy Development Meeting, February 5, 2019, 6:30 p.m.
- b. Chairperson Committee Meeting, February 11, 2019, 4:30 p.m.
- c. Committee-of-the-Whole Meeting, February 11, 2019, 6:30 p.m.
- d. Regular Board Meeting, February 26, 2018, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Other Committee Meetings:

- a. Catholic Parent Engagement Committee Meeting, February 4, 2019, 6:30 p.m.
- b. Accessibility for All Committee, February 7, 2019, 1:15 p.m.
- c. Special Education Advisory Committee, February 21, 2019, 6:30 p.m.
- d. Student Council Liaison Committee Meeting, February 26, 2019, 4:15 p.m.
- e. First Nation, Métis, and Inuit Advisory Committee, March 19, 2019, 4:30 p.m.
- f. STSCO Governance Committee Meeting, March 29, 2019, 3:00 p.m.
- g. French as a Second Language Advisory Committee, April 3, 2019, 6:30 p.m.
- h. Faith and Equity Committee Advisory Meeting, May 2, 2019, 6:30 p.m.
- i. Supervised Alternative Learning Meeting – TBA

3. Board Events:

The list of future board events was reviewed by the Trustees.

- a. OCSTA 2018-2019 AGM and Conference, Toronto, April 25-27, 2019.
- b. Catholic Education Week, May 5-10, 2019.
- c. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 8, 2019.
- d. CPEC and Catholic School Council Appreciation Event, May 15, 2019.
- e. CCSTA 2018-2019 AGM and Conference, Canmore, AB, May 30-June 1, 2019.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy
that the meeting move into closed session at 9:39 p.m.

Carried

Open session reconvened at 10:29 p.m.

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy

that the Board approve the actions and the discussions arising from the in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Approval of Agenda
 - 3. Declarations of Conflicts of Interest: None were declared
 - 4. Approval of In-camera minutes: Motion carried to approve the minutes from the December 18, 2018.
- B. Presentations:
 - 1. Parent Delegation from Good Shepherd Catholic Elementary School.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Session Report from Michelle Griepsma, Chairperson of the Board.
 - 2. STSCO In-camera Session Report from Michelle Griepsma, Chairperson of the Board
 - 3. Government Consultation re: Class Size and Reg. 274
- E. Human Resources
 - 1. Update on a Human Resources Matter
- F. Other Urgent Matter:
 - 1. Motion to approve recommended actions from the Expulsion Committee Meeting held on January 14, 2019.
 - 2. Motion to approve recommended action from the Expulsion Committee Meeting held on January 29, 2019.
- G. Old Business:
 - 1. Update given regarding a former student/parent concern.
- I. Convening in Open Session:
 - 2. Motion to re-convene in Open Session at 10:29 p.m.
Carried.

2. Closing Prayer.

At the request of the Board Chairperson, Emmanuel Pinto led the group in Closing Prayer.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth

that the meeting be adjourned at 10:32 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.