



Agenda

COMMITTEE-OF-THE-WHOLE

Monday, September 9, 2019
OPEN MEETING 7 p.m. - 8:30 p.m.
CATHOLIC EDUCATION CENTRE – BOARDROOM

Chairperson: Linda Ainsworth

Trustees who are unable to attend are asked to please notify
 Jennifer Glasbergen, Administrative Assistant
 (705) 748-4861 ext. 1251 or by email: jglasbergen@pvnccdsb.on.ca

A. Call to Order:

1. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
2. Approval of Open Meeting Agenda.
3. Declarations of Conflicts of Interest.
4. Approval of the Minutes of the Open Meeting of the Committee of the Whole held on June 10, 2019.
5. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Structure of Special Education Services 2019-2020
2. Access Copyright Litigation and Document Discovery

C. Information Items:

1. OCSTA Regional Meeting Discussion Questions Page 6
2. Staffing Statistics for September Start-Up
3. Interim Financial Statistics July 31, 2019 Page 8

D. Old Business:

E. New Business:

F. Next Meeting:

1. Monday, October 7, 2019 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.
2. Adjournment.



Minutes

THE MINUTES OF THE OPEN MEETING OF THE COMMITTEE OF THE WHOLE held on Monday, June 10, 2019 at 6:40 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT

Trustees: Mmes. Linda Ainsworth (Committee Chairperson), Michelle Griepsma.

Messrs. David Bernier, Braden Leal, Kevin MacKenzie, Emmanuel Pinto.

Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace, Dawn Michie.

Messrs. Timothy Moloney, Michael Nasello.

Guests: Mrs. Jori McMahon

Regrets: Mmes. Calahndra Brake (Senior Student Trustee), Miss Eveline Fisher (Junior Student Trustee), Helen McCarthy.

Recorder: Mrs. Jennifer Glasbergen.

A. Call to Order:

Linda Ainsworth called the meeting to order.

1. Opening Prayer.

Isabel Grace led the Opening Prayer in the In-Camera Session.

2. Linda Ainsworth, acknowledged that the Committee of the Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Approval of Amended Open Session Agenda.

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto, that the Open Meeting Agenda be accepted.

Carried.

2019-G-OP-84

4. Declarations of Conflicts of Interest.5. Approval of the Minutes of the Committee of the Whole – Open Session held on May 13, 2019.

MOTION: Moved by Michelle Griepsma, seconded by Braden Leal, that the Minutes of the Committee of the Whole – Open Session, held on May 13, 2019, be approved.

Carried.

6. Business Arising from the Minutes.**B. Recommended Actions/Presentations:**1. Administrative Procedure 612 – Reimbursement of Expenditures on Board Business

Jori McMahon, Supervisor of Accounting, spoke to the committee in detail regarding the changes that have been made to Administrative Procedure 612 - Reimbursement of Expenditures on Board Business. Jori answered any questions or concerns Trustee members had.

MOTION: Moved by Kevin MacKenzie, seconded by Emmanuel Pinto, that the Committee of the Whole recommend to the Board that Policy and Administrative Procedure - #208 – Reimbursement of Expenditures on Board Business be deleted and the revised, newly formatted, Administrative Procedure - #612 - Reimbursement of Expenditures on Board Business, be received and posted as amended under Directional Policy - #600 – Stewardship of resources.

Carried.

2. 2019 – 2020 Draft Budget Information

Isabel Grace, Superintendent of Business and Finance, presented the 2019-2020 Draft Budget to the Committee of the Whole. Isabel explained the report in detail and answered Trustee questions.

MOTION: Moved by Michelle Griepsma, seconded by Braden Leal, that the Committee of the Whole recommend to the Board that the 2019-2020 Operating Expenses Budget, in the amount of \$190,284,843 be approved as presented.

Carried.

2019-G-OP-85

C. Information Items:1. 2019 Capital Project Summary.

Isabel Grace, Superintendent of Business and Finance, gave a report to the Committee of the Whole regarding completed/on-going/future 2019 Capital Projects within various schools throughout the School Board. Isabel answered any Trustee questions or concerns they had.

D. Old Business:**E. New Business:****F. Next Meeting:**1. Monday, September 9, 2019 – 6:30 p.m.**G. Conclusion:**1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by Kevin MacKenzie, seconded by Emmanuel Pinto, that the Committee of the Whole meeting adjourn at 8:23 p.m.

Carried.

Linda Ainsworth
Chairperson
/jg

Isabel Grace
Superintendent of Business



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

May 30, 2019

MEMORANDUM

TO: Chairpersons, Vice Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Nick Milanetti, Executive Director

SUBJECT: 2019 Regional Meetings – Questions for Discussion

The three questions on the attached page are provided as a basis for the facilitated discussion at our upcoming Fall Regional Meetings.

