



Agenda

COMMITTEE-OF-THE-WHOLE

VIRTUAL OPEN MEETING

Monday, January 11, 2021

7:00 – 8:30 P.M.

[CLICK HERE TO JOIN](#)

Chairperson: Linda Ainsworth

Trustees who are unable to attend are asked to please notify
Andrea Bradley, Administrative Assistant
abradley@pvnccdsb.on.ca

A. Call to Order:

1. Opening Prayer.
2. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.
4. Declarations of Conflicts of Interest.
5. Approval of the Minutes of the Open Meeting of the Committee-of-the-Whole held on November 9, 2020. Page 3
6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Compliance Update: Accessibility for Ontarians with Disabilities Act, 2005 (AODA).

C. Information Items:

1. School Closure Period January 4, 2021 – January 22, 2021: Update.
2. 2020:B26 Federal Climate Action Incentive Fund: Intake Request. Page 8
3. Interim Financial Report: November 2020. Page 10

D. Old Business:

E. New Business:

F. Next Meeting:

1. Monday, February 8, 2021 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.
2. Adjournment.



Minutes

THE MINUTES OF THE OPEN MEETING OF THE COMMITTEE-OF-THE-WHOLE held on Monday, November 9, 2020 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT

Trustees: Linda Ainsworth (Committee Chairperson), Michelle Griepsma, Helen McCarthy (via video conference).

David Bernier, Josh Hill - Senior Student Trustee (via video conference), Braden Leal, Kevin MacKenzie (via video conference), Eli McColl - Junior Student Trustee (via video conference), Emmanuel Pinto.

Administration: Joan Carragher, Laurie Corrigan, Isabel Grace.
Pepe Garieri, Timothy Moloney, Michael Nasello, Stephen O'Sullivan.

Guests:

Regrets:

Recorder: Andrea Bradley.

A. Call to Order:

1. Linda Ainsworth asked Isabel Grace to lead the Opening Prayer.
2. Linda Ainsworth, acknowledged that the Committee-of-the-Whole Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.
3. Approval of Open Meeting Agenda.

MOTION: Moved by Braden Leal seconded by David Bernier, that the Open Meeting Agenda be accepted.

Carried.

Draft

2020-G-OP-25

4. Declarations of Conflicts of Interest.

There were no conflicts of interest.

5. Approval of the Minutes of the Committee-of-the-Whole – Open Meeting held on October 13, 2020.

MOTION: Moved by Emmanuel Pinto, seconded by David Bernier that the Minutes of the Committee-of-the-Whole – Open Meeting, held on October 13, 2020, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising from the Minutes.

B. Recommended Actions/Presentations:

1. 2019-2020 Financial Variances and Transfers of Accumulated Surplus.

Isabel Grace, Superintendent of Business and Finance, presented the 2019-2020 Financial Variances and Transfers of Accumulated Surplus Report to the Committee-of-the-Whole and answered questions from Trustees.

MOTION: Moved by Braden Leal, seconded by Emmanuel Pinto, it is recommended that the Board:

- 1) Receive the variance report for the 2019-2020 fiscal year; and
- 2) Approve the noted transfers of Accumulated Surplus Available for Compliance in the chart contained below.

Carried.

2. Staff Reorganization Update.

Joan Carragher, Superintendent of Learning / Leadership and Human Resource Services, gave the Committee-of-the-Whole a staff reorganization update, stating that Human Resource Services has almost completed the reorganization. The reorganization has affected 14 elementary schools and 5 secondary schools. Principals are successfully handling messaging at the schools. Joan answered questions from Trustees.

3. Recommendation for use of Accumulated Surplus in 2020-2021.

Isabel Grace, Superintendent of Business and Finance, presented a PowerPoint slide show explaining the Recommendation for use of Accumulated Surplus in 2020-2021 to the Committee-of-the-Whole and answered questions from Trustees.

