

# Minutes

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THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, December 18, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

**PRESENT:**

Trustees - Mmes. Linda Ainsworth, Eveline Fisher (Student Trustee), and Michelle Griepsma.  
Messrs. Dave Bernier, Braden Leal, Kevin MacKenzie and Emmanuel Pinto.

Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, and Dawn Michie

Messrs. Galen Eagle, Tim Moloney, Michael Nasello and Fr. Paul Massel.

Recorder – Mrs. Michelle Kennedy.

**REGRETS:**

Mmes. Calahndra Brake (Student Trustee) and Helen McCarthy

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**A. Call to Order of the Open Meeting:**

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:42 p.m. by welcoming guests and attending the Principal/Vice-Principal representative, Jennifer Fisher.

1. **Examen**

The Chairperson, Michelle Griepsma, asked Father Paul Massel to lead the Board of Trustees through the examen.

2. **Opening Prayer**

Following the Examen, Father Paul led the opening prayer.

3. **Acknowledgement**

Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

4. **Singing of the National Anthem**

The National Anthem was sung.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth  
that trustee, Helen McCarthy, be excused from the regular  
board meeting, open session.  
Carried.

5. Approval of the Agenda.

MOTION: Moved by Emmanuel Pinto, seconded by Kevin MacKenzie  
that the Agenda be approved with the addition of item E.3,  
EPO Grant Information.  
Carried.

6. Declarations of Conflicts of Interest.

Linda Ainsworth declared a conflict with agenda item C.2, Proposed Holy Trinity Catholic  
Secondary School, Courtice, Art Excursion to New York City, NY, USA, May 1-5, 2019.

7. Approval of the Minutes

a. Minutes of the November 27, 2018 Regular Meeting

MOTION: Moved by Linda Ainsworth, seconded by David Bernier  
that the Minutes of the regular meeting of November  
27, 2018, be approved.  
Carried.

b. Minutes for the December 4, 2018 Inaugural Meeting

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie  
that the Minutes of the inaugural meeting of December  
4, 2018, be approved.  
Carried.

8. Business Arising Out of the Minutes.

None.

**B. Reports from the Director of Education and Student Trustee(s):**

1. Report from the Director of Education.

Michael Nasello gave the Director's Report, including the following highlights:

- Congratulations to the Trustees who began their new term of office on December 4, 2018. Congratulations to the elected Chairperson, Michelle Griepsma and Vice-chairperson, David Bernier.
- Advent season has brought many events of fundraising and works of mercy throughout our schools and faith-filled celebrations.
- United Way campaign is being supported by all of the schools. There will be a draw to 'Put the Director to Work' whereby the winner receives a day off and the Director will do their job for the day.
- The board awaits more information about the EPO Funding from the Ministry.
- The Board will remain committed to the students we serve and we will use resources in the most responsible manner we can.
- Meetings have taken place with the Mayors of Peterborough and the City of Kawartha Lakes to discuss issues relating to the legalization of cannabis: whether retail locations will be approved (municipal decision) and distance of the potential retail locations from schools (provincial decision). It is hoped that there will be funding to school boards to support the need for education, counselling and supports for students.

At the conclusion of his report, Michael Nasello invited questions.

## 2. Report from the Student Trustees

Eveline Fisher, Junior Student Trustee gave a report to the Board of the activities which are taking place in secondary schools throughout the system:

- Celebrations, including school Masses to mark the beginning of Advent
- Holy Cross and St. Peter student councils and social justice groups helped at the Salvation Army by packing food hampers
- St. Thomas Aquinas hosted a volleyball tournament which resulted in \$6,300 going to the 'Be an Angel' campaign from St. Vincent de Paul.
- St. Peter students held a toy drive for the Salvation Army.
- Holy Trinity collected donations for families connected to the local food bank.
- Proceeds from the Arts Night at Holy Trinity were donated to St. Theresa.
- Nativity scenes designed in the Holy Cross Tech Design and then produced in the Construction class were sent to the feeder elementary schools.

- Special Olympic basketball tournament was held at St. Peter
- St. Peter has now formed a multicultural club

Eveline Fisher then invited and answered questions at the conclusion of their report.

3. Report from the Manager of Communications, Galen Eagle

Galen Eagle, Manager of Communications gave a brief report and shared an overview of the various advent and social justice activities documented through twitter that are taking place at all of the schools throughout the system. The link with the compilation of highlights was shared via email to all of the trustees.

