



Minutes

THE MINUTES OF THE POLICY DEVELOPMENT COMMITTEE MEETING held on Tuesday, November 17, 2020 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT

- Trustees: Linda Ainsworth (via video conference), Michelle Griepsma, Helen McCarthy (via video conference).
- David Bernier, Josh Hill - Senior Student Trustee (via video conference), Braden Leal (via video conference), Kevin MacKenzie (via video conference), Eli McColl - Junior Student Trustee (via video conference), Emmanuel Pinto (Committee Chairperson).
- Administration: Joan Carragher, Laurie Corrigan, Isabel Grace.
Pepe Garieri, Timothy Moloney, Michael Nasello, Stephen O'Sullivan.
- Guests: Wayne Clark, Principal, St. Alphonsus Catholic Elementary School, Peterborough.
- Regrets:
- Recorder: Andrea Bradley.

A. Call to Order:

Emmanuel Pinto, Committee Chairperson, called the meeting to order.

1. Opening Prayer.

Emmanuel Pinto, Committee Chairperson, called the meeting to order at 6:30 p.m. and lead the Opening Prayer.

2. Emmanuel Pinto, Committee Chairperson, acknowledged that the Policy Development Committee Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Approval of the Agenda.

MOTION: Moved by David Bernier, seconded by Kevin MacKenzie, that the Policy Development Committee Agenda be accepted as amended with the addition of C1. 2021-2022 School Year Calendar.

Carried

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Draft Minutes of the Policy Development Committee Meeting held on October 20, 2020.

MOTION: Moved by Linda Ainsworth, seconded by David Bernier, that the Minutes of the Policy Development Committee Meeting held on October 20, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

Administrative Procedure – New #910, Old #801 – ***Suspension, Expulsion, and Appeal.***

Michael Nasello, Director of Education, met with legal counsel on the practice of bringing the Expulsion Committee recommendations to the Board for approval. Recommendations made by the five Trustees on the Expulsion Committee do not have to go to the Board for approval.

B. Recommended Actions/Presentations:

1. Michael Nasello, Director of Education, informed the Policy Development Committee, that once a Recommended Action has been made on a Directional Policy or an Administrative Procedure, the “Old” number would be removed before publishing. The Policy Register contains the history of the previous numbering system.

2. Draft Administrative Procedure – New #324, Old #825-001

Concussion Protocol, Awareness and Training

Pepe Garieri, Superintendent of Learning / Learning Technologies / P/J Program, and Wayne Clark, Principal, St. Alphonsus Catholic Elementary School, Peterborough, presented the Draft Administrative Procedure ***Concussion Protocol, Awareness and Training*** to the Policy Development Committee and answered questions from Trustees. Pepe will be making some minor adjustments to the Administrative Procedure before it goes to the Board for final approval.

MOTION: Moved by Braden Leal, seconded by David Bernier that the Policy Development Committee recommend to the Board that Administrative Procedure – ***#825-001 – Concussions***, be deleted and the revised, newly formatted, Administrative Procedure – ***#324 – Concussion Protocol, Awareness and Training***, be received and posted as amended at the November 17, 2020 Policy Development Committee, under Directional Policy – ***#300 – Student Achievement and Well-being***.

Carried

3. Draft Directional Policy – #700

Equity and Inclusive Education

Stephen O’Sullivan, Superintendent of Learning / I/S Program / Faith and Equity, presented the Draft Directional Policy, ***Equity and Inclusive Education*** to the Policy Development Committee, along with a PowerPoint slideshow, and answered questions from Trustees. Stephen will be making some minor adjustments to the Administrative Procedure before it goes to the Board for final approval.

MOTION: Moved by Kevin MacKenzie, seconded by Helen McCarthy that the Policy Development Committee recommend to the Board that Directional Policy – ***#700 – Equity and Inclusive Education***, be deleted and the revised, newly formatted, Directional Policy – ***#700 – Equity and Inclusive Education***, be received and posted as amended.

Carried

4. Draft Administrative Procedure – New #1004, Old #602

Catholic Parent Engagement Committee

Michael Nasello, Director of Education, presented the Draft Administrative Procedure ***Catholic Parent Engagement Committee*** to the Policy Development Committee and answered questions. Michael took the Draft Administrative Procedure, after the last Policy Development Committee Meeting, to the Catholic Parent Engagement Committee for input. Minor grammatical changes were made.

MOTION: Moved by Kevin MacKenzie, seconded by Braden Leal that the Policy Development Committee recommend to the Board that Administrative Procedure – ***#602 – Catholic Parent Engagement Committee***, be deleted and the revised, newly formatted, Administrative Procedure – ***#1004 – Catholic Parent Engagement Committee***, be received and posted as amended under Directional Policy – ***#1000 – Parent and Community Relations***.

Carried

C. Information Items:

1. 2021-2022 School Year Calendar.

Joan Carragher, Superintendent of Learning / Leadership and Human Resource Services informed the Policy Development Committee of the two options in collaboration for the 2021-2022 school year.

- Option #1: 2 Board Designated Days and 1 PA day before Labour Day
- Option #2: 1 Board Designated Day and 2 PA days before Labour Day and 1 Board Designated Day before March Break

The calendar will be going out for consultation and Joan will bring back a recommendation in 2021.

D. Next Meeting:

1. Tuesday, February 2, 2021 6:30 p.m. – 8:30 p.m.

E. Conclusion:

1. Closing Prayer.

Emmanuel Pinto, Committee Chairperson, asked Braden Leal to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by Braden Leal seconded by Helen McCarthy, that the Policy Development Committee Meeting adjourn at 8:11 p.m.

Carried.

Emmanuel Pinto
Committee Chairperson
/ab

Michael Nasello
Director of Education