



# Agenda

## Committee-of-the-Whole Open Meeting

Monday, November 8, 2021

6:35 – 8:30 p.m.

Catholic Education Centre – Large Boardroom

[CLICK HERE TO JOIN VIA GOOGLE MEET](#)

**Chairperson: Linda Ainsworth**

Trustees who are unable to attend are asked to please notify  
Andrea Bradley, Administrative Assistant at  
[abradley@pvnccdsb.on.ca](mailto:abradley@pvnccdsb.on.ca)

### A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of the Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the draft Minutes of the Open Meeting of the Committee-of-the-Whole held on Tuesday, October 12, 2021. [Page 3](#)
6. Business Arising from the Minutes.

### B. Presentations / Recommended Actions:

1. Response to King George Public School Leasing Opportunity. [Page 8](#)
2. 2021 Trustee Expenses Report. [Page 9](#)
3. 2020-2021 Financial Variances and Transfers of Accumulated Surplus. [Page 11](#)

**C. Information Items:**

1. 2022-2023 Education Funding Guide. [Page 21](#)

**D. Old Business:**

**E. New Business:**

**F. Next Meeting:**

1. Monday, December 6, 2021.  
6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.
2. Adjournment.



# Minutes

**The Minutes of the Open Meeting of the Committee-of-the-Whole held on Tuesday, October 12, 2021 at 6:45 p.m.**

## **Present**

Trustees: Linda Ainsworth (Committee Chairperson) (via video conference), David Bernier, Braden Leal, Kevin MacKenzie (via video conference), Siobhan Marie (Junior Student Trustee), Helen McCarthy (via video conference), Eli McColl (Senior Student Trustee) (via video conference), Emmanuel Pinto (via video conference).

Administration: Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Isabel Grace, Stephen O'Sullivan, Sheila Piggott.

Guests:

Regrets: Laurie Corrigan.

Recorder: Andrea Bradley.

*David Bernier, Board Chairperson, chaired this Committee-of-the-Whole Meeting.*

## **A. Call to Order:**

1. David Bernier asked Isabel Grace to lead the Opening Prayer.
2. David Bernier, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishnaabeg.
3. Approval of Open Meeting Agenda.

**Motion:** Moved by Braden Leal, seconded by Linda Ainsworth, that the Open Meeting Agenda be accepted with the addition of E.1. Trustee Vacancy Update.

Carried

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on Monday, September 13, 2021.

**Motion:** Moved by Braden Leal, seconded by Kevin MacKenzie, that the Minutes of the Committee-of-the-Whole – Open Meeting, held on Monday, September 13, 2021, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

**B. Recommended Actions / Presentations:**

1. 2021-2022 Trustee Honoraria.

Isabel Grace, Superintendent of Business and Finance, reviewed the 2021-2022 Trustee Honoraria Report with the Committee-of-the-Whole highlighting changes from the 2020-2021 summary.

**Motion:** Moved by Linda Ainsworth, seconded by Helen McCarthy, that the Committee-of-the-Whole recommends that the Board approve Honoraria for Board members as outlined in the following report for the period December 1, 2021 to November 30, 2022.

Carried.

2. Attendance Area Review – Clarington.

Isabel Grace, Superintendent of Business and Finance, presented a detailed PowerPoint slideshow to update the Committee-of-the-Whole on the Attendance Area Review in Clarington and answered questions from Trustees. Enrolment in Clarington, specifically in Bowmanville, is outstripping capacity of our sites. This trend is expected to continue. The longterm accommodation plan had identified the intent to pursue a new elementary school in Clarington before 2024.

3. Durham Catholic District School Board Letter to Minister Lecce re: Vaccination.

Isabel Grace, Superintendent of Business and Finance, shared a letter that was sent to Stephen Lecce, Minister of Education, from the Durham Catholic District School Board regarding vaccinations. PVNCCDSB Trustees would like a similar letter sent to the Minister of Education. A draft letter will be composed and sent to Trustees for input. David Bernier, Board Chairperson, will request that the letter be added to the next Board Meeting Agenda to be brought forward with a Motion.

**C. Information Items:**

1. Education Development Charges Bylaw Process for Peterborough City and County.

Isabel Grace, Superintendent of Business and Finance, presented the Education Development Charges Bylaw Process for Peterborough City and County Report to the Committee-of-the-Whole. PVNCCDSB has been exploring the possibility of enacting Education Development Charges (EDCs) in the County and City of Peterborough. The Board currently has EDCs that cover the Municipality of Clarington. Isabel explained the public process and answered questions from Trustees.

## 2. 2021-2022 Staffing / Class-Size Update.

Stephen O'Sullivan, Superintendent of Learning / Leadership and Human Resource Services, presented the 2021-2022 Staffing Report to the Committee-of-the-Whole and answered questions from Trustees. Stephen reviewed the elementary and secondary staffing requirements as well as staffing needs. Stephen noted that there were 67 retirements during the 2020-2021 school year.

### **D. Old Business:**

There was no old business.

### **E. New Business:**

#### Trustee Vacancy Update.

The Board is seeking a Catholic Trustee to represent separate school ratepayers for the City of Kawartha Lakes. The appointed Trustee will serve with the Board until October 24, 2022, when the next Municipal Election determines a successful candidate for the November 15, 2022 – November 14, 2026 term of office. Applications must be in by November 8, 2021. Candidates who are being considered for the position will be required to make a brief presentation to Trustees at a special in-camera Board meeting on Monday, November 15, 2021, indicating their interest in serving as a Trustee for the Board and their dedication to Catholic education.

### **F. Next Meeting:**

Monday, November 8, 2021

6:30 p.m.

# Draft

2021-G-OP-24

## G. Conclusion:

### 1. Closing Prayer:

David Bernier asked Isabel Grace to lead the Closing Prayer.

