



# Agenda

## COMMITTEE-OF-THE-WHOLE

### VIRTUAL OPEN MEETING

Monday, May 10, 2021

6:45 – 8:30 P.M.

Chairperson: Linda Ainsworth

Trustees who are unable to attend are asked to please notify  
Andrea Bradley, Administrative Assistant  
[abradley@pvnccdsb.on.ca](mailto:abradley@pvnccdsb.on.ca)

#### A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the Minutes of the Open Meeting of the Committee-of-the-Whole held on April 6, 2021. Page 3
6. Business Arising from the Minutes.

#### B. Recommended Actions/Presentations:

1. Summer Learning and Transition Programs 2021.

#### C. Information Items:

1. Summary of Capital Projects for 2020-21 Fiscal Year. Page 7
2. 2021-22 Grants for Student Needs Funding. Page 13

**D. Old Business:**

**E. New Business:**

**F. Next Meeting:**

1. Monday, June 14, 2021  
6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.
2. Adjournment.



# Minutes

THE MINUTES OF THE VIRTUAL OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Tuesday, April 6, 2021 at 6:41 p.m.

## PRESENT

Trustees: Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy.  
David Bernier, Braden Leal, Kevin MacKenzie, Eli McColl (Junior Student Trustee),  
Emmanuel Pinto.

Administration: Jeannie Armstrong, Joan Carragher, Isabel Grace, Sheila Piggott.  
Timothy Moloney, Stephen O'Sullivan.

Guests:

Regrets: Laurie Corrigan, Josh Hill (Senior Student Trustee).

Recorder: Andrea Bradley.

## **A. Call to Order:**

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.

**MOTION:** Moved by Braden Leal seconded by Kevin MacKenzie, that the Open Meeting Agenda be accepted.

Carried.

# Draft

2021-G-OP-6

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on March 8, 2021.

**MOTION:** Moved by Emmanuel Pinto, seconded by Braden Leal that the Minutes of the Committee-of-the-Whole – Open Meeting, held on March 8, 2021, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the Minutes.

**B. Recommended Actions/Presentations:**

1. Capital Priorities Program – Submission for 2021-22.

Isabel Grace, Superintendent of Business and Finance, presented the “Capital Priorities Program – Submission for 2021-22” report to the Committee-of-the-Whole and answered questions from Trustees. Projects submitted for the 2021-22 Capital priorities would, if funded, be expected to be completed and open no later than 2024-25 school year. The projects will be allocated on a business case basis. Funding requests are to be submitted by May 21, 2021.

**MOTION:** Moved by David Bernier, seconded by Helen McCarthy that the Committee-of-the-Whole recommends that the Board approve a project submission to the Ministry of Education for the Capital Priorities Program for 2021-22. The project submission is for funding a new replacement school, including a child care facility, for Cobourg.

Carried.

# Draft

2021-G-OP-7

**C. Information Items:****1. Interim Financial Statements as at February 28, 2021.**

Isabel Grace, Superintendent of Business and Finance, presented the “Interim Financial Statements as at February 28, 2021” to the Committee-of-the-Whole and answered questions from Trustees.

**2. Federal Safe Return to Class Fund: 2021 Spring and Summer Learning Opportunities for School Boards.**

Isabel Grace, Superintendent of Business and Finance, presented the “Federal Safe Return to Class Fund: 2020-21 Spring and Summer Learning Opportunities for School Boards” report to the Committee-of-the-Whole and answered questions from Trustees. On February 1, 2021 the provincial government made various announcements regarding the allocation of federal funds. Details regarding spring and summer learning opportunities were announced March 25, 2021.

**D. Old Business:**

There was no old business.

**E. New Business:**

There was no new business.

**F. Next Meeting:****1. Monday, May 10, 2021 – 6:30 p.m.**

# Draft

2021-G-OP-8

**G. Conclusion:**1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

**MOTION:** Moved by Braden Leal seconded by David Bernier, that the  
Committee-of-the-Whole meeting adjourn at 7:32 p.m.

Carried.

