



Agenda

COMMITTEE-OF-THE-WHOLE

Tuesday, October 13, 2020

OPEN MEETING – 6:30-8:30 P.M.

CATHOLIC EDUCATION CENTRE – BOARDROOM

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Chairperson: Linda Ainsworth

Trustees who are unable to attend, or would like to attend virtually, are asked to please notify Andrea Bradley, Administrative Assistant
abradley@pvnccdsb.on.ca

A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the Minutes of the Open Meeting of the Committee-of-the-Whole held on September 14, 2020. Page 3
6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Education Development Charges: Policy recommendation and update. Page 7
2. 2020-21 Trustee Honoraria. Page 9

C. Information Items:

1. Holy Cross Catholic Secondary School: Turf field project update.
2. Student Transportation: Status of routes and cancellations.
3. Preparations for November 12, 2020 school transitions.
4. Ventilation Progress Report.

D. Old Business:

E. New Business:

F. Next Meeting:

1. Monday, November 9, 2020 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.
2. Adjournment.



Minutes

THE MINUTES OF THE OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, September 14, 2020 at 6:37 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT

Trustees: Mmes. Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy (via video conference).
Messrs. David Bernier, Braden Leal (via video conference), Kevin MacKenzie, Emmanuel Pinto.

Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace.
Messrs. Pepe Garieri, Timothy Moloney, Michael Nasello, Stephen O'Sullivan.

Guests: Mr. Richard Driscoll.

Regrets: Messrs. Josh Hill (Senior Student Trustee), Eli McColl (Junior Student Trustee).

Recorder: Mrs. Andrea Bradley.

A. Call to Order:

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.

MOTION: Moved by Kevin MacKenzie, seconded by Braden Leal, that the Open Meeting Agenda be approved as amended moving C.1. Completed Capital Projects and 2020-21 Planning to B.2, and moving B.2. Staffing Update to B.3.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on May 11, 2020.

MOTION: Moved by Kevin MacKenzie, seconded by Emmanuel Pinto, that the Minutes of the Committee-of-the-Whole – Open Meeting, held on May 11, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Air Quality/Ventilation Improvements.

Isabel Grace, Superintendent of Business and Finance, and Richard Driscoll, Facility Services Manager, presented the Air Quality/Ventilation Improvements Report to the Committee-of-the-Whole. Isabel updated the Trustees on the eligible expenses for the new funding. Richard shared the American Society of Heating and Air Conditioning Engineers (ASHRAE) recommendations of six strategies to prepare and operate buildings.

Helen McCarthy, City of Peterborough Trustee, wished that the minutes reflect the following: *“We have a duty to report to parents so they can make informed decisions about the quality of their child’s current classroom air.”*

Michael Nasello, Director of Education, noted for the minutes: *“The engineering contractors investigation is currently under way and the recommendation is to wait until the assessment is complete and then report back to Trustees. Parents will be given an update at that time and in mid-November they can make a choice regarding their child’s classroom*

2. Staffing Update.

Joan Carragher, Superintendent of Learning / Leadership and Human Resource Services, presented a 2020/2021 Staffing Report to the Committee-of-the-Whole. Joan explained that the report is up-to-date as of 5:00 p.m. September 14, 2020 and that it is ever changing at this time. Joan reviewed the report in detail and answered Trustee questions. The Board has until September 30 to meet the requirements to be compliant with the Ministry of Education.

C. Information Items:

1. Completed Capital Projects and 2020-21 Planning.

Isabel Grace, Superintendent of Business and Finance, presented the 2020 Capital Projects and Tentative Planning for 2021 Report to the Committee-of-the-Whole. Richard Driscoll, Facility Services Manager, explained in detail some of the capital projects and answered questions from Trustees.

2. COVID-19 Funding Update.

Isabel Grace, Superintendent of Business and Finance, reported to the Committee-of-the-Whole the COVID-19 Funding Update and answered questions from Trustees.

3. OCSTA 2020 Fall Regional Meetings.

Michelle Griepsma, Board Chairperson, will not be able to attend the 2020 Regional Meeting and asked Linda Ainsworth, Committee Chairperson, to attend on her behalf. Linda brought forth the questions that were up for discussion at the upcoming OCSTA Regional Meeting. Administration gave feedback to Linda to bring to the upcoming Regional Meeting on their behalf.

4. OESC – June 30, 2020 School Energy Coalition Summary Status Report.

Isabel Grace, Superintendent of Business and Finance, shared the OESC School Energy Coalition Summary Status Report dated June 30, 2020 with the Committee-of-the-Whole.

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D. Old Business:**E. New Business:****F. Next Meeting:**

1. Tuesday, October 13, 2020 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by David Bernier, seconded by Braden Leal, that the Committee-of-the-Whole meeting adjourn at 8:16 p.m.

Carried.

Linda Ainsworth
Committee Chairperson
/ab

Isabel Grace
Superintendent of Business
and Finance



BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: In Camera

Open

Presented for: Information

Approval

Meeting Date: October 13, 2020

Presented by: Isabel Grace, Superintendent of Business/Finance

Subject: Education Development Charges Renewal 2020

Recommended Action(s): The Committee of the Whole recommends that the Board approve an amendment to the Clarington Education Development Charges by-law renewal for 2020 such that it not apply to lands that are owned by and are used for the purposes of a public hospital receiving aid under the Public Hospitals Act R.S.O. 1990.