### 2. Adjournment:

**Motion:** Moved by Braden Leal, seconded by Emmanuel Pinto, that the Committee-of-the-Whole meeting adjourn at 8:16 p.m.

Carried

Linda Ainsworth  
Committee Chairperson  
/ab

Isabel Grace  
Superintendent of Business  
and Finance



September 29, 2021

Isabel Grace  
Superintendent of Business  
Peterborough, Victoria, Northumberland  
And Clarington, Catholic District School Board  
1355 Lansdowne St. W,  
Peterborough, On  
K9J 7M3

Dear Superintendent Grace,

*Trustees:*

*Diane Lloyd  
(Chairperson)*

*Angela Lloyd  
(Vice-chairperson)*

*Cathy Abraham  
Sarah Bobka  
Tory Brown  
Cyndi Dickson  
Karlee Dupuis  
Rose Kitney  
Jaime Klassen Jennings  
Emilio Ojeda  
Steve Russell*

*Maryam Abdella  
Eleftheria Valiotis  
(Student Trustees)*

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*Rita Russo  
Director of Education*

**EDUCATION CENTRE**

*1994 Fisher Drive  
Peterborough, Ontario  
K9J 6X6*

*(705) 742-9773  
1 (877) 741-4577  
Fax: (705) 742-7801*

*Website: [www.kprschools.ca](http://www.kprschools.ca)*

The following letter will serve as notice, pursuant to regulation 444/98 and the Ontario Education Act, that the Kawartha Pine Ridge District School Board, having declared the property known as King George Public School, surplus by Board motion on September 28, 2021, intends to lease the property, in its entirety, through a formal lease agreement and at prevailing market rates, terms and conditions.

The property is located at 220 Hunter Street East, Peterborough, Ontario.

The building is approximately 13,000 square feet in size. While it is located on a 5.7-acre parcel of land, this property is fully committed to our new JK-8, Kaawaate East City Public School. As a result, there is very limited parking availability during school hours or at any other time the school board designates. Further details can be obtained by contacting the undersigned.

You are receiving this letter as one of the listed bodies specified in the regulation. Accordingly, you have 90 calendar days from the date on this notice, to express your interest in leasing this property. Please be advised the regulation specifies that a fair market value must be received by the board in leasing this property.

The Board will not entertain acceptance of any offer until the 90-day period noted above, has passed. Following the 90-day period, those bodies expressing interest will have a further 90-day period to submit an offer. The Ministry of Education must provide the board with approval to proceed with any next steps in the process.

If you would like further details of the property to consider or wish to notify us that you have no interest in leasing this property, please contact Chris Arnew, Superintendent of Business and Treasurer of the Board at, [chris\\_arnew@kprdsb.ca](mailto:chris_arnew@kprdsb.ca)

Sincerely,

Chris Arnew, CPA, CGA, C.Dir.  
Superintendent of Business and Treasurer of the Board

**Recommended Action  
MOTION:**

That the Committee of the Whole recommends that, in accordance with regulation 444/98, Administration respond to Kawartha Pine Ridge District School Board that PVNCCDSB is not interested in leasing King George Public School.






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# BUSINESS AND FINANCE

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## Report to Committee of the Whole

Meeting:  In Camera

Open

Presented for:  Information

Approval

Meeting Date: November 8, 2021

Presented by: **Isabel Grace, Superintendent of Business/Finance**

Subject: Trustee expenses for the fiscal period 2020-2021

Recommended Action(s): None

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### Background:

Administrative Procedure 617 Trustee Expenses outlines the guidelines for reimbursing trustees for out-of-pocket expenses incurred in connection with carrying out the responsibilities of a Board member.

As outlined in the Administrative Procedures, a summary of expenses incurred by each trustee, including those expenses paid centrally or by other administrative staff on behalf of a trustee, will be posted on the Board's website for a twelve month period.

Included in this report is a summary of eligible expenses reimbursed to trustees or incurred on behalf of trustees under the categories of Mileage, Meeting Expenses, Events & Professional Development, and Supplies & Equipment. This summary is for the period September 1, 2020 to August 31, 2021, with comparatives of the year before. Expenses are noticeably less than the prior years due to the curtailment of many activities and meetings due to the COVID-19 restrictions.

<b>Trustees expenditures from September 1, 2020 - August 31, 2021</b>					
<b>Trustees:</b>	<b>Mileage</b>	<b>Meeting Expenses</b>	<b>Events and Professional Development</b>	<b>Supplies and Equipment</b>	<b>Total</b>
Ainsworth, Linda	406		513		<b>919</b>
Bernier, David	690		513		<b>1,203</b>
Griepsma, Michelle	350		513		<b>863</b>
Leal, J.Braden	0		0		<b>0</b>
MacKenzie, Kevin	168		0		<b>168</b>
McCarthy, Helen	0		513		<b>513</b>
Pinto, Emmanuel	0		85		<b>85</b>
<b>TOTAL</b>	<b>\$1,614</b>		<b>\$2,137</b>		<b>\$3,751</b>

For comparative purposes, the previous year's expenses are noted below:

<b>Trustees expenditures from September 1, 2019 – August 31, 2020</b>					
<b>Trustees:</b>	<b>Mileage</b>	<b>Meeting Expenses</b>	<b>Events and Professional Development</b>	<b>Supplies and Equipment</b>	<b>Total</b>
Ainsworth, Linda	1,391		1,033		<b>2,424</b>
Bernier, David	1,095		761		<b>1,856</b>
Griepsma, Michelle	1,943		1,090		<b>3,033</b>
Leal, J.Braden	0		0		<b>0</b>
MacKenzie, Kevin	1,336		761		<b>2,097</b>
McCarthy, Helen	466		1,031		<b>1,497</b>
Pinto, Emmanuel	0		50		<b>50</b>
<b>TOTAL</b>	<b>\$6,231</b>		<b>\$4,726</b>		<b>\$10,957</b>




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# BUSINESS AND FINANCE

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## Report to the Committee of the Whole

**Meeting:**  In Camera

Open

**Presented for:**  Information

Approval

**Meeting Date:** November 8, 2021

**Presented by:** **Isabel Grace, Superintendent of Business/Finance**

**Subject:** 2020-2021 Financial Variances and Transfers of Accumulated Surplus

**Recommended Action(s):** It is recommended that the Board: 1) receive the variance report for the 2020-2021 fiscal year; and 2) approve the noted transfers of Accumulated Surplus in the chart contained below.

