



Agenda

COMMITTEE-OF-THE-WHOLE

Monday, September 14, 2020
OPEN MEETING – 6:40-8:30 P.M.
CATHOLIC EDUCATION CENTRE – BOARDROOM

Chairperson: Linda Ainsworth

Trustees who are unable to attend are asked to please notify
Andrea Bradley, Administrative Assistant
abradley@pvnccdsb.on.ca

A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the Minutes of the Open Meeting of the Committee-of-the-Whole held on May 11, 2020. Page 3
6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Air Quality/Ventilation Improvements. Page 7
2. Staffing Update.

C. Information Items:

1. Completed Capital Projects and 2020-21 Planning. [Page 10](#)
2. COVID-19 Funding Update. [Page 15](#)
3. OCSTA 2020 Fall Regional Meetings. [Page 18](#)
4. OESC – June 30, 2020 School Energy Coalition Summary Status Report. [Page 20](#)

D. Old Business:

E. New Business:

F. Next Meeting:

1. Tuesday, October 13, 2020 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.
2. Adjournment.



Minutes

THE MINUTES OF THE VIRTUAL OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, May 11, 2020 at 6:42 p.m. via Google Meet.

PRESENT

Trustees: Mmes. Linda Ainsworth (Committee Chairperson), Eveline Fisher (Senior Student Trustee), Michelle Griepsma, Helen McCarthy.
Messrs. David Bernier, Josh Hill (Junior Student Trustee), Kevin MacKenzie, Emmanuel Pinto.

Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace.
Messrs. Pepe Garieri, Timothy Moloney, Michael Nasello, Stephen O'Sullivan.

Guests:

Regrets:

Recorder: Mrs. Andrea Bradley.

A. Call to Order:

1. Linda Ainsworth called the meeting to order.

Isabel Grace, Superintendent of Business and Finance, shared a #PVNC leads video. A PVNC virtual choir performs Chris Rait's Catholic Education Week 2020 theme song 'Hope'. Sheet music and a timed 'guide track' was provided to choir members by Janina Kraus, whose musical leadership gave direction to instrumentalists and vocalists so that they could simultaneously listen to the guide track and record themselves playing or singing their portion of the song.

2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Approval of Open Meeting Agenda.

MOTION: Moved by David Bernier, seconded by Helen McCarthy, that the Open Meeting Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on April 14, 2020.

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy, that the Minutes of the Committee-of-the-Whole – Open Meeting, held on April 14, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. OCSTA AGM Resolution Discussion.

Michelle Griepsma, Board Chairperson, presented the Ontario Catholic School Trustees' Association 2020 Annual General Meeting Resolutions. Michelle lead the discussion and answered questions from Trustees. Further discussion will be held at the June 8, 2020 Committee-of-the-Whole open meeting.

2. 2020/2021 Budget Planning.

Isabel Grace, Superintendent of Business and Finance, presented the 2020/2021 Budget Planning Report to the Committee-of-the-Whole. Timelines have been pushed back this year so there may be a need to reschedule a Committee-of-the-Whole meeting or call an additional meeting in order to present the budget documents, or possibly calling a Special Board Meeting to deal with budget approval. More information will follow on a proposed meeting schedule once the GSN has been released. Isabel also answered questions on the 2019/2020 budget.

3. Staffing Allocations for 2020/2021 Draft Budget.

Joan Carragher, Superintendent of Learning / Leadership and Human Resource Services, presented the 2020/2021 Staffing Report to the Committee-of-the-Whole. Joan explained the report in detail to the Trustees and answered questions.

C. Information Items:

D. Old Business:

E. New Business:

F. Next Meeting:

1. Monday, June 8, 2020 – 6:30 p.m.

Draft

2020-G-OP-14

G. Conclusion:1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by David Bernier, seconded by Braden Leal, that the Committee-of-the-Whole meeting adjourn at 8:00 p.m.

Carried.

