



Minutes

THE MINUTES OF THE OPEN MEETING OF THE GOVERNANCE COMMITTEE held on Monday, April 9, 2018 at 7:17 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT

Trustees: Mmes. Linda Ainsworth, Calahndra Brake (Junior Student Trustee), Ruth Ciraulo, Christine Dunn, Michelle Griepsma, Helen McCarthy.
Mr. David Bernier.

Administration: Mmes. Joan Carragher, Laurie Corrigan, Isabel Grace, Dawn Michie.
Messrs. Michael Nasello, Timothy Moloney.

Guests:

Regrets: Messrs. Daniel Demers (Committee Chairperson),
Winston Steward (Senior Student Trustee),
Mrs. Anne Marie Duncan.

Recorder: Mrs. Andrea Bradley.

A. Call to Order:

Michelle Griepsma, Board Chairperson, Acting Committee Chairperson, called the meeting to order.

1. Opening Prayer.

Michelle Griepsma asked Isabel Grace to lead the Opening Prayer.

2. Michelle Griepsma acknowledged that the Governance Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Approval of Open Session Agenda.

MOTION: Moved by David Bernier, seconded by Helen McCarthy, that the Open Meeting Agenda be accepted as amended with the following additions:

C.5. Proposed change of date for Policy Meeting to May 28.

C.6. Discussion of Proxy by Catholic School Trustee(s) at AGM.

C.7. Update on portable roof at St. Paul Catholic Elementary School,
Peterborough.

Carried.

4. Declarations of Conflicts of Interest.

5. Approval of the Minutes of the Governance Committee – Open Session held on
February 12, 2018.

MOTION: Moved by Linda Ainsworth, seconded by Ruth Ciraulo, that the Minutes of the Governance Committee – Open Session, held on February 12, 2018, be approved.

Carried.

6. Business Arising from the Minutes.

B. Recommended Actions/Presentations:

1. Pre-Approved Provider for Out-of-School Activities: Treetop Trekking.

Dawn Michie, Superintendent of Learning/K-12 Program, made a presentation to the Governance Committee seeking pre-approval for Treetop Trekking to be added as a provider for excursions and trips. Melissa Featherstone, Health and Safety Officer, did not express any safety concerns after meeting with Treetop Trekking representatives. Calahndra Brake, Junior Student Trustee, shared personal experiences with the committee stating that Treetop Trekking take the highest possible precautions in safety. Dawn answered questions and addressed Trustee concerns.

MOTION: Moved by Helen McCarthy, seconded by Linda Ainsworth, that the Governance Committee recommend to the Board, after reviewing the appropriate safety documentation, that Treetop Trekking be added as a pre-approved provider for excursions and trips, as per the Out of School Activities Administration Procedure 305.

Carried

C. Information Items:

1. 2018-19 GSN Release – Funding Information.

Isabel Grace, Superintendent of Business and Finance, presented the 2018-19 GSN Release – Funding Information to the Governance Committee. The budget will be submitted to the Ministry of Education on June 29, 2018. Isabel answered questions from Trustees.

2. Interim Financial Statements: February 28, 2018.

Isabel Grace, Superintendent of Business and Finance, shared the PVNCCDSB Interim Financial Report for the period ending August 31, 2018 with the Governance Committee. Isabel also reviewed the Operating Expenditures for the six month period ending February 28, 2018 with comparatives for the six month period ending February 28, 2017. Isabel answered a number of questions from Trustees.

3. St. Joseph Catholic Elementary School, Douro: Water Update.

On February 2, 2018, there was a fire at P.G. Towns & Sons General Store. Peterborough Public Health and the Ministry of Environment have concerns that contaminants from the fire pose a potential risk to the school's drinking water supply.

The most recent test results provided to the school Board by the Ministry of Environment continue to show levels of contaminant in the school's well water. The levels detected remain well below Ministry of the Environment guidelines and the Medical Officer of Health has said that these levels would not pose a health risk.

Peterborough Public Health continues to keep the Drinking Water Advisory that was ordered on March 19, 2018 in place and the school continues to provide alternative drinking water to students, staff and visitors. This practice will remain in effect for the duration of this school year.

Board facilities staff will be overseeing the installation of a charcoal water filtration system. Once installed, an environmental engineering firm hired by the Board will continue to conduct water tests over the final months of the school year. The cost of the system will be covered by P.G. Towns & Sons General Store insurance.

4. Change of Governance Committee Meeting Date: June 11, 2018.

MOTION: Moved by Linda Ainsworth, seconded by Ruth Ciraulo, that the Governance Committee Meeting scheduled for Monday, June 11, 2018, be moved to Monday, June 18, 2018.

Carried.

5. Change of Policy Committee Meeting Date: May 29, 2018.

MOTION: Moved by Linda Ainsworth, seconded by Ruth Ciraulo, that the Policy Committee Meeting scheduled for Tuesday, May 29, 2018, be moved to Monday, May 28, 2018.

Carried.

6. Discussion of Proxy by Catholic School Trustee(s) at AGM.

David Bernier, Board Vice-Chairperson, shared the "Appointment as Proxy by Catholic School Trustee" form with Trustees. This form, when completed, allows proxy holder to vote on his/her behalf if unable to attend the Ontario Catholic School Trustees' Association Annual General Meeting commencing on Friday, April 27, 2018.

7. Update on portable roof at St. Paul Catholic Elementary School, Peterborough.

During heavy winds on Thursday, April 5, a few pieces of a portable roof at St. Paul Catholic Elementary School in Peterborough blew off and severed power lines to portable. No injuries occurred. Children were moved from portable as maintenance staff repaired the roof. Power was restored by Friday afternoon.

D. Old Business:

E. New Business:

F. Next Meeting:

1. Monday, May 14, 2018 – 6:30 p.m.

G. Conclusion:

1. Closing Prayer.

Michelle Griepsma asked Isabel Grace to lead the Closing Prayer.

2. Adjournment.

MOTION: Moved by Linda Ainsworth, seconded by Ruth Ciraulo,
that the Governance Committee meeting adjourn at 8:25 p.m.

Carried.

Michelle Griepsma, Board Chairperson
Acting Committee Chairperson
/ab

Isabel Grace
Superintendent of Business