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### Background:

Administration has concluded its preparation of the financial statements for the 2020-2021 fiscal period ending August 31, 2021. These statements are being subjected to audit by the Board's appointed external auditors, Baker Tilly KDN LLP and will be presented to the Audit Committee November 11, 2021. The Audit Committee's recommendations regarding the audited financial statements will be presented to the Board at the **November 23, 2021** board meeting.

The attached report and appendices are to provide trustees with the key variances experienced in the Board's operations for the fiscal period. Trustees were previously provided with interim financial reports during the 2020-21 fiscal year.

### Basis of Accounting

The Board has implemented Public Sector Accounting Board (PSAB) requirements for its audited financial statements. The PSAB established general reporting principles and standards for the disclosure of information in government financial statements.

Given the magnitude of the adjustments required for reporting the financial statements on a PSAB basis, the attached reports (where noted) are presented on a non-PSAB basis for information purposes only and in order to isolate and simplify comparison of operating expenses.

## Operating Results

The operational results during the year varied from many of the budget estimates prepared and approved by the Board in July 2020. Events that contributed to significant swings in the expenditures of the Board were:

- Directives received from the Ministry of Education in late summer 2020, and the Chief Medical Officer of Health with respect to safety protocols, and the requirement to offer full-time, virtual learning for those families that opted to choose that method of instruction and participation.
- the curtailment of various activities in schools and at the Catholic Education Centre as a result of the COVID-19 provincial orders
- the closure of schools during the year, with students moving to virtual learning for extended periods, particularly from mid-April through to the end of the school year June 2021.

Enrolment for the school year significantly varied from forecast as follows:

	Enrolment figures as per Budget (July 2020)	Enrolment figures as per Revised Estimates (Oct.2020)	Final Enrolment figures as per financial statements
JK	892	781	782
SK	952	941	938.75
Grades 1 to 3	3,063	3,037.50	3,038.25
Grades 4 to 8	5,325	5,264	5,264
Other elem	13	12	12
Total elementary	<b>10,245</b>	<b>10,035.50</b>	<b>10,035.0</b>
Grade 9 to 12	4,597.50	4,572.50	4,573.7
Other Sec	9.50	115	14

The original budget approved by the Board in July 2020 was a planned deficit budget requiring a charge to *Accumulated Surplus Available for Compliance* of **\$1,362,097**. This deficit amount included amounts specifically provided for in the board's accumulated surplus relating to the amortization of retirement gratuities and the amortization of capital projects that were built using board funds. The remainder supported an estimate of anticipated costs related to providing Personal Protective Equipment and Cleaning Supplies supporting COVID protocols for the fall period. The anticipated charge to the *Operating Accumulated Surplus* was **\$767,674**.

The lower than expected enrolment figure had a negative impact on GSN revenues and increased the projected deficit a significant amount. As well, the Board's strategy for the creation and staffing of both virtual elementary and virtual secondary schools in early fall added many teaching positions and increased the projected deficit.

Owing to:

- 1) newly announced federal and provincial funding related to COVID costs for staffing, technology, HVAC upgrades and transportation;
- 2) new stabilization funding received for the unexpected enrolment declines; and

3) the Government of Ontario taking on the procurement and costs for providing critical cleaning supplies and PPE;

the revised estimate figures and projected deficit in the fall of 2020 were within provincial guidelines and did not require any special approvals from the Minister of Education. Based on the information at that time, the anticipated charge to *Accumulated Surplus Available for Compliance* had increased to **\$2,588,242** and the projected in-year operating deficit for compliance purposes had risen to **\$1,603,422**.

During the remainder of the school year, additional funds were announced by the federal and provincial governments to mitigate additional operating costs being incurred, or to support new investments that were COVID related. Coupled with the curtailment of activities within schools for safety reasons, the closure periods where students moved to remote learning, and some unexpected changes in estimates, significant swings in the overall operations of the Board resulted in an operating surplus for the year of **\$2,615,967**.

### Variations in Operations

Some of the more significant variances from the point of the Revised Estimates position in October are as follows (black signifies a positive impact on surplus, red signifies a negative impact on surplus):

Opening position of projected operating deficit at time of Revised Estimates	(1,603,422)
Adjustments to Special Education grant components (MOV and SIP)	148,644
Reduction in Mitigation Funding after final year end figures completed	(141,726)
Qualifications and Experience grant increase due to retro QECO	208,530
Interest income and miscellaneous revenues improved	47,656
Transportation: route cancellations in fall of 2020 due to driver shortage refunded to Boards, percentage share of riders decreased thereby shifting contract costs between boards, mitigation funding covered extra runs needed to replace transit loss, and reduced special transportation	1,193,610
Teacher wages related to QECO, maternity leave top-ups over budget, earned leave reduction did not materialize, and sick leave top up increased in actuarial report	(742,000)
Support and Admin staff: lags in filling permanent positions, offset by market value adjustments, additional temporary support	41,977
Temporary wages for all groups where a replacement was either not available, or not dispatched due to remote learning and working, plus use of mitigation funds to cover extra hours.	881,176
WSIB actual costs much lower than the estimate provided by SBCI at time of budget	600,000
Facilities department: utilities, snowplowing, cleaning supplies, maintenance supplies	621,000
Central departments curtailment of activities and release time, mitigation of expenses from COVID funding	900,200
Community use: curtailed activities and reduction of budgeted overtime	77,800
Special Education department: curtailment of activities	133,000
PPE recovery from Province for 2019/20 expenses	83,952
Sum of above identified variances	2,450,384

Also worth noting, the Government of Ontario, through the Ministry of Consumer Goods and Services procured and delivered approximately \$1.02 million worth of critical supplies and personal protective equipment at no cost to the Board.

