



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, May 22, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

- Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee,
Ruth Ciraulo, Christine Dunn, Michelle Griepsma, Helen McCarthy.
- Messrs. Dan Demers, Winston Steward – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace,
Dawn Michie.
- Messrs. Galen Eagle, Tim Moloney, Michael Nasello.
- Absent/Regrets - Messr. Dave Bernier.
- Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:30 p.m. and asked Mrs. Ruth Ciraulo to lead the Board in the Examen and Opening Prayer.

2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed guests and attending principal representatives.

4. Approval of the Agenda.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the Agenda for Tuesday, May 22, 2018, be approved with the addition of items:

- F.1. Human Resources: Principal/Vice-Principal Placement 2018-2019
- H.2. Old Business: Approved School Year Calendar 2018-2019.

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Draft Minutes.

R.A. Approval of the April 24, 2018 Open Session Regular Board Meeting Draft Minutes.

MOTION: Moved by Mrs. Helen McCarthy, seconded by Mrs. Ruth Ciraulo, that the Board approve the April 24, 2018 Regular Board Meeting Minutes as amended.

Carried.

7. Business Arising Out of the Minutes.

1. Follow up to the Response Letter to the Minister of Education from PVNCCDSB SEAC Chair regarding the findings contained in the Auditor General of Ontario's Annual Report, 2017.

From the May 22, 2018 Open Session Board Meeting, Mrs. Anne Marie Duncan, Superintendent of Learning/Special Education followed up regarding where the Board is in relationship to other Boards regarding the percent of students enrolled in our schools that have an IEP (Individualized Education Plan).

Mrs. Duncan reported that approximately 23% of the PVNCCDSB student population has an IEP; in the Barrie Region districts, this percentage is approximately 22.5%; and provincially, this percentage is approximately 22%.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared the Director's Report with the Board and highlighted:

- We offer prayers and condolences to the families of two students, one a current student and one a recent graduate, who recently passed away.
- We have a new Ontario Bishop's letter, "Renewing the Promise": A Pastoral Letter for Catholic Education. The letter grounds the work we do, the vocation to which we are called, in both the fabric of the challenging world in which we live, and in the hope we are invited to share in, as revealed in the gospel of Jesus Christ. This will be available hard copy and electronic.
- Event Dates:
 - May 1, 2018 – Prospective Catholic Trustees Workshop was held
 - May 4, 2018 – Official opening and blessing Msgr. Jamot took place
 - May 7, 2018 – Bishop Miehm's 5th Anniversary as a Bishop and one year in Peterborough were celebrated

- First Week of May was a very successful Catholic Education Week with many school liturgies, a video message from Bishop Miehm, students engaged in deep learning inquiry and promotion of our Ontario Catholic Graduate Expectations. Many charity fundraisers and events also took place.
- May 8, 2018 – A Catholic Youth Day supporting an awareness of the challenges related to acquiring healthy drinking water was held in Toronto with many PVNC students in attendance
- May 9, 2018 – Catholic Student Leadership Awards were celebrated
- May 10, 2018 – When Faith Meets Leadership conference was held
- May 16, 2018 – Catholic Parent Engagement Committee and Catholic School Council were recognized at St. Mary Catholic Secondary School with the St. Mary Catholic S.S. Hospitality students program offered appetizers and the St. Mary Catholic S.S. jazz band and winning choir, “The Treble Makers”, offered music also students shared experiences from their mission trips to Guatemala, Honduras and Dominican Republic
- Special Olympics will be held in Peterborough next week
- Ongoing board staffing, budgeting and planning are taking place for next year

2. Report from the Student Trustee(s).

Report from the Student Trustees.

Ms. Calahndra Brake, Jr. Student Trustee, shared the below student initiatives and events taking place in our Board:

- Student Councils are holding their elections within the next week
- Many Link crews have started recruiting and LINK training will begin soon
- Secondary schools have hosted a number of spirit and fund raising activities
 - 800 trees were planted by grade 10 religion students on a retreat.
 - Funds were raised to support 30 safe nights at Crossroads Women’s Shelter through their Walk a Mile in Her Shoes campaign.
 - Spirit week dances and food drives took place at secondary schools.
 - Mental Health Week hosted guest speakers and special prayers each day.
 - 10th annual Danielle Caterina Memorial Baseball game taking place.
 - Diversity Club was established at Holy Trinity Catholic Secondary School.
 - Students worked with seniors in the community, planted trees around the school property and donated care baskets to a youth homeless shelter.
 - The Best Buddies program raised \$165 though the “Hooping it Up” event and over \$800 was raised as a result of their Multicultural Day.
 - For May day this month both athletic and non-athletic events will be hosted.
 - Students from St. Thomas Aquinas Catholic Secondary school grade 12 religion class worked with students from St. Dominic Catholic Elementary School to create a video for the Catholic Graduate Expectations called “Catholic Clips with Kids”.

