

Minutes

The Minutes of the French as a Second Language Advisory Committee Meeting held on Tuesday, November 5, 2024 at 4:00 p.m. via Google Meet using this meeting link: <https://meet.google.com/vjt-ghie-scz>

PRESENT

Trustees/Members: Trustee Jenny Leahy, Nancy McCarthy, Shannon O'Neill, Lisa Heitzner, Nancy Watt, Kathryn Lesperance, Alan Morin, Meaghan Tahon, Stacey Sambrook

Absent: Mandy-Sue Dubreil-Citro, Donna Paquette, Melanie Bergeron-Langolis

Regards: Aniela d'Avernas, Lynne Milette-Carroll, Chantal Bouillon

Administration: Sheila Piggott

Recorder: Shannon Carr

A. Call to Order:

1. Welcome and Introductions

Sheila thanked everyone for attending the meeting.

2. Territorial Recognition - Sheila Piggott

Sheila led in Territorial Recognition

3. Opening Prayer – Nancy McCarthy

Sheila asked Nancy to lead in Opening Prayer.

4. Additions to the Agenda

None.

5. Approval of Agenda

MOTION: Moved by Jenny Leahy, seconded by Alan Morin, that the Agenda be approved as presented.

Carried

6. Declarations of Conflicts of Interest

None.

7. Approval of the [Minutes](#) from the Meeting held on Wednesday, April 30, 2024.

MOTION: Moved by Lisa Heitzner, seconded by Meaghan Tahon, that the Minutes be approved as presented.

Carried

8. Business Arising from the Minutes
None.

B. Discussion/Presentations:

1. Unequal distribution of responsibilities/subjects - Shannon O'Neill

Shannon discussed the unequal distribution of responsibilities/subjects taught for immersion teachers vs english teacher/classes. Shannon wondered about the possibility of once again having English language covered for French Immersion preps? Sheila recognized it is not always fair and would like to find a solution in all schools. The board continues to evaluate the situation and hopefully come up with a better solution for the system. An open discussion took place amongst the committee members.

2. K-12 Framework for French as a Second Language (FSL) - Nancy McCarthy

Nancy reviewed with the committee [the current Kindergarten to Grade 12 framework](#) for FSL. Nancy asked for suggestions of goals, interventions, strategies or additional items that the board might want to consider in the new 2024-2027 Kindergarten to Grade 12 Framework for FSL at PVNC Catholic. Nancy asked committee members to fill out the [Google Form](#) that was provided to them to provide their suggestions and feedback.

3. Progress Report - Nancy McCarthy

Nancy reviewed with the committee what Professional Development (PD) has taken place since the start of the 2024-2025 school year. On August 29th PD Day, Kindergarten to Grade 2 Teachers received training on how to complete Acadience en français screeners to structured literacy.

On September 17th, Stacey Sambrook presented to most Kindergarten to Grade 2 teachers on the structured literacy resources that are available at PVNC Catholic.

From September 30th to October 3rd, the last two sessions of the Neurolinguistic Approach (which started in June 2024) to second language learning focussing on Reading and Writing were completed. Therefore, PVNC Catholic now has 40 teachers certified in Neurolinguistic Approach. This training includes focusing on oral language acquisition to develop internal grammar, a literacy-based perspective, and interactive teaching strategies in authentic situations.

4. Financials Update - Nancy McCarthy

Nancy reviewed the French funding and outlined in detail the five funding categories. The five categories and monies allocated to each category are:

- i. **Professional Learning** (Special Education Staff only) -\$69, 122
- ii. **Common European Framework of Reference for Languages** (Special Education Staff only) - \$41, 288
- iii. **Enriched Learning Environments** - \$23,454

- iv. **Board-developed FSL Initiatives** - \$22,645
- v. **Diplômes d'études en langues français** - \$20,000
- vi. **Total Funding** - \$176,509

5. Resources / PD Update - Nancy McCarthy

Nancy reviewed resources available to staff such as SMASH Education which was rolled out to all Grade 3 to Grade 12 teachers. The resource focuses on all four strands of language (Speaking, Listening, Writing and Reading) and is aligned with CERF and FSL curriculum and can be used for all FSL programming, including core and french immersion.

Nancy reminded the committee members about the support for structured literacy such as decodable books, activities provided for small group instruction and Son-au-graphe (French adapted version of UFLI) resource which was printed and shared with teachers.

On November 12th, Nancy will gather the 12 teachers who have completed the training on the Neurolinguistic Approach. On November 22, during the Secondary PD Day, there will be a presentation by Dr. Enrica Piccardo, co-collaborator of the updated CEFR and University of Toronto professor, followed by collaboration on DELF resources, SMASH Education resource, best practices and next steps within FSL divisional teams. Lastly, Core French Teacher Professional Development will take place on December 3rd and December 5th at the Catholic Education Centre. Many schools across the board have put forward a Professional Learning Community (PLC) plan for school and division collaboration. Nancy continues to work closely with schools to help guide staff to implement the plans.

Nancy outlined upcoming events such as French Enrichment Grants are being approved (13 schools have submitted proposals). This will allow more funding for schools to provide resources for French students. DELF Correcteur.trice/ Examineur.trice recertifications will happen in February 2025. Lastly, DELF Exams in April and May with the exact dates to be announced around late December or early January.

6. DELF Numbers - Nancy McCarthy

Nancy reviewed the DELF 2024 results from testing that took place on April 15-19, 2024 at St. Peter C.S.S. The results are as follows:

- i. 61 Students participated; 54 Students were Successful (88.5%)
- ii. 7 Students were B2 Candidates; 7 Students were Successful (100%)
- iii. 46 Students were B1 Candidates; 39 Students were Successful (84.7%)
- iv. 8 Students were A2 Candidates; 8 Students were Successful (100%)

Nancy reviewed the DELF 2024 results from testing that took place on May 13-21, 2024 at St. Stephen C.S.S. The results are as follows:

- v. 61 Students participated.
- vi. 12 Students were B2 Candidates; 10 Students were successful (83.3%)
- vii. 46 Students were B1 Candidates; 42 Students were successful (91.3%)
- viii. 3 Students were A2 Candidates; 3 Students were successful (100%)

Nancy reviewed DELF 2024 results from the perspective of board wide. The results are as follows:

- ix. 122 PVNC Students Participated; 89.3% were successful.
- x. 19 Students were B2 Candidates; 17 Students were successful (89.5%)
- xi. 92 Students were B1 Candidates; 81 Students were successful (88%)
- xii. 11 Students were A2 Candidates; 11 Students were successful (100%)

C. Information Items:

1. Member updates - All

Sheila Piggott - Sheila reminded staff that central literacy coaches will be going into schools and working with teachers on "Data Days". Sheila went into detail about what Data Day's are about.

No other member updates were brought forward.

D. Next Committee Meeting:

1. Next meeting: Tuesday, April 1, 2025 (4:00-6:00 pm)
2. Agenda items for next meeting, please contact Shannon Carr
3. Selection of committee member for Land Acknowledgement
 - Lisa Heitzner
4. Selection of committee member for Opening Prayer
 - Jenny Leahy
5. Selection of committee member for Closing Prayer
 - Stacy Sambrook

E. Conclusion:

1. Closing Prayer – Sheila Piggott
Sheila led in Closing Prayer

2. Adjournment

MOTION: Moved by Jenny Leahy, seconded by Kathryn Lesperance that the meeting be adjourned at 4:45 p.m.
Carried