### **Detail of Accumulated Surplus/Deficit, and Transfers**

PSAB accounting methods disclose an Accumulated Surplus position at the end of the year, with amounts that are *Available for Compliance* with the Education Act. Amounts that are *Available for Compliance* are categorized as **Unappropriated** or **Internally Appropriated** (formerly known as 'Working funds', and 'reserves'). Other amounts (like school generated funds and employee future benefits) that are unavailable for compliance with the Education Act are disclosed separately.

Where an expenditure is incurred and funds have been internally appropriated to offset those expenditures, a transfer between an 'Internally Appropriated' category and the 'Unappropriated' category is required in order to show the drawdown of the Internally Appropriated funds. Similarly, when it is determined that an amount that was previously set aside for a specific purpose is no longer required for that purpose, then a transfer between that 'Internally Appropriated' category and the 'Unappropriated' category is processed.

### **Funding of Unamortized Employee Future Benefits**

Due to the unexpected surplus that emerged this year, Administration has determined that there is a one-time opportunity to ease an existing and future budget pressure.

In 2012, the government eliminated the future accumulation of sick leave credits, and froze the existing retirement gratuity liability. At that time, the unfunded liability balance was actuarially estimated at \$10,354,000. The Board has had to fund the amortization of that liability in equal amounts (approximately \$850,000 annually) over the remaining average service life of the employees that accrued the liability (approximately 13 years). During the annual budget process, that was a pressure point to achieving a balanced budget.

To partially offset those annual costs, years ago the Board had internally appropriated funds for Retirement Gratuities. Annually, there was a charge of \$311,350 to that fund to partially offset the full amortization amount. The net difference of slightly over \$500,000 annually would continue to be a pressure point for the Board until fully amortized at the end of the 2023/2024 fiscal year. Funding the final three years of amortization now (\$2,526,067) would ease that future budget pressure.

Funding the final three years of amortization would also alleviate the continued need to have the Internally Appropriated amount for Retirement Gratuities and it could be returned to our Operating Accumulated Surplus for future use.

To that end, the entries shown in the chart below illustrate the changes to the Accumulated Surplus amounts to reflect this recommendation.

Below is the opening and closing balance of the *Accumulated Surplus-Available for Compliance*, showing the actual and proposed transfers between the categories of Accumulated Surplus for amounts properly expended during the year.

Available for Compliance	Balance at Sept.1, 2020	Transfer to Capital	In-Year Increase (Decrease)	Balance at Aug. 31, 2021
<b>Unappropriated</b>				
Operating Accumulated Surplus	\$6,274,556		i. 2,615,967 ii. (2,526,067) iii. <u>622,700</u> 712,600	\$6,987,156
<b>Total Unappropriated</b>	<b>\$6,274,556</b>		<b>712,600</b>	<b>\$6,987,156</b>
<b>Internally Appropriated</b>				
Retirement Gratuities	934,050		i. (311,350) ii. <u>(622,700)</u> (934,050)	0
School Activities	815,437		(270,672)	544,765
Other Purposes - Operating	500,000			500,000
Committed Capital Projects	3,002,586	809,071	(256,771)	3,554,886
Facilities/Sites	1,681,023	(809,071)		871,952
Joint Field reserve			30,000	30,000
Program equipment capital	523,625			523,625
<b>Total Internally Appropriated</b>	<b>\$7,456,721</b>	<b>0</b>	<b>(1,431,493)</b>	<b>\$6,025,228</b>
<b>Total Accumulated Surplus Available for Compliance</b>	<b>\$13,731,277</b>	<b>0</b>	<b>(718,893)</b>	<b>\$13,012,384</b>

The chart below details the *Accumulated Surplus-Not Available for Compliance* as disclosed on the financial statements.

Accumulated Surplus (Deficit) Not Available for Compliance	Balance at Sept.1, 2020	Transfer to Capital	In-Year Increase (Decrease)	Balance at Aug. 31, 2021
Employee Future Benefits– retirement gratuity liability	\$(3,368,090)		i. 842,023 ii. <u>2,526,067</u> 3,368,090	\$0
Employee Future Benefits – Retirement Health and Dental	(618,551)		618,551	0
Interest to be Accrued	(137,444)		20,155	(117,289)
School Generated Funds	2,139,416		(339,460)	1,799,959
Revenues recognized for land	17,845,213			17,845,213
<b>Total Not Available for Compliance</b>	<b>\$15,860,544</b>	<b>0</b>	<b>3,667,336</b>	<b>\$19,527,880</b>
<b>Total Accumulated Surplus</b>	<b>\$29,591,821</b>	<b>0</b>	<b>2,948,443</b>	<b>\$32,540,264</b>

The additional reports included in the agenda package for this meeting provide additional/complimentary information regarding variances between Revised Estimates and actual expenditures for 2020-21



**PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DSB INTERIM FINANCIAL REPORT**  
**For the Period Ending August 31, 2021**