Linda Ainsworth
Committee Chairperson
/ab

Isabel Grace
Superintendent of Business
and Finance

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: September 14, 2020

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: AIR QUALITY/VENTILATION IMPROVEMENTS

Recommended Action(s):

Background:

On August 25, 2020 the Ministry of Education allocated \$50 million in additional funding in order to optimize the ventilations systems in the schools. The allocation for PVNC is \$367,900 and eligible expenses for the new funding are as follows:

- Upgrading current air filters to the highest possible MERV (Minimum Efficiency Reporting Value) and increasing the frequency in which filters are replaced to ensure maximum air flow (filters and installations costs).
- Performing recommissioning of current HVAC (Heating Ventilation and Air Conditioning) systems to optimize air circulation and pressure, ensuring systems are meeting performance targets; and
- Purchasing portable air filtration systems with HEPA (High-Efficiency Particulate Air) filters for classrooms that have limited air ventilation/fresh air options.

Air Quality Best Practice Considerations to Reduce Transmission Risk

School Boards are expected to employ multiple strategies to support healthy and safe learning environments for students and staff.

Measures to help reduce transmission risk in indoor settings include:

1. Ventilation: increasing the flow of outdoor/fresh air for diluting the concentration of any infectious particles
2. Filtration: Filtering air to remove infectious particles.

Steps to optimize air quality in schools includes the following:

- Working with qualified persons to evaluate the existing building systems, ventilation and filtration
- Verifying ventilation and filtration performance through commissioning and/or testing by qualified persons
- Reviewing and updating recommended maintenance measures for air handling systems

Facilities Services have contracted with a qualified mechanical engineering firm to review our current systems and their effectiveness on a room by room basis. The mechanical drawings of each school will be reviewed along with the manufacturer recommendations. The contractor will prepare a report for each individual school. Recommendations made by the Contractor will be implemented, if possible, in a systematic manner, and will likely require funds in excess of the Ministry allocation.

The American Society of Heating and Air Conditioning Engineers (ASHRAE) has a set of standards and documents that are used for assessing HVAC conditions and has prepared a document describing the characteristics of infectious diseases and strategies for controlling a pandemic.

ASHRAE recommendations include a recommended number of air changes per hour of fresh air per room – which is dependent on the size of the room and the number of occupants. A typical classroom with ceiling heights of 11 feet would require approximately 2.7 air changes per hour of fresh air per room. Lower class sizes in some rooms would reduce the required number of air changes per hour.

ASHRAE recommends the following strategies to prepare and operate buildings.

1. Conducting service and maintenance on all HVAC equipment before the school year begins. This includes installing new filters in all air handling equipment.

- The staff of the facilities department is performing this maintenance, changing the filters and reviewing the operation of our HVAC equipment.

2. Increasing the level of filtration in air handling equipment where possible.

- This has to be reviewed case by case and the standard of the air filters used will be assessed. Typically PVNC has mainly MERV10 filters, and where possible we are upgrading to MERV13. There is a limit as to whether filters can be upgraded based on the speed and horsepower of the fan.

3. Increasing the amount of fresh air flowing into the schools by extending the length of time air handling equipment operates, increasing the air flow volume, and by adding new equipment where feasible.

- This will be implemented through the controls and Building Automation System.

4. Purchasing air purifiers/portable ventilation units with high efficiency particulate filters (HEPA) which can be used to assist in sanitizing spaces where the presence of the virus is suspected.

- A purchase has been made for a number of units to support classroom spaces in older schools where mechanical ventilation cannot be upgraded in the short-term.

5. Providing a means to monitor and maintain the required humidity levels in schools, since medium levels of humidity have been shown to reduce infection rates from the virus.

- This item is still being investigated.

6. Provide Heat Recovery Ventilators for winter

- For classrooms with low exhaust air flow (typically in older elementary schools), open windows will suffice until colder weather arrives. For the winter, heated air will be required and heat recovery ventilators with electric coils are recommended to be installed in those classrooms.