1. Background

At the joint board meeting of September 22, 2020 whereby PVNCC publicly reviewed the existing policies for the current Clarington Education Charges, and the proposed policies for the renewal of the bylaw in 2020, a request was made to review the exemption for hospitals.

Public hospitals have not historically been exempt from the PVNCC Education Development Charges by-law for Clarington, which is in contrast to what the co-terminous board (Kawartha Pine Ridge DSB) has historically decided.

2. Investigation

Information was obtained from the Municipality confirming that there is a planned expansion of the Bowmanville site of Lakeridge Health. Plans are underway to modernize and more than double the size of the Bowmanville Hospital.

The Ontario government confirmed its commitment to redeveloping the hospital in the March 2019 Provincial budget, and Lakeridge Health is currently working with its government partners to move the project through the multi-step hospital capital approval process. While timelines are unknown at this time, it is possible that a building permit may be sought in the next five year timeframe of the renewed EDC bylaw.

Further, the EDC bylaws of Durham District School Board, and Durham Catholic District School Board (recently renewed in 2019) were reviewed and both of those bylaws also contain an exemption for public hospitals.

As the actual size of the planned expansion is not yet available, it is difficult to calculate what the short term revenue impact to PVNCC would be, however at a rate of \$0.60 per square foot, any loss of revenue could be recovered over time, if needed, into the next by-law period beginning in 2025.

3. Summary

Administration is recommending that the new Education Development Charges By-law for Clarington reflect an exemption such that it not apply to lands that are owned by and are used for the purposes of a public hospital receiving aid under the Public Hospitals Act R.S.P. 1990, consistent with our co-terminous board and neighbouring boards in Durham.

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: In Camera

Open

Presented for: Information

Approval

Meeting Date: October 13, 2020

Presented by: Isabel Grace, Superintendent of Business/Finance

Subject: 2020-21 Trustee Honoraria

Recommended Action(s): The Committee of the Whole recommends that the Board approve Honoraria for Board members as outlined in the following report for the period December 1, 2020 to November 30, 2021.

1. Background

- 1.1 Ontario Regulation 357/06, as amended, sets out the method for calculating the limits on honoraria paid to Board members. In addition, the Board has established Administrative Procedure 616 – Honoraria for Trustees in regards to administering and communicating Board member honoraria under the regulation.

2. Components

- 2.1 For a term of office beginning in 2018 (therefore December 1, 2018) the annual honorarium for a member of a District School Board (Trustee) shall consist of the following four components:
1. The Base Amount for the year (constant for the 4 year term);
 2. The Enrolment Amount for the year (to be recalculated annually);
 3. The Attendance Amounts payable for the year (for prescribed Committees)
 4. The Distance Amounts payable for the year (if applicable)

2.2 Base Amount

The limit for the base amount for each Board Member, beginning on December 1, 2018 is \$5,900.

Per trustee: \$5,900

- a) The Chair will receive an additional \$5,000; and
- b) The Vice-Chair will receive an additional \$2,500.

2.3 Enrolment Amount (to be adjusted annually)

The enrolment to be used for each year beginning December 1st is that of the previous fiscal year (therefore the estimated enrolment for the fiscal year ending August 31, 2020 will be used to determine the December 1, 2020 to November 30, 2021 amount). For the Peterborough Victoria Northumberland & Clarington Catholic District School Board the estimated average daily enrolment for the 2019/20 school year was 14,857.48 students.

- a) The basic enrolment amount for the Board as a whole is \$1.75 per student (therefore 14,857.48 students at \$1.75 each yields a total of \$26,000.59).
- b) The total amount for the Board is divided by the number of Board members (therefore \$26,000.59 divided by 7 Members equals an annual amount of \$3,714.00 per Member – rounded to nearest \$).
- c) The calculations contained within the Regulation would add the following amounts to the basic enrolment amount for the Chair and Vice-Chair respectively:

Chair - \$743

Vice-Chair - \$371

2.4 Attendance Amount (for prescribed Committees)

By Board motion September 25, 2006, no committees were approved as eligible.

2.5 Distance Amount (if applicable)

By Board motion September 25, 2006, no amount was approved.

3. Summary

Presented in the table below is a summary of the amount to be paid, by component, for the Chair, Vice-Chair and Trustees for the period December 1, 2020 to November 30, 2021. Comparative amounts for the previous year (December 1, 2019 to November 30, 2020) have also been provided for information purposes.

For the Period December 1, 2020 to November 30, 2021:			
	Chair	Vice-Chair	Trustee
Base Amount	\$10,900	\$8,400	\$5,900
Enrolment Amount	4,457	4,085	3,714
	\$15,357	\$12,485	\$9,614

For the Period December 1, 2019 to November 30, 2020:			
	Chair	Vice-Chair	Trustee
Base Amount	\$10,900	\$8,400	\$5,900
Enrolment Amount	4,514	4,138	3,762
	\$15,414	\$12,538	\$9,662