Linda Ainsworth  
Committee Chairperson  
/ab

Isabel Grace  
Superintendent of Business  
and Finance

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# BUSINESS AND FINANCE

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## Report to Committee of the Whole

**Meeting:** ☐ In Camera

☒ Open

**Presented for:** ☒ Information

☐ Approval

**Meeting Date:** May 10, 2021

**Presented by:** Isabel Grace, Superintendent of Business/Finance

**Submitted by:**

**Subject:** Summary of Capital Projects for 2020-21 fiscal year

**Recommended Action(s):**

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### Background:

Presented for your information is a construction update report for completed/ on-going/ future activities within our various Schools/ Facilities for the 2020/21 fiscal year

Funding sources for the various projects include:

- Facility School Renewal funding - annually allocated through Grants for Student Needs (GSN). This is an enveloped amount and any funds not spent in a particular fiscal year will carry forward to the next fiscal year.
- School Condition Improvement (SCI) funding – annually allocated through GSN. This an enveloped amount and any funds not spent in a particular fiscal year will carry forward to the next fiscal year.
- COVID Resilience Infrastructure Stream (CVRIS) funding – one-time allocation flowing from the federal/provincial governments on a series of projects supporting health and safety measures related to COVID. Substantial completion of these projects is required by December 31, 2021. Any funds not spent will be recovered by the government.

The projects listed below are in various phases of:

- a) completed;

- b) in-progress;
- c) tendered; or
- d) in planning.

Presently, we have committed to spend in excess of \$12 million on the following projects throughout the Board:

102 St. Joseph (Douro)	\$42,500
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> </ul>	
103 St. Catherine (Peterborough)	\$247,600
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> <li>- Building Automation Systems</li> </ul>	
104 St. Martin (Ennismore)	\$10,000
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> </ul>	
105 St. Paul (Lakefield)	\$1,522,500
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Playground Base</li> <li>- Replacement of 3 Classrooms</li> </ul>	
106 Immaculate Conception (Peterborough)	\$251,980
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- HVAC Installation</li> <li>- Elevator Replacement</li> </ul>	
108 St. Alphonsus (Peterborough)	\$725,000
<ul style="list-style-type: none"> <li>- Roof Replacement</li> <li>- Classroom floors</li> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> <li>- Daycare Ventilation<sup>1</sup></li> </ul>	
109 St. Anne (Peterborough)	\$825,000
<ul style="list-style-type: none"> <li>- Roof Replacement</li> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> </ul>	



110 St. John (Peterborough)	- Window Replacement	\$92,000
	- Boiler Replacement <sup>2</sup>	
111 St. Patrick (Peterborough)	- Drinking Fountains	\$907,500
	- Wash basins	
	- Magnetic door locks	
112 St. Paul (Peterborough)	- Universal Washroom	\$560,000
	- Drinking Fountains	
	- HVAC Installation	
	- Portable Replacement	
114 St. Francis of Assisi (Newcastle)	- Portable Replacement	\$395,000
	- Drinking Fountains	
	- Wash Basins	
	- Magnetic door locks	
	- Playground Base	
115 St. John Paul II (Lindsay)	- Roof Replacement	\$427,500
	- Gym floor Replacement	
	- Drinking Fountains	
116 St. Mother Teresa (Courtice)	- Drinking Fountains	\$221,500
	- Wash Basins	
	- Magnetic door locks	
	- Playground base	
	- Daycare Ventilation	
117 St. Teresa (Peterborough)	- Classroom floor Replacement	\$15,000
	- Drinking Fountains	
118 St. Paul (Norwood)		\$547,500

	<ul style="list-style-type: none"> <li>- Parking lot improvements</li> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> </ul>	
119 St. Joseph (Bowmanville)		\$253,500
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> <li>- Boiler Replacement</li> </ul>	
120 St. Mary (Campbellford)		\$127,500
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Boiler Replacements</li> </ul>	
121 St. Joseph (Cobourg)		\$320,000
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Window Replacement</li> <li>- Boiler Replacements</li> </ul>	
122 St. Dominic (Lindsay)		\$496,350
	<ul style="list-style-type: none"> <li>- Portable Replacement</li> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Building Automation Systems</li> </ul>	
123 St. Michael (Cobourg)		\$2,500
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> </ul>	
124 St. Mary (Grafton)		\$712,500
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Magnetic door locks</li> <li>- HVAC installation</li> <li>- Portable Replacement</li> </ul>	
126 St. Anthony (Port Hope)		\$57,500
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash basins</li> </ul>	
127 Monsignor Leo Cleary (Courtice)		\$98,000
	<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> </ul>	

