

# Minutes

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The Minutes of the Special Education Committee Meeting held on January 17, 2019 at 6:30 p.m. in the Boardroom of the Catholic Education Centre.

## PRESENT

Members Arlene Godby, Kelly Smigielski, Clare Paterson, Melissa Gillespie, Emmanuel Pinto, Laura Quibell, Shawna Belcourt, Krista McEwen, Anita Arnold

Absent (by motion) Helen McCarthy

Administration Anne Marie Duncan, Diane Mather

Recorder: Susan Mariutti

## **A. Call to Order:**

1. In the absence of an elected Chair/Vice Chair, Anne Marie Duncan chaired the meeting.  
Anne Marie called the meeting to order and asked Melissa to lead the group in prayer.

We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.

2. Approval of Agenda

Motion: Moved by Kelly, seconded by Arlene, that the agenda be approved as presented.

Carried

3. Declarations of Conflicts of Interest

None noted

4. Election of SEAC Chair

Arlene Godby was acclaimed SEAC Chair for the 2019-2022 Term.

Election of SEAC Vice-Chair

Melissa Gillespie was acclaimed SEAC Vice-Chair for the 2019-2022 term.

5. Excusal from Attendance

Motion: Moved by Emmanuel, seconded by Shawna, that Helen McCarthy, be excused from attendance at the January 17, 2019 Special Education Advisory Committee meeting.

Carried

5. Approval of the Minutes of the October 18, 2018 meeting.

Motion: Moved Kelly, seconded by Melissa, that the Minutes be approved as presented.

Carried

6. Business Arising from the Minutes
  - Copy of “Terms/Acronyms in Special Education” distributed.

**B. Recommended Actions/Presentations:**

1. Remarks: Chairperson
  - Arlene had no remarks at this time.
2. “Be Well Strategy”: A Year in Review (*Jennifer Angelo, Mental Health Lead*)
  - Jennifer presented an update on the ‘Be Well Strategy’ and its implementation in schools across the board.
  - Copy of presentation attached.
3. Remarks: Superintendent of Learning/Special Education (*Anne Marie Duncan, Superintendent of Learning/Special Education*)
  - Anne Marie welcomed our new Trustee/SEAC member, Emmanuel Pinto.
  - We are presently merging the Identification, Placement, Review, Committee (IPRC) forms to make them more concise and ensure the IPRC process is consistent. Anne Marie will share updated forms with SEAC to seek their input.
  - “Service Dog” guidelines are being revised to ensure they are up to date. Anne Marie will share revised guidelines with SEAC to seek their input.
  - Mental Health and Well Being Grant \$52,000, this is a reduction of 50%
  - School Mental Health Assist announce they will be receiving ministry funding
  - Student Monitor role positions have been working well so far; excellent at triaging.
  - Student Incident Portion (SIP): 122 claims were submitted, 94 elementary, 28 secondary, estimate total of \$3,312,999 if all are approved.
4. Discussion: “Accessible Education for Students with Disabilities” document (*Anne Marie Duncan, Superintendent of Learning/Special Education*)
  - Anne Marie highlighted the key points of chapter 8 (8.1 to 8.4)
  - Copy of presentation attached
  - Copy of document can be found at:  
[http://www.ohrc.on.ca/sites/default/files/Policy%20on%20accessible%20education%20for%20students%20with%20disabilities\\_FINAL\\_EN.pdf](http://www.ohrc.on.ca/sites/default/files/Policy%20on%20accessible%20education%20for%20students%20with%20disabilities_FINAL_EN.pdf)
  - Chapter 8 – sections 5 – 8 will be reviewed at the February meeting
5. Reports from SEAC members  
Included on Agenda

**C. Information Items**  
Attached to agenda

**D. Old Business**

**E. New Business**

**F. Next Meeting**

1. Thursday, February 21,  
Boardroom, Catholic Education Centre  
6:30 – 9:00 p.m.

2. Agenda Items: Attendance Statistics
3. Selection of Member for Opening/Closing Prayer: Emmanuel Pinto

Future Meetings & Presentation Topic:

Friday, February 1, 2019	PD Session Invitation Calvary Pentecostal Church, Peterborough 8:30 am – Self Regulation and Self Care for Adults 12:30 pm – Michael “Pinball” Clements “Gifts, Teamwork, and Passion, Living your Best Life”
Thursday, March 21, 2019	Applied Behaviour Analyst
Thursday, April 25, 2019	Special Education Support Staff
Thursday, May 30, 2019	Speech Language Pathology
Thursday, June 20, 2019	Psychology

**G. Conclusion:**

1. Closing Prayer: Melissa closed the meeting with prayer.
2. Adjournment  
Motion: Moved by Kelly, seconded by Laura, that the meeting be adjourned.

Carried