

# Minutes

II

The Minutes of the Special Education Committee Meeting held on May 17, 2018 at 6:30 p.m. in the Boardroom of the Catholic Education Centre.

## PRESENT

Members Ruth Ciraulo, Kelly Smigielski, Shawna Belcourt, Laura Quibell, Krista McEwen, Anita Arnold, Arlene Godby, Helen McCarthy, Maria Castiglione, Melissa Gillespie

Absent (by motion) Clare Paterson, Michelle Montague

Guest Michelle Griepsma

Administration Diane Mather

Recorder: Susan Mariutti

## **A. Call to Order:**

1. Kelly called the meeting to order and asked Melissa to lead the group in prayer.

We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.

2. Approval of Agenda

Motion: Moved by Melissa, seconded by Shawna, that the agenda be approved as presented.

Carried

3. Declarations of Conflicts of Interest  
None noted

4. Excusal from Attendance

Motion: Moved by Laura seconded by Arlene, that Michelle and Clare be excused from attendance at the May 17, 2018 Special Education Advisory Committee meeting.

Carried

5. Approval of the Minutes of the April 19, 2018 meeting.

Motion: Moved by Ruth, seconded by Laura, that the Minutes be approved.

Carried

6. Business Arising from the Minutes  
None noted

**B. Recommended Actions/Presentations:**

1. Remarks: Chairperson
  - Kelly welcomed committee.
  - # 4 deferred to June meeting
  - Education week – principal for a day – interesting banner on website
  - SEAC – banner now on the board website check it out.
  
2. Speech Language Services at PVNC (*Lisa Virtue, Liz McCarney, Speech Language Pathologist*)
  - Lisa gave an overview of Speech Language services across the board and how schools access these services.
  - Copy of presentation attached
  
3. Remarks: Superintendent of Learning/Special Education (*Anne Marie Duncan, Superintendent of Learning/Special Education*)
  - In Anne Marie's absence Diane shared her remarks:
  - We are currently in the process of a Student Injury Prevention Initiative (SIPI), as are all school boards. We are determining what needs to be in place to ensure safety in Arts, Phys Ed, Tech and Science classes, particularly at secondary, when we are undertaking higher risk activities. There are implications for training for Support Staff supporting our high needs students in these experiential learning opportunities. We will keep you posted.
  - Principal PD last week was Applied Behavioural Analysis training by Sharon Davenport, Itinerant Teacher for ASD, in the morning and then a presentation from Ottawa lawyer, Paul Marshall, who specializes in education law, outlining best practices. It was very well-received.
  - We are submitting a PD proposal which Diane created for us, which would have CUPE staff receiving ABA and Self-regulation training. This is additional funding which has come from the Ministry specifically for CUPE support staff.
  - Next year, a goal is to train all teachers in the primary and junior divisions in ABA basics using PD days. We will start there, and assess the needs after that. Early intervention is key.
  - Budget is still in draft, and going to trustees mid-June. Highlights are the same number of SERTs in the system, but we are starting next year with the same number of EAs with which we are ending it - approximately 244, not counting CASA classes. This is an increase of 44 EAs from what we started with this past September. The only reason we can start the year with this many EAs is because of the past success of our SIP claim submissions, led by Diane Mather and her team of consultants, upon which we are dependent.
  - A revision of our Safety Plan and Positive Behaviour Support Plan templates is underway as part of new Administrative Procedure entitled Supporting Positive Student Behaviour: Safety for All. We will provide the highlights to you at our June meeting.
  - The Special Olympics VIP reception and opening ceremonies are on May 29th. All of you should have received your invitation via email. There is a shuttle from the reception at the Mount to the ceremonies, if that is more convenient for you.
  
4. Administrative Procedure #320 Supporting Positive Student Behaviour: Safety for All.  
Deferred to June

5. Reports from SEAC members  
Included on Agenda

**C. Information Items**

Attached to agenda

**D. Old Business**

**Letter from SEAC will be sent to new government if applicable**

**E. New Business**

**F. Next Meeting**

1. Thursday, June 21, 2018  
Boardroom, Catholic Education Centre  
6:30 – 9:00 p.m.
2. Agenda Items:
  - Deferred from May - AP “ Supporting Positive Student Behaviour: Safety for All”
  - Special Education Board Plan
3. Selection of Member for Opening/Closing Prayer: Helen

**G. Conclusion:**

1. Closing Prayer: Krista closed the meeting with prayer.
2. Adjournment  
Motion: Moved by Ruth, seconded by Arlene, that the meeting be adjourned.

Carried