<ul style="list-style-type: none"> <li>- Magnetic door locks</li> <li>- Playground Base</li> </ul>	
130 St. Luke (Downeyville)	\$22,500
<ul style="list-style-type: none"> <li>- Classroom Floor Replacement</li> <li>- Drinking Fountains</li> <li>- Magnetic door locks</li> </ul>	
131 St. Mary (Lindsay)	\$7,500
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> </ul>	
132 St. Elizabeth (Bowmanville)	\$374,000
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> <li>- Playground Base</li> <li>- Portable Replacement</li> </ul>	
133 Notre Dame (Cobourg)	\$58,500
<ul style="list-style-type: none"> <li>- Drinking fountains</li> <li>- Wash Basins</li> <li>- Magnetic door locks</li> </ul>	
134 Monsignor O'Donoghue	\$519,750
<ul style="list-style-type: none"> <li>- Learning Commons Retrofit</li> <li>- Universal Washroom</li> <li>- Drinking fountains</li> <li>- Magnetic door locks</li> <li>- Building Automation</li> </ul>	
135 Good Shepherd (Courtice)	\$217,958
<ul style="list-style-type: none"> <li>- Fence around kindergarten yard</li> <li>- Drinking Fountains</li> <li>- Magnetic door locks</li> <li>- Building Automation Systems</li> </ul>	
137 Holy Family (Bowmanville)	\$21,000
<ul style="list-style-type: none"> <li>- Drinking Fountains</li> <li>- Magnetic door locks</li> </ul>	
251 Holy Cross (Peterborough)	\$121,000
<ul style="list-style-type: none"> <li>- Accessibility Ramp</li> <li>- Drinking Fountains</li> </ul>	

- Magnetic door locks	
253 St. Peter (Peterborough)	\$111,500
- Replacement of Bleachers	
- Drinking Fountains	
- Magnetic door locks	
254 St. Thomas of Aquinas (Lindsay)	\$927,000
- Boiler replacement	
- Magnetic door locks	
- Gym floor refinishing	
- Assisted Listening Devices	
- Track Replacement	
- Drinking Fountains	
- Wash Basins	
- Magnetic Door Locks	
255 Holy Trinity (Courtice)	\$150,500
- Window Replacement	
- Retention Pond reclamation	
- Drinking Fountains	
- Magnetic door locks	
256 St. Mary (Cobourg)	\$70,255
- Boiler replacement	
- Drinking Fountains	
- Wash Basins	
257 St. Stephen (Bowmanville)	\$689,370
- Assisted listening devices AODA	
- Track Replacement	
- Drinking Fountains	
- Wash Basins	
- Magnetic door locks	
601 Catholic Education Centre	\$140,000
- Flooring replacement	
- Window replacement	

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# BUSINESS AND FINANCE

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## Report to Committee of the Whole

**Meeting:** ☐ In Camera

☒ Open

**Presented for:** ☒ Information

☐ Approval

**Meeting Date:** May 10, 2021

**Presented by:** Isabel Grace, Superintendent of Business/Finance

**Submitted by:**

**Subject:** 2021-22 GSN funding release

**Recommended Action(s):**

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### Background:

#### 2021-22 Grants for Student Needs

The following memos have been provided by the Ministry of Education on May 4, 2021 to support planning for the 2021-22 budget estimates:

2021: B07 – Planning for the 2021-22 School Year

2021: B08 – 2021-22 Grants for Student Needs Funding

2021: B09 – Capital Funding for the 2021-22 School Year

2021: B10 – 2021-22 Priorities and Partnerships Fund (PPF)

2021: SB06 – Special Education Grant and Mental Health Funding Changes for 2021-22

2021: SB07 – Student Transportation – Grants for Student Needs, 2021-22

These memos have provided some planning details, important announcements regarding intended changes to grant structures, on-going investments to reflect the third

year of the labour agreements, changes to how online learning classes are funded, enhanced accountability measures, and on-going support related to operational matters supporting health and safety/COVID matters.

Board-by-board projections of the core GSN have been made available. As at May 4, 2021 access to the electronic financial estimates forms was made available, and the Technical Paper was published.