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: September 14, 2020

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: 2020 Capital Projects and Tentative Planning for 2021

Recommended Action(s):

Presented for your information is a construction update report for completed/ on-going/ future activities within our various Schools/ Facilities.

Funding allocated for 2019-20 for our school condition improvement (SCI) is \$2,317,591 and school renewal (SRA) is \$2,217,892 for a total of \$4,535,483. These funds are enveloped, and any unspent funds carry forward to a subsequent period.

108 St. Alphonsus
Peterborough

- Roof Replacement
- Playground Base

109 St. Anne
Peterborough

- Universal Washroom

110 St. John

- | | | |
|-----|------------------------------------|-------------------------|
| | Peterborough | - Playground Base |
| 112 | St. Paul
Peterborough | - Boiler Replacement |
| 114 | St. Francis of Assisi
Newcastle | - Stairwell Replacement |
| 115 | St. John Paul II
Lindsay | - Calming Room |
| 116 | St. Mother Teresa
Courtice | - Stairwell Replacement |
| 117 | St. Teresa
Peterborough | - Roof Replacement |
| 119 | St. Joseph
Bowmanville | - New Portable |
| 120 | St. Mary
Campbellford | - Portable Replacement |
| 121 | St. Joseph
Cobourg | - Playground Base |
| 126 | St. Anthony
Port Hope | - Playground Base |
| 133 | Notre Dame
Cobourg | - Playground Base |
| 134 | Msgr. O'Donoghue
Peterborough | - Playground Base |

- | | | |
|-----|-------------------------------|--|
| 135 | Holy Family
Bowmanville | <ul style="list-style-type: none"> - New Portable - Universal Washrooms / Front Office |
| 251 | Holy Cross
Peterborough | <ul style="list-style-type: none"> - Security Cameras - Partial Roof Replacement - Universal Washroom - Removal of old Portables (storage) |
| 253 | St. Peter
Peterborough | <ul style="list-style-type: none"> - Security Cameras - New 6 pack portables - New 4 pack portables |
| 254 | St. Thomas Aquinas
Lindsay | <ul style="list-style-type: none"> - Security Cameras - Assisted listening devices |
| 255 | Holy Trinity
Courtice | <ul style="list-style-type: none"> - Security Cameras - LED outside lighting |
| 256 | St. Mary
Cobourg | <ul style="list-style-type: none"> - Security Cameras |
| 257 | St. Stephen
Bowmanville | <ul style="list-style-type: none"> - Roof Replacement (section) - Assisted listening devices - Security Cameras - LED outside lighting |

PROJECTS PLANNED FOR 2020-21

Allocation of funding for 2020-21: School Condition Improvement - \$3,482,282 and School Renewal - \$2,279,956

The following projects are budgeted to be \$3,900,000 not including the addition of St. Joseph Douro which would be a separate funding source. The following list will be impacted by funds required to support improvement in Air Quality at certain schools.

- 102 St. Joseph
Douro
 - 4 Classroom Addition
- 109 St. Anne
Peterborough
 - Boiler Replacement
- 115 St. John Paul II
Lindsay
 - Roof Replacement
- 118 St. Paul
Norwood
 - Parking Lot Improvements
- 119 St. Joseph
Bowmanville
 - Boiler Replacement
- 120 St. Mary
Cambellford
 - Boiler Replacement
- 122 St. Dominic
Lindsay
 - Portable Replacement (Qty. 2)
- 132 St. Elizabeth
Bowmanville
 - Portable Replacement (Qty. 2)
- 134 Monsignor O'Donoghue
Peterborough
 - Universal Washroom
 - Learning Commons
- 254 St. Thomas Aquinas
Lindsay
 - Track Replacement

- 255 Holy Trinity
 Courtice
 - Retention Pond

- 256 St. Mary
 Cobourg
 - Roof Replacement

- 257 St. Stephen
 Bowmanville
 - Track Replacement

Funding Announcements

GSN Funding Allocations

Technology Related Costs	105,735.00
support procurement on new devices and replace old devices	