**C. Presentations:**

1. R.A.: Proposed St. Stephen Catholic Secondary School, Bowmanville, Excursion to Switzerland, Austria, and Germany, March 12-20, 2020.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie

that the proposed St. Stephen Catholic Secondary School Excursion to Switzerland, Austria and Germany, from March 12-march 20, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. R.A.: Proposed Holy Trinity Catholic Secondary School, Courtice, Art Excursion to New York city, New York, USA, May 1-5, 2019.

Trustee Linda Ainsworth recused herself and left the boardroom during the presentation, discussion and vote on the proposed Holy Trinity excursion.

MOTION: Moved by Kevin MacKenzie, seconded by David Bernier

that the proposed Holy Trinity Catholic Secondary School, Art Excursion to New York City, New York, USA, from May 1-5, 2019, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

Trustee Linda Ainsworth rejoined the meeting.

3. R.A.: Proposed St. Mary Catholic Secondary School, Cobourg, Duke of Edinburgh and Environmental SHSM Course Excursion to Ganaraska Forest Centre, February 13-15, 2019.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth

that the proposed St. Mary Catholic Secondary School, Cobourg, Duke of Edinburgh and Environmental SHSM Course excursion to Ganaraska Forest Centre, from February 13 through February 15, 2019, be approved in principle and that the trip will meet OPHEA guidelines for high risk activity.

Carried.

4. R.A. Annual Director's Report

Michael Nasello, Director of Education, reviewed the Annual Director's Report for the 2017-2018 school year. The report summarized the activities of the board and their relation to the strategic priorities and action plan.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the Annual Director's Report be received by the Board and submitted to the Ministry of Education, as required.

Carried.

**D. Programs and Services:**

**E. Business, Finance and Governance:**

1. R.A. Borrowing Resolutions

MOTION: Moved by David Bernier, seconded by Braden Leal

that the Board approve the Borrowing Resolution in support of the Operating Line of credit in the amount of \$10,000,000,

and,

that the board authorize the Chair and the Director to sign the credit amendment agreement with the Canadian Imperial Bank of Commerce.

Carried.

2. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson, Michelle Griepsma, gave a report on OCSTA matters.

For the benefit of the new trustees, she explained about the types of information typically shared. Trustees were invited to contact her with respect to information that could be discussed at board meetings or at Committee-of-the-Whole.

It was noted that OCSTA staff are available to answer questions regarding legislative affairs. Trustees were also encouraged to sign up for the trustee training modules offered by OCSTA.

Trustees were reminded that Linda Ainsworth is the representative for Region 9.

3. EPO Grants Information Update

Michael Nasello, Director of Education, gave a very brief update regarding EPO Grants. Information on some grants has been received from the Ministry and more information is expected to be sent in the near future. The information will be reviewed and affected areas will be reported in the new year.

**F. Human Resources:**

1. R.A. Semi-Annual Report from the Joint Health and Safety Committee.

Joan Carragher gave a brief presentation of the Semi-Annual Report from the Joint Health and Safety Committee. She invited and responded to questions from the trustees.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the Joint Health and Safety Committee Semi-annual Report to the Director of Education dated December 10, 2018, be received.

Carried.

**G. Policy Development:**

**H. Old Business:**

**I. New Business:**

1. Letter to Ministry of Education re: Cannabis Stores, Distance from Schools.

A draft letter with suggested wording for addressing the proximity of cannabis retail

outlets to schools was discussed.

MOTION: Moved by David Bernier, seconded by Emmanuel Pinto

that a letter drafted by the Director of Education be sent from the board to the Minister of Education and the Attorney General to suggest that the required minimum distance of Cannabis Stores from schools be increased to at least 500 metres.

Carried.

2. Report on Provincial Consultation

a. PVNC Submission

The submission for the provincial consultation from the board which addressed the seven areas of focus was shared with the trustees.

b. MPP Roundtable, Northumberland-Peterborough South.

David Bernier, Vice-chair, reported on his attendance at the MPP David Piccini's roundtable event with Michael Nasello, Director of Education and Tim Moloney, Superintendent of Schools, held on December 7, 2018.