**An overview of the major elements that make up the GSN:**

- The 2021-22 funding to school boards is projected to increase to \$25.6 billion.
- The 2021-22 GSN reflects investments or changes supporting the Ministry's vision and direction regarding the following:
  1. Funding has been provided to support ongoing commitments made in prior labour agreements.
  2. Changes in class size: the benchmarks for funded average class sizes are being adjusted for Secondary to reflect the phased implementation of the new graduation requirement to take 2 online courses, where the class size is funded for 30.
  3. Transfer of funds previously identified under Priorities and Partnerships Funding (PPF) into the GSN for Technology Resources, Mental Health Supports, Specialist High Skills Major programs, and After-School Skills Development programs,
  4. Recent Immigrant Supplement: time limited mitigation funding to help boards deal with the decline in recent immigrant enrolment as a result of the COVID-19 pandemic and closed borders.
  5. Student transportation funding has been maintained at prior years' funding levels with adjustments that reflect enrolment growth. School boards with declining enrolment will not see any negative adjustment. Inflationary increases to support contracts with bus operators have not been provided since the 2019-20 school year.
  6. School operations has had an increase to assist boards in managing the increases in commodity prices . At the same time, funding will be reduced on a phased-in basis to reflect the impact of change in class size at the secondary level.
  7. COVID-19 supports: Funding announced in August of 2020 to support technology-related costs and Mental Health supports will continue for 21-22 and will be transferred as an ongoing element with the GSN (see #3 above). Additional supports have been provided (outlined below in this report) however school boards are expected to budget for approximately half of the resources to support the first half of the school year. The ministry will confirm the use of the remaining resources, if needed for the second half of the year,

in the Fall pending vaccine distribution across the province and public health advice.

8. Use of Accumulated Surplus (reserves): school boards will continue to be allowed to access up to two percent of their operating budget from Accumulated Surplus (reserves) to support the safe operation of schools.

### **Enhanced Accountability Measures**

The ministry will be introducing additional requirements to enhance reporting for library staffing, and new enveloping requirements related to Indigenous Education funding.

Courses at the Secondary level that generate funding based on enrolment in FNMI Studies must be fully utilized to run these programs, and the use of any funding surplus beyond what is needed to run these courses must be reported through the Board Action Plan. School boards are required to deliver these programs if a minimum of eight secondary pupils of the board enroll in the course. This reduces the flexibility of secondary schools to support other small sections/classes that they would like to offer, as well as reducing the flexibility of the Board to support other budget areas with surplus funds from this allocation.

### **Priorities and Partnerships Fund (PPF)**

The initiatives outlined below are being prioritized under this PPF umbrella which is supplemental to the GSN and meant to support high impact initiatives that directly support students in the classroom.

For 2021-22 school year, the PPF will provide \$228 million in funding to education partners to support students. Approximately \$122 million has been confirmed to school boards to support Ministry priorities. Within this amount, \$60.1 million is allocated by program and by school board as of May 4, 2021 and 62.1 million will be confirmed later in the year.

Key Priority	Objective	Amount (\$M)
Engaging Parents and Communities	Involve parents and communities. Parents Reaching Out grants	2.47M
French-Language Education	Opportunities and supports to students in French Language Education (FLE)	.12M
Indigenous Education	Close the performance gap at targeted district school boards with Indigenous Graduation Coaches. New Indigenous Strategic Priorities	6.61M
Math	Support in meeting provincial math standards	44.32M
Mental Health and Well-being	Support linkage between mental health, well-being and student success.	9.5M
Special Education	Improve support for families of children with special education needs.	1.86M
Student Pathways	Expansion of SHSM programs	14.64M
Support Student Potential	Supporting vulnerable students	19.01M

System Support and Efficiencies	To support broad-band modernization and connectivity, NTIP, Learning and Innovation fund for Teachers	23.67M
		122.2M

Specific PPF allocations for the Board related to the above list as at May 4, 2021 support the following:

Math Strategy	\$327,000
Well being and Mental Health Bundle	\$26,300
Educators Autism Additional Qualification (AQ) Subsidy	\$11,700
Parents Reaching Out (PRO) Grant	\$20,200
Learning and Innovation Fund for Teachers	\$45,000

### Continued COVID-19 Funding Supports

To support the continued safe operation of schools in 2021-22, the ministry will continue to provide temporary ongoing COVID-19 funding supports for the following:

Enhanced cleaning protocols and other health and safety measures in student transportation	\$764,300
Special education, mental health and well-being and equity initiatives	\$170,685
Increased costs related to school operations in recognition of the need to operate ventilation systems longer and replace filters more frequently	\$211,308
Re-engaging students and reading assessment supports	\$156,616
Connectivity supports for remote learning technology (an application based funding process.	Tbd
Supports to have staffing in place to navigate a safe school year (in all school staff categories). School boards may use this funding to support school administration and facilitate supervision, smaller cohorts, physical distancing, enhanced cleaning, mental health and well-being related expenses.	\$2,526,713
	\$3,829,622

### Local Challenges for 2020-2021

Some of the inflationary costs and program pressures identified by administration have not changed significantly from prior years, but there are increased estimating risks due to the continued impact due to Covid-19.