MOTION: Moved by David Bernier, seconded by Braden Leal that the Committee-of-the-Whole recommends that the Board authorize Administration to exceed the 2020-2021 approved budget for the expenses related to re-opening and operating during the COVID-19 pandemic, thereby increasing the in-year deficit to a maximum of 3% of operating expenses, and to advise the Ministry of Education as required.

Carried.

C. Information Items:

1. Trustee Expenses for the Fiscal Period 2019-2020.

Isabel Grace, Superintendent of Business and Finance, presented the Trustee Expenses for the Fiscal Period 2019-2020 Report to the Committee-of-the-Whole and answered questions from Trustees.

2. St. Joseph Catholic Elementary School, Bowmanville, Proposed Bell Time Change.

Isabel Grace, Superintendent of Business and Finance, presented the St. Joseph Catholic Elementary School, Bowmanville, Proposed Bell Time Change Report to the Committee-of-the-Whole and answered questions from Trustees. Administration is proposing to delay bringing forward any recommendations with regards to a bell time change until a future period, which is still to be determined.

3. COVID-19 Resilience Infrastructure Stream – Education Related Projects.

Isabel Grace, Superintendent of Business and Finance, shared a Memo from the Ministry of Education with the Committee-of-the-Whole. The Memo provided more details on the COVID-19 Resilience Infrastructure Stream – Education Related Projects such as project eligibility, application and decision processes, next steps and key contacts. Isabel answered questions from Trustees.

D. Old Business:

There was no old business.

E. New Business:

There was no new business.

F. Next Meeting:

1. Monday, December 7, 2020 – 6:30 p.m.

Draft

2020-G-OP-28

G. Conclusion:1. Closing Prayer.

Linda Ainsworth asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal, that the Committee-of-the-Whole meeting adjourn at 7:46 p.m.

Carried.

Linda Ainsworth
Committee Chairperson
/ab

Isabel Grace
Superintendent of Business
and Finance

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: ☐ In Camera

☒ Open

Presented for: ☒ Information

☐ Approval

Meeting Date: January 11, 2021

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: Funding through the Federal Climate Action Incentive Fund

Recommended Action(s):

Background:

On December 18, 2020 the Ministry of Education issued memo 2020:B26 Intake Request for Funding through the Federal Climate Action Incentive Fund. First announced quite some time ago, there have been extensive operational discussions between the province and the federal government that delayed the release of this funding.

The CAIF is a time-limited, cost-matching program for eligible and approved expenditures incurred by school boards between **May 15, 2020 and March 31, 2021**. Projects must be approved as eligible by the federal government prior to reimbursement and eligible projects must be completed by March 31, 2021.

The intake template is to be submitted by January 15, 2021 as the ministry needs to review, finalize and send project packages to the federal government by January 29, 2021. This is to ensure the federal government can review and approve projects by the March 31, 2021 deadline.

The objectives of the CAIF are to reduce energy usage, achieve cost savings and reduce greenhouse gas emissions. For every dollar provided by Canada, an additional \$1.50 must be spent by school boards towards retrofit projects that meet those objectives. The federal

government is also requiring that a minimum of 25% of the funding be directed to non-urban areas (non-urban areas have a population of less than 100,000 people and have been pre-populated on the template.)

PVNCCDSB maximum allocation: \$367,257

Dollar value of projects identified on the intake request template: \$906,940

- Roof replacements (3) with improved insulation factors
- Boiler replacement to energy efficient model
- Lighting replacement (2) with new LED lighting

Potential federal contribution: **\$362,776**

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DSB INTERIM FINANCIAL REPORT
For the Period Ending August 31, 2021

