



Minutes

The Minutes of the Policy Development Committee Meeting held on Tuesday, November 2, 2021 at 6:30 p.m.

Present

Trustees: Linda Ainsworth, Braden Leal (via video conference),
Kevin MacKenzie (via video conference),
Helen McCarthy (via video conference),
Emmanuel Pinto (Committee Chairperson).

Administration: Jeannie Armstrong, Joan Carragher, Laurie Corrigan, Jonathan Di Ianni,
Isabel Grace, Stephen O'Sullivan (via video conference),
Sheila Piggott (via video conference).

Guests:

Regrets: David Bernier (Board Chairperson), Siobhan Marie (Junior Student Trustee).

Recorder: Andrea Bradley.

Future Policy Development Committee Agendas will include all relevant Administrative Procedures and be sent out in a timely fashion to ensure Trustees have adequate time to review.

Policy Development Committee members joining the meeting via video conference are requested to keep their cameras on during the meeting.

A. Call to Order:

Emmanuel Pinto, Committee Chairperson, called the meeting to order.

1. Opening Prayer.

Emmanuel Pinto, Committee Chairperson, called the meeting to order at 6:32 p.m. and asked Braden Leal to lead the Opening Prayer.

MOTION: Moved by Helen McCarthy, seconded by Kevin MacKenzie, that David Bernier, Board Chairperson, be excused from the November 2, 2021 Policy Development Committee Meeting.

Carried.

2. Emmanuel Pinto, Committee Chairperson, acknowledged that the Policy Development Committee Meeting was taking place on the traditional territory of the Mississauga Anishinaabeg.

3. Approval of Open Meeting Agenda.

Motion: Moved by Linda Ainsworth, seconded by Braden Leal, that the Policy Development Committee Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Draft Minutes of the Policy Development Committee Meeting held on October 5, 2021.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal, that the Minutes of the Policy Development Committee Meeting held on October 5, 2021, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the minutes.

B. Recommended Actions / Presentations:

1. R.A.: Draft Administrative Procedure – New #913, Old #819

Delegation of Authority

Jonathan Di Ianni, Superintendent of Learning / Student Success presented the new draft Administrative Procedure, ***Delegation of Authority***, to the Policy Development Committee and answered questions from Trustees.

MOTION: Moved by Kevin MacKenzie, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Board Policy and Administrative Procedure – ***#819 – Safe Schools – Delegation of Authority***, be deleted and the revised, newly formatted, Administrative Procedure – ***#913 – Delegation of Authority***, be received and posted as amended under Directional Policy – ***#900 – Safe and Accepting Schools***.

Carried

2. R.A.: Draft Administrative Procedure – New #210, Old #713 (#1106)

Naming of Schools / Board Facilities

Joan Carragher, Director of Education, presented the new draft Administrative Procedure, ***Naming of Schools / Board Facilities***, to the Policy Development Committee and answered questions from Trustees.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal that the Board Policy and Administrative Procedure – ***#713 (#1106) – Naming of Schools / Board Facilities***, be deleted and the revised, newly formatted, Administrative Procedure – ***#210 – Naming of Catholic Schools / Board Facilities***, be received and posted as amended under Directional Policy – ***#200 – Catholic Education***.

Carried

3. R.A.: Draft Administrative Procedure – New #604, Old #107 (#604) and #108 (#605)

School Site Selection

Isabel Grace, Superintendent of Business and Finance, presented new draft Administrative Procedure, ***School Site Selection***, to the Policy Development Committee and answered questions from Trustees.

MOTION: Moved by Helen McCarthy seconded by Braden Leal Board Policy – ***#107 (#604) – Subdivision and Residential Plan Review***, and Board Policy and Administrative Procedure – ***#108 (#605) – School Site Selection***, be deleted and the revised, newly formatted, Administrative Procedure – ***#604 – School Site Selection***, be received and posted as amended under Directional Policy – ***#600 – Stewardship of Resources***.

Carried

4. R.A.: Draft Administrative Procedure – New #1303, Old #1003

Route Operation

Isabel Grace, Superintendent of Business and Finance, presented the draft Administrative Procedure, ***Route Operation***, to the Policy Development Committee and answered questions and concerns from Trustees. Under References Isabel will be adding a link to STSCO Customer Service Request and a link to TLDSB Service Request.

MOTION: Moved by Helen McCarthy, seconded by Kevin MacKenzie that the Board Policy and Administrative Procedure – ***#1003 – Route Operation***, be deleted and the revised, newly formatted, Administrative Procedure – ***#1303 – Route Operation***, be received and posted as amended under Directional Policy – ***#1300 – Student Transportation***.

Carried

C. Information Items:

There were no information items.

D. Next Meeting:

1. Tuesday, February 1, 2022.
6:30 p.m. – 8:30 p.m.

E. Conclusion:

1. Closing Prayer:

Emmanuel Pinto, Committee Chairperson, lead the Closing Prayer.

2. Adjournment:

Motion: Moved by Braden Leal, seconded by Kevin MacKenzie, that the Policy Development Committee Meeting adjourn at 7:50 p.m.

Carried

Emmanuel Pinto
Committee Chairperson
/ab

Joan Carragher
Director of Education