

# Minutes

II

The Minutes of the Special Education Committee Meeting held on November 22, 2018 at 6:30 p.m. in the Boardroom of the Catholic Education Centre.

## PRESENT

Members Arlene Godby, Helen McCarthy, Kelly McNeely, Kelly Smigielski, Clare Paterson, Ruth Ciraulo, Melissa Gillespie

Absent (by motion) Laura Quibell, Shawna Belcourt

Absent: Anita Arnold

Administration Anne Marie Duncan, Diane Mather

Recorder: Susan Mariutti

## **A. Call to Order:**

1. Kelly called the meeting to order and asked Arlene to lead the group in prayer.

We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.

2. Approval of Agenda

Motion: Moved by Clare, seconded by Arlene, that the agenda be approved as presented.

Carried

3. Declarations of Conflicts of Interest

None noted

4. Excusal from Attendance

Motion: Moved by Arlene, seconded by Ruth, that Laura Quibell, Shawna Belcourt, be excused from attendance at the November 22, 2018 Special Education Advisory Committee meeting.

Carried

5. Approval of the Minutes of the October 18, 2018 meeting.

Motion: Moved Ruth, seconded by Melissa, that the Minutes be approved as presented.

Carried

6. Business Arising from the Minutes

None noted

**B. Recommended Actions/Presentations:**1. Remarks: Chairperson

- Kelly thanked members for their commitment to SEAC this past year, and in particular members who will not be returning for the next term, Ruth Ciraulo, Maria Castiglione, and Michelle Montague
- January we will be electing a new Chair and Vice Chair of SEAC. This is a 4-year term.

2. Remarks: Superintendent of Learning/Special Education (*Anne Marie Duncan, Superintendent of Learning/Special Education*)

- Anne Marie thanked members whose term has come to an end
- Ministry of Education is consulting with everyone across the province. Stakeholders are asked for their input. <https://www.ontario.ca/page/for-the-parents>
- Received confirmation from Ministry of Education confirming our Special Incident Portion (SIP) grant 2.486 million dollars.
- Consultants continue to complete SIP claims for this school year 2018-2019
- Student monitor positions currently advertised – unqualified special education support staff. These positions to be used in emergency situations only. Anne Marie will keep committee updated on the role out of these positions.

3. Individual Education Plan (IEP) (*Maureen Potts, Special Education Consultant*)

- Maureen gave an informative presentation, and explained the different areas of the IEP
- Members requested a list of Board acronyms.

4. Discussion: SEAC professional development/tour (*Anne Marie Duncan, Superintendent of Learning/Special Education*)

- February 1<sup>st</sup> professional development day, we will be hosting Michael ‘Pinball’ Clements in the afternoon, and Mehrit Centre on ‘Self-Regulation’
- SEAC committee supports the February 1<sup>st</sup>, 2019 professional development day in lieu of the required 10<sup>th</sup> meeting for the 2018-2019 school year.
- SEAC members are invited to attend this session and additional information will be provided as we get closer to the date

5. Discussion: “Accessible Education for Students with Disabilities” document (*Anne Marie Duncan, Superintendent of Learning/Special Education*)

- Chapters 4, 5, 6, 7
- Anne Marie highlighted the key points of chapters 4 to 7.
- Copy of presentation attached
- Copy of document can be found at:  
[http://www.ohrc.on.ca/sites/default/files/Policy%20on%20accessible%20education%20for%20students%20with%20disabilities\\_FINAL\\_EN.pdf](http://www.ohrc.on.ca/sites/default/files/Policy%20on%20accessible%20education%20for%20students%20with%20disabilities_FINAL_EN.pdf)
- Anne Marie referenced safe school document “Caring & Safe Schools in Ontario”  
[http://www.edu.gov.on.ca/eng/general/elemsec/speced/Caring\\_Safe\\_School.pdf](http://www.edu.gov.on.ca/eng/general/elemsec/speced/Caring_Safe_School.pdf)
- Members were asked to review chapter 8 for the January meeting.

6. Reports from SEAC members

Included on Agenda

**C. Information Items**

Attached to agenda

**D. Old Business**

**E. New Business**

**F. Next Meeting**

1. Thursday, January 17, 2019  
Boardroom, Catholic Education Centre  
6:30 – 9:00 p.m.
2. Agenda Items: Mental Health & Well Being Strategy
3. Selection of Member for Opening/Closing Prayer: Melissa

Future Meetings & Presentation Topic:

Friday, February 1, 2019	Hosting – Self-regulation seminar in the morning and Michael “Pinball” Clements (motivational speaker) in the afternoon at Calvary Church, Peterborough.
Thursday, February 21, 2019	Attendance Statistics
Thursday, March 21, 2019	Applied Behaviour Analyst
Thursday, April 25, 2019	Special Education Support Staff
Thursday, May 30, 2019	Speech Language Pathology
Thursday, June 20, 2019	Psychology

**G. Conclusion:**

1. Closing Prayer: Arlene closed the meeting with prayer.
2. Adjournment  
Motion: Moved by Ruth, seconded by Arlene, that the meeting be adjourned.

Carried