	2019-20		2020-21		
	Actual	Budget (Estimates)	Forecast (Revised Est)	\$ Increase (Decrease)	% Increase (Decrease)
Grant Revenue					
Foundation Alloc. - Elementary	56,201,498	56,399,767	55,162,984	(1,236,783)	
School Foundation - Elementary	7,416,357	7,624,774	7,537,552	(87,222)	
Foundation Alloc. - Secondary	22,314,405	26,746,560	26,601,113	(145,447)	
School Foundation - Secondary	3,824,025	3,933,805	3,922,859	(10,946)	
School Foundation - Additional Table Amount	148,900	-	-	-	
Mental Health and Well-Being	319,079	580,612	576,246	(4,366)	
Special Education Alloc.	24,474,181	24,659,709	24,434,851	(224,858)	
Less Sp Ed and SEA Funds Transferred to(from)Deferred Revenue	-240,504	12,347	664,842	652,495	
Section 23	115,215	117,766	117,766	-	
Language Allocation	2,775,187	2,753,174	2,675,517	(77,657)	
Supported Schools	0	-	1,018	1,018	
Indigenous Education Allocation	841,357	1,102,455	1,132,986	30,531	
Deferred Revenue Indigenous Education	-51,595	-	51,595	51,595	
Remote & Rural Allocation	564,058	587,144	653,541	66,397	
Rural and Northern Education Fund	367,135	371,530	371,530	-	
Learning Opportunity Allocation	764,975	772,425	764,494	(7,931)	
Deferred Revenue Targeted Student Supports	-115,547	19,000	19,000	-	
Deferred Revenue Experiential Learning	-281,076	-	175,097	175,097	
Supports for Students	162,253	1,650,813	1,650,813	-	
OFIP Tutoring, SHSM, Outdoor Ed, Library	471,413	491,116	487,645	(3,471)	
Continuing Education, Adult, High Credit and Summer School	477,929	376,280	485,772	109,492	
Cost Adjustment and Teacher Qualification and Experience	13,297,412	14,837,135	12,616,612	(2,220,523)	
Attrition Funding	3,461,236	-	-	-	
Benefits Trust Funding	1,175,043	1,393,955	1,393,955	-	
ECE Qualification and Experience	1,018,877	983,945	903,797	(80,148)	
New Teacher Induction Program	108,355	115,020	115,020	-	
Transportation Allocation	11,869,835	12,071,361	12,071,341	(20)	
Administration & Governance	4,949,289	5,076,278	5,034,353	(41,925)	
Program Leadership Allocation	904,653	905,863	905,863	-	
School Operations Allocation	15,123,813	15,376,628	15,144,880	(231,748)	
Community Use of Schools	209,037	206,581	206,581	-	
Capital Debt Support - Interest Portion	2,229,627	2,024,631	2,024,631	-	
Declining Enrolment	292,159	82,630	624,519	541,889	
Support for Covid - 19 Mental Health and Technology	-	-	223,191	223,191	
Funding Stabilization	-	-	2,573,122	2,573,122	
Strike Savings Reduction	(1,888,705)	-	-	-	
Total Operating Grants for Student Needs	173,299,876	181,273,304	181,325,086	51,782	0.03%
Other Revenue	3,184,888	2,097,820	1,935,424	(162,396)	
Ministry Grants - COVID 19 - Staffing	-	-	3,071,152	3,071,152	
Ministry Grants - COVID 19 - Other	-	-	958,207	958,207	
Ministry Grants - Targeted Special Grant Funding	884,084	733,394	781,402	48,008	
Ministry Grants - Education Worker Protection and Supports for Students	254,446	1,258,722	2,258,660	999,938	
Sub-Total Revenue and Grants	177,623,294	185,363,240	190,329,931	4,966,691	2.68%
Grants for Capital Purposes					
School Renewal and Temporary Accommodation Funding	3,478,571	2,374,454	2,091,000	(283,454)	
School Conditioning	1,765,744	3,482,282	4,428,350	946,068	
Total Grants for Capital Purposes	5,244,315	5,856,736	6,519,350	662,614	
Total Revenue and Grants for Compliance Purposes	182,867,609	191,219,976	196,849,281	5,629,305	2.86%