Mental Health(\$10 mill)	119,782.00
employ new mental health professionals, provide training, all release	
for PD, allow engagement with local community partners	
Expected use use at least 10% to support K-3	

Total GSN

225,517.00

PPF Allocation Announcements

Additional Staffing Support Custodians (\$50 M)	\$	363,368
Additional Teaching Staff Amount (\$30 M)		180,370
Remote Learning –Principals and Admin Support (\$18 M)		199,525
H&S Training for Occasional Staff (\$10 M)		68,607
Additional Special Education (\$10 M)		101,052
• Flexible for staff resources, programs and interventions etc.		
Additional Mental Health Support (\$10 M)		119,782
Enhanced Cleaning Allocation (first \$4 M)		30,401
Enhanced Cleaning Allocation (\$25 M) from MGCS		TBD
Air Quality in Schools (\$50 M)		367,900
Transportation supports (\$40 M)		<u>229,231</u>
Total PPF announcements to August 25, 2020	\$	<u>1,660,236</u>

Funding Announcements – post August 25, 2020 (Federal Funds allocated by EDU)

Re-opening issues, responsive to local issues (\$100 M)	\$	848,582
(staffing, leases, internet, HVAC)		
Additional Teaching Staff (\$70 M)		629,588
(non-permanent teachers and supply teachers:time limited positions)		
Remote Learning (\$36 M)		207,511
(principals, vice-principals and admin support)		
Additional Mental Health Support and Special Education (\$12.5 M)		137,958
Additional Transportation (\$25.5 M)		292,269
(reduce students on buses and address other pressures)		
Transportation Driver Retention (44.5 M)		TBA
Transportation PPE and Cleaning Supplies (\$40 M)		TBA
PPE (\$30 M) to MGCS		TBA
		<hr/>
Total of first tranche of Federal Funds allocated by Ontario Government		<u>\$2,115,908</u>



Ontario Catholic School Trustees' Association

2020 REGIONAL MEETINGS

AGENDA

WELCOME & GATHERING PRAYER

Patrick J. Daly, President, OCSTA
Chair, Host Board

PRESIDENT'S REPORT

Patrick J. Daly, President, OCSTA

LABOUR UPDATE & SCHOOL START UP PROCESS

Nick Milanetti, Executive Director

NURTURING HOPE

Anne O'Brien, Director of Catholic Education, OCSTA

An overview will be provided of this year's Catholic Education Week theme: Nurturing Hope.

Nurtured by Hope the overview will include:

- The recognition of the special Year of Laudato Si' announced by Pope Francis on May 24, 2020, the fifth anniversary of his papal encyclical on "Caring for Our Common Home."
- The importance of Hope in the face of the ongoing reality of the COVID-19 pandemic
- The challenges to personal and spiritual well-being posed by the uncertainty and physical isolation of the current global crisis
- The Truth & Reconciliation Commission recognizing the relevance of Indigenous culture and spirituality to the spirit of Laudato Si'
- The call of trustees to nurture hope in their communities.

BREAK

QUESTIONS FOR BOARDS TO PREPARE IN ADVANCE FOR DISCUSSION AT THIS MEETING:

1. **School Reopening:** Please share with us the greatest challenges with regard to school re-opening. Were school board reserves used to reduce class sizes for this school year and if so, what percentage was used? What were the reserves used earmarked for?
2. **Collective Bargaining:** Consider the recent round of central bargaining and share with OCSTA your thoughts, what went well and key concerns. How has local bargaining transpired?
3. **E-learning:** Please share concerns and questions regarding e-learning and any concerns and issues related to the protection of denominational rights within the province's e-learning framework.
4. **Locally Determined Question:** Please highlight the leading local issue(s) for your board and outline both the short-term and long-term impacts. We would be particularly interested in hearing about any current or potential issues that could impact the denominational rights of publicly funded Catholic Education. Share your thoughts as to how OCSTA can assist particularly with regard to long term issues.