	2020-20		2020-21			
	Actual	Budget (Estimates)	Forecast (Revised Est)	Actual	\$ Increase (Decrease)	% Increase (Decrease)
<b>Grant Revenue</b>						
Foundation Alloc. - Elementary	56,201,498	56,399,767	55,162,984	55,159,278	(3,706)	
School Foundation - Elementary	7,416,357	7,624,774	7,537,552	7,540,239	2,687	
Foundation Alloc. - Secondary	22,314,405	26,746,560	26,601,113	26,608,094	6,981	
School Foundation - Secondary	3,824,025	3,933,805	3,922,859	3,926,728	3,869	
School Foundation - Additional Table Amount	148,900	0	0	0	0	
Mental Health and Well-Being	319,079	580,612	576,246	576,273	27	
Less Mental Health to/from) Deferred Revenue	0	0	0	(29,023)	(29,023)	
Special Education Alloc.	24,474,181	24,659,709	24,434,851	24,594,035	159,184	
Sp Ed and SEA Funds Transferred (to/from) Deferred Revenue	(240,504)	12,347	664,842	122,322	(542,520)	
Section 23	115,215	117,766	117,766	117,766	0	
Language Allocation	2,775,187	2,753,174	2,675,517	2,651,192	(24,325)	
Supported Schools	0	1,018	1,018	1,812	794	
Indigenous Education Allocation	841,357	1,102,455	1,132,986	1,109,803	(23,183)	
Deferred Revenue Indigenous Education	(51,595)	0	51,595	(49,551)	(101,146)	
Remote & Rural Allocation	564,058	587,144	653,541	653,278	(263)	
Rural and Northern Education Fund	367,135	371,530	371,530	371,530	0	
Learning Opportunity Allocation	764,975	772,425	764,494	763,325	(1,169)	
Tutoring, SHSM, Outdoor Ed and Experiential Learning Allocations	471,413	491,116	487,645	487,534	(111)	
Deferred Revenue Targeted Student Supports	(115,547)	19,000	19,000	(47,622)	(66,622)	
Deferred Revenue Experiential Learning	(281,076)	0	175,097	82,139	(92,958)	
Supports for Students	162,253	1,650,813	1,650,813	1,650,813	0	
Continuing Education, Adult, High Credit and Summer School	477,929	376,280	485,772	480,181	(5,591)	
Cost Adjustment and Teacher Qualification and Experience	13,297,412	14,837,135	12,616,612	12,825,142	208,530	
Attrition Funding	3,461,236	0	0	0	0	
Benefits Trust Funding	1,175,043	1,393,955	1,393,955	1,424,105	30,150	
ECE Qualification and Experience	1,018,877	983,945	903,797	903,141	(666)	
New Teacher Induction Program	108,355	115,020	115,020	105,309	(9,711)	
Transportation Allocation	11,869,835	12,071,361	12,071,341	11,622,984	(448,357)	
Administration & Governance	4,949,289	5,076,278	5,034,353	5,062,143	27,790	
Program Leadership Allocation	904,653	905,863	905,863	905,863	0	
School Operations Allocation	15,123,813	15,376,628	15,144,880	15,149,324	4,444	
Community Use of Schools	209,037	206,581	206,581	206,581	0	
Capital Debt Support - Interest Portion	2,229,627	2,024,631	2,024,631	2,023,681	(950)	
Declining Enrolment	292,159	82,630	824,519	632,055	7,536	
Support for Covid - 19 Mental Health and Technology	0	0	223,191	223,197	6	
Funding Stabilization	0	0	2,573,122	2,331,396	(241,726)	
Strike Savings Reduction	(1,888,705)	0	0	0	0	
<b>Total Operating Grants for Student Needs</b>	<b>173,299,876</b>	<b>181,273,304</b>	<b>181,325,086</b>	<b>180,185,067</b>	<b>(1,140,019)</b>	<b>-0.63%</b>
Other Revenue including salary recoveries, grants for budgeted staff positions and SHSM	3,184,888	2,097,820	2,753,952	2,651,456	(102,496)	
Ministry Grants - COVID 19 - Staffing	0	0	3,039,292	3,021,899	(17,393)	
Ministry Grants - COVID 19 - Other	0	0	31,860	402,135	370,275	
Ministry Grants - COVID 19 - Donation in Kind PPE			0	1,022,170	1,022,170	
Ministry Grants - Targeted Special Grant Funding	884,084	733,394	330,774	590,233	259,459	
Ministry Grants - Targeted Special Grant Funding - COVID			590,307	1,356,402	766,095	
Ministry Grants - Education Worker Protection and Supports for Students	254,446	1,258,722	2,258,660	2,258,660	0	
<b>Sub-Total Revenue and Grants</b>	<b>177,623,294</b>	<b>185,363,240</b>	<b>190,329,931</b>	<b>191,488,022</b>	<b>1,158,091</b>	<b>0.62%</b>
<b>Grants for Capital Purposes</b>						
School Renewal and Temporary Accommodation Funding	3,478,571	2,374,454	2,091,000	2,250,157	159,157	
Climate Action Incentive Fund	0	0	0	375,534	375,534	
School Conditioning	1,765,744	3,482,282	4,428,350	2,393,948	(2,034,402)	
COVID - HVAC	0	0	367,900	541,035	173,135	
COVID-19 Resilience Infrastructure Stream	0	0	0	4,743,115	4,743,115	
<b>Total Grants for Capital Purposes</b>	<b>5,244,315</b>	<b>5,856,736</b>	<b>6,887,250</b>	<b>10,303,789</b>	<b>3,416,539</b>	
<b>Total Revenue and Grants for Compliance Purposes</b>	<b>182,867,609</b>	<b>191,219,976</b>	<b>197,217,181</b>	<b>201,791,811</b>	<b>4,574,630</b>	<b>2.32%</b>

