



Agenda

COMMITTEE-OF-THE-WHOLE

VIRTUAL OPEN MEETING

Monday, March 8, 2021

6:50 – 8:30 P.M.

[CLICK HERE](#)

Chairperson: Linda Ainsworth

Trustees who are unable to attend are asked to please notify
Andrea Bradley, Administrative Assistant
abradley@pvnccdsb.on.ca

A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the Minutes of the Open Meeting of the Committee-of-the-Whole held on January 11, 2021. Page 3
6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. IPC Annual Statistical Reporting on FOI Requests.

C. Information Items:

1. Staffing Investments to Support School Reopening. [Page 7](#)
2. Resource Investments to Support School Reopening. [Page 9](#)
3. 2021-22 Budget Planning. [Page 11](#)

D. Old Business:

E. New Business:

F. Next Meeting:

1. Tuesday, April 6, 2021
6:30 p.m.

G. Conclusion:

1. Closing Prayer.
2. Adjournment.

Draft

2021-G-OP-1



Minutes

THE MINUTES OF THE VIRTUAL OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, January 11, 2021 at 7:06 p.m.

PRESENT

Trustees: Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy.
David Bernier, Braden Leal, Kevin MacKenzie, Emmanuel Pinto.

Administration: Jeannie Armstrong, Joan Carragher, Laurie Corrigan, Isabel Grace.
Pepe Garieri, Timothy Moloney, Stephen O'Sullivan.

Guests: Laura Di Ianni, Vice-Principal of Special Education Services.

Regrets: Josh Hill (Senior Student Trustee), Eli McColl (Junior Student Trustee).

Recorder: Andrea Bradley.

Linda Ainsworth, Committee Chairperson, welcomed Joan Carragher, new Director of Education, and Jeannie Armstrong, new Superintendent of Learning / I/S Program / Faith and Equity to their first Committee-of-the-Whole Open Meeting in their new roles.

A. Call to Order:

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.

MOTION: Moved by Kevin MacKenzie seconded by Emmanuel Pinto, that the Open Meeting Agenda be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on November 9, 2020.

MOTION: Moved by David Bernier, seconded by Braden Leal that the Minutes of the Committee-of-the-Whole – Open Meeting, held on November 9, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the Minutes.

B. Recommended Actions/Presentations:

1. Compliance Update: Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

Laurie Corrigan, Superintendent of Learning / Special Education Services introduced Laura Di Ianni, Vice-Principal of Special Education Services, to the Committee-of-the-Whole. Laurie and Laura made a PowerPoint presentation titled Accessibility for all Updates and answered questions from Trustees.

C. Information Items:

1. School Closure Period January 4, 2021 – January 22, 2021: Update.

Joan Carragher, Director of Education, updated the Committee-of-the-Whole on the school closure period. Elementary and secondary students are expected to be back in class on January 25, 2021. Joan answered questions from Trustees.

2. 2020:B26 Federal Climate Action Incentive Fund: Intake Request.

Isabel Grace, Superintendent of Business and Finance, presented the Funding Through the Federal Climate Action Incentive Fund (CAIF) Report to the Committee-of-the-Whole and answered questions from Trustees. The CAIF is a time-limited, cost-matching program for eligible and approved expenditures incurred by school boards between May 15, 2020 and March 31, 2021. PVNC maximum allocation is \$367,257 with the potential federal contribution being \$362,776.

3. Interim Financial Report: November 2020.

Isabel Grace, Superintendent of Business and Finance, presented the Interim Financial Report for the period ending August 31, 2021, and answered questions from Trustees. Isabel also presented the Operating Expenses for the three month period ending November 30, 2020 with comparatives for the three month period ending November 30, 2019.

D. Old Business:

There was no old business.

E. New Business:

There was no new business.

F. Next Meeting:

1. Monday, February 8, 2021 – 6:30 p.m.

Draft

2021-G-OP-4

G. Conclusion:1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto, that the Committee-of-the-Whole meeting adjourn at 8:00 p.m.

Carried.

Linda Ainsworth
Committee Chairperson
/ab

Isabel Grace
Superintendent of Business
and Finance

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: March 8, 2021

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: Staffing Investments to Support School Reopening in
Response to the COVID -19 Outbreak

Recommended Action(s): N/A

Background:

The purpose of this report is to clarify and indicate how various investments provided by the federal and provincial governments have been used to increase staffing across the board's jurisdiction.