- Managing the overall decline in enrolment: boards have been required to budget on a very conservative basis. This enrolment decline may be temporary, however no stabilization funding is being provided to mitigate for enrolment loss



and as such reductions across the system will be needed to reflect the impact of grant loss if a balanced budget is to be achieved.

- Incorporating the new changes to enveloping and grant structures, combined with grant loss due to enrolment decline, has contributed to a structural deficit where balancing the budget will require reductions before consideration of the extra supports that have been provided for COVID-19.
- Continued pressure due to costs related to short and long term absences, including continued requirements regarding self-isolation due to the expected presence of COVID-19.
- Continued pressure in departmental budgets where price increases exceed the inflationary amounts provided by the government, particularly in Facilities and with Student Transportation.

### Enrolment Projections-Elementary

Projected Elementary Enrolments for the grant and tuition revenue 2021-2022 are as follows:

<b>Elementary Pupils</b>	Revised Estimates 2019/20	Projected Enrolment 2020/21	<b>Projected Enrolment 2021/22</b>	Variance from prior year projection
	10,304.0	10,245.0	<b>10,000.0</b>	<b>(245)</b>

### Enrolment Projections-Secondary

Projected Secondary Enrolments for the grant and tuition revenue 2021-22 are as follows:

<b>Secondary Pupils</b>	Revised Estimates 2019-20	Projected Enrolment 2020/21	<b>Projected Enrolment 2021/22</b>	Variance from prior year projection
	4,577.0	4,619.0	<b>4,528.0</b>	<b>(91)</b>

### Achieving a Balanced Budget for 2021-2022

The restrictions on how school boards may use certain components of the GSN allocation continues to expand. As at 2021-22, the following restrictions were contained in the GSN regulations:

- Budgets must be balanced
- Class-size regulation must be respected
- The Special Education Grant is limited to special education expenditures

- The allocations within the Targeted Student Supports Envelope of the Learning Opportunities Grant are limited for use collectively on its four programs.
- The allocations within the Experiential Learning Envelope of the Learning Opportunities Grant are limited for the use collectively on its three programs.
- The Library Staff Allocation is to be used to fund library staff
- The Indigenous Education Grant is limited to expenditures that support the academic success and well-being of Indigenous students, as well as build the knowledge of all students and educators on Indigenous histories, cultures, perspectives and contributions, including spending restrictions on specific amounts within the grant.
- The RNEF within the Geographic Circumstances Grant is to be used to further improve the education for students from rural communities.
- The Mental Health Workers Staffing Component within the Mental Health Workers Allocation of the Mental Health and Well-being Grant is limited to expenditures on regulated mental health professionals in secondary schools.
- New Teacher Induction Program (NTIP) funding is to be used for eligible NTIP expenditures which are required to meet NTIP program requirements
- School Board Administration and Governance spending shall not exceed the envelope
- The Program Leadership Grant funding is limited to salary & benefits and travel & professional development expenditures related to specific lead positions.
- The Indigenous Education lead amount may only be spent on Indigenous Education Lead. Any remaining funds must be reported and spent under the BAP Allocation.
- The School Renewal Allocation is primarily limited to capital renewal expenditures.
- The School Condition Improvement Allocation is to be used for renewal expenditures that are capitalized and address the overall state of repair.
- Capital funding is to be used for approved capital projects
- The Temporary Accommodation Allocation is to be used for portable moves, leases, and purchases as well as lease costs for permanent instructional space.
- Funding outside of the GSN through Priorities and Partnerships Funds are restricted to the details included in the associated Transfer Payment Agreements.

### **Tentative Timetable for Board of Trustees**

Committee of the Whole Budget Recommendation	June 14, 2021
Board Approval	June 22, 2021
Submission to Ministry of Education	June 30, 2021