



# Minutes

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THE MINUTES OF THE OPEN MEETING OF THE GOVERNANCE COMMITTEE held on Tuesday, October 9, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT

Trustees: Mmes. Linda Ainsworth, Calahndra Brake (Senior Student Trustee), Ruth Ciraulo, Christine Dunn, Eveline Fisher (Junior Student trustee), Michelle Griepsma, Helen McCarthy (via teleconference).

Messrs. David Bernier, Mr. Daniel Demers (Committee Chairperson)

Administration: Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, Dawn Michie.

Messrs. Timothy Moloney, Michael Nasello.

Guests: Mr. Richard Driscoll

Regrets:

Recorder: Mrs. Jennifer Glasbergen.

## **A. Call to Order:**

Daniel Demers called the meeting to order.

### 1. Opening Prayer.

Isabel Grace led the Opening Prayer in the Open-Camera Session.

2. Daniel Demers, acknowledged that the Governance Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Approval of Open Session Agenda.

**MOTION:** Moved by Helen McCarthy, seconded by Linda Ainsworth, that the Open Meeting Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Governance Committee – Open Session held on September 10, 2018.

**MOTION:** Moved by Michelle Griepsma, seconded by Linda Ainsworth, that the Minutes of the Governance Committee – Open Session, held on September 10, 2018, be approved.

Carried.

6. Business Arising from the Minutes.

**B. Recommended Actions/Presentations:**

1. St. Joseph CES, Douro: Update on drinking water advisory.

Isabel Grace, Superintendent of Business and Finance, updated the committee on the status of the contaminated drinking water at St. Joseph CES, Douro School. Isabel informed the committee that school board is working with the Health Unit and Ministry of Environment, as well as outside environmental agencies to rectify the damages done. All necessary precautions are in place, and the community is being updated as information becomes available. Isabel answered trustee questions and concerns regarding this issue.

2. Facility Assessments: 2018-19 process.

Richard Driscoll, Facility Services Manager, gave a presentation to the Governance Committee regarding Facility Condition Index (FCI) and the process in which the Ministry uses to determine the replacement value and costs of repairs. This is a Ministry driven assessment that is on a five year rotation for each facility. Both Richard and Isabel Grace, Superintendent of Business and Finance, answered trustee questions and concerns.

*Anne Marie Duncan, Superintendent of Learning/Special Education Services, made note of all the work Richard has done in the schools and the great feedback coming from the various principals.*

3. Elementary Enrolment – school by school comparison.

Isabel Grace, Superintendent of Business and Finance, updated the Governance Committee regarding enrolment numbers for the 2018-2019 school year and a comparison between projected figures and actual figures. There were a few fluctuations in the numbers but nothing significant. Isabel explained the key changes in detail and answered trustee questions.

**C. Information Items:**

1. Federal Tax Treatment of Trustee Honoraria.

Isabel Grace, Superintendent of Business and Finance, updated trustees regarding the new tax changes coming January 2019. Isabel explained in detail how these changes would affect trustees and answered any questions they had.

2. PPM 151. Professional Activity Days Devoted to Provincial Education Priorities

Isabel Grace, Superintendent of Business and Finance, spoke to the Governance Committee about the activities planned during Professional Activity Days as well as what was coming up in the calendar year. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, touched on the upcoming Faith Day, October 26, 2018 and how dates are chosen so faith days can be inclusive for all. Laurie and Isabel explained key components and answered trustee questions.

**D. Old Business:**

**E. New Business:**

**F. Next Meeting:**

1. Monday, November 12, 2018 – 6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.

Daniel Demers asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

**MOTION:** Moved by Linda Ainsworth, seconded by Ruth Ciraulo,  
that the Governance Committee meeting adjourn at 7:45 p.m.

Carried.

Daniel Demers  
Chairperson  
/jg

Isabel Grace  
Superintendent of Business