ADJOURNMENT



Ontario Catholic School
Trustees' Association

OCSTA REGIONS

AREA	BOARDS/OCSTA REGION #
West	Bruce-Grey (4) Huron-Perth (4) London (5) Waterloo (4) Wellington (4) St. Clair (5) Windsor/Essex (5)
East	Algonquin & Lakeshore (10) Eastern Ontario (10) Peterborough-Victoria-Northumberland & Clarington (9) Ottawa (12) Renfrew (10) Simcoe-Muskoka (9)
North East	Huron-Superior (1) Nipissing-Parry Sound (1) Northeastern (1) Sudbury (1)
Central	Brant-Haldimand Norfolk (11) Dufferin-Peel (7) Durham (9) Halton (13) Hamilton-Wentworth (11) Niagara (11) Toronto (6) York (8)
North West	Kenora (2) Northwest (2) Superior North (2) Thunder Bay (2)



Ontario Education
Services Corporation
La corporation des
services en éducation
de l'Ontario

School Energy Coalition ("SEC") Summary Status Report June 30, 2020

Savings for Ontario School Boards

As the pandemic lockdown lengthens, and looks to continue for much of the rest of the year, the Energy Board has started to experiment with virtual hearings and other remote activities. It now looks as if the in-person component of energy regulation may be delayed until 2021. However, applications are continuing to be reviewed. Several significant decisions, including Hydro One Transmission for 2020-22, have been released. In total SEC was able to achieve \$7.3 million of savings for schools in this quarter.

There is still a pent-up appetite for utility rate increases, so utilities are once more starting to file. Next quarter should see the OPG 2022-2026 application, likely the largest in Energy Board history (again), as well as applications by Alectra, Oshawa, North Bay, and others. Two other matters will likely come up: the start of applications by utilities to recover losses arising out of the pandemic (could be a lot of money), and the negotiations (potentially hearings) dealing with the 2022-2027 gas conservation

ONGOING MATTERS – NATURAL GAS

Enbridge Gas 2020 and 2021 Rates. As expected, the extra capital spending by Enbridge in 2020 has been approved. Now an application has been filed for 2021, with further capital-driven rate increases planned. The details of that capital plan will be provided in the fall.

Enbridge Court Appeal. Enbridge appealed its 2019 rate decision to Divisional Court, seeking to overturn an Energy Board decision that its 2019 rates be effective April 1st of that year, rather than January 1st. In the end, the Court accepted the arguments led by SEC that the Energy Board decision should be upheld. This **saved schools an estimated \$100,000** (and all customers together \$5 million) for those three months. It may also have established a key legal precedent.

Enbridge Conservation. The Energy Board has approved the extension of the Enbridge DSM (conservation) programs to the end of 2021, on the terms supported by SEC. Now the regulator turns to establishing a new DSM framework for the next

six years, 2022 to 2027. At issue will be spending expected to top \$1.5 billion, of which \$3-5 million per year would be included in the rates charged to schools.

SEC has in the past often been the bridge between the customer groups, who focus on controlling rate impacts, and the environmental groups, who want more aggressive (and expensive) programs. The longstanding pro-conservation position of school boards allows SEC to help others find common ground.

While the process was delayed by the pandemic, it is now expected to ramp up again in the fall, with a new framework and DSM plan in place by next summer.

Enbridge Hamilton Expansion. Enbridge planned to spend more than \$200 million on a pipeline expansion in the Hamilton area, but faced probing questions from environmental groups, SEC and others. Then the pandemic hit, and Enbridge paused the project for six months to re-evaluate its need and timing.

SEC's goal for this application is to ensure that customers like schools are not left on the hook, paying for long-term capital assets that are no longer needed when fossil fuel burning is less prevalent.

Enbridge "Environmental" Initiatives. In addition to its DSM programs, Enbridge is now seeking a number of approvals from the Energy Board for what can loosely be described as environmental programs. These include gas from waste, hydrogen injection into the system, and managing demand to reduce capital spending. These are being pursued in parallel with expansion proposals that would increase the burning of natural gas in Ontario.

