



Minutes

The Minutes of the Policy Development Committee Meeting held on Tuesday, October 5, 2021 at 6:30 p.m.

Present

Trustees: Linda Ainsworth, David Bernier, Braden Leal, Kevin MacKenzie, Siobhan Marie (Junior Student Trustee) (via video conference), Helen McCarthy (via video conference), Eli McColl (Senior Student Trustee) (via video conference), Emmanuel Pinto (Committee Chairperson).

Administration: Jeannie Armstrong, Joan Carragher, Laurie Corrigan, Jonathan Di Ianni, Isabel Grace, Stephen O'Sullivan, Sheila Piggott.

Guests: Galen Eagle, Communications Manager (via video conference), Darren Kahler, Human Resource Services Manager.

Regrets:

Recorder: Andrea Bradley.

A. Call to Order:

Emmanuel Pinto, Committee Chairperson, called the meeting to order.

1. Opening Prayer.

Emmanuel Pinto, Committee Chairperson, called the meeting to order at 6:31 p.m. and asked Kevin MacKenzie to lead the Opening Prayer.

2. Emmanuel Pinto, Committee Chairperson, acknowledged that the Policy Development Committee Meeting was taking place on the traditional territory of the Mississauga Anishinaabeg.

3. Approval of Open Meeting Agenda.

Motion: Moved by David Bernier, seconded by Braden Leal, that the Policy Development Committee Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Draft Minutes of the Policy Development Committee Meeting held on May 12, 2021.

MOTION: Moved by Braden Leal, seconded by Kevin MacKenzie, that the Minutes of the Policy Development Committee Meeting held on May 12, 2021, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

B. Recommended Actions / Presentations:

1. R.A.: Draft Administrative Procedure – New #101, Old #1109

Policy Development and Review

Joan Carragher, Director of Education, presented the new draft Administrative Procedure, ***Policy Development and Review***, to the Policy Development Committee and answered questions from Trustees.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Board Policy – ***#1109 – Policy Development and Review***, be deleted and the revised, newly formatted, Administrative Procedure – ***#101 – Policy Development and Review***, be received and posted as amended under Directional Policy – ***#100 – Governance, Vision and Strategic Priorities***.

Carried

2. R.A.: Draft Administrative Procedure – New #1001, Old #705 and #705-001

Addressing Parental and Public Concerns

Galen Eagle, Communications Manager, presented the new draft Administrative Procedure, ***Addressing Parental and Public Concerns***, to the Policy Development Committee and answered questions from Trustees. Galen will be making some minor changes under the *Role of the Trustee in addressing parental and public concerns* prior to posting.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Board Administrative Procedure – ***#1001 – Supporting Community Concerns*** (Old Policy #705 – Supporting Community Concerns), and Board Administrative Procedure – ***#1002 – Addressing Parental and Public Concerns*** (Old Policy Protocol #705-001), be deleted and the revised, newly formatted, Administrative Procedure – ***#1001 – Addressing Parental and Public Concerns***, be received and posted as amended under Directional Policy – ***#1000 – Parent and Community Relations***.

Carried

3. R.A.: Draft Administrative Procedure – New #823

COVID-19 Vaccination Disclosure

Darren Kahler, Human Resource Services Manager, and Stephen O'Sullivan, Superintendent of Learning / Leadership and Human Resource Services, presented new draft Administrative Procedure, **COVID-19 Vaccination Disclosure**, to the Policy Development Committee and answered questions from Trustees. Darren will be making some minor changes to the Administrative Procedure prior to posting.

MOTION: Moved by David Bernier, seconded by Linda Ainsworth that the Policy Development Committee recommend to the Board that new Administrative Procedure – **#823 – COVID-19 Vaccination Disclosure**, be received and posted under Directional Policy – **#800 – Healthy Schools and Workplaces**.

Carried

4. R.A.: Administrative Procedure Annual Review – #817

Students Wearing Masks

Stephen O'Sullivan, Superintendent of Learning / Leadership and Human Resource Services presented the draft Administrative Procedure, **Students Wearing Masks**, to the Policy Development Committee and answered questions and concerns from Trustees. There have been minor changes to the Administrative Procedure and Appendix A since review last year.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Board Administrative Procedure – **#817 – Students Wearing Masks**, be deleted and the revised, Administrative Procedure – **#817 – Students Wearing Masks**, be received and posted as amended under Directional Policy – **#800 – Healthy Schools and Workplaces**.

Carried

5. R.A.: Draft Administrative Procedure – New #502 – Old #505

Employee Involvement in Election to Public Office

Stephen O’Sullivan, Superintendent of Learning / Leadership and Human Resource Services presented new draft Administrative Procedure, ***Employee Involvement in Election to Public Office***, to the Policy Development Committee and answered questions from Trustees. Stephen will be making some minor changes to the Administrative Procedure prior to posting.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Board Policy and Administrative Procedure – ***#505 – Employment Involvement in Election to Public Office***, be deleted and the revised, newly formatted, Administrative Procedure – ***#502 – Employment Involvement in Election to Public Office***, be received and posted as amended under Directional Policy – ***#500 – Employee Relations***.

Carried

6. R.A.: Draft Administrative Procedure – New #310 – Old #821

French Immersion

Sheila Piggott, Superintendent of Learning / Learning Technologies / P/J Program, presented new draft Administrative Procedure, ***French Immersion***, to the Policy Development Committee and answered questions from Trustees.

MOTION: Moved by Kevin MacKenzie, seconded by Helen McCarthy that the Policy Development Committee recommend to the Board that Board Policy and Administrative Procedure – ***#821 – French Immersion***, be deleted and the revised, newly formatted, Administrative Procedure – ***#310 – French Immersion***, be received and posted as amended under Directional Policy – ***#300 – Student Achievement and Well-being***.

Carried

C. Information Items:

There were no information items.

D. Next Meeting:

1. Tuesday, November 2, 2021.
6:30 p.m. – 8:30 p.m.

E. Conclusion:

1. Closing Prayer:

Emmanuel Pinto, Committee Chairperson, asked Linda Ainsworth to lead the Closing Prayer.

2. Adjournment:

Motion: Moved by Braden Leal, seconded by Linda Ainsworth, that the Policy Development Committee Meeting adjourn at 8:17 p.m.

Carried

Emmanuel Pinto
Committee Chairperson
/ab

Joan Carragher
Director of Education