Mr. Bernier stated that it was an excellent opportunity to share accurate information about education and dialogue with the Member of Parliament for Northumberland-Peterborough South.

**J. Bring Forward:**

**K. Information Items:**

1. Chairperson's Report.

Michelle Griepsma, Chairperson of the Board gave a report and highlighted the following:

- Welcomed the new trustees to the Board
- If there are items that the trustees would like addressed at a board meeting, please contact a member of the Chairperson's Committee to have the matter brought forward.
- Trustees were informed that they would be receiving a link to a survey following the Board Meetings from which to evaluate the meeting. The information is valuable to ensure meeting effectiveness and provide feedback for improvement.

2. Trustees' Committee Reports:

The draft minutes from the following committee meetings were shared ahead of the Board Meeting. Questions from the trustees about the information reported were addressed.

- a. First Nation, Métis, and Inuit Advisory Committee, December 11, 2018.

**L. Future Meetings:**

1. Board Standing Committee Meetings:

- a. Chairperson Committee Meeting, January 14, 2019, 4:30 p.m.  
 b. Committee-of-the-Whole Meeting, January 14, 2019, 6:30 p.m.  
 c. Regular Board Meeting, January 29, 2018, 6:30 p.m.  
 (In-camera Session, 6:00 p.m.)  
 d. Policy Development Meeting, February 5, 2019, 6:30 p.m.

2. Other Committee Meetings:

- a. STSCO Governance Committee Meeting, January 8, 2019, 3:00 p.m.  
 b. Special Education Advisory Committee, January 17, 2019, 6:30 p.m.  
 c. Faith and Equity Committee Advisory Meeting, January 24, 2019, 6:30 p.m.  
 d. Student Council Liaison Committee Meeting, January 29, 2019, 4:15 p.m.  
 e. Catholic Parent Engagement Committee Meeting, February 4, 2019, 6:30 p.m.  
 f. Accessibility for All Committee, February 7, 2019, 1:15 p.m.  
 g. First Nation, Métis, and Inuit Advisory Committee, March 19, 2019, 4:30 p.m.  
 h. French as a Second Language Advisory Committee, April 3, 2019, 6:30 p.m.  
 i. Audit Committee – TBA  
 j. Supervised Alternative Learning Meeting – TBA

3. Board Events:

The list of future board events was reviewed by the Trustees.

- a. OCSTA – Catholic Trustees Seminar, January 19, 2019.  
 b. OCSTA 2018-2019 AGM and Conference, Toronto, April 25-27, 2019.  
 c. Catholic Education Week, May 5-10, 2019.  
 d. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 8, 2019.



- e. CPEC and Catholic School Council Appreciation Event, May 15, 2019.
- f. CCSTA 2018-2019 AGM and Conference, Canmore, AB, May 30-June 1, 2019.

**M. Conclusion:**

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal  
that the meeting move into closed session.

Carried.

1. Report from the In-camera Meeting.

MOTION: Moved by David Bernier, seconded by Kevin MacKenzie

that the Board approve the actions and the discussions arising from  
the in-camera session, as follows:

- A. Call to Order:
  - 1. Opening Prayer
  - 2. Approval of Agenda
  - 3. Declarations of Conflicts of Interest: None were declared
  - 4. Approval of In-camera minutes: Motion carried to approve the minutes from the November 27, 2018.
  - 5. Business Arising from the Minutes: It was reported that the property matter referred to at the November 27, 2018 has resulted in an agreement being signed with the City of Peterborough regarding the renovation of the Holy Cross Catholic Secondary School Athletic Field.
- D. Business, Finance and Governance:
  - 1. OCSTA In-camera Session Report from Michelle Griepsma, Chairperson of the Board.
- F. Other Urgent Matter:
  - 1. An update was given regarding a social media matter.
- G. Old Business:
  - 1. OAPCE – report of feedback from Parent who attended the conference on November 24, 2018.
- I. Convening in Open Session:
  - 2. Motion to re-convene in Open Session at 8:53 p.m.

Carried.

2. Closing Prayer.

The Chairperson, Michelle Griepsma, requested Linda Ainsworth lead the group in Closing Prayer.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal  
that the meeting be adjourned at 8:57 p.m.

Carried.

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Michelle Griepsma  
Board Chairperson

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Michael Nasello  
Director of Education, Secretary-Treasurer  
per M.K.