A transfer payment agreement governs the use of the funding, and the data provided in this report is aligned with an interim report provided by to the Ministry in early February. Some of the funding could be used for a combination of staffing or resources and are noted on the chart with an asterisk (*).

	Allocation	# of FTE staff hired using project funding	Headcount # of staff hired
B1. Funding for Additional Custodial Staff	\$363,368	5.5	6.0
B3i. Funding for additional teaching staff	180,370	1.7	2.0

B5. Funding for Temporary hiring of non-permanent teaching staff	629,588	6	6
B4. Remote Learning (administrators and admin support)	199,525	1.6	3.0
B6. Additional Remote Learning (administrators and admin/tech support)	207,511	1.6	2.0
B7. Funding for School reopening Emerging Issues * (teachers)	848,582	8.0	8.0
B8. Funding for High Priority Areas - Clarington * (teachers, EAs, Custodial)	251,556	5.5	6.0
Total	\$2,680,500	29.9	33.0

Teaching staff over and above those funded in the preceding table were placed to support in-person and virtual learning modes for the 2020-2021 school year. These positions are being funded via the use of the Board's Accumulated Surplus, and a one-time allocation from the Ministry of Education for enrolment stabilization.

The Ministry of Education provided stabilization funding for the Board to mitigate the drop in provincial grant allocations related to a reduced enrolment, compared to the projected figures in the June 2020 approved budget. Positions staffed in relation to enrolment figures (for example teaching positions and RECE positions) were maintained at the June approved budget level.

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: March 8, 2021

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: Resource Investments to Support School Reopening in
Response to the COVID -19 Outbreak

Recommended Action(s): N/A

Background:

The purpose of this report is to clarify and indicate how various investments provided by the federal and provincial governments have been used to support school reopening.

On Feb 1, 2021, the Ministry of Education provided information on the second phase allocation of the Federal Safe Return to Class Fund. This funding focuses on priorities to support the learning, health and safety of students for the remainder of the 2021 school year.

The allocations are as follows:

Optimizing Air Quality and Ventilation	\$367,900
Health and Safety Funding	\$473,352
Student Transportation	\$ 57,409
Additional Devices	\$571,399

Two components in particular required Boards to submit data by February 11th regarding the planned use of the funds as procurement was going to be done collaboratively by the Ministry of Government and Consumer Services (MGCS) and Ontario Education Collaborative Marketplace (OECM).

Optimizing Air Quality and Ventilation (\$367,900)

This funding is in addition to the funding that was announced in August 2020, and is to support the acquisition of additional portable high-efficiency particulate air (HEPA) filters and other immediate options to improve air quality and ventilation, with an emphasis on poorly ventilated spaces. In recognition that air quality and ventilation products continue to be in constrained supply, HEPA units would be procured through MGCS and OEM, and as such boards were asked not to begin sourcing these items on their own.

Unlike the fall of 2020 where HEPA units were focused and deployed in teaching spaces at schools that lacked mechanical ventilation, administration focused this second allocation on teaching spaces where students could be congregating in larger numbers without masks (kindergarten rooms, special education programs,). As such, each school was allocated a number of units to install in kindergarten rooms, special education program rooms, and secondary music rooms. In addition, each school has been allocated a number of units to attend to a staff room, a meeting room, the administrative office, and the learning commons. All told, PVNCCDSB submitted a request for 320 HEPA units.

Additional devices (\$571,399)

As the ability to pivot to remote learning is a key priority given the uncertain nature of this pandemic, the Ministry has provided funding for additional connectivity and technological devices such as laptops and tablets. Similar to the HEPA units, school boards were asked not to begin sourcing the devices, unless they had immediate access to a ready supply. IT Services was able to contact our preferred vendors and establish that a number of laptops and chromebooks were immediately available in their distribution chain, and as such 400 laptop units and 65 Chromebook units were immediately procured, and the remaining funding was to support the purchase of 175 iPads through MGCS/OEM.

Health and Safety Funding (\$473,352)

The Ministry has allocated funding which can be used to offset costs incurred by district school boards associated with acquiring PPE and critical supplies and equipment (CSE) beyond what has been provided through the MGCS supply chain. As such, the funding can be used to offset expenses already incurred, as well as possible future expenses between now and June.