- James the Giant Peach theatre production was held at Holy Trinity Catholic Secondary School.
- An All Candidates Meeting was held at Holy Cross Catholic Secondary School in which the candidates for Peterborough MPP had an open panel.
- Student Council Liaison Committee attended the Catholic Youth Day on May 8.
- Students shared experiences on their service trips to Guatemala, Honduras and Dominican Republic with parents at the Catholic Parent Engagement Committee and Catholic School Council recognition evening held at St. Mary Catholic Secondary School.

Ms. Eveline Fisher was acknowledged by the Board on her position as the new Jr. Student Trustee for 2018-2019 with family and friends in attendance. Ms. Fisher is a current grade 10 student at Holy Cross Catholic Secondary School.

C. Presentations:

1. Holy Cross Catholic Secondary School Student Presentation: Guatemala.

Holy Cross Catholic Secondary Students, Principal-James Brake, Chris Clarke –Holy Cross Catholic SS Teacher, Sarah Grills –Holy Cross Catholic SS alumni and student recruitment officer for Sacred Heart College and Students: Grace Hall, Kaiya Krumins, Madison Earle, Chantal McAvoy, Mya Burnie, Maggie Doris, Cali Brake.

Students, Staff and guests shared personal reflections, videos and music on their experiences from the Guatemala excursion that took place in April 2018. Organized through the Wells of Hope students had an opportunity to explore global issues and work with local communities to offer help and work together.

2. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to London and Edinburgh –United Kingdom, from April 13, 2019 to April 22, 2019.

Mr. James Brake-Principal, and Jake Fowler-Teacher, shared excursion documentation and answered questions. This Rugby tour falls over the Easter Weekend and plans will include Mass, Stations of the Cross and sharing Easter dinner together. Mr. Brake reviewed safety precautions pertaining to accommodations. Mr. Michael Nasello, Director of Education, will work with Mr. Brake to ensure cancellation insurance meets Board standards.

MOTION: Moved by Ms. Christine Dunn, seconded by Mrs. Helen McCarthy,

that the proposed Holy Cross Catholic Secondary School, Peterborough, student excursion to London and Edinburgh-United Kingdom, from April 13, 2019 to April 22, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. R.A. Proposed Holocaust Summer Credit Student Program 2019, Germany and Poland from July 6, 2019 to July 20, 2019.

Mr. Michael Nasello, Director of Education, shared excursion documentation and answered questions. This excursion was previously approved last year and this submission would be based upon registration numbers being sufficient to facilitate offering the program in 2019.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Ruth Ciraulo,

that the proposed Holocaust Summer Credit Student Program to Germany and Poland from July 6, 2019 to July 20, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Report on Cell Tower Radiation.

Ms. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, and Mr. Sean Heuchert, Manager of Information Technologies, shared a presentation and answered questions regarding cell tower radiation.

Mr. Heuchert informed Trustees that all PVNCCDSB schools and the Board Office are within the Health Canada's Safety Code 6 parameters. Mr. Heuchert shared that Computer Services Department technicians take ongoing measurements in schools. Further information is also supported on the Board website wifi information page.

Trustees thanked Ms. Corrigan and Mr. Heuchert for the presentation.

D. **Programs and Services:** No items.

E. **Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Mrs. Michelle Griepsma, Board Chairperson, shared that updates are on the google drive and if Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

Mrs. Griepsma indicated that there are several additions to the Trustees May OCSTA Google folder for review as well as the April OCSTA Google folder.

Mrs. Griepsma offered congratulations on behalf of the Board to Mrs. Linda Ainsworth, Trustee, for being elected as the OCSTA Region 9 Director.

2. Ontario Catholic School Trustees' Association (OCSTA) AGM April 26-28, 2018.

Reports were heard from attending Trustees on the inspiring guest speakers and various workshops offered at the AGM. Demographic Trends in Ontario regarding Education, a detailed History of Waterloo Catholic District School Board sharing a legacy and heritage of Catholic Education and using your agendas effectively were a few workshops discussed.

F. **Human Resources:**

1. Principal/Vice-Principal Placements 2018-2019.

Ms. Joan Carragher, Superintendent of Learning, Leadership and Human Resource Services, shared the 2018-2019 Principal/Vice-Principal placements at the In-camera May 22, 2018 Board Meeting and this information will be communicated by the end of day May 23, 2018.

G. **Policy Development:**

1. R.A. Community Use of Board Facilities-Letter of request from St. Mary's Lindsay Catholic Women's League.

Mrs. Michelle Griepsma, Board Chairperson, reviewed the letter of request from the St. Mary's Lindsay Catholic Women's League with Trustees. This request has come forward and been approved by the Board in the past.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo,

that the request by the Catholic Women's League of St. Mary's Parish in Lindsay to be exempted from Administrative Procedure 601 – Community Use of Board Facilities, Administrative Procedure 1.2(o) on November 3, 2018 be approved provided appropriate licenses are obtained, according to provincial regulations and municipal by-laws.