**Notes**

Transfers from Deferred Revenue lower than expected due to closure periods not able to implement spending as planned. Funding remains available to spend in future years  
Qualifications and Experience funding higher as a result of updated QECCO adjustments for staff received after revised estimates this increase is offset by higher wage costs and lower stabilization funding  
Transportation Variance represents the Fuel Claw back due to the various closure periods  
Donation in Kind - PPE represents the value of PPE and Supplies received and used from the Ministry during 20/21 fiscal year  
Other Revenue and Targeted funding due to additional funding announcements during the year

Peterborough Victoria Northumberland and Clarington Catholic District School Board

Operating Expenditures For the twelve month period ending Aug 31, 2021 with comparatives for the twelve month period ending Aug 31, 2020

	COMPENSATION				OTHER				TOTAL				Special Grants YTD 2019-20 Exp.	Special Grants YTD 2020-21 Exp.	Total YTD Expenses 2019-20	Total YTD Expenses 2020-21	
	YTD 2019-20 Exp.	2019-20 Exp. Percentage	YTD 2020-21 Exp.	2020-21 Exp. Percentage	YTD 2019-20 Exp.	2019-20 Exp. Percentage	YTD 2020-21 Exp.	2020-21 Exp. Percentage	YTD 2019-20 Exp.	2019-20 Exp. Percentage	YTD 2020-21 Exp.	2020-21 Exp. Percentage					
51 CLASS TEACHERS	91,434,226	91.434%	96,384,602	96.074%	30,198	100%	26,592	39,116	68.0%	91,464,424	91.464%	96,411,194	96.113%	3,050	4,477	91,467,474	96,415,671
52 SUPPLY TEACHER/ECE	4,069,856	100.0%	4,271,295	100.0%	-	-	-	-	-	4,069,856	100.0%	4,271,295	100.0%	-	-	4,069,856	4,271,295
53 TEACHER ASSISTANTS	15,019,324	100.0%	16,099,256	100.0%	-	-	-	-	-	15,019,324	100.0%	16,099,256	100.0%	1,020	1,127	15,020,344	16,211,964
55 ECE	4,101,105	100.0%	3,822,221	93.3%	0%	0%	-	-	105.1%	4,101,105	100%	1,986,657	48.2%	3,054	590,989	4,101,105	2,157,917
54 COMPUTERS																	
55 TEXT/SUPPLIES	3,377,533	100.0%	3,774,872	100.0%	1,198,657	100%	1,566,928	1,491,096	105.1%	1,198,657	100%	1,566,928	130.7%	3,054	590,989	1,201,711	2,157,917
56 PROF/PARAMTECH	2,937,543	100.0%	2,532,769	86.3%	3,107,490	100%	2,225,515	5,083,756	84.8%	3,107,490	100%	3,597,413	112.8%	50,439	121,381	3,157,929	4,432,780
57 LIBRARY/GUIDANCE	150,765	100.0%	37,221	24.7%	482	100%	1,101	600	183.5%	2,938,025	100%	2,533,870	86.3%	11,182	10,541	2,938,025	2,533,870
58 STAFF DEVELOP	2,762,540	100.0%	3,134,503	100%	482	100%	1,101	332,062	56.8%	2,829,436	100%	2,829,436	100%	86,830	112,881	2,916,266	2,941,317
59 COORD/CONSULT	7,327,666	100.0%	7,881,435	100%	142,766	100%	188,607	330,262	56.8%	2,829,436	100%	2,829,436	100%	112,034	5,567	2,941,470	3,180,774
61 PRINCIPAL/SVPS	3,479,535	100.0%	3,641,802	100%	66,895	100%	40,704	115,904	35.1%	7,393,225	100%	7,912,421	107.0%	1,407	4,436	7,394,632	7,912,857
62 SCHOOL OFFICE	264,067	100.0%	237,394	90.0%	472,326	100%	473,687	436,478	108.5%	3,951,861	100%	4,115,289	104.1%	-	4,654	3,951,861	4,119,943
63 CONTINUING ED	85,173	100.0%	84,935	100.0%	15,560	100%	5,432	49,075	11.1%	280,496	100%	280,496	100%	337,852	402,642	618,348	644,326
64 TRUSTEES	985,734	100.0%	982,947	100.0%	71,287	100%	48,147	98,053	49.1%	1,067,021	100%	1,031,094	96.7%	-	-	1,067,021	1,031,094
65 DIRECTORS	2,963,573	100.0%	3,032,028	100%	1,020,832	100%	1,002,599	1,109,656	90.4%	1,067,021	100%	1,031,094	96.7%	95,867	579,618	1,067,021	1,031,094
66 BOARD ADMIN	267,122	100.0%	277,387	100%	71,287	100%	48,147	98,053	49.1%	3,984,405	100%	4,034,627	101.3%	-	-	4,034,627	4,034,627
67 DEPT HEADS	343,749	100.0%	297,039	86.4%	11,335,773	100%	11,017,248	12,606,579	87.4%	1,067,021	100%	1,031,094	96.7%	-	-	1,067,021	1,031,094
68 PUPIL TRANSP	8,007,566	100.0%	9,846,224	100%	11,335,773	100%	11,017,248	12,606,579	87.4%	11,335,773	100%	11,017,248	97.2%	277,387	277,387	11,613,160	11,893,905
70 SCH OPERMTC					6,618,507	100%	7,029,208	7,478,468	94.0%	11,679,523	100%	11,314,287	96.9%	579,618	741	11,679,523	11,893,905
71 SCH RENEWAL					5,244,316	100%	10,303,786	6,519,350	158%	14,626,073	100%	16,875,432	115.4%	-	-	14,626,073	16,876,173
72 OTHER PUPIL ACCOM					2,249,629	100%	2,035,226	2,012,100	101%	5,244,316	100%	10,303,786	196.6%	-	-	5,244,316	10,303,786
75 OTHER NON OPERATING	(1,888,705)	-100.0%	0	0%	191,858	100%	256,771	303,470	85%	2,249,629	100%	2,035,226	90.4%	-	-	2,249,629	2,035,226
80 PSAB FUTURE BENEFITS	1,700,688	100.0%	4,533,857	266.6%	104,055	100%	1,127,255	75,000	150.3%	(1,784,650)	-100%	1,127,255	63.5%	-	-	(1,784,650)	1,127,255
Grand Total	147,399,062	100.0%	160,871,587	109.2%	32,172,599	100%	39,692,482	38,163,941	104%	179,571,661	100%	200,564,069	111.7%	702,735	1,946,635	180,274,396	202,510,704