Peterborough Victoria Northumberland and Clarington Catholic District School Board
Operating Expenditures

For the three month period ending November 30, 2020 with comparatives for the three month period ending November 30, 2019

Overlay Category	COMPENSATION					
	YTD 2019-20 Exp	2019-20 Exp	Percentage	YTD 2020-21 Exp	Revised 2020-21 Budget	Percentage
51 CLASS TEACHERS	22,158,510	91,456,747	24.2%	23,974,092	96,074,843	25.0%
52 SUPPLY TEACH/EA/ECE	1,307,074	4,047,335	32.3%	1,083,060	5,050,363	21.4%
53 TEACHER ASSISTANTS	3,933,812	15,019,324	26.2%	4,172,767	16,342,851	25.5%
53 ECE	1,081,912	4,101,105	26.4%	1,004,247	3,848,213	26.1%
54 COMPUTERS						
55 TEXT/SUPPLIES						
56 PROF/PARA/TECH	767,067	3,377,533	22.7%	817,718	3,817,949	21.4%
57 LIBRARY/GUIDANCE	752,153	2,937,543	25.6%	663,423	2,605,533	25.5%
58 STAFF DEVELOP	105,114	150,765	69.7%	7,536	384,998	2.0%
59 COORD/CONSULT	652,695	2,762,540	23.6%	764,742	3,090,403	24.7%
61 PRINCIPALS/VPS	1,829,389	7,327,666	25.0%	2,001,832	7,752,118	25.8%
62 SCHOOL OFFICE	886,106	3,479,535	25.5%	958,449	3,800,003	25.2%
63 CONTINUING ED	6,896	264,067	2.6%	8,132	284,505	2.9%
64 TRUSTEES	21,504	85,173	25.2%	21,511	84,700	25.4%
65 DIRECTOR/SOS	227,929	995,734	22.9%	234,731	971,103	24.2%
66 BOARD ADMIN	662,204	2,963,573	22.3%	673,927	2,985,728	22.6%
67 DEPT HEADS	67,211	267,122	25.2%	69,763	274,332	25.4%
68 PUPIL TRANSP	92,010	343,749	26.8%	89,726	349,675	25.7%
70 SCH OPER/MTCE	1,834,009	8,007,566	22.9%	2,252,218	10,208,680	22.1%
71 SCH RENEWAL						
72 OTHER PUPIL ACCOM						
75 AMORTIZATION						
78 OTH NON OPERATING	-	-1,888,705		0	0	
80 PSAB FUTURE BENEFITS	-	1,700,688	0.0%	0	1,696,876	0%
Grand Total	36,385,594	147,399,062	24.7%	38,797,876	159,622,873	24.3%

YTD 2019-20 Exp	OTHER				
	2019-20 Exp	Percentage	YTD 2020-21 Exp	Revised 2020-21 Budget	Percentage
8,721	30,198	29%	5,900	39,116	15.1%
-	-		-	-	
-	-		-	-	
-	-		-	-	
362,030	1,198,657	30%	523,561	1,491,096	35.1%
990,055	3,107,490	32%	1,329,071	5,083,756	26.1%
61,327	219,980	28%	65,700	350,052	18.8%
110	482	23%	435	600	72.5%
59,754	142,766	42%	7,437	332,062	2.2%
22,004	66,895	33%	7,951	115,904	6.9%
21,673	65,559	33%	5,570	34,300	16.2%
129,498	472,326	27%	119,777	436,478	27.4%
7,153	16,429	44%	2,613	28,826	9.1%
6,537	15,560	42%	944	49,075	1.9%
31,682	71,287	44%	18,657	98,053	19.0%
305,715	1,020,832	30%	313,416	1,109,656	28.2%
-	-		-	-	
3,082,223	11,335,773	27%	3,213,009	12,606,579	25.5%
1,271,545	6,618,507	19%	1,362,453	7,478,468	18.2%
332,301	5,244,316	6%	360,074	6,519,350	6%
797,493	2,249,629	35%	754,215	2,012,100	37%
-	191,858	0%	-	303,470	
-	104,055	0%	49,358	75,000	66%
-	-		-	-	
7,489,820	32,172,599	23%	8,140,141	38,163,941	21%