Carried.

H. **Old Business:**

1. R.A. Holy Cross Catholic Secondary School, Peterborough, request to join St. Peter Catholic Secondary School, Peterborough, Student Excursion to Madrid, Burgos, Basque Region, San Sebastian, Barcelona from March 6, 2019 to March 14, 2019 which was approved at the April 24, 2018 Board Meeting

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn,

that the proposed Holy Cross Catholic Secondary School, Peterborough, student excursion to Madrid, Burgos, Basque Region, San Sebastian, Barcelona, from March 6, 2019 to March 14, 2019 be approved in principle as a joint venture with St. Peter Catholic Secondary School on the same basis as previously approved at the April 24, 2018 Board Meeting and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

AND

MOTION: Moved by Mrs. Helen McCarthy, seconded by Mr. Dan Demers,

that an adjustment report from Holy Cross Catholic Secondary School be brought to the June 26, 2018 Board Meeting regarding the St. Peter Catholic Secondary School and Holy Cross Catholic Secondary school joint excursion to Spain in March 2019.

Carried.

2. School Year Calendar 2018-2019 (Addendum).

Mr. Michael Nasello, Director of Education, shared that the School Year Calendar for 2018-2019 has been approved by the Ministry of Education. This will be shared and posted on the Board web-site.

I. **New Business:** No Items.

J. **Bring Forward:** No Items.

Mrs. Griepsma, Board Chairperson requested the May 22, 2018 Board meeting be extended until 9:45 p.m. All Trustees were in favour.

K. **Information Items:**

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, shared:

a) Special events:

- a. The Priest appreciation dinner for the southern deanery,
- b. Catholic Education Week Events and Masses,
- c. Catholic Student Leadership Awards,
- d. Catholic Parent Engagement and Catholic School Council recognition evening.

- b) Trustees are extended an invitation to IDI (Intercultural Dialogue Institute) where host families will share Ramadan dinners with guests between now and mid-June offering a wonderful cultural awareness and community opportunity.
- c) May 10-11, 2018 attended a parliamentary workshop offering running meetings and minute taking.

Mrs. Griepsma noted Board by-laws will be reviewed in June. Mrs. Griepsma requested that the current Board by-laws be shared with Trustees for their review and there will be follow up conversations pertaining to this item.

2. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the May 22, 2018 Board Meeting.

3. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, shared the Monthly Newsletter with Trustees.

Mrs. Griepsma, Board Chairperson requested the May 22, 2018 Board meeting be extended until 10:00 p.m. All Trustees were in favour.

L. **Future Meetings:**

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- Policy Development –**May 28, 2018, 6:30 p.m. – 8:30 p.m.**
- Governance –**June 18, 2018, 6:30 p.m. – 8:30 p.m.**
- Board Meeting –**June 26, 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**

2. Other Committee Meetings:

- Catholic Parent Engagement Committee, June 4, 2018, 6:30 p.m.
- First Nation, Métis, and Inuit Advisory Committee – June 5, 2018, 6:30 p.m.
- Chairperson Committee Meeting – June 11, 2018, 4:30 p.m.
- Audit Committee, June 12, 2018, 6:30 p.m.
- STSCO Governance Meeting – June 20, 2018, 3:00 p.m., STSCO Offices.
- Special Education Advisory Committee – June 21, 2018, 6:30 p.m.
- Student Council Liaison Committee Meeting – June 26, 2018, 4:15 p.m.
- Accessibility for All Committee, TBD, 1:15 p.m.
- Faith and Equity Advisory Committee, TBD, 6:30 p.m.
- French as a Second Language Advisory Committee, TBD, 4:30 p.m.
- Supervised Alternative Learning (SAL) Meeting
- Strategic Planning Advisory Committee

EVENTS (chronological order)

- May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- May 29 and May 31 Special Olympics –Event details, locations and times will be confirmed and shared with Trustees
- June 7, 2018 - CCSTA Canadian Catholic School Trustees' Association AGM June 7-9, 2018 Kelowna BC
- June 28, 2018 Secondary Graduations

M. Conclusion:

1. Report from the In-camera Meeting.

At the May 22, 2018 Board In-Camera Meeting under Human Resources the Principal/Vice-Principal placements for 2018-2019 were shared and brought forward to the May 22, 2018 Open Session of the Board meeting. The Principal/Vice-Principal placements for 2018-2019 will be sent out from the Communications Department on May 23, 2018.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Ms. Christine Dunn,

that the Board approve the actions and the discussions arising from the In-Camera session on May 22, 2018.

Carried.

2. Closing Prayer.

Mrs. Michelle Griepsma, Chairperson, asked Mr. Dan Demers to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,

that the meeting adjourn at 9:59 p.m.

Carried.

M. Griepsma
Board Chairperson
per PS

M. Nasello
Director of Education