It is hoped that these questions can be considered by your Trustees and Staff at an upcoming Board Meeting in order to prepare a comprehensive response to be shared and discussed with your peers at the Fall Regional Meetings.

Once your Board Response is complete, please send a copy to OCSTA (cdemelo@ocsta.on.ca) and assign one of your delegates to bring copies to the meeting and distribute to the participants.

Mon, Sep 16 9:30 – 3	West 45 Copies	Bruce-Grey, Huron-Perth, London, Waterloo, Wellington, St. Clair, Windsor/Essex
Wed, Sep 18 9:30 – 3	East 45 Copies	Algonquin & Lakeshore, Eastern Ontario, Peterborough-Victoria-Northumberland & Clarington, Ottawa, Renfrew, Simcoe-Muskoka
Sat, Sep 21 8:30 – 2:00	North East 30 Copies	Huron-Superior, Nipissing-Parry Sound, Northeastern, Sudbury
Wed, Sep 24 9:30 – 3:00	Central 40 Copies	Brant-Haldimand Norfolk, Dufferin-Peel, Durham, Halton, Hamilton-Wentworth, Niagara, Toronto, York
Fri, Oct 4 Time TBD	North West 30 Copies	Kenora, Northwest, Superior North, Thunder Bay,

The feedback from your boards will be instrumental for an informed and productive discussion at the meetings.

Thank you for your assistance.

Attachment



Ontario Catholic School
Trustees' Association

Questions for Discussion at 2019 Fall Regional Meetings

1. What are the particular concerns at your board regarding the implementation of Ontario's new Autism Program and the impact this will have on the learning environment in classrooms this fall?
2. How will education funding announced for the 2019-20 school year impact the operation of programs and services at your board?
3. If there is another local issue that you would like discussed at the OCSTA Fall Regional Meeting, please describe.

PVNCCDSB INTERIM FINANCIAL REPORT
For the Period Ending August 31, 2019

	2017-18		2018-19		
	Actual	Budget (Estimates)	Forecast (Revised Est)	Revised to Budget	
				\$ Increase (Decrease)	% Increase (Decrease)
Grant Revenue					
Foundation Alloc. - Elementary	55,065,352	56,794,239	56,374,051	(420,188)	-0.74%
School Foundation - Elementary	7,203,350	7,360,513	7,311,713	(48,800)	-0.66%
Foundation Alloc. - Secondary	26,972,909	27,572,497	27,438,519	(133,978)	-0.49%
School Foundation - Secondary	3,690,999	3,780,470	3,779,872	(598)	-0.02%
School Foundation - Additional Table Amount	126,862	110,432	110,432	-	0.00%
Safe Schools	310,919	317,932	315,678	(2,254)	-0.71%
Special Education Alloc.	22,884,360	26,176,140	24,884,014	(1,292,126)	-4.94%
Less Sp Ed and SEA Funds Transferred to Deferred Rev for Future Years	(1,279,085)	-	951,313	951,313	
Section 23	106,266	113,166	113,166	-	0.00%
Language Allocation	2,672,001	2,740,919	2,672,776	(68,143)	-2.49%
Indigenous Education Allocation	585,519	552,557	596,295	43,738	7.92%
Remote & Rural Allocation	525,844	494,393	525,145	30,752	6.22%
Rural and Northern Education Fund	293,964	308,457	308,457	-	0.00%
Learning Opportunity Alloc.	896,953	749,583	729,120	(20,463)	-2.73%
Local Priorities Fund	1,691,451	1,739,095	1,739,095	-	0.00%
Mental Health, SEF, OFIP Tutoring, SHSM, Outdoor Ed, Library	811,111	472,397	471,057	(1,340)	-0.28%
Less: Learning Opportunity Alloc transferred to Deferred Revenue	35,928		100,000	100,000	
Continuing Education, Adult, High Credit and Summer School	288,582	219,526	289,077	69,551	31.68%
Cost Adjustment and Teacher Qualification and Experience	15,220,867	15,377,890	14,313,296	(1,064,594)	-6.92%
Benefits Trust Funding	852,508	1,137,132	1,137,132	-	0.00%
ECE Qualification and Experience	1,072,076	1,122,977	1,090,812	(32,165)	-2.86%
Earned Leave Savings Reduction	0	(95,896)	(95,896)	-	0.00%
New Teacher Induction Program	119,755	120,868	106,249	(14,619)	-12.10%
Transportation Allocation	10,691,326	10,961,829	10,951,666	(10,163)	-0.09%
Administration & Governance	5,086,133	5,006,470	4,975,094	(31,376)	-0.63%
Program Leadership Allocation		910,676	893,954	(16,722)	-1.84%
School Operations Allocation	14,746,529	15,047,926	15,076,121	28,195	0.19%
Community Use of Schools	205,048	208,671	208,671	-	0.00%
Capital Debt Support - Interest Portion	2,585,092	2,436,379	2,426,739	(9,640)	-0.40%
Total Operating Grants for Student Needs	173,462,619	181,737,238	179,793,618	(1,943,620)	-1.07%
Other Revenue	2,957,674	2,250,348	2,571,383	321,035	
Ministry Grants - Targeted Special Grant Funding	2,013,418	912,560	503,460	(409,100)	
Ministry Grants - Remedy Funding	1,438,097	-	10,995	(10,995)	
Sub-Total Revenue and Grants	179,871,808	184,900,146	182,879,456	(2,042,680)	-1.10%
Grants for Capital Purposes					
School Renewal and Temporary Accommodation Funding	4,312,298	2,450,000	3,225,100	775,100	
School Conditioning and Greenhouse Grant	4,994,590	2,500,000	4,785,320	2,285,320	
Total Grants for Capital Purposes	9,306,888	4,950,000	8,010,420	3,060,420	
Total Revenue and Grants for Compliance Purposes	189,178,696	189,850,146	190,889,876	1,039,730	0.54%