SEC's strategy in all of these proceedings is to ensure that smaller green projects do not divert the utility's focus from the main goal in this area: overall reduction of emissions.

ONGOING MATTERS - ELECTRICITY

Hydro One Transmission 2020-2022. Hydro One sought transmission rates that would have resulted in large increases for schools and others. SEC counsel Mark Rubenstein led the customer groups in opposing an overly expensive capital plan, as well as rate formulae that would have resulted in too much uplift each year. The decision, released in May, provided a win for customers. The rates approved will **save schools \$6.8 million** over the three year period.

Hydro One Mergers. The decision on the applications of Hydro One to acquire the Orillia and Peterborough distributors was released this quarter. As expected, the regulator approved the two transactions, but did so with conditions designed to protect customers. Total savings for the sixty affected schools will end up being **about \$200,000 over several years.**

While SEC continues to believe that Hydro One should not be acquiring more distributors until

they get their own costs under control, the result of SEC's ten year struggle is that Hydro One has to guarantee that acquisitions will not increase rates, failing which Hydro One shareholders will have to eat the difference.

Sudbury Hydro. Greater Sudbury Hydro sought an increase that would have cost the local schools about \$360,000 over the next five years. SEC acted as lead negotiator for the customer groups, and achieved a settlement that will reduce that to about \$160,000, **saving Sudbury schools around \$200,000.**

Hydro Ottawa 2021-2025 Rates. Hydro Ottawa has filed an application seeking rate increases averaging 5.7% per year over five years, with the higher increases in the earlier years. Schools, for example, would pay \$2.3 million more relative to current distribution rates. Increases in commodity costs and transmission costs would be on top of that.

SEC has intervened, and will be an active participant in the proceeding. If a negotiated settlement is not reached during the summer and fall, it is probable a final decision will not be available until early in 2021.

Deferral Applications. In the last couple of years, electricity distributors have been deferring their rate applications because new rules - many of them championed by SEC - could result in downward rate pressure. In general, those deferrals have been OK for schools, because in the absence of a rate application increases are capped well below inflation.

Recently, distributors have sought deferrals, but still requested additional money for their capital plans. SEC has led the charge to resist that approach. Two recent decisions of the Energy Board for Oakville and Burlington have sided with SEC. While the amounts were small (**\$20,000 or so**), SEC participation was more akin to a finger in

the dike. Distributors will now not be as quick to try this new way of getting rate increases.

OTHER MATTERS

Covid-19 Costs. Some utilities are clamoring to have rate increases to cover any extra costs associated with the pandemic, as well as lost revenues from the economic downturn. SEC has been vocal in asking why ratepayers should be saddled with this. A "straw man" proposal is expected from Energy Board staff in September, and the debate will continue in the fall. Although there is no estimate of the impacts yet, the amounts that may be sought could exceed \$1 billion.

Energy Board Restructuring. The government has announced the next step in the appointments for the newly restructured Energy Board. Richard Dicerri had already been appointed as Chair of the Board of Directors. Now, the government has announced that career civil servant Susanna Zagar will be appointed CEO to run the operational and policy sides, and Lynne Anderson, currently one of the adjudicators, will be appointed Chief Commissioner (similar to a Chief Justice). Ms. Zagar is from outside the industry. Ms. Anderson is well known within energy circles. The appointments will proceed in September.

Jay Shepherd
Mark Rubenstein
Counsel for SEC

Questions? Contact Wayne McNally
(wayne.mcnelly@oesc-cseo.org) or Jay Shepherd
(jay@shepherdubenstein.com) or Mark
Rubenstein (mark@shepherdubenstein.com)

In conclusion,

OESC is represented by Jay Shepherd who consults regularly with myself and Wayne McNally, who is an advisor to the OESC Board of Directors. It is critical to note that the work of the School Energy Coalition, per OESC, is a respected intervenor at the Ontario Energy Board.

Our work has allowed every school district in the Province of Ontario to avoid significant energy costs. This reality assists with the bottom line to your budget.



Ted Doherty
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