



# Minutes

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THE MINUTES OF THE OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, September 14, 2020 at 6:37 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT

- Trustees: Mmes. Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy (via video conference).  
Messrs. David Bernier, Braden Leal (via video conference), Kevin MacKenzie, Emmanuel Pinto.
- Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace.  
Messrs. Pepe Garieri, Timothy Moloney, Michael Nasello, Stephen O'Sullivan.
- Guests: Mr. Richard Driscoll.
- Regrets: Messrs. Josh Hill (Senior Student Trustee), Eli McColl (Junior Student Trustee).
- Recorder: Mrs. Andrea Bradley.

## **A. Call to Order:**

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.

**MOTION:** Moved by Kevin MacKenzie, seconded by Braden Leal, that the Open Meeting Agenda be approved as amended moving C.1. Completed Capital Projects and 2020-21 Planning to B.2, and moving B.2. Staffing Update to B.3.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on May 11, 2020.

**MOTION:** Moved by Kevin MacKenzie, seconded by Emmanuel Pinto, that the Minutes of the Committee-of-the-Whole – Open Meeting, held on May 11, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

**B. Recommended Actions/Presentations:**

1. Air Quality/Ventilation Improvements.

Isabel Grace, Superintendent of Business and Finance, and Richard Driscoll, Facility Services Manager, presented the Air Quality/Ventilation Improvements Report to the Committee-of-the-Whole. Isabel updated the Trustees on the eligible expenses for the new funding. Richard shared the American Society of Heating and Air Conditioning Engineers (ASHRAE) recommendations of six strategies to prepare and operate buildings.

Helen McCarthy, City of Peterborough Trustee, wished that the minutes reflect the following: *“We have a duty to report to parents so they can make informed decisions about the quality of their child’s current classroom air.”*

Michael Nasello, Director of Education, noted for the minutes: *“The engineering contractors investigation is currently under way and the recommendation is to wait until the assessment is complete and then report back to Trustees. Parents will be given an update at that time and in mid-November they can make a choice regarding their child’s classroom*

2. Staffing Update.

Joan Carragher, Superintendent of Learning / Leadership and Human Resource Services, presented a 2020/2021 Staffing Report to the Committee-of-the-Whole. Joan explained that the report is up-to-date as of 5:00 p.m. September 14, 2020 and that it is ever changing at this time. Joan reviewed the report in detail and answered Trustee questions. The Board has until September 30 to meet the requirements to be compliant with the Ministry of Education.

**C. Information Items:**

1. Completed Capital Projects and 2020-21 Planning.

Isabel Grace, Superintendent of Business and Finance, presented the 2020 Capital Projects and Tentative Planning for 2021 Report to the Committee-of-the-Whole. Richard Driscoll, Facility Services Manager, explained in detail some of the capital projects and answered questions from Trustees.

2. COVID-19 Funding Update.

Isabel Grace, Superintendent of Business and Finance, reported to the Committee-of-the-Whole the COVID-19 Funding Update and answered questions from Trustees.

3. OCSTA 2020 Fall Regional Meetings.

Michelle Griepsma, Board Chairperson, will not be able to attend the 2020 Regional Meeting and asked Linda Ainsworth, Committee Chairperson, to attend on her behalf. Linda brought forth the questions that were up for discussion at the upcoming OCSTA Regional Meeting. Administration gave feedback to Linda to bring to the upcoming Regional Meeting on their behalf.

4. OESC – June 30, 2020 School Energy Coalition Summary Status Report.

Isabel Grace, Superintendent of Business and Finance, shared the OESC School Energy Coalition Summary Status Report dated June 30, 2020 with the Committee-of-the-Whole.

**D. Old Business:**

**E. New Business:**

**F. Next Meeting:**

1. Tuesday, October 13, 2020 – 6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

**MOTION:** Moved by David Bernier, seconded by Braden Leal, that the Committee-of-the-Whole meeting adjourn at 8:16 p.m.

Carried.

Linda Ainsworth  
Committee Chairperson  
/ab

Isabel Grace  
Superintendent of Business  
and Finance