Notes

Peterborough Victoria Northumberland and Clarington Catholic District School Board
Operating Expenditures

For the eleven month period ending July 31, 2019 with comparatives for the eleven month period ending July 31, 2018

Overlay_Category	COMPENSATION					
	YTD					
	2017-18 Exp	2017-18 Expense	Percentage	YTD	Revised	Percentage
				2018-19 Exp	2018-19 Budget	
51 CLASS TEACHERS	84,597,363	91,917,715	92.0%	85,663,661	92,930,349	92.2%
52 SUPPLY TEACH/EA/ECE	4,897,966	4,897,966	100.0%	4,542,467	4,760,487	95.4%
53 TEACHER ASSISTANTS	12,721,000	12,879,817	98.8%	15,002,542	15,477,301	96.9%
53 ECE	3,889,313	3,925,717	99.1%	4,037,629	4,117,956	98.0%
54 COMPUTERS						
55 TEXT/SUPPLIES						
56 PROF/PARA/TECH	3,218,040	3,621,438	88.9%	3,381,783	3,890,687	86.9%
57 LIBRARY/GUIDANCE	2,817,297	2,973,072	94.8%	3,208,538	3,290,266	97.5%
58 STAFF DEVELOP	390,506	402,637	97.0%	374,241	499,928	74.9%
59 COORD/CONSULT	2,384,294	2,630,098	90.7%	2,907,133	3,239,136	89.8%
61 PRINCIPALS/VPS	6,586,913	7,207,666	91.4%	6,726,286	7,205,689	93.3%
62 SCHOOL OFFICE	3,400,945	3,554,813	95.7%	3,446,228	3,581,815	96.2%
63 CONTINUING ED	40,580	185,781	21.8%	32,503	198,505	16.4%
64 TRUSTEES	73,794	80,285	91.9%	75,102	81,717	91.9%
65 DIRECTOR/SOS	898,938	980,043	91.7%	827,664	961,266	86.1%
66 BOARD ADMIN	2,649,821	3,023,961	87.6%	2,655,434	3,005,420	88.4%
67 DEPT HEADS	245,242	266,274	92.1%	251,606	270,765	92.9%
68 PUPIL TRANSP	345,212	318,319	108.4%	346,399	323,043	107.2%
70 SCH OPER/MTCE	7,501,534	8,489,871	88.4%	7,685,109	8,785,049	87.5%
71 SCH RENEWAL						
72 OTHER PUPIL ACCOM						
75 AMORTIZATION						
78 OTH NON OPERATING						
80 PSAB FUTURE BENEFITS	-	-802,373	0.0%	0	1,767,036	0%
Grand Total	136,658,757	146,553,102	93.2%	141,164,326	154,386,415	91.4%

