



# Minutes

THE MINUTES OF THE OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, March 9, 2020 at 7:00 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

## PRESENT

- Trustees: Mmes. Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy.  
Messrs. David Bernier, Braden Leal, Kevin MacKenzie, Emmanuel Pinto.
- Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace, Dawn Michie.  
Messrs. Pepe Garieri, Timothy Moloney, Michael Nasello.
- Guests: Mr. Kevin Hickey, Purchasing, Planning, and Facilities Administration Manager.
- Regrets: Miss Eveline Fisher (Senior Student Trustee).  
Mr. Josh Hill (Junior Student Trustee).
- Recorder: Mrs. Andrea Bradley.

## **A. Call to Order:**

Linda Ainsworth called the meeting to order.

1. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

2. Approval of Open Session Agenda.

**MOTION:** Moved by Braden Leal, seconded by Michelle Griepsma, that the Open Meeting Agenda be accepted.

Carried.

3. Declarations of Conflicts of Interest.

4. Approval of the Minutes of the Committee-of-the-Whole – Open Session held on January 13, 2020.

**MOTION:** Moved by Kevin MacKenzie, seconded by Braden Leal, that the Minutes of the Committee-of-the-Whole – Open Session, held on January 13, 2020, be approved.

Carried.

5. Business Arising from the Minutes.

**B. Recommended Actions/Presentations:**

**C. Information Items:**

1. Fair Trade Purchasing (AP #608).

Kevin Hickey, Purchasing, Planning, and Facilities Administration Manager, reviewed Policy and Administrative Procedure #608 with the Committee-of-the-Whole. Kevin also presented a PowerPoint entitled “McCarthy Uniforms’ Sourcing Policies”. Kevin addressed a number of concerns and answered questions from Trustees.

2. Pre-Budget Benchmarks and Historical Data.

Isabel Grace, Superintendent of Business and Finance, presented a PowerPoint entitled “Pre-budget Benchmarks and Historical Data” to the Committee-of-the-Whole. Isabel answered questions from Trustees and addressed their concerns.

**D. Old Business:**

**E. New Business:**

**F. Next Meeting:**

1. Tuesday, April 14, 2020 – 6:30 p.m.

**G. Conclusion:**

1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

**MOTION:** Moved by Braden Leal, seconded by Helen McCarthy, that the Committee-of-the-Whole meeting adjourn at 8:15 p.m.

Carried.

Linda Ainsworth  
Committee Chairperson  
/ab

Isabel Grace  
Superintendent of Business