TOTAL				Special Grants	Special Grants	Total YTD	Total YTD
YTD 2019-20 Exp	2019-20 Exp	YTD 2020-21 Exp	Revised 2020-21 Exp	YTD 2019-20 Exp	YTD 2020-21 Exp	Expenses 2019-20	Expenses 2020-21
22,167,231	91,486,944	23,979,992	96,113,959	983	-	22,168,214	23,979,992
1,307,074	4,047,335	1,083,060	5,050,363	257	-	1,307,331	1,083,060
3,933,812	15,019,324	4,172,767	16,342,851	288	-	3,934,100	4,172,767
1,081,912	4,101,105	1,004,247	3,848,213	-	-	1,081,912	1,004,247
362,030	1,198,657	523,561	1,491,096	-	-	362,030	523,561
990,055	3,107,490	1,329,071	5,083,756	10,739	12,740	1,000,794	1,341,811
828,393	3,597,513	883,417	4,168,001	5,340	-	833,733	883,417
752,263	2,938,025	663,858	2,606,133	-	-	752,263	663,858
164,868	293,531	14,973	717,060	28,542	55,279	193,410	70,252
674,699	2,829,436	772,693	3,206,307	2,844	793	677,543	773,486
1,851,062	7,393,225	2,007,402	7,786,418	1,417	436	1,852,479	2,007,838
1,015,604	3,951,861	1,078,226	4,236,481	-	4,275	1,015,604	1,082,501
14,048	280,496	10,745	313,331	719	-	14,767	10,745
28,040	100,733	22,454,84	133,775	-	-	28,040	22,455
259,610	1,067,021	253,388	1,069,156	-	-	259,610	253,388
967,919	3,984,405	987,343	4,095,384	-	-	967,919	987,343
67,211	267,122	69,763	274,332	-	-	67,211	69,763
3,174,233	11,679,523	3,302,735	12,956,254	-	-	3,174,233	3,302,735
3,105,555	14,626,073	3,614,671	17,687,148	-	741	3,105,555	3,615,412
332,301	5,244,316	360,074	6,519,350	-	91,457	332,301	451,531
797,493	2,249,629	754,215	2,012,100	-	-	797,493	754,215
-	191,858	-	303,470	-	-	-	-
-	(1,784,650)	49,358	75,000	-	-	-	49,358
-	1,700,688	-	1,696,876	-	-	-	-
43,875,414	179,571,661	46,938,017	197,786,814	51,129	165,721	43,926,543	47,103,738

Notes

Compensation

Supply costs include Teachers, EA's and ECE - with school closure happening in March 2020 this reduced costs for the year 2019/2020

Other Non Operating Compensation- for 1920 Expense represents the savings due to the Strike Days which have been disclosed on a separate line so that Salaries and Benefits by Category are comparable to prior years - these savings resulted in a reduction in GSN

Prior year - negotiated wage increases not implemented until late in the year which impacts YTD %

Other

All school budgets are allocated to Text/Supplies Line - Actual spending is recorded based on type of expenditure incurred- result is that some expenditure lines may appear to over/under budget ie School Office, Computers and Supply Teacher salaries and benefits

Other Pupil Accom - represents the interest on the Provincial supported debt

Expenses are reported on a compliance basis (modified cash basis) - and include capital purchases which for PSAB Financial Statement purposes and Ministry filings are shown as capital assets and amortized

The school closure due to COVID in March 2020 resulted in a reduction in other expenditures - in particular professional development, mileage and supplies and some projects which could not be carried out

Other Non Operating includes expenditures for PPE