OTHER					
YTD					
2017-18 Exp	2017-18 Expense	Percentage	YTD	Revised	Percentage
			2018-19 Exp	2018-19 Budget	
59,115	59,162	100%	62,377	51,011	122.3%
-	-		-		
-	-		-		
-	-		-		
1,414,328	1,532,861	92%	1,375,322	1,434,272	95.9%
3,285,902	3,767,185	87%	3,781,372	4,214,375	89.7%
268,994	286,132	94%	276,696	301,624	91.7%
1,728	1,728	100%	14,885	18,000	82.7%
211,658	236,219	90%	275,813	256,062	107.7%
111,276	122,056	91%	123,557	168,965	73.1%
41,009	44,736	92%	55,334	105,961	52.2%
480,345	510,814	94%	525,330	588,066	89.3%
6,796	14,836	46%	7,009	23,000	30.5%
35,529	40,268	88%	38,527	45,730	84.2%
79,425	87,093	91%	72,308	101,517	71.2%
971,599	1,077,579	90%	1,079,007	1,221,414	88.3%
-	-		-		
10,050,142	10,696,944	94%	10,387,633	10,901,788	95.3%
6,386,645	7,100,588	90%	6,360,565	7,143,639	89.0%
5,173,712	9,306,888	56%	3,749,766	8,010,420	47%
2,460,478	2,589,996	95%	2,289,659	2,406,819	95%
-	183,303	0%	-	242,519	
1,310,851	1,444,629	91%	11,135	10,995	101%
-	-		-		
32,349,534	39,103,016	83%	30,486,296	37,246,177	82%

TOTAL				Special Grants	Special Grants	Total YTD	Total YTD
YTD	YTD	YTD	Revised	YTD	YTD	Expenses	Expenses
2017-18 Exp	2017-18 Expense	2018-19 Exp	2018-19 Budget	2017-18 Exp	2018-19 Exp	2017-18	2018-19
84,656,478	91,976,877	85,726,038	92,981,360	22,658	98	84,679,136	85,726,136
4,897,966	4,897,966	4,542,467	4,760,487	1,501	13,778	4,899,467	4,556,245
12,721,000	12,879,817	15,002,542	15,477,301	371		12,721,371	15,002,542
3,889,313	3,925,717	4,037,629	4,117,956			3,889,313	4,037,629
1,414,328	1,532,861	1,375,322	1,434,272	65,390	9,758	1,479,718	1,385,080
3,285,902	3,767,185	3,781,372	4,214,375	459,172	95,106	3,745,074	3,876,478
3,487,034	3,907,570	3,658,478	4,192,311	3,040	243,354	3,490,074	3,901,832
2,819,025	2,974,801	3,223,423	3,308,266	213	76	2,819,238	3,223,499
602,164	638,857	650,054	755,990	603,005	343,940	1,205,169	993,994
2,495,570	2,752,154	3,030,690	3,408,101	93,965	17,353	2,589,535	3,048,043
6,627,922	7,252,402	6,781,619	7,311,650	38,669	14,737	6,666,591	6,796,356
3,881,291	4,065,627	3,971,559	4,169,881	28,734	19,196	3,910,025	3,990,755
47,376	200,616	39,512	221,505	75,858	17,328	123,234	56,840
109,323	120,553	113,629.34	127,447			109,323	113,629
978,363	1,067,137	899,972	1,062,783	6,532	70	984,895	900,042
3,621,420	4,101,540	3,734,441	4,226,834	416,077	17,292	4,037,497	3,751,733
245,242	266,274	251,606	270,765			245,242	251,606
10,395,354	11,015,263	10,734,032	11,224,831	2,963	1,078	10,398,317	10,735,110
13,888,179	15,590,459	14,045,675	15,928,688	444	3,883	13,888,623	14,049,558
5,173,712	9,306,888	3,749,766	8,010,420	-		5,173,712	3,749,766
2,460,478	2,589,996	2,289,659	2,406,819			2,460,478	2,289,659
-	183,303	-	242,519			-	-
1,310,851	1,444,629	11,135	10,995			1,310,851	11,135
-	(802,373)	-	1,767,036			-	-
169,008,292	185,656,118	171,650,622	191,632,592	1,818,592	797,047	170,826,884	172,447,669

Notes

Compensation

Supply costs include Teachers, EA's and ECE will end the year lower than budget
Salaries and benefits will be slightly underbudget due to open positions during the year

Other

All school budgets are allocated to Text/Supplies Line - Actual spending is recorded based on type of expenditure incurred- result is that some expenditure lines may appear to over/under budget ie School Office, Computers and Supply Teacher salaries and benefits

Other Pupil Accom - represents the interest on the Provincial supported debt

Expenses are reported on a compliance basis (modified cash basis) - and include capital purchases which for PSAB Financial Statement purposes and Ministry filings are shown as capital assets and amortized

Other Non-Operating -prior year Ministry Remedy payments to various employee groups offset by revenue from the Ministry of Education

PVNCCDSB INTERIM FINANCIAL REPORT

2018/2019 Enrolment Report

	Actual	Revised	Budget
Day School Enrolment	2018/19	2018/19	2018/19
Elementary	10,353.75	10,349.00	10,434.00
Secondary	4,634.00	4,636.01	4,656.50
Total	14,987.75	14,985.01	15,090.50