**Notes**  
**Compensation**  
 Supply costs include Teachers, EA's and ECE - with school closure happening during the year this reduced costs for the year 2020/21  
 Replacement Costs in the School Office and School Operation also lower than budgeted and WSIB costs lower than projected  
 Other Non Operating Compensation- for 1920 Expense represents the savings due to the Strike Days which have been disclosed on a separate line so that Salaries and Benefits by Category are comparable to prior years - these savings resulted in a reduction in GSN

**Other**  
 All school budgets are allocated to Text/Supplies Line - Actual spending is recorded based on type of expenditure incurred- result is that some expenditure lines may appear to over/under budget the School Office, Computers and Supply Teacher salaries and benefits  
 Transportation costs lower than budgeted due to P/VNC proportional share of the routes lower than had been projected -  
 Other Pupil Accom - represents the interest on the Provincial supported debt  
 Expenses are reported on a compliance basis (modified cash basis) - and include capital purchases which for PSAB Financial Statement purposes and Ministry filings are shown as capital assets and amortized  
 The school closure due to COVID and other COVID issues resulted in a reduction in other expenditures - in particular professional development, mileage and supplies  
 Other Non Operating includes expenditures for PPE and the In Kind Donation of PPE received from the Province

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October 22, 2021

## MEMORANDUM

**TO:** Chairpersons and Directors of Education

- All Catholic District School Boards

**CC:** OCSTA Directors and Staff  
Board Secretaries and Administrative Assistants

**FROM:** Patrick J. Daly, President

**SUBJECT:** **Grants for Student Needs Consultation for 2022-2023**

On October 22, 2021, the Ministry of Education announced its annual Grants for Student Needs (GSN) consultation. We have attached the GSN Guide that provides boards with background information and specific questions the Ministry is seeking feedback on. The focus of this consultation is:

- Mental Health Supports
- Reducing Administrative Burden and Red Tape
- The Learning Opportunities Grant (LOG)
- Urban and Priority High Schools
- The New Teacher Induction Program (NTIP)

### Next Steps

OCSTA will be developing a submission to reflect the needs and concerns of Catholic boards over the next month. This will then be used to guide our advocacy on the financial needs of boards. In order to assist us in this work, please provide me ([pdaly@ocsta.on.ca](mailto:pdaly@ocsta.on.ca)) or Steve Andrews ([sandrews@ocsta.on.ca](mailto:sandrews@ocsta.on.ca)) any feedback you may have on the issues raised in the Guide by **November 15<sup>th</sup>, 2021**.

Boards may also make direct submissions to the Ministry at: [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca) by **November 21, 2021**.

If you have any questions please do not hesitate to contact me.

**MARIE PALOMBI**

**Ontario Catholic School Trustees' Association**

**1804 – 20 Eglinton Avenue West**

**Toronto, ON M4R 1K8**

**416-932-9460 Ext. 234 | Website: [www.ocsta.on.ca](http://www.ocsta.on.ca)**

# 2022-23 Education Funding Guide

## INTRODUCTION

All students deserve to have every opportunity to reach their full potential and succeed personally and academically, with access to rich learning experiences that provide a strong foundation of confidence that continues throughout their lives. Schools should be safe and welcoming places where all students are provided the opportunity to gain the knowledge and skills they need to achieve success and follow their chosen pathways after graduation including work, college, apprenticeship or university. Educators and school/system leaders need to have the knowledge and skills to create conditions that better support and serve all students. Together with our renewed focus on achievement, equity and mental health and well-being, Ontario's publicly funded education system commits to addressing systemic barriers and combating racism and all forms of discrimination to foster an inclusive learning environment for all students and staff.

Since COVID-19 has emerged as an unprecedented public health issue, the government has been diligently monitoring the situation, including ongoing risks related to variants of concern and alignment with broader provincial guidance and direction. The ministry will continue to work with the Chief Medical Officer of Health and local public health units (PHUs) to assess key measures to inform and update provincial guidance and direction, as necessary.

While there is important progress being made in the delivery of vaccines, the health and safety of students and staff remains a top priority. In advance of the 2021-22 school year, the Ontario government announced more than \$1.6 billion in resources to protect schools against COVID-19 with a continued focus this school year on supporting the health, safety and well-being of students, families and staff.

As you are aware, this year's Grants for Student Needs (GSN) is projected to be \$25.6 billion – representing an increase in funding of \$561 million over the 2020-21 school year. This historic level of support reflects the third straight year it has increased under the current government. In addition, funding through the Priorities and Partnerships Fund (PPF) will include over \$288 million to fund approximately 150 initiatives that include a focus on strengthening math skills, access to mental health supports, anti-racism and support for children with disabilities.

For more information about the current education funding model, please see the [2021-22 Education Funding](#) page of the Ministry of Education's website.