In reviewing the expenses incurred since September for PPE and CSE, there is a record of \$132,500 having already been incurred. Administration is reviewing an additional \$197,000 of related expenses and seeking eligibility clarification. If all expenses are determined to be eligible, there remains approximately \$145,000 of funding to support the continuing needs of PPE and CSE through to the end of the year.

BUSINESS AND FINANCE

Report to the Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: March 8, 2021

Presented by: Isabel Grace, Superintendent of Business/Finance

Subject: 2021-22 Budget Planning

Recommended Action(s): N/A

2020-21 Grants for Student Needs

Administration has been tentatively preparing for recalculating funding allocations from 2020-21, assuming status quo on the GSN allocations, and a conservative approach to estimating enrolment changes projected for next year. The Ministry of Education has indicated that, at this time, Boards are not to expect any COVID related funding for 21-22. As well, they are closely assessing remote classes and virtual schools, and will provide further direction in the future.

Projections for the release of the GSN are continuing to target the end of March to the middle of April (the traditional time frame). It is expected that after the GSN announcement has been made, the technical documents and access to the electronic software will be available approximately two weeks later.

Major elements that will make up the GSN are as follows:

1. Funding will be provided to support the compensation and benefit commitments made in central labour agreements.
2. System investment funds, as negotiated in the central agreements, will be funded until the completion of the 2021/22 school year.
3. Priorities and Partnership Funds (formerly referred to as EPO transfer payments) will be continuing in some manner.

Transformation and Reforms

The Ministry will continue to look at all aspects of the education system, including school board operations, while respecting the four publicly funded education systems in Ontario.

The recent announcements regarding establishing Supply Chain Ontario will have an impact on internal operations when it is fully up and running.

The Ministry began a review of the student transportation funding formula in 2020 but has yet to formally announce any substantive changes in the funding model, however there are some indications that they are beginning to make some transitional changes that might influence the 2021-22 Transportation allocation.

Achieving a Balanced Budget for 2021-2022

The restrictions on how school boards may use certain components of the GSN allocation continue to be of importance during budget planning. As at 2020-21, the following restrictions were contained in the GSN regulations and are expected to continue in 2020-21

- Class-size targets are to be met
- The Special Education Grant is limited to special education expenditures
- The allocations within the Student Achievement Envelope of the Learning Opportunities Grant are limited for use collectively on seven programs
- The Library Staff Allocation is to be used to fund library staff
- The Per-Pupil Amount Allocation within the Indigenous Education Grant is limited to expenditures that support the Framework.
- The Mental Health Leader Allocation is to be used to ensure each board has at least one Mental Health Leader
- New Teacher Induction Program (NTIP) funding is to be used for eligible NTIP expenditures which are required to meet NTIP program requirements
- School Board Administration and Governance spending shall not exceed the envelope
- The Program Leadership Allocation is limited to expenditures related to specific lead positions
- The School Renewal Allocation is primarily limited to capital renewal expenditures
- The School Condition Improvement Allocation is to be used for renewal expenditures that are capitalized
- Capital funding is to be used for approved capital projects
- The Temporary Accommodation Allocation is to be used for portable moves, leases, and purchases as well as lease costs for permanent instructional space.

- Funding outside of the GSN through Priorities and Partnerships Funds (formerly referred to as Education Programs-Other (EPO)) are restricted to the details included in the associated Transfer Payment Agreements.

Requirements regarding Balanced Budgets are contained within a regulation to the Education Act and continue on a go-forward basis. The regulations require that:

- a board balance its budget. However, a board may incur an in-year deficit up to the lower of 1 percent of the school board's operating revenue or accumulated surplus for the preceding school year, consistent with the requirements as they are currently set out in the Education Act
- a plan/resolution be submitted by a school board with its estimates submission, showing the elimination of any in-year deficit within two years.

Any deficit over the threshold would still require a formal approval from the Minister before school boards can pass their budget.

Tentative Timetable

Budget Preparation	on-going
Staffing Allocations and Determination	April -May
Administrative Council Budget Review	April-May
Administrative Council Budget Approval	Early June
Draft budget presentation to Board of Trustees	June 14, 2021
Final budget approval	June 22, 2021
Ministry submission	June 30, 2021