## ABOUT THIS CONSULTATION

As in previous years, the government remains committed to discussing education funding reform in Ontario, with education stakeholders through a consultation process that allows stakeholders to provide the benefit of their expertise, experience, and ideas. This year's guide focuses on:

- Mental Health Supports
- Reducing Administrative Burden and Red Tape
- The Learning Opportunities Grant (LOG)
- Urban and Priority High Schools
- The New Teacher Induction Program (NTIP)

You may also submit feedback on education funding topics not outlined in this guide.

To ensure your feedback is considered, please forward your electronic submission by **Friday November 26, 2021** to: [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca). If your organization would benefit from a virtual meeting to provide feedback on this year's consultation, please submit a request to the ministry at this same email address, and the ministry would be pleased to arrange one. If you have questions about this consultation, please send them to the email address noted above.

## MENTAL HEALTH SUPPORTS

The mental health and well-being of students continues to be an important priority for the Ministry of Education. The ministry has been working with school boards, community organizations, and across government to put in place a range of resources to support the mental health of all students, including access to service at all tiers of intervention across the system of care.

In addition, the ministry has made unprecedented investments to support student mental health and well-being since the beginning of the COVID-19 pandemic. To support student mental health priorities, including learning recovery and renewal, for the 2021-22 school year the ministry will be investing over \$80M in student mental health funding directly to school boards. This includes more than \$45M directed to student mental health in the GSN.

As the government continues to transform the way in which mental health services and supports are delivered provincially, schools are an important part of this comprehensive provincial integrated mental health and addictions system. Schools provide mental health promotion and prevention programming to help equip students with the knowledge and skills to care for their own mental health and make available early intervention high quality mental health and addiction services when students need them.

### Considerations:

1. How are ministry supports helping school boards meet the mental health needs of their students?
2. What can the Ministry of Education, other ministries, school boards and other partner agencies do to better support the mental health needs of students?

## REDUCING ADMINISTRATIVE BURDEN AND RED TAPE

The government continues on its path to eliminating burdensome, outdated and unnecessary regulation to help restore Ontario's competitiveness, retain high-quality jobs and attract investment.

To further support the ministry's efforts to streamline reporting while also reducing administrative burden for transfer payment recipients, for 2021-22 the ministry has transferred three PPF allocations into the GSN.

The ministry continues to look for ways of reducing administrative burden and aligning program implementation with ministry priorities, while ensuring strong accountability and value for money.



### Considerations:

1. What initiatives could support the reduction of red tape and administrative burden for the education sector?
2. Are there areas of overlap or duplication within the GSN (e.g., funding or reporting)? If so, what are they?

## LEARNING OPPORTUNITIES GRANT

The LOG provides funding for a range of programs to help students who are at greater risk of poor academic achievement, including providing supports for de-streaming as well as learning recovery programming and supports that are responsive to the challenges that students are experiencing as a result of the COVID-19 pandemic.

The largest portion of LOG funding is flowed through the Demographic Allocation, which provides funding based on social and economic indicators derived from 2006 Statistics Canada's census data that are associated with students having a higher risk of academic difficulty. Indicators include low household income, low parental education, a one-parent household and recent arrival in Canada. This allocation supports school boards in offering a wide range of programs tailored to the local needs of their students.

While the LOG and several other allocations within the GSN still rely on 2006 Census data and socio-economic indicators, the ministry continues to review the impacts of updating the census information for the upcoming school year and beyond. Any updates to the census data would require a redistribution of funding between school boards in recognition of increasing needs.

### Considerations:

1. Given that the 2021 census is nearing completion, what is the best way to integrate updated census information into the GSN?
2. Should the Demographic Component of the LOG be focused on a specific outcome(s)? If so, what are they?

## URBAN AND PRIORITY HIGH SCHOOLS

The ministry recognizes the personal and academic challenges that hinder students learning, achievement and full participation in school. The Urban and Priority High Schools Allocation within the GSN provides funding to 12 school boards with schools in urban areas that face challenges such as students experiencing poverty, conflict with the law, academic achievement

issues, and lack of access to community resources. School boards are required to spend these funds on programs and initiatives that support at-risk students in ministry-approved secondary schools.

Schools work with community partners to develop annual action plans to create supportive conditions necessary for learning, including socio-emotional and academic supports, a safe environment, and opportunities aimed at increasing engagement, student well-being and academic achievement.

#### Considerations:

1. **Should the school board list be updated to respond to changing demographics and growth within school boards? If so, what factors should be considered in updating the school board list?**
2. **How can the ministry ensure that the funding allocation is spent on supports for the most academically challenged at-risk students?**

## NEW TEACHER INDUCTION PROGRAM

The NTIP Allocation is designed to support the growth and professional development of new teachers in the publicly funded education system. The NTIP provides professional support to help new teachers develop the requisite skills and knowledge to be effective as teachers in Ontario.

In addition to the NTIP induction elements, new permanent hires are evaluated twice within their first 12 months of employment through the Teacher Performance Appraisal process.

School boards will receive funding for the NTIP Allocation that is the lesser of the following:

- \$50,000 per school board plus \$1,058.52 multiplied by the number of teachers on Rows 0, 1, and 2 of a school board's previous year's Teacher Qualifications and Experience Grid

OR

- a school board's eligible current year's expenditure for NTIP

### Considerations:

1. Given that there is no fixed benchmark for the NTIP, are school boards facing challenges due to funding varying every year with the fluctuation in the number of teachers?
2. What would be the benefits and/or challenges to having a fixed benchmark?

### Conclusion

The ministry would like to acknowledge the ongoing efforts of school board teams to support students, staff, families, and the broader community. We recognize that the past two school years have been challenging and we are grateful for the continued hard work of our partners to ensure a high-quality education for all students across the province. We continue to see our education system rise to the challenge and provide innovative, flexible solutions in the best interest of students.

Thank you for taking the time to read this guide, and we look forward to your feedback.